



**MAX Transportation Authority Board  
171 Lincoln Ave., Ste. #20  
Holland, MI 49423**

**MEETING CANCELLED**

**Monday, April 26, 2021**

1. Executive Committee
  - a) Ridership Reports for March 2021 – Information
  - b) Financial Reports for March 2021 – Information
  - c) Expenditure Reports for March 2021– Information

**Next meeting is Monday, May 24, 2021 at 3:30 p.m.**









# Budget by Organization Report

Through 03/31/21  
 Prior Fiscal Year Activity Included  
 Summary Listing

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 103 - General Fund									
<b>REVENUE</b>									
Department 000 - General Revenues	549,191.00	.00	549,191.00	203.25	.00	6,045.25	543,145.75	1	21,294.72
Department 537 - Routine Transit Operations	4,370,579.00	355,000.00	4,725,579.00	1,092,035.11	.00	1,946,300.28	2,779,278.72	41	7,740,287.41
<b>REVENUE TOTALS</b>	<b>\$4,919,770.00</b>	<b>\$355,000.00</b>	<b>\$5,274,770.00</b>	<b>\$1,092,238.36</b>	<b>\$0.00</b>	<b>\$1,952,345.53</b>	<b>\$3,322,424.47</b>	<b>37%</b>	<b>\$7,761,582.13</b>
<b>EXPENSE</b>									
Department 171 - Management & Administration	714,750.00	.00	714,750.00	79,870.79	17,970.51	336,518.04	360,261.45	50	641,137.50
Department 266 - Customer Service & Marketing	351,000.00	70,000.00	421,000.00	33,132.62	.00	228,028.42	192,971.58	54	473,623.06
Department 537 - Routine Transit Operations	3,255,570.00	.00	3,255,570.00	224,685.27	.00	1,252,698.02	2,002,871.98	38	2,929,746.43
Department 591 - Transit Maintenance	598,450.00	.00	598,450.00	68,051.81	.00	294,929.88	303,520.12	49	660,813.97
Department 890 - Contingencies Appropriation	.00	.00	.00	.00	.00	.00	.00	+++	.00
Department CAP - Capital Outlay	.00	.00	.00	12,701.96	80,033.00	79,207.48	(159,240.48)	+++	2,713,660.62
<b>EXPENSE TOTALS</b>	<b>\$4,919,770.00</b>	<b>\$70,000.00</b>	<b>\$4,989,770.00</b>	<b>\$418,442.45</b>	<b>\$98,003.51</b>	<b>\$2,191,381.84</b>	<b>\$2,700,384.65</b>	<b>46%</b>	<b>\$7,418,981.58</b>
Fund 103 - General Fund Totals									
<b>REVENUE TOTALS</b>	<b>4,919,770.00</b>	<b>355,000.00</b>	<b>5,274,770.00</b>	<b>1,092,238.36</b>	<b>.00</b>	<b>1,952,345.53</b>	<b>3,322,424.47</b>	<b>37%</b>	<b>7,761,582.13</b>
<b>EXPENSE TOTALS</b>	<b>4,919,770.00</b>	<b>70,000.00</b>	<b>4,989,770.00</b>	<b>418,442.45</b>	<b>98,003.51</b>	<b>2,191,381.84</b>	<b>2,700,384.65</b>	<b>46%</b>	<b>7,418,981.58</b>
Fund 103 - General Fund Totals	\$0.00	\$285,000.00	\$285,000.00	\$673,795.91	(\$98,003.51)	(\$239,036.31)	\$622,039.82		\$342,600.55
Grand Totals									
<b>REVENUE TOTALS</b>	<b>4,919,770.00</b>	<b>355,000.00</b>	<b>5,274,770.00</b>	<b>1,092,238.36</b>	<b>.00</b>	<b>1,952,345.53</b>	<b>3,322,424.47</b>	<b>37%</b>	<b>7,761,582.13</b>
<b>EXPENSE TOTALS</b>	<b>4,919,770.00</b>	<b>70,000.00</b>	<b>4,989,770.00</b>	<b>418,442.45</b>	<b>98,003.51</b>	<b>2,191,381.84</b>	<b>2,700,384.65</b>	<b>46%</b>	<b>7,418,981.58</b>
Grand Totals	\$0.00	\$285,000.00	\$285,000.00	\$673,795.91	(\$98,003.51)	(\$239,036.31)	\$622,039.82		\$342,600.55



