



**MAX Transportation Authority Board
Meeting Agenda
Monday, June 12, 2023
MAX Training Room
11660 Greenway Dr., Holland, MI 49424**

1. Acceptance of Public Comment on Bus Service Changes - Action
2. Opportunity for Public Comment – Please limit public comment to three (3) minutes or less
3. March 27, 2023 Board Meeting Minutes – Action
4. Marketing Committee
 - a) Call Center Summary – Information
5. Executive Committee
 - a) Action to Approve Amtrak Lease Renewal – Action
 - b) Ottawa County Certificate of Compliance and Form L4029 – Action
 - c) Accounting Software Replacement – Action
 - d) Route Study Proposal and Mobility Planning Update – Action
 - e) Scheduling Software Update – Action
 - f) Mid-Year Budget Amendments – Action
 - g) Ridership Reports for April and May 2023 – Information
 - h) Financial Reports for April and May 2023 – Information
 - i) Expenditure Reports for April and May 2023 – Information
6. Director's Report

Next meeting is Monday, July 24, 2023 at 3:30 p.m.

MEMO

Date: June 9, 2023

To: **MAX Transit Authority Board**

From: Elisa Hoekwater, Executive Director
Beth Higgs, Deputy Director

Re: Public Hearing – MAX Transit Bus Service Changes

A public hearing was held on May 22, 2023 at 3:30 p.m. during the regular scheduled Board meeting to receive public input on the impacts of MAX Transit bus service changes since the onset of Covid-19 pandemic.

The Board did not meet quorum of four voting members to take action however, comments were heard during the meeting, and a recording of those comments is available. The attached letter received from the one public attendee, expresses the need for extended evening service to their residence at Benjamin's Hope located in Park Township, as well as the need for a ride scheduling online app, offering passengers a more convenient way to schedule rides.

In response to these concerns, Executive Director, Elisa Hoekwater mentioned during the hearing that a transit study is underway, to understand community needs and how we can improve services. Also mentioned was the new scheduling software MAX is procuring that will allow passengers to schedule rides through an online app.

Board Action

Staff would like to request Board action to accept the public comment as written in the attached letter.

MACATAWA AREA EXPRESS

Transportation Authority Notice of Public Hearing

A Public Hearing is scheduled for 3:30 p.m. on May 22, 2023 at the regular board meeting of the Macatawa Area Express Transportation Authority (MAX Transit) at 11660 Greenway Drive, Holland, MI. If unable to join in person, the public is invited to make oral comments by accessing the Microsoft Teams virtual link below, or by dialing the phone number listed.

Macatawa Area Express Transportation Authority (MAX Transit) gives notice of bus service changes since the on-set of the COVID-19 pandemic, and continued service changes.

Due to the onset of COVID-19 pandemic, on March 18, 2020 MAX Transit fixed route services were temporarily suspended, allowing all passengers to use the demand response service for essential trip purposes of work, medical appointments, and shopping for supplies. Fares were suspended due to safety reasons.

On March 1, 2021, fixed route service 1-8 resumed with the exception of Saturday routes, and evening routes 9 & 10. Suspension of route 11 continued, to evaluate that service.

As transit systems across the U.S. recognize significant decrease of labor availability, MAX Transit has experienced the same. We continue to provide essential trip service due to limited seating, but monitor capacity daily.

MAX encourages comments to understand the impact of service changes to our community.

Please join the May 22, 2023 meeting from your computer, tablet or smartphone.

[Click here to join the meeting](#)

Meeting ID: 215 510 192 710

Passcode: zni3yS

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 321-414-2468,,369216827#](#) United States, Orlando

Phone Conference ID: 369 216 827#

Public comments, oral comments are welcome through the link mentioned above. Citizens with written comments may send via email through www.catchamax.org

Immediately following the Public Hearing, action is scheduled to be taken.

Jessica Drahos
c/o Benjamin's Hope
15468 Riley St. House #2
Holland, MI 49424

Max Transit
c/o Barbara Sonnerville
171 Lincoln Avenue
Holland, MI 49423

May 22, 2023

Re: Public Comment on May 22, 2023

Dear Ms Sonnerville;

You asked me to write you a letter about my public comment at the board meeting of Max Transit today.

Would you consider expanding Max's night owl/reserve-a-max services to Park Township, particularly to Benjamin's Hope on Riley Street? That would help me get more hours at my AMC theatre job in Holland and extend the time I can spend at Compassionate Heart Ministry in Zeeland. Those added services would benefit me and my friends at Benjamin's Hope by making us more employable.

Also, it's exciting that you are already working on creating an app I can use on my phone to make reserve-a-max rides and track where my ride is without calling in. This app would save so much time and reduce my anxiety in making reservations.

Thank you for listening to my requests and concerns at the public hearing. You were all so good to me even though I forgot to bring my written statement.

Blessings,



Jessica Drahos
616-403-7770
JessicaDrahos777@gmail.com





**Macatawa Area Express Transportation Authority
Meeting Minutes
Monday, March 27, 2023
Proposed Minutes**

The Macatawa Area Express Transportation Authority Board met at 3:30 pm in the training room at the MAX Operations building - 11660 Greenway Drive, Holland, MI 49424.

Members Present: Chair Russ TeSlaa; Board Members Meika Weiss, Kristin Myers, Jason Latham, Al Rios, and Kevin Klynstra,

Others Present: Crystal Benson and Matt Van Dyken

Members Absent: Secretary/Treasurer Joe Baumann and Vice-Chair Lyn Raymond; Board Members Jan Steggerda and Abraham Hernandez

Staff Present: Elisa Hoekwater, Beth Higgs, Lynn McCammon, Sandra Korhorn, Kaitlynn Riegling, and Barbara Sonnerville

3.23.1 Approval of the February 27, 2023 Board Meeting Minutes

A motion was made by Rios and supported by Latham to approve the February 27, 2023 board meeting minutes. Motion carried unanimously.

3.23.2 Public Comment

There were no public comments.

3.23.3 Marketing Committee

Higgs reported that recruiting is still a main focus. MAX is exploring other avenues for advertising and several new ads will start shortly.

3.23.3a Call Center Summary

There was no discussion.

3.23.4 Executive Committee

3.23.4a MAX Financial Audit Report

MAX received a clean/unqualified opinion with no deficiencies in internal controls over financial reporting found. A motion was made by Baumann and supported by Rios to approve the audit report as presented. Motion carried unanimously. A motion was made by Rios and supported by Weiss to approve the audit report as written. Motion carried unanimously.

3.23.4b***Depot Lease Options***

The board requested a study session to discuss the options for the lease renewal. A study session meeting was set for April 10, 2023. A motion was made by Rios and supported by Latham to table the discussion until after the study session. Motion carried unanimously.

3.23.4c***Amtrak Lease Renewal***

The board requested to wait approval of this contract with Amtrak as some of the provisions will be determined by the Depot lease between MAX and the City of Holland. A motion was made by Rios and supported by Latham to table the discussion. Motion carried unanimously.

3.23.4d***Shift Premium***

MAX approved new pay grades and a new step program in March 2022. Though we have seen that this has helped to encourage existing staff to remain on the MAX team, we are not attracting the new employees that are needed to work Saturday and evening hours. A shift premium of \$2.40 per hour would bring the starting bus operator wage to \$20.00, which is more in line with our transit neighbors, and make these positions more attractive to potential employees. A motion was made by Latham and supported by Weiss approve to the shift premium policy as written. Motion carried unanimously.

3.23.4e***Ridership Reports for February 2023***

There was no discussion.

3.23.4f***Financial Reports for February 2023***

There was no discussion.

3.23.4g***Expenditure Reports for February 2023***

There was no discussion.

3.23.5***MAX Director's Report***

Hoekwater reported that MAX, along with several other neighboring transit agencies, have been researching new scheduling software. After careful study of many different programs, we can finally announce that VIA has been selected. There are now five Michigan transit agencies all on the same contract. This means that from Cadillac-Wexford to Muskegon – Grand Haven – Holland – and Allegan we will all be using the same system. The regional connections are REAL and certainly a major accomplishment!

Hoekwater also reported that she and Riegling have been making final revisions to the FY2024 annual MDOT application for capital and operating funds. They are also working on the Q2 Milestone Performance Reports (MPR) to FTA. Harbor Transit has provided some helpful coaching on grant management which is coming in helpful.

3.23.6***Adjournment***

A motion was made by Latham and supported by Rios to adjourn the meeting. Motion carried unanimously.

MEMO

Board Action Item

DATE: June 9, 2023
TO: MAX Authority Board
FROM: Elisa Hoekwater, Executive Director
Beth Higgs, Deputy Director
SUBJECT: Amtrak Contract – Action

Attached is the third amendment to the lease agreement with the National Railroad Passenger Corporation (Amtrak). During the March meeting the MAX Transportation Authority Board voted to wait to approve the contract.

