

Macatawa Area Express Transportation Authority

Meeting Date: November 28, 2022

Agenda Item:

Subject: Financial Reports for 10/31/2022–Unaudited

Prepared By: Julie Ziurinskas, City Finance

Recommendation: Accept Financial Reports as information

The Macatawa Area Express Transportation Authority started a new fiscal year (FY 2023), on October 1, 2022. Attached are Budget Performance Reports for the one month ended October 31, 2022.

Revenues

Operating revenues currently total \$158,475, or 3% of budget. The lower than anticipated amount is primarily a timing difference as a large portion of the revenues are not received until the end of the fiscal year. October operating revenues are composed of fare collection revenues as well as FY 2022 Property Tax revenues which continue to be collected but have slowed. Zeeland City, Zeeland Township, and Park Township are billed quarterly for services rendered. Federal Operating grant revenues are received mid-late September, and State Reimbursed PPT Tax Loss payments are typically received near the end of the fiscal year.

Expenses

Operating expenses for the one month ended October 31, 2022 totaled \$404,438, or 12% of budget. General Commercial Insurance Premiums have increased in the current fiscal year over last fiscal year, and 30% of the budgeted amount has been used within the first month. Anti-freeze and oil expenses have also increased, with 40% of the budgeted amount used. This is a seasonal fluctuation that is projected to smooth out by the end of the fiscal year.

Grant Activity

- ✓ Federal Operating Grant Revenue: \$0 of \$1,250,000 budgeted has been received. MAX receives Federal Operating grant revenues toward the end of the fiscal year, generally mid-late September.
- ✓ State Operating Grant Revenue (received at the beginning of each month) - \$135,811 of \$1,648,598 budgeted has been received.
- ✓ New Freedom Grant (grant request submitted after the end of each quarter) - \$0 of \$142,500 has been received.
- ✓ Mobility Management Federal and State Grants (grant request submitted after the end of each quarter) - \$0 of \$70,000 has been received.
- ✓ Federal ARPA Operating Grant Revenue: \$0 of \$452,778 budgeted has been received.



Budget by Organization Report

Through 10/31/22
 Prior Fiscal Year Activity Excluded
 Detail Listing

Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 103 - General Fund									
REVENUE									
Department 000 - General Revenues									
INTEREST AND RENTS	9,223.00	.00	9,223.00	1,380.58	.00	1,380.58	7,842.42	15	106.02
OTHER	1,000.00	.00	1,000.00	20.35	.00	20.35	979.65	2	.00
Department 000 - General Revenues Totals	\$10,223.00	\$0.00	\$10,223.00	\$1,400.93	\$0.00	\$1,400.93	\$8,822.07	14%	\$106.02
Department 537 - Routine Transit Operations									
Division 4 - General									
TAXES	1,194,211.00	.00	1,194,211.00	3,656.96	.00	3,656.96	1,190,554.04	0	25,213.70
STATE REVENUE SHARING	88,878.00	.00	88,878.00	.00	.00	.00	88,878.00	0	.00
CHARGES FOR SERVICE	150,500.00	.00	150,500.00	15,843.10	.00	15,843.10	134,656.90	11	.00
INTEREST AND RENTS	25,000.00	.00	25,000.00	1,315.35	.00	1,315.35	23,684.65	5	1,283.27
OTHER	30,100.00	.00	30,100.00	447.16	.00	447.16	29,652.84	1	.00
GAIN ON DISPOSAL OF CAPITAL ASSETS	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	.00
LOAN PROCEEDS	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division 4 - General Totals	\$1,503,689.00	\$0.00	\$1,503,689.00	\$21,262.57	\$0.00	\$21,262.57	\$1,482,426.43	1%	\$26,496.97
Division 5 - Grants									
FEDERAL GRANTS	1,702,778.00	.00	1,702,778.00	.00	.00	.00	1,702,778.00	0	7,866.00
STATE GRANTS	1,648,598.00	.00	1,648,598.00	135,811.00	.00	135,811.00	1,512,787.00	8	135,252.00
OTHER	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division 5 - Grants Totals	\$3,351,376.00	\$0.00	\$3,351,376.00	\$135,811.00	\$0.00	\$135,811.00	\$3,215,565.00	4%	\$143,118.00
Division 6 - Operating Assistance									
CHARGES FOR SERVICE	247,222.00	.00	247,222.00	.00	.00	.00	247,222.00	0	.00
OTHER	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division 6 - Operating Assistance Totals	\$247,222.00	\$0.00	\$247,222.00	\$0.00	\$0.00	\$0.00	\$247,222.00	0%	\$0.00
Division N - New Freedom									
TAXES	142,500.00	.00	142,500.00	.00	.00	.00	142,500.00	0	.00
CHARGES FOR SERVICE	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division N - New Freedom Totals	\$142,500.00	\$0.00	\$142,500.00	\$0.00	\$0.00	\$0.00	\$142,500.00	0%	\$0.00
Division T - Trolley									
CHARGES FOR SERVICE	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division T - Trolley Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department 537 - Routine Transit Operations Totals	\$5,244,787.00	\$0.00	\$5,244,787.00	\$157,073.57	\$0.00	\$157,073.57	\$5,087,713.43	3%	\$169,614.97
REVENUE TOTALS	\$5,255,010.00	\$0.00	\$5,255,010.00	\$158,474.50	\$0.00	\$158,474.50	\$5,096,535.50	3%	\$169,720.99
EXPENSE									
Department 171 - Management & Administration									
PERSONNEL SERVICES	381,550.00	.00	381,550.00	26,459.47	.00	26,459.47	355,090.53	7	20,599.12
OTHER CURRENT EXPENDITURES	349,600.00	.00	349,600.00	33,899.13	.00	33,899.13	315,700.87	10	26,770.57
DEBT SERVICE	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division N - New Freedom									
PERSONNEL SERVICES	.00	.00	.00	.00	.00	.00	.00	+++	.00