# Expense Budget by Account Classification Report

Through 03/31/21  
 Prior Fiscal Year Activity Included  
 Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund 103 - General Fund</b>									
<b>EXPENSE</b>									
PERSONNEL SERVICES	3,498,370.00	70,000.00	3,568,370.00	275,109.79	.00	1,555,080.35	2,013,289.65	44	3,497,783.01
OTHER CURRENT EXPENDITURES	1,421,400.00	.00	1,421,400.00	130,630.70	17,970.51	557,094.01	846,335.48	40	1,207,537.95
CAPITAL OUTLAY	.00	.00	.00	12,701.96	80,033.00	79,207.48	(159,240.48)	+++	2,713,660.62
CONTINGENCIES	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>EXPENSE TOTALS</b>	<b>\$4,919,770.00</b>	<b>\$70,000.00</b>	<b>\$4,989,770.00</b>	<b>\$418,442.45</b>	<b>\$98,003.51</b>	<b>\$2,191,381.84</b>	<b>\$2,700,384.65</b>	<b>46%</b>	<b>\$7,418,981.58</b>
<b>Fund 103 - General Fund Totals</b>	<b>\$4,919,770.00</b>	<b>\$70,000.00</b>	<b>\$4,989,770.00</b>	<b>\$418,442.45</b>	<b>\$98,003.51</b>	<b>\$2,191,381.84</b>	<b>\$2,700,384.65</b>		<b>\$7,418,981.58</b>
<b>Grand Totals</b>	<b>\$4,919,770.00</b>	<b>\$70,000.00</b>	<b>\$4,989,770.00</b>	<b>\$418,442.45</b>	<b>\$98,003.51</b>	<b>\$2,191,381.84</b>	<b>\$2,700,384.65</b>		<b>\$7,418,981.58</b>



# Revenue Budget by Account Classification Report

Through 03/31/21  
 Prior Fiscal Year Activity Included  
 Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>Fund 103 - General Fund</b>									
<b>REVENUE</b>									
TAXES	939,500.00	142,500.00	1,082,000.00	33.84	.00	23,365.77	1,058,634.23	2	979,009.90
FEDERAL GRANTS	1,270,074.00	198,500.00	1,468,574.00	900,000.00	.00	900,000.00	568,574.00	61	2,457,436.00
STATE GRANTS	1,640,827.00	14,000.00	1,654,827.00	143,718.00	.00	924,916.00	729,911.00	56	2,516,372.07
STATE REVENUE SHARING	88,878.00	.00	88,878.00	.00	.00	.00	88,878.00	0	89,905.70
CHARGES FOR SERVICE	389,500.00	.00	389,500.00	.00	.00	21,469.66	368,030.34	6	228,141.52
INTEREST AND RENTS	35,500.00	.00	35,500.00	1,486.52	.00	9,144.06	26,355.94	26	35,424.03
OTHER	550,491.00	.00	550,491.00	47,000.00	.00	61,997.79	488,493.21	11	37,445.91
GAIN ON DISPOSAL OF CAPITAL ASSETS	5,000.00	.00	5,000.00	.00	.00	11,452.25	(6,452.25)	229	.00
LOAN PROCEEDS	.00	.00	.00	.00	.00	.00	.00	+++	1,417,847.00
<b>REVENUE TOTALS</b>	<b>\$4,919,770.00</b>	<b>\$355,000.00</b>	<b>\$5,274,770.00</b>	<b>\$1,092,238.36</b>	<b>\$0.00</b>	<b>\$1,952,345.53</b>	<b>\$3,322,424.47</b>	<b>37%</b>	<b>\$7,761,582.13</b>
<b>Fund 103 - General Fund Totals</b>	<b>\$4,919,770.00</b>	<b>\$355,000.00</b>	<b>\$5,274,770.00</b>	<b>\$1,092,238.36</b>	<b>\$0.00</b>	<b>\$1,952,345.53</b>	<b>\$3,322,424.47</b>		<b>\$7,761,582.13</b>
<b>Grand Totals</b>	<b>\$4,919,770.00</b>	<b>\$355,000.00</b>	<b>\$5,274,770.00</b>	<b>\$1,092,238.36</b>	<b>\$0.00</b>	<b>\$1,952,345.53</b>	<b>\$3,322,424.47</b>		<b>\$7,761,582.13</b>