This contract will extend the contract through July 31, 2023, providing adequate time for the rental agreement between MAX and the City of Holland to be finalized.

Action Requested: The MAX Authority Board is asked to approve the Amtrak contract amendment as proposed.

THIRD AMENDMENT TO LEASE AGREEMENT
(Holland, Michigan)

This Third Amendment to Easement Agreement ("Third Amendment") is made this _____ day of _____, _____ by and between Macatawa Area Express Transportation Authority ("Lessor") and National Railroad Passenger Corporation ("Lessee"). The Lessor and the Lessee shall hereinafter be referred to collectively as the "Parties."

BACKGROUND

A. Lessee and the City of Holland entered into a station lease agreement which commenced on January 1, 1993, as amended ("Agreement") pursuant to which the City of Holland leased to Lessee space at the Holland Depot located at 171 Lincoln Avenue, Holland, Michigan; and

B. The City of Holland assigned its interest in the Agreement to Lessor, and such assignment was effective as of July 1, 2007; and

C. The term of the Agreement will expire on March 31, 2023; and

D. Lessor and Lessee are currently in negotiations of the terms of a new lease; and

E. Lessor and Lessee desire to extend the term of the Agreement to provide additional time to negotiate the terms of a new lease.

NOW THEREFORE, for and in consideration of the covenants and obligations hereinafter set forth and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties intending to be legally bound hereby agree as follows:

1. Incorporation of Recitals. The foregoing recitals are hereby incorporated by reference. All capitalized terms used herein and not otherwise defined in this Second Amendment shall have the same meaning as in the Agreement.

2. Extensions. The term of the Agreement shall be extended for three (3) months beginning April 1, 2023 and ending July 31, 2023, unless sooner terminated in accordance with the terms of the Agreement.

3. Non-Waiver. Except as expressly amended hereby, the Agreement shall remain unmodified and in full force and effect. The term "Agreement" shall mean the Agreement as amended hereby, and as the parties may amend it from time to time.

IN WITNESS THEREOF, the undersigned, intending to be legally bound hereby, have executed this Third Amendment to the Lease Agreement as of the day and year first written above.

Witness: Lessor:
Macatawa Area Express Transportation Authority

By: _____ (Seal)

Name: _____

Title: _____

Witness: Lessee:
National Railroad Passenger Corporation

By: _____ (Seal)

Name: Louis Wolfowitz

Title: VP Real Estate & Commercial Development

MEMO

DATE: June 9, 2023

TO: MAX Authority Board

FROM: Elisa Hoekwater, Executive Director

SUBJECT: Ottawa County Certificate of Compliance and Form L4029

The following forms and information were provided by the Ottawa County Equalization Department in the tax request and apportionment process for MAX.

- L4029 form and worksheet
- Ottawa County Checklist/Certificate of Compliance
- State Tax Commission Millage Rollback Bulletin
- L4034 Millage Reduction Fraction Calculation Worksheet

Note: A Draft of the **L-4029** was submitted prior to the Authority Board meeting. As the Board did not meet quorum of four voting members to take action on May 22, 2023, we are presenting this item for action.

Only one L-4029 is to be issued from MAX. The L-4034 (Millage Reduction Fraction Computation) was e-mailed by Ottawa County and is available upon request. In order to give the local treasurers time to get tax bills out by July 1 the deadline, Authority Board action is requested to return the signed L-4029 form, Checklist, and Debt Documents in a timely manner.

RECOMMENDED ACTION

Review and approval of the Certification of Compliance and completion of L-4029 is recommended.

OTTAWA COUNTY 2023 CERTIFICATE OF COMPLIANCE

Our Tax Authority **has completed** the following steps as required by M.C.L. 211.24e (Truth in Taxation)

- ☐ A separate Truth-in-Taxation hearing is **not necessary**. Our Tax Authority complies with Sec. 16 of the Uniform Budgeting and Accounting Act (M.C.L. 141.436). Notice, advertising, and print size must conform to stated requirements. (M.C.L. 141.412)
and
Our meeting was completed by October 1st. *Date of meeting was _____.

OR

- ☐ Our Board, or Commission, or Council has met and adopted a resolution proposing an additional operating millage rate and proposing a hearing date. (M.C.L. 211.24e, subsection 7)
and
Our Board, or Commission, Council or Authority has published a hearing notice and posted the same at the principal office of our taxing unit. This notice contained the proposed additional millage rate, the percentage increase in operating revenue and the percentage increase over the preceding year if not approved which would be generated from permitted ad valorem tax levies and the Notice was published at least 6 days before the hearing date. (M.C.L. 211.24e, subsections 6 & 9)
and
Our Board, or Commission, Council or Authority held a public hearing pursuant to the hearing notice. (M.C.L. 211.24e, subsection 6) *Date of meeting was _____.
and
Not more than 10 days after the public hearing, a taxing unit has approved the levy of an additional millage rate but has not approved an additional millage rate that is greater than a proposed additional millage rate that was published and on which the public hearing has been held.

OR

- ☒ Our Tax Authority is exempt from M.C.L. 211.24e because we levied 1 mill or less in the concluding fiscal year for operating purposes.

OR

- ☐ A Truth-in-Taxation hearing was not necessary because we will not be levying an operating levy which is larger than the base tax rate.

Our Taxing Authority has verified any Debt Levy being requested on the Tax Rate Request Form(L4029)

- ☒ We are not requesting a debt levy
☐ We are requesting a debt levy and have included a report or other document showing the amount of principal and interest that the requested debt levy is intended to retire.

-
- NAME OF TAX UNIT Macatawa Area Express
 - BOARD, COUNCIL OR COMMISSION:
Clerk or Secretary (Signature) _____
Print or Type Name Joseph Baumann
 - Chairperson, Mayor,
President or Supervisor (Signature) _____
Print or Type Name Russell TeSlaa
 - Dated this 12th day of June, 2023.

Please return to the Ottawa County Equalization Director with the L-4029 form.

2023 Tax Rate Request (This form must be completed and submitted on or before September 30, 2023)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

| | |
|--|---|
| County(ies) Where the Local Government Unit Levies Taxes OTTAWA & ALLEGAN | 2023 Taxable Value of ALL Properties in the Unit as of 5-22-2023 3,162,232,161 |
| Local Government Unit Requesting Millage Levy Macatawa Area Express Transportation Authority | For LOCAL School Districts: 2023 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. |

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2023 tax roll.

| (1) Source | (2) Purpose of Millage | (3) Date of Election | (4) Original Millage Authorized by Election Charter, etc. | (5) ** 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee" | (6) 2023 Current Year "Headlee" Millage Reduction Fraction | (7) 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee" | (8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction | (9) Maximum Allowable Millage Levy * | (10) Millage Requested to be Levied July 1 | (11) Millage Requested to be Levied Dec. 1 | (12) Expiration Date of Millage Authorized |
|---------------|------------------------------|----------------------------|--|--|--|---|---|---|---|---|--|
| Voted | Operating | 5/4/2021 | 0.4000 | 0.3953 | 1.000 | 0.3953 | N/A | 0.3953 | 0.3953 | | 12/31/2026 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |

| | | | |
|---------------------------------------|---|--|---------------------------|
| Prepared by Elisa Hoekwater | Telephone Number (616) 355-1010 | Title of Preparer Executive Director | Date 06/12/2023 |
|---------------------------------------|---|--|---------------------------|

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

| | | | |
|---|-----------|-----------------------|-------------------|
| <input type="checkbox"/> Clerk | Signature | Print Name | Date |
| <input checked="" type="checkbox"/> Secretary | | Joseph Baumann | 06/12/2023 |
| <input checked="" type="checkbox"/> Chairperson | Signature | Print Name | Date |
| <input type="checkbox"/> President | | Russell TeSlaa | 06/12/2023 |

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2023 for instructions on completing this section.

| | |
|--|------|
| Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY) | Rate |
| For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal | |
| For Commercial Personal | |
| For all Other | |

Instructions For Completing Form 614 (L-4029) 2023 Tax Rate Request, Millage Request Report To County Board Of Commissioners

These instructions are provided under MCL Sections 211.24e (truth in taxation), 211.34 (truth in county equalization and truth in assessing), 211.34d (Headlee), and 211.36 and 211.37 (apportionment).

Column 1: Source. Enter the source of each millage. For example, allocated millage, separate millage limitations voted, charter, approved extra-voted millage, public act number, etc. Do not include taxes levied on the Industrial Facilities Tax Roll.