Budget by Organization Report

Through 10/31/22
 Prior Fiscal Year Activity Excluded
 Detail Listing

Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 103 - General Fund									
EXPENSE									
Department 171 - Management & Administration									
Division N - New Freedom									
OTHER CURRENT EXPENDITURES	.00	.00	.00	.00	.00	.00	.00	+++	.00
DEBT SERVICE	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division N - New Freedom Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department 171 - Management & Administration Totals	\$731,150.00	\$0.00	\$731,150.00	\$60,358.60	\$0.00	\$60,358.60	\$670,791.40	8%	\$47,369.69
Department 266 - Customer Service & Marketing									
PERSONNEL SERVICES	528,085.00	.00	528,085.00	29,959.92	.00	29,959.92	498,125.08	6	25,022.62
OTHER CURRENT EXPENDITURES	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division M - Mobility Grant									
PERSONNEL SERVICES	.00	.00	.00	344.80	.00	344.80	(344.80)	+++	.00
OTHER CURRENT EXPENDITURES	.00	.00	.00	.00	.00	.00	.00	+++	.00
CAPITAL OUTLAY	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division M - Mobility Grant Totals	\$0.00	\$0.00	\$0.00	\$344.80	\$0.00	\$344.80	(\$344.80)	+++	\$0.00
Division N - New Freedom									
PERSONNEL SERVICES	.00	.00	.00	.00	.00	.00	.00	+++	.00
OTHER CURRENT EXPENDITURES	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division N - New Freedom Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department 266 - Customer Service & Marketing Totals	\$528,085.00	\$0.00	\$528,085.00	\$30,304.72	\$0.00	\$30,304.72	\$497,780.28	6%	\$25,022.62
Department 537 - Routine Transit Operations									
PERSONNEL SERVICES	2,755,395.00	.00	2,755,395.00	156,348.74	.00	156,348.74	2,599,046.26	6	156,096.68
OTHER CURRENT EXPENDITURES	594,300.00	.00	594,300.00	57,182.39	.00	57,182.39	537,117.61	10	31,095.48
Division N - New Freedom									
PERSONNEL SERVICES	.00	.00	.00	6,942.34	.00	6,942.34	(6,942.34)	+++	5,947.97
OTHER CURRENT EXPENDITURES	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division N - New Freedom Totals	\$0.00	\$0.00	\$0.00	\$6,942.34	\$0.00	\$6,942.34	(\$6,942.34)	+++	\$5,947.97
Division T - Trolley									
PERSONNEL SERVICES	.00	.00	.00	.00	.00	.00	.00	+++	.00
OTHER CURRENT EXPENDITURES	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division T - Trolley Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department 537 - Routine Transit Operations Totals	\$3,349,695.00	\$0.00	\$3,349,695.00	\$220,473.47	\$0.00	\$220,473.47	\$3,129,221.53	7%	\$193,140.13
Department 591 - Transit Maintenance									
PERSONNEL SERVICES	223,953.00	.00	223,953.00	13,199.50	.00	13,199.50	210,753.50	6	14,215.44
OTHER CURRENT EXPENDITURES	422,127.00	.00	422,127.00	32,016.69	.00	32,016.69	390,110.31	8	5,300.14
Division N - New Freedom									
PERSONNEL SERVICES	.00	.00	.00	.00	.00	.00	.00	+++	.00
OTHER CURRENT EXPENDITURES	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division N - New Freedom Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department 591 - Transit Maintenance Totals	\$646,080.00	\$0.00	\$646,080.00	\$45,216.19	\$0.00	\$45,216.19	\$600,863.81	7%	\$19,515.58