Invoice Process Status	Paid
Journal Type	Journal Entry
Organization	(Multiple Items)
Account Code And Description	(Multiple Items)
Detail Account Code	(Multiple Items)
Entered Date.Fiscal	(Multiple Items)

GL Account Code	Vendor Name	Invoice Number	Invoice Description	Amount
103-171-711717	GUARDIAN	2021-00000108	MARCH 2021 INS PREM DENTAL,LIFE,STD,LTD, AND VISION	29.72
103-171-711720	GUARDIAN	2021-00000108	MARCH 2021 INS PREM DENTAL,LIFE,STD,LTD, AND VISION	246.43
103-171-722801.9000	SIGNS BY TOMORROW	1-6438	MAX - SIGNS	51.76
103-171-722801.9010	ZEELAND RECORD	1034828	SHELTER SIGNS	1,072.00
103-171-722805.12	HOLLAND CITY TREASURER	2021-24	MAX - IT SERVICES	833.33
		2021-38	MAX - FNANCE AND TREASURER SERVICES	6,908.33
103-171-722809.41	THRIVE POP	4806	MAX - WEB HOSTING	59.99
103-171-723920.2	HOLLAND CHARTER TOWNSHIP	2021-00000105	MAX - ACCT 51951660	23.35
		2021-00000106	MAX - ACCT 51221660	151.01
103-266-711717	GUARDIAN	2021-00000108	MARCH 2021 INS PREM DENTAL,LIFE,STD,LTD, AND VISION	59.44
103-266-711720	GUARDIAN	2021-00000108	MARCH 2021 INS PREM DENTAL,LIFE,STD,LTD, AND VISION	345.45
103-537-711717	GUARDIAN	2021-00000108	MARCH 2021 INS PREM DENTAL,LIFE,STD,LTD, AND VISION	264.88
103-537-711720	GUARDIAN	2021-00000108	MARCH 2021 INS PREM DENTAL,LIFE,STD,LTD, AND VISION	1,782.36
103-537-721744.UNIF	CHROMATIC GRAPHICS INC	61717	MAX - LESS CREDIT OF \$582.00	572.00
		61726	MAX - LOGO	48.00
103-537-721939.3	TREDROC TIRE SERVICES LLC	7500081405	LT225/75R16 10P FIR TRANSFRC AT2 TIRES (12 EA)	1,292.28
103-537-722803.6	BRITT CHIROPRACTIC	130	MAX - AGILITY TESTS - NEWMAN AND MOORE	250.00
103-537-723910.0	THE CINCINNATI INSURANCE COMPANY	2021-00000107	MAX - ACCT 1000479712 POLICY 0540328	2,581.00
103-591-711717	GUARDIAN	2021-00000108	MARCH 2021 INS PREM DENTAL,LIFE,STD,LTD, AND VISION	32.69
103-591-711720	GUARDIAN	2021-00000108	MARCH 2021 INS PREM DENTAL,LIFE,STD,LTD, AND VISION	210.26
103-591-721933.2	APPLIED IMAGING INC	1639205	MAX - COPIER SERVICES	199.54
		1693064	MAX - COPIERS SERVICES	324.56
103-CAP-730975.26	TIM BOUMA PAINTING LLC	964	OFFICE INTERIOR PAINTING AT DEPOT	4,113.00
750-210231.D	ICMA RETIREMENT TRUST - 457	2021-00000109	DEF-ICMA% - Deferred Comp - ICMA %*	1,369.08
750-210231.G	STATE OF MICHIGAN	2021-00000112	FOC-MI PT - Friend of the Court-Michigan	442.76
750-210231.H	GUARDIAN	2021-00000108	MARCH 2021 INS PREM DENTAL,LIFE,STD,LTD, AND VISION	3,681.70
750-210231.HB	HOLLAND CITY TREASURER	2021-40	MAX - DECEMBER HEALTH INS	47,980.94
		2021-41	MAX - JANUARY HEALTH INS	50,068.16
750-210231.K	AFLAC	2021-00000104	FEBRUARY 2021 INSURANCE PREMIUM	997.44
750-210231.M	MERS - ACH	2021-00000111	PENSION - Pension - Original*	1,809.73
750-210231.V	GUARDIAN	2021-00000108	MARCH 2021 INS PREM DENTAL,LIFE,STD,LTD, AND VISION	1,048.52
750-210231.Z	JEFFERSON CAPITAL SYSTEMS, LLC	2021-00000110	GARN - GARNISHMENT	270.49
<b>Grand Total</b>				<b>129,120.20</b>