Column 2: Purpose of millage. Examples are: operating, debt service, special assessments, school enhancement millage, sinking fund millage, etc. A local school district must separately list operating millages by whether they are levied against ALL PROPERTIES in the school district or against the NON-HOME group of properties. (See State Tax Commission Bulletin 2 of 2023 for more explanation.) A local school district may use the following abbreviations when completing Column 2: "Operating ALL" and "Operating NON-HOME". "Operating ALL" is short for "Operating millage to be levied on ALL PROPERTIES in the local school district" such as Supplemental (Hold Harmless) Millages and Building and Site Sinking Fund Millages. "Operating NON-HOME" is short for "Operating millage to be levied on ALL PROPERTIES EXCLUDING PRINCIPAL RESIDENCE, QUALIFIED AGRICULTURAL, QUALIFIED FOREST AND INDUSTRIAL PERSONAL PROPERTIES in the local school district" such as the 18 mills in a district which does not levy a Supplemental (Hold Harmless) Millage.

Column 3: Date of Election. Enter the month and year of the election for each millage authorized by direct voter approval.

Column 4: Millage Authorized. List the allocated rate, charter aggregate rate, extra-voted authorized before 1979, each separate rate authorized by voters after 1978, debt service rate, etc. (This rate is the rate before any reductions.)

Column 5: 2022 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. Starting with taxes levied in 1994, the "Headlee" rollback permanently reduces the maximum rate or rates authorized by law or charter. The 2022 permanently reduced rate can be found in column 7 of the 2022 Form L-4029. For operating millage approved by the voters after April 30, 2022, enter the millage approved by the voters. For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

Column 6: Current Year Millage Reduction Fraction. List the millage reduction fraction certified by the county treasurer for the current year as calculated on Form 2166 (L-4034), *2023 Millage Reduction Fraction Calculations Worksheet*. The millage reduction fraction shall be rounded to four (4) decimal places. The current year millage reduction fraction shall not exceed 1.0000 for 2023 and future years. This prevents any increase or "roll up" of millage rates. Use

1.0000 for new millage approved by the voters after April 30, 2023. For debt service or special assessments not subject to a millage reduction fraction, enter 1.0000.

Column 7: 2023 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. The number in column 7 is found by multiplying column 5 by column 6 on this 2023 Form L-4029. This rate must be rounded DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

Column 8: Section 211.34 Millage Rollback Fraction (Truth in Assessing or Truth in Equalization). List the millage rollback fraction for 2023 for each millage which is an operating rate. Round this millage rollback fraction to 4 decimal places. Use 1.0000 for school districts, for special assessments and for bonded debt retirement levies. For counties, villages and authorities, enter the Truth in Equalization Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON CEV FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. Use 1.0000 for an authority located in more than one county. For further information, see State Tax Commission Bulletin 2 of 2023. For townships and cities, enter the Truth in Assessing Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON ASSESSED VALUE FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. The Section 211.34 Millage Rollback Fraction shall not exceed 1.0000.

Column 9: Maximum Allowable Millage Levy. Multiply column 7 (2023 Millage Rate Permanently Reduced by MCL 211.34d) by column 8 (Section 211.34 millage rollback fraction). Round the rate DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter millage from Column 4.

Column 10/Column 11: Millage Requested to be Levied. Enter the tax rate approved by the unit of local government provided that the rate does not exceed the maximum allowable millage levy (column 9). A millage rate that exceeds the base tax rate (Truth in Taxation) cannot be requested unless the requirements of MCL 211.24e have been met. For further information, see State Tax Commission Bulletin 2 of 2023. A LOCAL School District which levies a Supplemental (Hold Harmless) Millage shall not levy a Supplemental Millage in excess of that allowed by MCL 380.1211(3). Please see the memo to assessors dated October 26, 2004, regarding the change in the collection date of certain county taxes.

Column 12: Expiration Date of Millage. Enter the month and year on which the millage will expire.

**L-4029
2023
Tax Rate Request
Worksheet Copy Only**

COUNTY:

LOCAL GOVERNMENT UNIT :

OTTAWA

MACATAWA AREA EXPRESS TRANSPORTATION

| | |
|---|---------------|
| 2023 Taxable Values of ALL Properties in the Unit as of May 24, 2023 | 3,162,232,161 |
| For LOCAL School Districts: 2023 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. | |
| | |

| (1) Source | (2) Purpose of Millage | (3) Date of Election | (4) Millage Authorized by Election, Charter, etc. | (5) 2022 Millage Rate Permanently Reduced by MCL 211.34d | (6) 2023 Current Year Millage Reduction Fraction | (7) 2023 Millage Rate Permanently Reduced by MCL 211.34d | (8) Sec. 211.34 Millage Rollback Fraction | (9) Maximum Allowable Millage Levy | (10) Millage Requested to be Levied July 1 | (11) Millage Requested to be Levied Dec. 1 | (12) Expiration Date of Millage Authorized |
|-------------------|----------------------------------|--------------------------------|---|---|---|---|---|--|---|---|--|
| Voted | Operating | 05/04/2021 | 0.4000 | 0.3953 | 1.0000 | 0.3953 | N/A | 0.3953 | PLEASE ENTER | | 12/31/2026 |
| | | | | | | | | | | | |
| | | | | | | | | | RATES AS APPROVED | | |
| | | | | | | | | | | | |
| | | | | | | | | | BY BOARD OR | | |
| | | | | | | | | | | | |
| | | | | | | | | | COUNCIL HERE | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |

OPER =

0.3953

Total 2022 Operating

0.3953

2023 Base Tax Rate Fraction

0.9406

Maximum Operating Levy WITHOUT a Truth in Taxation Hearing:

N.A.

(Not needed - less than 1 mill total operating)

Millage Reduction Fraction

1.0000

Millage Roll-back Fraction

N/A

MEMO

Board Action Item

DATE: June 9, 2023

TO: MAX Authority Board

FROM: Elisa Hoekwater, Executive Director, MAX
Lynn McCammon, Finance Director, City of Holland

SUBJECT: Replacement of Financial Accounting Software

As Fiscal Agent for Macatawa Area Express Transportation Authority, the City of Holland has communicated interest in replacing the financial software that both organizations now use. The current product needs improvement and has limited support. The City reviewed options to upgrade to a newer product with the same vendor, and also looked at the system now used for tax collection and all building related modules. City staff have asked about our interest in upgrading the financial system and offered to facilitate this process.

Approximately \$67,000 was originally invested by MAX to purchase the New World accounting software. The asset should be fully depreciated by the time the new financial system is implemented. With regards to the upgraded financial system, the total cost to MAX will be \$63,195 plus an annual service fee of \$13,720. While we did investigate the option to purchase a stand alone system for a reduced annual fee, this would require that a server and other computer hardware be purchased and it would not have the protections that a cloud based system would have.

The City provides fiscal services for MAX, including accounting services and financial reporting. The accounting software facilitates this process. To provide this service, the City will purchase the software and retain the control over the right to use the software and provide IT Department support. MAX personnel will be provided with access to the system and training. Any fees related to the system upgrade will be included as part of the fiscal services fee. The annual service fee will also be part of the fiscal services fee, consistent with the treatment of the current system annual service fee. City Finance will work with MAX personnel on the implementation process which is anticipated to take 6-9 months.

Staff recommends Board approval of the proposal to replace the current accounting software system and approve the additional \$63,195 City Fiscal Services Fee, payable in 3 installments, for the upgrades to the MAX financial software.

MEMO

Board Action Item

DATE: June 9, 2023

TO: MAX Authority Board

FROM: Elisa Hoekwater, Executive Director, MAX
Sandra Korhorn, Mobility Manager
Kaitlynn Riegling, Procurement Coordinator & Grant Specialist

SUBJECT: Transportation Study & Route Planning Restoration Program
Request for Proposals

The Macatawa Area Express Transportation Authority (MAX) is seeking consultant support to complete a Transportation Study. Primary tasks and services shall include, but are not limited to:

- Provide detailed options to restore transit service including reduced travel times.
- Assist with identifying strategies for improved transit systems management.
- Resume fixed route services to underserved and vulnerable populations.
- Make adjustments to increase the quality or frequency of transit service for low-income riders and those in disadvantaged neighborhoods or communities.
- Provide options to launch micro-transit operations to increase ridership.
- Offer workforce development strategies to equip transit staff with the skills and training to effectively respond to the increasing demands of transit innovation.
- Create an electrification plan to reduce vehicle emissions.
- Gather input from the public, community organizations and businesses.
- Summary Report and Communication Strategies

MAX staff wish to issue the Request for Proposals on June 14, 2023, in order to receive submissions by July 7 and select a consultant the week of July 24, 2023. The project is to be completed by June 2024.