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 Detail Listing

Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 103 - General Fund									
EXPENSE									
Department 890 - Contingencies Appropriation									
CONTINGENCIES	.00	.00	.00	.00	.00	.00	.00	+++	.00
Department 890 - Contingencies Appropriation Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department CAP - Capital Outlay									
CAPITAL OUTLAY	.00	.00	.00	48,085.16	210,173.76	48,085.16	(258,258.92)	+++	(380.00)
Department CAP - Capital Outlay Totals	\$0.00	\$0.00	\$0.00	\$48,085.16	\$210,173.76	\$48,085.16	(\$258,258.92)	+++	(\$380.00)
EXPENSE TOTALS	\$5,255,010.00	\$0.00	\$5,255,010.00	\$404,438.14	\$210,173.76	\$404,438.14	\$4,640,398.10	12%	\$284,668.02
Fund 103 - General Fund Totals									
REVENUE TOTALS	5,255,010.00	.00	5,255,010.00	158,474.50	.00	158,474.50	5,096,535.50	3%	169,720.99
EXPENSE TOTALS	5,255,010.00	.00	5,255,010.00	404,438.14	210,173.76	404,438.14	4,640,398.10	12%	284,668.02
Fund 103 - General Fund Totals	\$0.00	\$0.00	\$0.00	(\$245,963.64)	(\$210,173.76)	(\$245,963.64)	\$456,137.40		(\$114,947.03)
Grand Totals									
REVENUE TOTALS	5,255,010.00	.00	5,255,010.00	158,474.50	.00	158,474.50	5,096,535.50	3%	169,720.99
EXPENSE TOTALS	5,255,010.00	.00	5,255,010.00	404,438.14	210,173.76	404,438.14	4,640,398.10	12%	284,668.02
Grand Totals	\$0.00	\$0.00	\$0.00	(\$245,963.64)	(\$210,173.76)	(\$245,963.64)	\$456,137.40		(\$114,947.03)



Expense Budget Performance Report

Fiscal Year to Date 10/31/22

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 103 - General Fund										
Department 171 - Management & Administration										
EXPENSE										
710701.0	Payroll-Regular General	246,900.00	.00	246,900.00	18,647.09	.00	18,647.09	228,252.91	8	14,640.20
710701.25	Payroll-Regular Human Resources	28,000.00	.00	28,000.00	.00	.00	.00	28,000.00	0	.00
711702	Payroll - Paid Time Off	17,000.00	.00	17,000.00	1,132.68	.00	1,132.68	15,867.32	7	1,313.68
711703	Payroll - Holidays	7,200.00	.00	7,200.00	.00	.00	.00	7,200.00	0	.00
711712	Special Pay - One Time	250.00	.00	250.00	.00	.00	.00	250.00	0	.00
711714	Safety Incentive	800.00	.00	800.00	.00	.00	.00	800.00	0	.00
711716.1	Insurance Health	32,000.00	.00	32,000.00	3,064.74	.00	3,064.74	28,935.26	10	2,920.30
711716.2	Insurance Dental	2,500.00	.00	2,500.00	224.10	.00	224.10	2,275.90	9	209.46
711716.4	Insurance Vision	600.00	.00	600.00	69.52	.00	69.52	530.48	12	45.98
711717	Insurance - Life & AD&D	300.00	.00	300.00	24.09	.00	24.09	275.91	8	29.72
711718	Retirement Contribution	18,000.00	.00	18,000.00	1,588.66	.00	1,588.66	16,411.34	9	.00
711720	Insurance - Income Protection	3,000.00	.00	3,000.00	220.48	.00	220.48	2,779.52	7	246.43
712715	Employer FICA/Medicare Contribution	20,500.00	.00	20,500.00	1,488.11	.00	1,488.11	19,011.89	7	1,193.35
712724	Workers Comp Insurance	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	.00
721730	Postage	700.00	.00	700.00	.00	.00	.00	700.00	0	.00
721740.0	Operating Supplies General	7,000.00	.00	7,000.00	503.03	.00	503.03	6,496.97	7	691.79
721740.TECH	Operating Supplies Equipment IT	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
721905	Photocopies	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
722801.9000	Contractual-Promotions/Printing Printing	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
722801.9010	Contractual-Promotions/Printing Advertising/Promotional	50,000.00	.00	50,000.00	73.00	.00	73.00	49,927.00	0	2,064.02
722801.9080	Contractual-Promotions/Printing Publishing-News Media	5,500.00	.00	5,500.00	240.00	.00	240.00	5,260.00	4	410.66
722803.9	Contractual-Human Resources Flex Benefits	2,400.00	.00	2,400.00	384.00	.00	384.00	2,016.00	16	.00
722803.10	Contractual-Human Resources Employee Assistance	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
722804	Contractual-Legal	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	.00
722805.1	Contractual-Finance/Property Independent Audit	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0	.00
722805.4	Contractual-Finance/Property Financial Service Fees	10,000.00	.00	10,000.00	789.76	.00	789.76	9,210.24	8	430.90
722805.12	Contractual-Finance/Property Accounting & Collections	85,000.00	.00	85,000.00	9,156.41	.00	9,156.41	75,843.59	11	7,052.66
722808.2	Contractual-Buildings & Grounds Greenway Solid Waste Disposal	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
722808.3	Contractual-Buildings & Grounds Depot Solid Waste Disposal	700.00	.00	700.00	.00	.00	.00	700.00	0	.00
722809.41	Contractual-Miscellaneous Services	50,000.00	.00	50,000.00	4,034.00	.00	4,034.00	45,966.00	8	7,838.10
723850.0	Communications Telephone	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	.00
723850.CELL	Communications Cellular	12,000.00	.00	12,000.00	871.21	.00	871.21	11,128.79	7	880.14
723860	Travel, Conf, Seminars	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	.00
723920.1	Public Utilities Depot	20,000.00	.00	20,000.00	1,741.04	.00	1,741.04	18,258.96	9	10.75
723920.2	Public Utilities Greenway	35,000.00	.00	35,000.00	472.86	.00	472.86	34,527.14	1	394.70
723955.0	Miscellaneous General	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	.00