Invoice Process Status	Paid
Journal Type	Journal Entry
Organization	(Multiple Items)
Account Code And Description	(Multiple Items)
Detail Account Code	(Multiple Items)
Entered Date.Fiscal	(Multiple Items)



AP Check dt 3/11/2021

GL Account Code	Vendor Name	Invoice Number	Invoice Description	Amount
103-171-722801.9010	MIDWEST COMMUNICATIONS, INC	465694-1	MAX- ADS	8.00
103-171-723920.1	HOLLAND BOARD OF PUBLIC WORKS	2021-00000113	MAX	10.75
103-537-721744.UNIF	CHROMATIC GRAPHICS INC	61739	MAX- EMBROIDERY	16.00
103-537-722803.6	RICHMAN, MICHAEL R	2021-00000114	MAX - PMT DIAGNOSTIC EVALUATION FEE & TREATMENT NOT COVERED INS	300.00
103-591-721931.2	WOLVERINE POWER SYSTEMS	0206168-IN	MAX - SERVICES	300.35
103-CAP-730975	THE HOME DEPOT - STORE 2748	2021-00000115	DEPOT KITCHEN COUNTER TOPS	3,226.00
		2021-00000116	DEPOT KITCHEN CABINETS	7,508.96
<b>Grand Total</b>				<b>11,370.06</b>

Invoice Process Status	Paid
Journal Type	Journal Entry
Organization	(Multiple Items)
Account Code And Description	(Multiple Items)
Detail Account Code	(Multiple Items)
Entered Date.Fiscal	(Multiple Items)