Staff recommends Board approval of the attached Request for Proposals to complete a Transportation Study and recommend strategies to increase ridership and improve transit services



Request for Proposals (RFP)
Transportation Study & Route Planning Restoration Program

| Sequence of Events | Date |
|-----------------------------|-----------------------|
| Request for Proposal Issued | June 14, 2023 |
| Deadline for Questions | June 30, 2023 |
| Submissions Due | July 7, 2023 |
| Award of RFP (if awarded) | Week of July 24, 2023 |
| | |

PROPOSALS MUST BE RECEIVED BY THE DUE DATE – LATE PROPOSALS WILL NOT BE CONSIDERED.

Project Manager:

Sandra Korhorn

s.korhorn@catchamax.org

Mailing Address:

Macatawa Area Express Transit Authority

171 Lincoln Rd. Suite 20

Holland, MI 49423

(616) 355-1010

www.catchamax.org

TABLE OF CONTENTS

SECTION 1: PROJECT DESCRIPTION (SCOPE) AND SUMMARY OF REQUIREMENTS3

SECTION 2: SUBMISSION INSTRUCTIONS4

SECTION 3: PROPOSAL EVALUATIONS6

SECTION 4: TERMS AND CONDITIONS7

SECTION 5: FEDERAL TRANSIT ADMINISTRATION REQUIRED CLAUSES12

SECTION 6: FEDERAL TRANSIT ADMINISTRATION REQUIRED CERTIFICATIONS36

SECTION 7: ACKNOWLEDGEMENT OF TERMS & CONDITIONS, & REQUIRED FTA CLAUSES38

SECTION 1:
PROJECT DESCRIPTION (SCOPE) AND SUMMARY OF REQUIREMENTS

BACKGROUND INFORMATION:

The Macatawa Area Express (MAX) is a small urban transit system that has operated fixed bus routes and demand response service since 2000. Currently, MAX serves the communities of the City of Holland, City of Zeeland, Holland Charter Township, Zeeland Charter Township and Park Township with fixed route and/or demand response service. MAX currently employs 75 staff members.

MAX has eleven (11) fixed routes that operate Routes 1-8, 11 and Demand Response Monday - Friday from 6 a.m. – 7 p.m. Night Owl service is available Monday – Saturday from 7 p.m.- 12 a.m. with Twilight Routes (9 & 10) running from 7 p.m. – 10 p.m. Saturday operations include Routes 1-8 & 11 and Demand Response operating from 8 a.m. -7p.m.

Currently, MAX is operating on a restricted schedule with eight (8) fixed routes on an hourly schedule Monday – Friday from 6 a.m. to 7 p.m. The demand response service operates Monday – Friday from 6 a.m. to 7 p.m. with Night Owl service available from 7 p.m. to midnight. Demand Response also operates on Saturday's from 10 a.m. to 7 p.m. for employment and dialysis trips only.

PROJECT DESCRIPTION:

The Macatawa Area Express Transportation Authority (MAX) is seeking consultant support to complete a Transportation Study.

SCOPE OF WORK:

The Macatawa Area Express Transportation Authority (MAX) is seeking consultant support to complete a Transportation Study. MAX will also partner with the Macatawa Area Coordinating Council (MACC) to gather demographic information (EJ populations, households without an automobile, elderly populations, future growth and employment areas, etc.) which can then be plotted and utilized through a Geographic Information System (GIS).

The plan shall include a survey of area residents, community service agencies and businesses to determine knowledge of the service, identify pockets of citizens who have transportation needs, current and future use by residents, social organizations and businesses, purpose of destinations desired and trip generators.

It is expected that the project shall be completed by June 2024.

Primary tasks and services shall include, but are not limited to:

- Provide detailed options to restore transit service including reduced travel times.
- Assist with identifying strategies for improved transit systems management.
- Resume fixed route services to underserved and vulnerable populations.
- Make adjustments to increase the quality or frequency of transit service for low-income riders and those in disadvantaged neighborhoods or communities.
- Provide options to launch micro-transit operations to increase ridership.
- Offer workforce development strategies to equip transit staff with the skills and training to effectively respond to the increasing demands of transit innovation.
- Create an electrification plan to reduce vehicle emissions.
- Gather input from the public, community organizations and businesses.
- Summary Report and Communication Strategies

SECTION 2

SUBMISSION INSTRUCTIONS

REQUEST FOR PROPOSAL REQUIREMENTS:

1. Sealed proposal must be received by the due date specified in this RFP. Proposals received after the due date and time will not be considered.
2. This RFP does not commit MAX to award a contract.
3. MAX assumes no responsibility for errant bid delivery, including those relegated to a courier agent who fails to deliver in accordance with time and receiving point specified.
4. No email or facsimile proposals will be considered.
5. **Questions, comments, or discussions must be submitted in writing.**
6. Proposer agrees to and acknowledges all RFP specifications, terms, and conditions, and indicates ability to perform by submission of its bid.
7. Submitted proposal shall be valid for at least sixty (60) days.
8. The vendor will prepare and present finalized reports/data to Board and other MAX

staff.

9. Proposals submitted in hardcopy must be delivered by the due date and time to:
Macatawa Area Express Transportation Authority
Attn: Sandra Korhorn
RFP – Route Study
171 Lincoln Rd, Ste 20
Holland, MI 49423

INFORMATION CONTRACTOR MUST PROVIDE IN THEIR PROPOSALS:

1. Description of the work to be performed.
2. Firm's plan of action for accomplishing the work, personnel and equipment
3. Project personnel indicating number of personnel and their related work experience.
The firm's professional and project staff that work on the project must be the same staff that is identified in this proposal.
4. Three referrals for similar project work; name, location and contact information
5. Total project cost and itemized budget

PUBLIC MEETINGS:

Over the course of the study, at least three meetings of the general public will be held. The purpose of the public meetings is to provide an open forum to solicit input on the study process and products. Therefore, attention should be paid to the scheduling, notice, format and presentation materials of all public meetings.

MAX staff shall be responsible for reserving locations for public meetings, responding to public inquiries and assisting in the advertisement of public meetings. The consultant shall be responsible for the preparation of the agenda, materials and/or presentations for public meetings. When appropriate, meeting materials shall be made available to the public at least one week in advance of the meeting. The public shall be given ample opportunity to review and provide feedback on consultant work products.

As part of the MAX Environmental Justice (EJ) process, areas within the Metropolitan Planning Organization (MPO) have been identified as Environmental Justice areas. Therefore, efforts should be made to reach the widest audience possible. Innovative and effective ways to engage the public are encouraged.

SKILLS AND QUALIFICATIONS:

Consultants are encouraged to collaborate with other consulting firms to work as a team. A lead consultant will need to be selected from the team of consultants to facilitate the process. Other disciplines may be included as needed. At a minimum, expertise in the following areas is required:

1. Urban Planning: The urban planning element will provide the facilitation for a wide range of participation in the planning process and presents opportunities for consensus building and creates the vision for the consultant team.
2. Transportation Planning: Thorough understanding of transportation systems, including transit operations and pedestrian connectivity.
3. Visualization: The ability to visualize the planning process to the public for better public and political engagement.

SECTION 3
PROPOSAL EVALUATIONS

SELECTION CRITERIA:

MAX also reserves the right to award the contract to a vendor other than that of the lowest priced proposal and to select the most advantageous proposal representing the best value to MAX Transit. MAX reserves the right to accept or reject any and all proposals. The MAX Route Study Committee will evaluate proposals and make a recommendation to the MAX Authority Board. During this period, firms may be required to give an oral presentation of their submission. Factors to be used in evaluating the proposals are listed below in relevance to importance:

1. Understanding of the project and proposed course of action
2. Proposal for public engagement activities
3. Time schedule for accomplishing the tasks.
4. Experience and qualifications of personnel to be assigned to the project.
5. Previous consultant experience on similar projects

Upon approval of project award by the MAX Authority Board, the selected vendor will be sent a Notice of Award/Notice to Proceed for approval and signature. The original form is to be returned promptly to the Authority and the contractor is to keep a copy of the form. Work may not proceed until the vendor signs the Notice to Proceed. Work will commence immediately after a signed Notice to Proceed. Non-successful proposers will be notified of the MAX's selection of a vendor.

SECTION 4

TERMS AND CONDITIONS

DURATION OF PROJECT & AGREEMENT:

The project will commence per contracted term with MAX's Notice of Award/Notice to Proceed.

CONTRACT CHANGES:

Additions, deletions or modifications to this project and agreement may be made only with written agreement between MAX and the selected firm.

DISPUTES:

Except as otherwise provided in this agreement, any dispute concerning a question of fact arising under the agreement which is not disposed of by agreement shall be decided by MAX, which shall put its decision in writing and mail or otherwise furnish a copy to the firm. In connection with any appeal proceeding under this clause, the firm shall be afforded an opportunity to be heard and to offer evidence in support of its appeal. Pending final decision of a dispute thereunder, the firm shall proceed diligently in accordance with the project agreement and in accordance with MAX's decision.