Expense Budget Performance Report

Fiscal Year to Date 10/31/22
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 103 - General Fund										
Department 171 - Management & Administration										
EXPENSE										
723955.11	Miscellaneous Internet Ticket Sales	.00	.00	.00	179.76	.00	179.76	(179.76)	+++	.00
723960	Education & Training	1,500.00	.00	1,500.00	4,000.00	.00	4,000.00	(2,500.00)	267	.00
723961	Dues & Subscriptions	15,000.00	.00	15,000.00	11,252.00	.00	11,252.00	3,748.00	75	6,564.30
723964.2	Refunds Property Tax Prior Years	800.00	.00	800.00	.00	.00	.00	800.00	0	550.60
723969	Employee Events	10,000.00	.00	10,000.00	202.06	.00	202.06	9,797.94	2	(118.05)
EXPENSE TOTALS		\$731,150.00	\$0.00	\$731,150.00	\$60,358.60	\$0.00	\$60,358.60	\$670,791.40	8%	\$47,369.69
Department 171 - Management & Administration Totals		(\$731,150.00)	\$0.00	(\$731,150.00)	(\$60,358.60)	\$0.00	(\$60,358.60)	(\$670,791.40)	8%	(\$47,369.69)
Department 266 - Customer Service & Marketing										
EXPENSE										
710701.0	Payroll-Regular General	340,000.00	.00	340,000.00	18,068.56	.00	18,068.56	321,931.44	5	17,112.70
710707.0	Payroll-Temporary Help General	14,000.00	.00	14,000.00	.00	.00	.00	14,000.00	0	.00
710709.0	Payroll - Overtime General	200.00	.00	200.00	70.84	.00	70.84	129.16	35	.00
711702	Payroll - Paid Time Off	14,200.00	.00	14,200.00	1,755.46	.00	1,755.46	12,444.54	12	894.92
711703	Payroll - Holidays	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0	.00
711705	Payroll - Bereavement	100.00	.00	100.00	.00	.00	.00	100.00	0	76.50
711712	Special Pay - One Time	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
711714	Safety Incentive	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
711716.1	Insurance Health	90,000.00	.00	90,000.00	5,981.60	.00	5,981.60	84,018.40	7	4,780.20
711716.2	Insurance Dental	5,000.00	.00	5,000.00	399.12	.00	399.12	4,600.88	8	322.80
711716.4	Insurance Vision	1,200.00	.00	1,200.00	120.34	.00	120.34	1,079.66	10	97.32
711717	Insurance - Life & AD&D	800.00	.00	800.00	72.27	.00	72.27	727.73	9	59.44
711718	Retirement Contribution	19,300.00	.00	19,300.00	1,610.90	.00	1,610.90	17,689.10	8	.00
711720	Insurance - Income Protection	4,500.00	.00	4,500.00	427.83	.00	427.83	4,072.17	10	351.17
712715	Employer FICA/Medicare Contribution	23,185.00	.00	23,185.00	1,453.00	.00	1,453.00	21,732.00	6	1,327.57
712724	Workers Comp Insurance	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0	.00
EXPENSE TOTALS		\$528,085.00	\$0.00	\$528,085.00	\$29,959.92	\$0.00	\$29,959.92	\$498,125.08	6%	\$25,022.62
Division M - Mobility Grant										
EXPENSE										
710701.0	Payroll-Regular General	.00	.00	.00	320.35	.00	320.35	(320.35)	+++	.00
712715	Employer FICA/Medicare Contribution	.00	.00	.00	24.45	.00	24.45	(24.45)	+++	.00
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$344.80	\$0.00	\$344.80	(\$344.80)	+++	\$0.00
Division M - Mobility Grant Totals		\$0.00	\$0.00	\$0.00	(\$344.80)	\$0.00	(\$344.80)	\$344.80	+++	\$0.00
Department 266 - Customer Service & Marketing Totals										
Department 537 - Routine Transit Operations		(\$528,085.00)	\$0.00	(\$528,085.00)	(\$30,304.72)	\$0.00	(\$30,304.72)	(\$497,780.28)	6%	(\$25,022.62)
EXPENSE										
710701.1	Payroll-Regular Drivers	990,000.00	.00	990,000.00	63,857.13	.00	63,857.13	926,142.87	6	58,664.25
710701.2	Payroll-Regular Other Operations	375,000.00	.00	375,000.00	17,151.84	.00	17,151.84	357,848.16	5	19,852.90