GL Account Code	Vendor Name	Invoice Number	Invoice Description	Amount
103-171-712724	ACCIDENT FUND	2021-00000117	MAX	210.51
103-171-721740.0	ACTION INDUSTRIAL SUPPLY COMPANY	3899248	MAX - SUPPLIES	229.52
	FIFTH THIRD BANK-CC ACH	2021-00000119	MAX CC STMT	885.96
103-171-721740.TECH	FIFTH THIRD BANK-CC ACH	2021-00000119	MAX CC STMT	1,403.35
103-171-722801.9010	HOLLAND LITHO SERVICE INC	139119	MASTER SCHEDULE BROCHURES - 5000 ENGLISH & 1800 SPANISH	4,909.38
		139120	MAX - BUS SIGNAGE	45.00
		139122	MAX - ROUTE SHOUT SIGNS	105.39
		139376	RESERVE-A-MAX BROCHURES - 3500 ENGLISH & 1800 SPANISH	3,013.89
	ZEELAND RECORD	1034835	MAX - ROUTE SHOUT CLINGS AND POST CARDS	416.00
		1034856	MAX - TRACK MY ROUTE POLE SIGNS	940.80
103-171-722801.9080	FIFTH THIRD BANK-CC ACH	2021-00000119	MAX CC STMT	379.31
	ZEELAND RECORD	1034879	MAX - ADS FOR BUS DRIVERS	80.00
103-171-722803.9	KUSHNER & COMPANY INC	76188	MAX - FEBRUARY SERVICES	180.00
103-171-722804	CUNNINGHAM DALMAN PC	281797	MAX - LEGAL SERVICES	30.00
103-171-722808.2	REPUBLIC SERIVCES #240	0240-008275001	MAX - FEB REFUSE	79.00
103-171-722808.3	REPUBLIC SERIVCES #240	0240-008275001	MAX - FEB REFUSE	47.00
103-171-722809.41	CCS TECHNOLOGIES, INC	145393	MAX - SERVICES	613.15
		145564	MAX - SERVICES	36.00
	LEFF, SARAH	LS01299	CUSTOM WEBSITE DESIGN PACKAGE	2,250.00
	REHMANN TECHNOLOGY SOLUTIONS LLC	PR32998	UNITRENDS BACKUP - DIRECT TO CLOUD STORAGE 3 YR SUPPORT	4,854.00
103-171-723850.0	FIFTH THIRD BANK-CC ACH	2021-00000119	MAX CC STMT	743.41
103-171-723920.1	HOLLAND BOARD OF PUBLIC WORKS	2021-00000120	MAX UTILITIES	1,509.90
103-171-723920.2	HOLLAND BOARD OF PUBLIC WORKS	2021-00000120	MAX UTILITIES	175.00
103-171-723961	FIFTH THIRD BANK-CC ACH	2021-00000119	MAX CC STMT	24.30
	MICHIGAN WEST COAST CHAMBER OF COMMERCE	1881	MAX - ANNUAL MEMBERSHIP DUES	675.00
103-266-712724	ACCIDENT FUND	2021-00000117	MAX	421.04
103-537-712724	ACCIDENT FUND	2021-00000117	MAX	3,313.94
103-537-721742	J&H OIL CO	9718005	MAX - EXHAUST FLUID	233.55
103-537-721744.UNIF	FIFTH THIRD BANK-CC ACH	2021-00000118	CHRISTMAS UNIFORM ITEMS	1,539.80
103-537-721748.0	HOLLAND CITY TREASURER	2021-00016	MAX - FEBRUARY 2021 FUEL	8,031.68
103-537-722803.6	BRITT CHIROPRACTIC	131	MAX - AGILITY TESTING	250.00
	HOLLAND MEDI CENTER	103668	MAX - SERVICES	1,060.50
103-591-712724	ACCIDENT FUND	2021-00000117	MAX	368.41
103-591-721740.8	ARNOLD SALES	1333128	MAX - SUPPLIES	277.82
		1336621	MAX - SUPPLIES	155.04
103-591-721931.1	HAVEMAN ELECTRICAL SERVICES	21-0160	MAX - REPAIRS	198.25
	LEMON FRESH LAUNDRY & DRYCLEANING CENTERS, INC	127385	MAX - SERVICES	20.00
	NEW DAWN LINEN SERVICE, LLC	2021-00000121	MAX	121.95
	SHORELINE SERVICES INC	148312	MAX - PEST CONTROL SERVICES	40.00
	VAN DYKEN MECHANICAL, INC	333114	MAX - REPAIR SERVICE CALL	252.50
		333214	MAX - REPAIR SERVICE CALL	513.80
	VANGUARD FIRE & SECURITY SYSTEMS, INC.	IN00385763	MAX - SERVICE CALL	995.00
103-591-721931.2	SHORELINE SERVICES INC	148305	MAX - PEST CONTROL SERVICES	40.00
103-591-721933.2	KONICA MINOLTA BUSINESS SOLUTIONS USA INC	5014020785	MAX - COPIER SERVICES	344.36
103-591-721939.1	K&R TRUCK REPAIR	R201069745-01	MAX - TOWING	230.00
103-591-722808.5	AESTHETIC GARDENER LLC	12524	MAX - SNOW PLOWING AND SALTING	5,161.50
		12562	MAX - SNOW REMOVAL AND SALTING	6,596.30
750-210231.D	ICMA RETIREMENT TRUST - 457	2021-00000122	DEF-ICMA% - Deferred Comp - ICMA %*	1,374.36
750-210231.G	STATE OF MICHIGAN	2021-00000125	FOC-MI PT - Friend of the Court-Michigan	442.76
750-210231.HB	HOLLAND CITY TREASURER	2021-42	MAX - FEBRUARY 2021 INSURANCE PREMIUMS	50,029.22
750-210231.M	MERS - ACH	2021-00000124	PENSION - Pension - Original*	1,787.95
750-210231.Z	JEFFERSON CAPITAL SYSTEMS, LLC	2021-00000123	GARN - GARNISHMENT	93.50
<b>Grand Total</b>				<b>107,729.10</b>