This clause does not preclude consideration of law questions in connection with decisions provided for in this clause, provided that nothing in this agreement shall be construed as making final the decision of an administrative official, representative or board on a question of law.

INDEMNIFICATION:

The firm agrees to indemnify and hold MAX, its officers, agents, employees and /or trustees, harmless from and against any and all claims or causes of action brought against MAX and from any and all damages, losses, expenses, attorney fees, costs and liabilities sustained by the MAX arising out of any claimed defect in the goods and services provided by the firm. The firms' obligation under this paragraph shall include the obligation to indemnify and hold the MAX

harmless for negligence, whether active, passive or concurrent, in the performance of MAX's duties and obligations pursuant to this project and agreement.

COVENANT AGAINST GRATUITIES:

The firm warrants that he/she has not offered or given gratuities (in the form of entertainment, gifts or otherwise) to any official or employee of the MAX with a view toward securing favorable treatment in the awarding, amending, or evaluating this project and agreement.

ASSIGNABILITY RIGHTS:

The Bidder shall not assign this contract—wholly or in part—without the written consent of the Macatawa Area Express. No assignment shall relieve the Bidder of any obligations under the contract.

LIABILITY INSURANCE:

The firm shall maintain such insurance as will protect it from claims under Worker's Compensation Acts and other employee benefit acts; from claims for damages because of bodily injury, including death, to its employees and all others and from claims for damages to property; any and all of which may arise out of result from the firm's operations under this agreement, or from any subcontractor or anyone directly or indirectly employed by either of them. Proposers shall provide proof of insurance with the submission of their proposal.

LISCENSING & PERMITTING:

The contractor shall be licensed. Additionally, the contractor awarded the project will be required to file any permitting, as required, for this project.

CONTRACT TERM:

The contract between the MAX and the Contractor shall become effective upon signing and shall remain in force until at which time the contract has expired, or until notice of termination in writing is given by the other party as provided herein. MAX reserves the unilateral right to terminate the contract at any time if the successful bidder fails to meet requirements stated in this proposal.

The contract shall terminate absolutely and without further obligation at such time as appropriated and otherwise unobligated funds are no longer available to satisfy the obligations under this contract.

WRITTEN STANDARDS OF CONDUCT:

MAX employees, officers, agents (e.g. City of Holland), or other appointed agents acting on behalf of MAX's interest, immediate family members, and committee or Board members are prohibited from: participating in the selection, award, or administration of a contract supported by FTA funds if a conflict of interest, real or apparent is involved; and soliciting or accepting gifts,

gratuities, favors or anything of consequential value from current or potential contractors or parties to sub agreements that could influence purchasing decisions. MAX employees or agents with a potential conflict of interest shall remove themselves from the procurement in question.

TAXES:

MAX is exempt from taxes; however, the Contractor shall pay all taxes required by law. MAX cannot exempt others from tax.

COMPLIANCE WITH LAWS:

The Contractor will comply with all State, Federal, and local laws and regulations.

CANCELLATION FOR CAUSE:

If either party shall refuse, fail, or be unable to perform or observe any of the terms or conditions of the contract for any reason, then the party claiming such failure shall give the other party a written notice of such breach. If, within thirty (30) days from such notice, the failure has not been corrected, the injured party may cancel the contract effective thirty (30) days after notice of cancellation.

MAX reserves the right to terminate the contract immediately in the event that the Contractor discontinues or abandons operations; is adjudged bankrupt, or is reorganized under any bankruptcy law; or fails to keep in force any required insurance policies or bonds.

Failure of the contractor to comply with any section or part of the contract will be considered grounds for immediate termination of the contract by the MAX without penalty to MAX. MAX shall pay for services rendered up to the point of termination.

Notwithstanding anything to the contrary contained in the contract between the MAX and the successful contractor, the MAX may, without prejudice to any other rights it may have, terminate the contract for convenience and without cause, by giving thirty (30) days written notice to the successful contractor. If the termination clause is used by the MAX, the successful contractor will be paid by the MAX for all scheduled work completed satisfactorily by the successful contractor up to the termination date set forth in the written termination notice.

CONDITION OF MATERIALS:

It is understood and agreed that any materials delivered to or acquired by the Authority shall be new, of latest design, and in first quality condition, unless specified otherwise.

REJECTION OF SUBMISSIONS/CANCELLATION OF REQUEST FOR PROPOSALS:

MAX reserves the right to reject any or all proposals, to waive any irregularity or informality in a proposal, and to accept or reject any item or combination of items, when to do so would be to the advantage of MAX. It is also within the rights of MAX to reject proposals that do not contain all elements and information requested in this document. MAX reserves the right to cancel this

Request for Proposals at any time. MAX will not be liable for any cost/losses incurred by the Contractors throughout this process, including reimbursement for any costs for the preparation of proposals in response to this RFP.

DISADVANTAGED BUSINESS ENTERPRISE (DBE), EEO AND NON-DISCRIMINATION:

MAX seeks and encourages DBE participation on projects and contracts that use federal funds that have an established DBE goal. MAX is an Equal Opportunity Employer, and does not discriminate on the basis of race, religion, color, sex, national origin, age, or disability. Proposers are required to disclose any sub-contracts for this project that will be completed by certified DBE firms.

WRITTEN PROTEST PROCEDURES:

A written protest must clearly articulate the procedure or decision being protested and the reason(s) for the protest. Any interested party may file a protest with MAX upon one or more of the following grounds: (1) MAX has failed to comply with applicable Federal or State law; (2) MAX has failed to comply with its procurement procedures; (3) MAX has failed to comply with the terms of this solicitation; (4) MAX has issued improperly restrictive or discriminatory specifications.

Proposal protests must be made in writing (electronic submission of protests will not be accepted) and submitted to:

Macatawa Area Express Transportation Authority
171 Lincoln Avenue, Suite 20
Holland MI 49423

All protests must be filed within ten (10) business days of the MAX Authority Board decision. The Executive Director or designee will review the written protest and provide a written response to the protestor.

The protestor can appeal MAX's decision/response to the MAX Authority Board, provided that the appeal is filed with the Executive Director or designee within ten (10) business days of MAX's decision.

In the event of an appeal, the MAX Authority Board will make the final decision on the protest. All protests will be forwarded to the Federal Transit Administration for its information.

PROJECT COORDINATION:

The Contractor shall employ and assign only qualified and competent personnel to perform any service or task involved in this project. The Contractor shall designate one such person as a Project Manager, and the Project manager shall be deemed to be the Contractor's authorized representative, who shall be authorized to receive and accept any and all communications from the MAX. The MAX shall name a Project Manager who shall be authorized to generate, receive

and accept communication as an authorized representative of the MAX. Any work performed and/or goods purchased by the contractor and/or subcontractor outside the scope of work stated in the contract without the prior written approval from MAX's authorized Project Manager shall not be considered part of the contract and will be at risk and cost of the contractor. The Contractor hereby agrees to replace any personnel or sub-contractor, at no cost or penalty to the MAX, if the MAX reasonably determines that the performance of any sub-contractor or personnel is unsatisfactory.

ACCURACY OF WORK: The Contractor shall be responsible for the accuracy of the work performed and shall promptly correct its errors and omissions without additional compensation. Acceptance of the work by the MAX will not relieve the Contractor of the responsibility for subsequent correction of errors, the clarification of any ambiguities, or the costs associated with any additional work caused by negligent acts, errors, or omissions by the Contractor or latent defects in the products sold by the Contractor.

APPROPRIATION OF FUNDS: The initial contract and any continuation contract(s) shall terminate immediately and absolutely at any such time as there are no appropriated and otherwise unencumbered funds available to satisfy the MAX's obligations under said contract(s).

DRUG-FREE WORKPLACE: By submission of a Proposal, the Contractor certifies that the provisions "Drug-free Workplace Act, have been complied with in full. The Contractor further certifies that:

1. A drug-free workplace will be provided for the Contractor's employees during performance of the contract; and
2. Each Contractor who hires a sub-contractor to work in a drug-free workplace shall secure from that sub-contractor the following written certification:
3. As part of the subcontracting agreement with (Contractor's name), (Sub-contractor's name) certifies to the Contractor that a drug-free workplace will be provided for the sub-contractor's employees during the performance of this Contract pursuant to Paragraph (7) of Sub-section (b) of Code Section 50-24-3".
4. The Contractor further certifies that he will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the Contract.