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 103 - General Fund										
Department 537 - Routine Transit Operations										
EXPENSE										
710701.3	Payroll-Regular Dispatch	110,000.00	.00	110,000.00	5,594.71	.00	5,594.71	104,405.29	5	7,940.92
710707.1	Payroll-Temporary Help Drivers	95,000.00	.00	95,000.00	4,553.09	.00	4,553.09	90,446.91	5	7,557.52
710707.2	Payroll-Temporary Help Other Operations	35,000.00	.00	35,000.00	2,935.50	.00	2,935.50	32,064.50	8	1,449.95
710709.1	Payroll - Overtime Drivers	64,400.00	.00	64,400.00	2,562.29	.00	2,562.29	61,837.71	4	3,927.49
710709.2	Payroll - Overtime Other Operations	30,000.00	.00	30,000.00	961.21	.00	961.21	29,038.79	3	1,928.52
710709.3	Payroll - Overtime Dispatch	13,050.00	.00	13,050.00	490.12	.00	490.12	12,559.88	4	1,051.94
711702	Payroll - Paid Time Off	183,350.00	.00	183,350.00	7,480.50	.00	7,480.50	175,869.50	4	10,645.33
711703	Payroll - Holidays	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	.00
711712	Special Pay - One Time	850.00	.00	850.00	.00	.00	.00	850.00	0	.00
711714	Safety Incentive	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
711716.1	Insurance Health	427,416.00	.00	427,416.00	29,432.50	.00	29,432.50	397,983.50	7	29,554.48
711716.2	Insurance Dental	28,312.00	.00	28,312.00	2,140.58	.00	2,140.58	26,171.42	8	2,306.18
711716.4	Insurance Vision	7,937.00	.00	7,937.00	648.69	.00	648.69	7,288.31	8	668.58
711717	Insurance - Life & AD&D	3,500.00	.00	3,500.00	303.93	.00	303.93	3,196.07	9	286.86
711718	Retirement Contribution	110,000.00	.00	110,000.00	8,150.42	.00	8,150.42	101,849.58	7	.00
711720	Insurance - Income Protection	37,532.00	.00	37,532.00	2,312.62	.00	2,312.62	35,219.38	6	1,945.85
711725	Compensated Absences Adjustment	24,611.00	.00	24,611.00	.00	.00	.00	24,611.00	0	.00
712715	Employer FICA/Medicare Contribution	129,437.00	.00	129,437.00	7,773.61	.00	7,773.61	121,663.39	6	8,315.91
712723	Unemployment Comp Insurance	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
712724	Workers Comp Insurance	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0	.00
721742	Anti-Freeze & Oil	1,200.00	.00	1,200.00	474.88	.00	474.88	725.12	40	.00
721744.UNIF	Clothing Uniforms	21,000.00	.00	21,000.00	.00	.00	.00	21,000.00	0	.00
721748.0	Gasoline General	350,000.00	.00	350,000.00	.00	.00	.00	350,000.00	0	22,274.36
721939.3	Vehicle Maintenance Tires	20,000.00	.00	20,000.00	1,654.87	.00	1,654.87	18,345.13	8	3,957.12
722803.6	Contractual-Human Resources Drug/Alcohol Testing	10,000.00	.00	10,000.00	954.25	.00	954.25	9,045.75	10	.00
723860	Travel, Conf, Seminars	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0	.00
723910.0	Commercial Insurance Premiums General	175,000.00	.00	175,000.00	53,135.00	.00	53,135.00	121,865.00	30	4,864.00
723910.1	Commercial Insurance Premiums Depot	10,000.00	.00	10,000.00	963.39	.00	963.39	9,036.61	10	.00
723964.3	Refunds Operating Assistance PY	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
EXPENSE TOTALS		\$3,349,695.00	\$0.00	\$3,349,695.00	\$213,531.13	\$0.00	\$213,531.13	\$3,136,163.87	6%	\$187,192.16
Division N - New Freedom										
EXPENSE										
710701.1	Payroll-Regular Drivers	.00	.00	.00	6,048.94	.00	6,048.94	(6,048.94)	+++	5,319.01
710709.1	Payroll - Overtime Drivers	.00	.00	.00	431.40	.00	431.40	(431.40)	+++	237.92
712715	Employer FICA/Medicare Contribution	.00	.00	.00	462.00	.00	462.00	(462.00)	+++	391.04
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$6,942.34	\$0.00	\$6,942.34	(\$6,942.34)	+++	\$5,947.97
Division N - New Freedom Totals		\$0.00	\$0.00	\$0.00	(\$6,942.34)	\$0.00	(\$6,942.34)	\$6,942.34	+++	(\$5,947.97)