Invoice Process Status Paid  
 Journal Type Journal Entry  
 Organization (Multiple Items)  
 Account Code And Description (Multiple Items)  
 Detail Account Code (Multiple Items)  
 Entered Date.Fiscal (Multiple Items)



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GL Account Code	Vendor Name	Invoice Number	Invoice Description	Amount
103-171-721740.0	ACTION INDUSTRIAL SUPPLY COMPANY	3901125	MAX - SUPPLIES	6.50
103-171-722801.9010	HOLLAND CITY TREASURER	2021-00007	MAX - VIDEO PRODUCTION	445.00
103-171-722804	CUNNINGHAM DALMAN PC	282223	MAX - LEGAL SERVICES	210.00
103-171-722809.41	REHMANN TECHNOLOGY SOLUTIONS LLC	CS22403	MAX - DIRECTCIRCUITS	569.00
	ROUTEMATCH SOFTWARE INC	45839	MAX - FIXED ROUTE PROJESSIONAL SERVICES	8,000.00
		45840	MAX - ANNUAL TECH SUPPORT	5,000.00
103-171-723850.CELL	VERIZON WIRELESS	9875255379	MAX - CELL SERVICES	890.65
103-171-723860	THE CITY DELICATESSEN	2021-00000129	MAX - 2/19 & 2/26 FOOD	706.95
103-171-723920.1	SEMCO ENERGY - ACH	2021-00000128	MAX - GAS PAYMENT - MARCH READ DATES	513.51
103-171-723920.2	HOLLAND BOARD OF PUBLIC WORKS	2021-00000126	MAX	1,084.14
	SEMCO ENERGY - ACH	2021-00000128	MAX - GAS PAYMENT - MARCH READ DATES	1,110.47
103-537-721748.0	MERLE BOES INC./PACIFIC PRIDE	2021-00000127	MAX	146.50
103-591-721740.8	ONE WAY PRODUCTS, INC	741064	MAX - SUPPLIES	884.50
103-591-721933.2	APPLIED IMAGING INC	1707305	MAX - COPIER SERVICES	198.86
103-591-721939.1	HOLLAND CITY TREASURER	2021-25	MAX - FEBRUARY MAINTENANCE CHARGES	23,977.31
<b>Grand Total</b>				<b>43,743.39</b>