PAYMENT TERMS: Payment shall be made monthly, or at the end of each project, within 30 days of the submittal of a correct invoice for goods received or work performed. If applicable, expenses shall be billed at cost without markup, and must be supported by actual receipts. Mileage and per diem rates, if applicable, shall not exceed the federal rates. Proposers may suggest other payment terms for consideration. Under no circumstances will payment be advanced prior to work or services provided.

PROMPT PAYMENT: The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than 30 days from the receipt of each payment the prime contract receives from MAX. The prime contractor agrees further to return retainage payments to each subcontractor within 30 days after the subcontractors' work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of MAX. This clause applies to both DBE and non-DBE subcontracts.

Failure of the contractor to comply with this requirement is cause for breach of contract and will be settled according to the terms of the specific contract.

RFP CONSTITUTES BINDING CONTRACT:

The specifications, requirements and terms and conditions contained in this RFP will constitute a binding contract between the Proposer and MAX upon the acceptance of the Proposal by MAX. Any changes to the terms or requirements of this Contract must be documented in the Award of Contract/Notice to Proceed.

SECTION 5

FEDERAL TRANSIT ADMINISTRATION REQUIRED CLAUSES

FLY AMERICA REQUIREMENTS

49 U.S.C. § 40118

41 CFR Part 301-10

Applicability to Contracts

The Fly America requirements apply to the transportation of persons or property, by air, between a place in the U.S. and a place outside the U.S., or between places outside the U.S., when the FTA will participate in the costs of such air transportation. Transportation on a foreign air carrier is permissible when provided by a foreign air carrier under a code share agreement when the ticket identifies the U.S. air carrier's designator code and flight number.

Transportation by a foreign air carrier is also permissible if there is a bilateral or multilateral air transportation agreement to which the U.S. Government and a foreign government are parties and which the Federal DOT has determined meets the requirements of the Fly America Act.

Flow Down Requirements

The Fly America requirements flow down from FTA recipients and subrecipients to first tier

contractors, who are responsible for ensuring that lower tier contractors and subcontractors are in compliance.

Model Clause/Language

The relevant statutes and regulations do not mandate any specified clause or language. FTA proposes the following language.

Fly America Requirements

The Contractor agrees to comply with 49 U.S.C. 40118 (the "Fly America" Act) in accordance with the General Services Administration's regulations at 41 CFR Part 301-10, which provide that recipients and subrecipients of Federal funds and their contractors are required to use U.S. Flag air carriers for

U.S Government-financed international air travel and transportation of their personal effects or property, to the extent such service is available, unless travel by foreign air carrier is a matter of necessity, as defined by the Fly America Act. The Contractor shall submit, if a foreign air carrier was used, an appropriate certification or memorandum adequately explaining why service by a U.S. flag air carrier was not available or why it was necessary to use a foreign air carrier and shall, in any event, provide a certificate of compliance with the Fly America requirements. The Contractor agrees to include the requirements of this section in all subcontracts that may involve international air transportation.

ENERGY CONSERVATION REQUIREMENT

42 U.S.C. 6321 et seq.

49 CFR Part 18

Applicability to Contracts

The Energy Conservation requirements are applicable to all contracts.

Flow Down

The Energy Conservation requirements extend to all third-party contractors and their contracts at every tier and subrecipients and their sub agreements at every tier.

Model Clause/Language

No specific clause is recommended in the regulations because the Energy Conservation requirements are so dependent on the state energy conservation plan. The following language has been developed by FTA:

Energy Conservation - The contractor agrees to comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

LOBBYING

31 U.S.C. 1352 49 CFR Part 19 49 CFR Part 20

Applicability to Contracts

The Lobbying requirements apply to Construction/Architectural and Engineering/Acquisition of Rolling Stock/Professional Service Contract/Operational Service Contract/Turnkey contracts.

Flow Down

The Lobbying requirements mandate the maximum flow down, pursuant to Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352(b)(5) and 49 C.F.R. Part 19, Appendix A, Section 7.

Mandatory Clause/Language

Clause and specific language therein are mandated by 49 CFR Part 19, Appendix A.

Modifications have been made to the Clause pursuant to Section 10 of the Lobbying Disclosure Act of 1995, P.L. 104-65 [to be codified at 2 U.S.C. § 1601, *et seq.*]

- Lobbying Certification and Disclosure of Lobbying Activities for third party contractors are mandated by 31 U.S.C. 1352(b)(5), as amended by Section 10 of the Lobbying Disclosure Act of 1995, and DOT implementing regulation, "New Restrictions on Lobbying," at 49 CFR § 20.110(d)

- Language in Lobbying Certification is mandated by 49 CFR Part 19, Appendix A, Section 7, which provides that contractors file the certification required by 49 CFR Part 20, Appendix A. Modifications have been made to the Lobbying Certification pursuant to Section 10 of the Lobbying Disclosure Act of 1995.

- Use of "Disclosure of Lobbying Activities," Standard Form-LLL set forth in Appendix B of 49 CFR Part 20, as amended by "Government wide Guidance For New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96) is mandated by 49 CFR Part 20, Appendix A.

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352, as amended by the Lobbying Disclosure Act of 1995, P.L. 104-65 [to be codified at 2 U.S.C. § 1601, *et seq.*] - Contractors who apply or bid for an award of \$100,000 or more shall file the certification required by 49 CFR part 20, "New Restrictions on Lobbying." Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier shall also disclose the name of any registrant under the Lobbying Disclosure Act of 1995 who has made lobbying contacts on its behalf with non-Federal funds with respect to that Federal contract, grant or award covered by 31 U.S.C. 1352. Such disclosures are forwarded from tier to tier up to the recipient.

The undersigned [Contractor] certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, et seq.)]
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

[Note: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.]

The Contractor certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. A 3801, et seq., apply to this certification and disclosure, if any.

ACCESS TO RECORDS AND REPORTS

49 U.S.C. 5325

18 CFR 18.36 (i)

49 CFR 633.17

Applicability to Contracts

Reference Chart "Requirements for Access to Records and Reports by Type of Contracts"

Flow Down

FTA does not require the inclusion of these requirements in subcontracts.

Model Clause/Language

The specified language is not mandated by the statutes or regulations referenced, but the language provided paraphrases the statutory or regulatory language.

Access to Records

The following access to records requirements apply to this Contract:

1. Where the Purchaser is not a State but a local government and is the FTA Recipient or a sub- grantee of the FTA Recipient in accordance with 49 C.F.R. 18.36(i), the Contractor agrees to provide the Purchaser, the FTA Administrator, the Comptroller General of the United States or any of their authorized representatives access to any books, documents, papers and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts and transcriptions. Contractor also agrees, pursuant to 49 C.F.R. 633.17 to provide the FTA Administrator or his authorized representatives including any PMO Contractor access to Contractor's records and construction sites pertaining to a major capital project, defined at 49 U.S.C. 5302(a)1, which is receiving federal financial assistance through the programs described at 49 U.S.C. 5307, 5309 or 5311.
2. Where the Purchaser is a State and is the FTA Recipient or a sub-grantee of the FTA Recipient in accordance with 49 C.F.R. 633.17, Contractor agrees to provide the Purchaser, the FTA Administrator or his authorized representatives, including any PMO Contractor, access to the Contractor's records and construction sites pertaining to a major capital project, defined at 49 U.S.C. 5302(a)1, which is receiving federal financial assistance through the programs described at 49 U.S.C. 5307, 5309 or 5311. By definition, a major capital project excludes contracts of less than the simplified acquisition threshold currently set at \$100,000.
3. Where the Purchaser enters into a negotiated contract for other than a small purchase or under the simplified acquisition threshold and is an institution of higher education, a hospital or other non- profit organization and is the FTA Recipient or a sub-grantee of the FTA Recipient in accordance with 49 C.F.R. 19.48, Contractor agrees to provide the Purchaser, FTA Administrator, the Comptroller General of the United States or any of their duly authorized representatives with access to any books, documents, papers and

record of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts and transcriptions.

4. Where any Purchaser which is the FTA Recipient or a sub-grantee of the FTA Recipient in accordance with 49 U.S.C. 5325(a) enters into a contract for a capital project or improvement (defined at 49 U.S.C. 5302(a)1) through other than competitive bidding, the Contractor shall make available records related to the contract to the Purchaser, the Secretary of Transportation and the Comptroller General or any authorized officer or employee of any of them for the purposes of conducting an audit and inspection.
5. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
6. The Contractor agrees to maintain all books, records, accounts and reports required under this contract for a period of not less than three years after the date of termination or expiration of this contract, except in the event of litigation or settlement of claims arising from the performance of this contract, in which case Contractor agrees to maintain same until the Purchaser, the FTA Administrator, the Comptroller General, or any of their duly authorized representatives, have disposed of all such litigation, appeals, claims or exceptions related thereto. Reference 49 CFR 18.39(i)(11).
7. FTA does not require the inclusion of these requirements in subcontracts.