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 103 - General Fund										
Department 537 - Routine Transit Operations Totals		(\$3,349,695.00)	\$0.00	(\$3,349,695.00)	(\$220,473.47)	\$0.00	(\$220,473.47)	(\$3,129,221.53)	7%	(\$193,140.13)
Department 591 - Transit Maintenance										
EXPENSE										
710701.0	Payroll-Regular General	100,000.00	.00	100,000.00	5,751.60	.00	5,751.60	94,248.40	6	7,811.35
710707.0	Payroll-Temporary Help General	32,500.00	.00	32,500.00	2,239.72	.00	2,239.72	30,260.28	7	953.60
710709.0	Payroll - Overtime General	18,500.00	.00	18,500.00	1,334.67	.00	1,334.67	17,165.33	7	1,175.40
711702	Payroll - Paid Time Off	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	246.33
711703	Payroll - Holidays	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
711705	Payroll - Bereavement	173.00	.00	173.00	.00	.00	.00	173.00	0	172.16
711714	Safety Incentive	600.00	.00	600.00	.00	.00	.00	600.00	0	.00
711716.1	Insurance Health	30,000.00	.00	30,000.00	2,272.06	.00	2,272.06	27,727.94	8	2,740.95
711716.2	Insurance Dental	3,500.00	.00	3,500.00	162.62	.00	162.62	3,337.38	5	203.58
711716.4	Insurance Vision	1,200.00	.00	1,200.00	47.32	.00	47.32	1,152.68	4	57.70
711717	Insurance - Life & AD&D	300.00	.00	300.00	16.06	.00	16.06	283.94	5	14.86
711718	Retirement Contribution	8,000.00	.00	8,000.00	566.91	.00	566.91	7,433.09	7	.00
711720	Insurance - Income Protection	1,800.00	.00	1,800.00	120.48	.00	120.48	1,679.52	7	86.01
712715	Employer FICA/Medicare Contribution	13,380.00	.00	13,380.00	688.06	.00	688.06	12,691.94	5	753.50
712724	Workers Comp Insurance	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	.00
721740.8	Operating Supplies Cleaning Materials	15,000.00	.00	15,000.00	1,254.35	.00	1,254.35	13,745.65	8	2,957.83
721931.1	Building & Grounds Maintenance Depot	25,000.00	.00	25,000.00	305.70	.00	305.70	24,694.30	1	253.52
721931.2	Building & Grounds Maintenance Greenway	25,000.00	.00	25,000.00	1,605.38	.00	1,605.38	23,394.62	6	1,070.40
721932.1	Mechanical Maintenance Depot	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
721933.1	Equipment Maintenance Radio Maintenance	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
721933.2	Equipment Maintenance Office Equipment	4,000.00	.00	4,000.00	600.83	.00	600.83	3,399.17	15	1,018.39
721939.1	Vehicle Maintenance Mechanical	300,000.00	.00	300,000.00	28,197.63	.00	28,197.63	271,802.37	9	.00
721939.4	Vehicle Maintenance Bodywork	3,000.00	.00	3,000.00	52.80	.00	52.80	2,947.20	2	.00
721939.6	Vehicle Maintenance Graphics	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
722808.1	Contractual-Buildings & Grounds Depot Janitorial	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
722808.4	Contractual-Buildings & Grounds Depot Lawn Care	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
722808.5	Contractual-Buildings & Grounds Depot Snow Removal	33,127.00	.00	33,127.00	.00	.00	.00	33,127.00	0	.00
EXPENSE TOTALS		\$646,080.00	\$0.00	\$646,080.00	\$45,216.19	\$0.00	\$45,216.19	\$600,863.81	7%	\$19,515.58
Department 591 - Transit Maintenance Totals		(\$646,080.00)	\$0.00	(\$646,080.00)	(\$45,216.19)	\$0.00	(\$45,216.19)	(\$600,863.81)	7%	(\$19,515.58)
Department CAP - Capital Outlay										
EXPENSE										
730975	Buildings & Structures	.00	.00	.00	41,709.00	201,972.00	41,709.00	(243,681.00)	+++	.00
730975.39	Buildings & Structures Grant MI-2020-039	.00	.00	.00	.00	.00	.00	.00	+++	(380.00)
730977	Machinery & Equipment	.00	.00	.00	1,190.16	8,201.76	1,190.16	(9,391.92)	+++	.00
730977.10	Machinery & Equipment Grant MI-2021-010	.00	.00	.00	5,186.00	.00	5,186.00	(5,186.00)	+++	.00
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$48,085.16	\$210,173.76	\$48,085.16	(\$258,258.92)	+++	(\$380.00)
Department CAP - Capital Outlay Totals		\$0.00	\$0.00	\$0.00	(\$48,085.16)	(\$210,173.76)	(\$48,085.16)	\$258,258.92	+++	\$380.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
	Fund 103 - General Fund Totals	\$5,255,010.00	\$0.00	\$5,255,010.00	\$404,438.14	\$210,173.76	\$404,438.14	\$4,640,398.10		\$284,668.02
	Grand Totals	\$5,255,010.00	\$0.00	\$5,255,010.00	\$404,438.14	\$210,173.76	\$404,438.14	\$4,640,398.10		\$284,668.02