FEDERAL CHANGES

49 CFR Part 18

Applicability to Contracts

The Federal Changes requirement applies to all contracts.

Flow Down

The Federal Changes requirement flows down appropriately to each applicable changed requirement.

Model Clause/Language

No specific language is mandated. The following language has been developed by FTA.

Federal Changes

Contractor shall at all times comply with all applicable FTA regulations, policies, procedures and directives, including without limitation those listed directly or by reference in the Master Agreement between Purchaser and FTA, as they may be amended or promulgated from time to time during the term of this contract. Contractor's failure to so comply shall constitute a material breach of this contract.

NO GOVERNMENT OBLIGATION TO THIRD PARTIES

Applicability to Contracts

These requirements are applicable to all contracts.

Flow Down

Not required by statute or regulation for either primary contractors or subcontractors, this concept should flow down to all levels to clarify, to all parties to the contract, that the Federal Government does not have contractual liability to third parties, absent specific written consent.

Model Clause/Language

While no specific language is required, FTA has developed the following language.

No Obligation by the Federal Government.

- (1) The Purchaser and Contractor acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this contract and shall not be subject to any obligations or liabilities to the Purchaser, Contractor, or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying contract.
- (2) The Contractor agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clause shall not be modified, except to identify the subcontractor who will be subject to its provisions.

PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS AND RELATED ACTS

31 U.S.C. 3801 et seq.

49 CFR Part 31

18 U.S.C. 1001

49 U.S.C. 5307

Applicability to Contracts

These requirements are applicable to all contracts.

Flow Down

These requirements flow down to contractors and subcontractors who make, present, or submit covered claims and statements.

Model Clause/ Language

These requirements have no specified language, so FTA proffers the following language.

Program Fraud and False or Fraudulent Statements or Related Acts.

- (1) The Contractor acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. § 3801 et seq. and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 C.F.R. Part 31, apply to its actions pertaining to this Project. Upon execution of the underlying contract, the Contractor certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the underlying contract or the FTA assisted project for which this contract work is being performed. In addition to other penalties that may be applicable, the Contractor further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on the Contractor to the extent the Federal Government deems appropriate.
- (2) The Contractor also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the authority of 49 U.S.C. § 5307, the Government reserves the right to impose the penalties of 18 U.S.C. § 1001 and 49 U.S.C. § 5307(n)(1) on the Contractor, to the extent the Federal Government deems appropriate.
- (3) The Contractor agrees to include the above two clauses in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clauses shall not be modified, except to identify the subcontractor who will be subject to the provisions.

TERMINATION

49 U.S.C. Part 18

FTA Circular 4220.IE

Applicability to Contracts

All contracts (with the exception of contracts with nonprofit organizations and institutions of higher education,) in excess of \$10,000 shall contain suitable provisions for termination by the grantee including the manner by which it will be affected and the basis for settlement. (For contracts with nonprofit organizations and institutions of higher education the threshold is \$100,000.) In addition, such contracts shall describe conditions under which the contract may be terminated for default as well as conditions where the contract may be terminated because of circumstances beyond the control of the contractor.

Flow Down

The termination requirements flow down to all contracts in excess of \$10,000, with the exception of contracts with nonprofit organizations and institutions of higher learning.

Model Clause/Language

FTA does not prescribe the form or content of such clauses. The following are suggestions of clauses to be used in different types of contracts:

- a. Termination for Convenience (General Provision) The (Recipient) may terminate this contract, in whole or in part, at any time by written notice to the Contractor when it is in the Government's best interest. The Contractor shall be paid its costs, including contract close-out costs, and profit on work performed up to the time of termination. The Contractor shall promptly submit its termination claim to (Recipient) to be paid the Contractor. If the Contractor has any property in its possession belonging to the (Recipient), the Contractor will account for the same, and dispose of it in the manner the (Recipient) directs.
- b. Termination for Default [Breach or Cause] (General Provision) If the Contractor does not deliver supplies in accordance with the contract delivery schedule, or, if the contract is for services, the Contractor fails to perform in the manner called for in the contract, or if the Contractor fails to comply with any other provisions of the contract, the (Recipient) may terminate this contract for default. Termination shall be affected by serving a notice of termination on the contractor setting forth the manner in which the Contractor is in default. The contractor will only be paid the contract price for supplies delivered and accepted, or services performed in accordance with the manner of performance set forth in the contract.

If it is later determined by the (Recipient) that the Contractor had an excusable reason for not performing, such as a strike, fire, or flood, events which are not the fault of or are beyond the control of the Contractor, the (Recipient), after setting up a new delivery of performance schedule, may allow the Contractor to continue work, or treat the termination as a termination for convenience.

- c. Opportunity to Cure (General Provision) The (Recipient) in its sole discretion may, in the case of a termination for breach or default, allow the Contractor [an appropriately short period of time] in which to cure the defect. In such case, the notice of termination will state the time period in which cure is permitted and other appropriate conditions.

If Contractor fails to remedy to (Recipient)'s satisfaction the breach or default of any of the terms, covenants, or conditions of this Contract within [ten (10) days] after receipt by Contractor of written notice from (Recipient) setting forth the nature of said breach or default, (Recipient) shall have the right to terminate the Contract without any further obligation to Contractor. Any such termination for default shall not in any way operate to

preclude (Recipient) from also pursuing all available remedies against Contractor and its sureties for said breach or default.

- d. Waiver of Remedies for any Breach In the event that (Recipient) elects to waive its remedies for any breach by Contractor of any covenant, term or condition of this Contract, such waiver by (Recipient) shall not limit (Recipient)'s remedies for any succeeding breach of that or of any other term, covenant, or condition of this Contract.
- e. Termination for Convenience (Professional or Transit Service Contracts) The (Recipient), by written notice, may terminate this contract, in whole or in part, when it is in the Government's interest. If this contract is terminated, the Recipient shall be liable only for payment under the payment provisions of this contract for services rendered before the effective date of termination.
- f. Termination for Default (Supplies and Service) If the Contractor fails to deliver supplies or to perform the services within the time specified in this contract or any extension or if the Contractor fails to comply with any other provisions of this contract, the (Recipient) may terminate this contract for default. The (Recipient) shall terminate by delivering to the Contractor a Notice of Termination specifying the nature of the default. The Contractor will only be paid the contract price for supplies delivered and accepted, or services performed in accordance with the manner or performance set forth in this contract.

If, after termination for failure to fulfill contract obligations, it is determined that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of the Recipient.
- g. Termination for Default (Transportation Services) If the Contractor fails to pick up the commodities or to perform the services, including delivery services, within the time specified in this contract or any extension or if the Contractor fails to comply with any other provisions of this contract, the (Recipient) may terminate this contract for default. The (Recipient) shall terminate by delivering to the Contractor a Notice of Termination specifying the nature of default. The Contractor will only be paid the contract price for services performed in accordance with the manner of performance set forth in this contract.

If this contract is terminated while the Contractor has possession of Recipient goods, the Contractor shall, upon direction of the (Recipient), protect and preserve the goods until surrendered to the Recipient or its agent. The Contractor and (Recipient) shall agree on payment for the preservation and protection of goods. Failure to agree on an amount will be resolved under the Dispute clause.

If, after termination for failure to fulfill contract obligations, it is determined that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of the (Recipient).

- h. Termination for Default (Construction) If the Contractor refuses or fails to prosecute the work or any separable part, with the diligence that will insure its completion within the time specified in this contract or any extension or fails to complete the work within this time, or if the Contractor fails to comply with any other provisions of this contract, the (Recipient) may terminate this contract for default. The (Recipient) shall terminate by delivering to the Contractor a Notice of Termination specifying the nature of the default. In this event, the Recipient may take over the work and complete it by contract or otherwise, and may take possession of and use any materials, appliances, and plant on the work site necessary for completing the work. The Contractor and its sureties shall be liable for any damage to the Recipient resulting from the Contractor's refusal or failure to complete the work within specified time, whether or not the Contractor's right to proceed with the work is terminated. This liability includes any increased costs incurred by the Recipient in completing the work.

The Contractor's right to proceed shall not be terminated nor the Contractor charged with damages under this clause if:

1. the delay in completing the work arises from unforeseeable causes beyond the control and without the fault or negligence of the Contractor. Examples of such causes include: acts of God, acts of the Recipient, acts of another Contractor in the performance of a contract with the Recipient, epidemics, quarantine restrictions, strikes, freight embargoes; and
 2. the contractor, within [10] days from the beginning of any delay, notifies the (Recipient) in writing of the causes of delay. If in the judgment of the (Recipient), the delay is excusable, the time for completing the work shall be extended. The judgment of the (Recipient) shall be final and conclusive on the parties, but subject to appeal under the Disputes clauses.
- i. If, after termination of the Contractor's right to proceed, it is determined that the Contractor was not in default, or that the delay was excusable, the rights and obligations of the parties will be the same as if the termination had been issued for the convenience of the Recipient.