Revenue Budget Performance Report

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 103 - General Fund										
Department 000 - General Revenues										
REVENUE										
480665	Investment Income	9,223.00	.00	9,223.00	1,380.58	.00	1,380.58	7,842.42	15	106.02
490692.0	Miscellaneous General	1,000.00	.00	1,000.00	20.35	.00	20.35	979.65	2	.00
REVENUE TOTALS		\$10,223.00	\$0.00	\$10,223.00	\$1,400.93	\$0.00	\$1,400.93	\$8,822.07	14%	\$106.02
Department 000 - General Revenues Totals										
		\$10,223.00	\$0.00	\$10,223.00	\$1,400.93	\$0.00	\$1,400.93	\$8,822.07	14%	\$106.02
Department 537 - Routine Transit Operations										
Division 4 - General										
REVENUE										
400402	Property Tax	1,164,711.00	.00	1,164,711.00	1,703.39	.00	1,703.39	1,163,007.61	0	25,041.42
400423	Service Charge in Lieu of Taxes	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
400437.0	Property Taxes IFT IFT Levy - General	25,000.00	.00	25,000.00	1,671.39	.00	1,671.39	23,328.61	7	.00
400445	Interest & Penalties (Taxes)	1,500.00	.00	1,500.00	282.18	.00	282.18	1,217.82	19	172.28
440573	State-Reim Local PPT Tax Loss	88,878.00	.00	88,878.00	.00	.00	.00	88,878.00	0	.00
460644.1	Concessions & Commissions Bus Signage-Advertising Commiss	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	.00
460651.1B	Use & Admissions Fees Fares-Bus Fleet Rental	7,500.00	.00	7,500.00	.00	.00	.00	7,500.00	0	.00
460651.1D	Use & Admissions Fees Fares-Demand/Response	25,000.00	.00	25,000.00	4,389.60	.00	4,389.60	20,610.40	18	.00
460651.1F	Use & Admissions Fees Fares-Fixed Route	25,000.00	.00	25,000.00	4,549.40	.00	4,549.40	20,450.60	18	.00
460651.1R	Use & Admissions Fees Fares-Adult Monthly	25,000.00	.00	25,000.00	3,162.00	.00	3,162.00	21,838.00	13	.00
460651.1S	Use & Admissions Fees Fares-Daily Pass	5,000.00	.00	5,000.00	96.60	.00	96.60	4,903.40	2	.00
460651.1T	Use & Admissions Fees Fares-Tickets	16,000.00	.00	16,000.00	.00	.00	.00	16,000.00	0	.00
460651.1X	Use & Admissions Fees Fares-Student Pass	2,000.00	.00	2,000.00	138.00	.00	138.00	1,862.00	7	.00
460651.1DW	Use & Admissions Fees Fares-Reduced Demand/Response	2,000.00	.00	2,000.00	100.00	.00	100.00	1,900.00	5	.00
460651.1FD	Use & Admissions Fees Fares-Reduced Monthly (Fixed/DR)	15,000.00	.00	15,000.00	3,060.00	.00	3,060.00	11,940.00	20	.00
460651.1FR	Use & Admissions Fees Fares-Reduced Fixed Route	5,000.00	.00	5,000.00	257.50	.00	257.50	4,742.50	5	.00
460651.1WP	Use & Admissions Fees Fares-Adult Weekly	3,000.00	.00	3,000.00	90.00	.00	90.00	2,910.00	3	.00
480669.C	Rental Bus / Motor Coach	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
480669.D	Rental Amtrak	20,000.00	.00	20,000.00	1,315.35	.00	1,315.35	18,684.65	7	1,283.27
490683.1	Reimbursements Michigan Transit Pool	28,000.00	.00	28,000.00	.00	.00	.00	28,000.00	0	.00
490685.1	Recoveries Insurance	1,800.00	.00	1,800.00	.00	.00	.00	1,800.00	0	.00
490692.0	Miscellaneous General	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
490692.E	Miscellaneous Lost Eligible Pass	200.00	.00	200.00	10.00	.00	10.00	190.00	5	.00
490694	Cash Short/Over	.00	.00	.00	437.16	.00	437.16	(437.16)	+++	.00
570674	Sale of Fixed Assets	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	.00
REVENUE TOTALS		\$1,503,689.00	\$0.00	\$1,503,689.00	\$21,262.57	\$0.00	\$21,262.57	\$1,482,426.43	1%	\$26,496.97
Division 4 - General Totals		\$1,503,689.00	\$0.00	\$1,503,689.00	\$21,262.57	\$0.00	\$21,262.57	\$1,482,426.43	1%	\$26,496.97



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Fund 103 - General Fund										
Department 537 - Routine Transit Operations										
Division 5 - Grants										
REVENUE										
540536.1	Federal Operating (Current Year)	1,250,000.00	.00	1,250,000.00	.00	.00	.00	1,250,000.00	0	.00
540536.8	Federal Capital Outlay	.00	.00	.00	.00	.00	.00	.00	+++	7,866.00
540536.3A	Federal ARPA	452,778.00	.00	452,778.00	.00	.00	.00	452,778.00	0	.00
550570.1	State Operating (Current Year)	1,648,598.00	.00	1,648,598.00	135,811.00	.00	135,811.00	1,512,787.00	8	135,252.00
REVENUE TOTALS		\$3,351,376.00	\$0.00	\$3,351,376.00	\$135,811.00	\$0.00	\$135,811.00	\$3,215,565.00	4%	\$143,118.00
Division 5 - Grants Totals		\$3,351,376.00	\$0.00	\$3,351,376.00	\$135,811.00	\$0.00	\$135,811.00	\$3,215,565.00	4%	\$143,118.00
Division 6 - Operating Assistance										
REVENUE										
460627.1	Charges for Services Rendered Zeeland City	62,862.00	.00	62,862.00	.00	.00	.00	62,862.00	0	.00
460627.2	Charges for Services Rendered Park Township	137,190.00	.00	137,190.00	.00	.00	.00	137,190.00	0	.00
460627.9	Charges for Services Rendered Zeeland Twp	8,034.00	.00	8,034.00	.00	.00	.00	8,034.00	0	.00
460627.IN	Charges for Services Rendered MAX Share-Sale Mtr Coach Tickets	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
460627.INPS	Charges for Services Rendered Pass-Thru Sale Mtr Coach Tickets	29,136.00	.00	29,136.00	.00	.00	.00	29,136.00	0	.00
REVENUE TOTALS		\$247,222.00	\$0.00	\$247,222.00	\$0.00	\$0.00	\$0.00	\$247,222.00	0%	\$0.00
Division 6 - Operating Assistance Totals		\$247,222.00	\$0.00	\$247,222.00	\$0.00	\$0.00	\$0.00	\$247,222.00	0%	\$0.00
Division N - New Freedom										
REVENUE										
400402	Property Tax	142,500.00	.00	142,500.00	.00	.00	.00	142,500.00	0	.00
REVENUE TOTALS		\$142,500.00	\$0.00	\$142,500.00	\$0.00	\$0.00	\$0.00	\$142,500.00	0%	\$0.00
Division N - New Freedom Totals		\$142,500.00	\$0.00	\$142,500.00	\$0.00	\$0.00	\$0.00	\$142,500.00	0%	\$0.00
Department 537 - Routine Transit Operations Totals		\$5,244,787.00	\$0.00	\$5,244,787.00	\$157,073.57	\$0.00	\$157,073.57	\$5,087,713.43	3%	\$169,614.97
Fund 103 - General Fund Totals		\$5,255,010.00	\$0.00	\$5,255,010.00	\$158,474.50	\$0.00	\$158,474.50	\$5,096,535.50		\$169,720.99
Grand Totals		\$5,255,010.00	\$0.00	\$5,255,010.00	\$158,474.50	\$0.00	\$158,474.50	\$5,096,535.50		\$169,720.99