Termination for Convenience or Default (Architect and Engineering) The (Recipient) may terminate this contract in whole or in part, for the Recipient's convenience or because of the failure of the Contractor to fulfill the contract obligations. The (Recipient) shall terminate by delivering to the Contractor a Notice of Termination specifying the nature, extent, and effective date of the termination. Upon receipt of the notice, the Contractor

shall (1) immediately discontinue all services affected (unless the notice directs otherwise), and (2) deliver to the Contracting Officer all data, drawings, specifications, reports, estimates, summaries, and other information and materials accumulated in performing this contract, whether completed or in process.

If the termination is for the convenience of the Recipient, the Contracting Officer shall make an equitable adjustment in the contract price but shall allow no anticipated profit on unperformed services.

If the termination is for failure of the Contractor to fulfill the contract obligations, the Recipient may complete the work by contract or otherwise and the Contractor shall be liable for any additional cost incurred by the Recipient.

If, after termination for failure to fulfill contract obligations, it is determined that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of the Recipient.

- j. Termination for Convenience of Default (Cost-Type Contracts) The (Recipient) may terminate this contract, or any portion of it, by serving a notice of termination on the Contractor. The notice shall state whether the termination is for convenience of the (Recipient) or for the default of the Contractor. If the termination is for default, the notice shall state the manner in which the contractor has failed to perform the requirements of the contract. The Contractor shall account for any property in its possession paid for from funds received from the (Recipient), or property supplied to the Contractor by the (Recipient). If the termination is for default, the (Recipient) may fix the fee, if the contract provides for a fee, to be paid the contractor in proportion to the value, if any, of work performed up to the time of termination. The Contractor shall promptly submit its termination claim to the (Recipient) and the parties shall negotiate the termination settlement to be paid the Contractor.

If the termination is for the convenience of the (Recipient), the Contractor shall be paid its contract close-out costs, and a fee, if the contract provided for payment of a fee, in proportion to the work performed up to the time of termination.

If, after serving a notice of termination for default, the (Recipient) determines that the Contractor has an excusable reason for not performing, such as strike, fire, flood, events which are not the fault of and are beyond the control of the contractor, the (Recipient), after setting up a new work schedule, may allow the Contractor to continue work, or treat the termination as a termination for convenience.

SAFE OPERATION OF MOTOR VEHICLES

23 USC 402

Executive Order No. 13043

Executive Order No. 13513

US DOT Order No. 3902.10

Applicability to Contracts

The Safe Operation of Motor Vehicles requirements apply to all federally funded third party contracts. In compliance with Federal Executive Order No. 13043, "Increasing Seat Belt Use in the United States," April 16, 1997, 23 U.S.C. Section 402 note, FTA encourages each third-party contractor to adopt and promote on-the-job seat belt use policies and programs for its employees and other personnel that operate company owned, rented, or personally operated vehicles, and to include this provision in each third-party subcontract involving the project. Additionally, recipients are required by FTA to include a Distracted Driving clause that addresses distracted driving, including text messaging in each of its third-party agreements supported with Federal assistance.

Flow Down Requirements

The Safe Operation of Motor Vehicles requirements flow down to all third-party contractors at every tier.

Model Clause/Language

There is no required language for the Safe Operation of Motor Vehicles clause. Recipients can draw on the following language for inclusion in their federally funded procurements.

Safe Operation of Motor Vehicles

Seat Belt Use –The Contractor is encouraged to adopt and promote on-the-job seat belt use policies and programs for its employees and other personnel that operate company-owned vehicles, company-rented vehicles, or personally operated vehicles. The terms "company-owned" and "company-leased" refer to vehicles owned or leased either by the Contractor or AGENCY.

Distracted Driving –The Contractor agrees to adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging while using an electronic device supplied by an employer, and driving a vehicle the driver owns or rents, a vehicle Contractor owns, leases, or rents, or a privately-owned vehicle when on official business in connection with the work performed under this agreement.

GOVERNMENT-WIDE DEBARMENT AND SUSPENSION (NONPROCUREMENT)

Background and Applicability

In conjunction with the Office of Management and Budget and other affected Federal agencies, DOT published an update to 49 CFR Part 29 on November 26, 2003. This government-wide regulation implements Executive Order 12549, Debarment and Suspension, Executive Order 12689, Debarment and Suspension, and 31 U.S.C. 6101 note (Section 2455, Public Law 103-355, 108 Stat. 3327).

The provisions of Part 29 apply to all grantee contracts and subcontracts at any level expected to equal or exceed \$25,000 as well as any contract or subcontract (at any level) for Federally required auditing services. 49 CFR 29.220(b). This represents a change from prior practice in that the dollar threshold for application of these rules has been lowered from \$100,000 to \$25,000. These are contracts and subcontracts referred to in the regulation as "covered transactions."

Grantees, contractors, and subcontractors (at any level) that enter into covered transactions are required to verify that the entity (as well as its principals and affiliates) they propose to contract or subcontract with is not excluded or disqualified. They do this by (a) Checking the Excluded Parties List System, (b) Collecting a certification from that person, or (c) Adding a clause or condition to the contract or subcontract. This represents a change from prior practice in that certification is still acceptable but is no longer required. 49 CFR 29.300.

Grantees, contractors, and subcontractors who enter into covered transactions also must require the entities they contract with to comply with 49 CFR 29, subpart C and include this requirement in their own subsequent covered transactions (i.e., the requirement flows down to subcontracts at all levels).

Clause Language

The following clause language is suggested, not mandatory. It incorporates the optional method of verifying that contractors are not excluded or disqualified by certification.

Suspension and Debarment

This contract is a covered transaction for purposes of 49 CFR Part 29. As such, the contractor is required to verify that none of the contractor, its principals, as defined at 49 CFR 29.995, or affiliates, as defined at 49 CFR 29.905, are excluded or disqualified as defined at 49 CFR 29.940 and 29.945. The contractor is required to comply with 49 CFR 29, Subpart C and must include the requirement to comply with 49 CFR 29, Subpart C in any lower tier covered transaction it enters into. By signing and submitting its bid or proposal, the bidder or proposer certifies as follows:

The certification in this clause is a material representation of fact relied upon by MAX. If it is later determined that the bidder or proposer knowingly rendered an erroneous certification, in addition to remedies available to MAX, the Federal Government may pursue available remedies,

including but not limited to suspension and/or debarment. The bidder or proposer agrees to comply with the requirements of 49 CFR 29, Subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

PRIVACY ACT
5 U.S.C. 552

Applicability to Contracts

When a grantee maintains files on drug and alcohol enforcement activities for FTA, and those files are organized so that information could be retrieved by personal identifier, the Privacy Act requirements apply to all contracts.

Flow Down

The Federal Privacy Act requirements flow down to each third party contractor and their contracts at every tier.

Model Clause/Language

The text of the following clause has not been mandated by statute or specific regulation, but has been developed by FTA.

Contracts Involving Federal Privacy Act Requirements - The following requirements apply to the Contractor and its employees that administer any system of records on behalf of the Federal Government under any contract:

- (1) The Contractor agrees to comply with, and assures the compliance of its employees with, the information restrictions and other applicable requirements of the Privacy Act of 1974, 5 U.S.C. § 552a. Among other things, the Contractor agrees to obtain the express consent of the Federal Government before the Contractor or its employees operate a system of records on behalf of the Federal Government. The Contractor understands that the requirements of the Privacy Act, including the civil and criminal penalties for violation of that Act, apply to those individuals involved, and that failure to comply with the terms of the Privacy Act may result in termination of the underlying contract.
- (2) The Contractor also agrees to include these requirements in each subcontract to administer any system of records on behalf of the Federal Government financed in whole or in part with Federal assistance provided by FTA.

CIVIL RIGHTS REQUIREMENTS

29 U.S.C. § 623, 42 U.S.C. § 2000

42 U.S.C. § 6102, 42 U.S.C. § 12112

42 U.S.C. § 12132, 49 U.S.C. § 5332

29 CFR Part 1630, 41 CFR Parts 60 et seq.

Applicability to Contracts

The Civil Rights Requirements apply to all contracts.

Flow Down

The Civil Rights requirements flow down to all third party contractors and their contracts at every tier.

Model Clause/Language

The following clause was predicated on language contained at 49 CFR Part 19, Appendix A, but FTA has shortened the lengthy text.

Civil Rights - The following requirements apply to the underlying contract:

- (1) Nondiscrimination - In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the Contractor agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.
- (2) Equal Employment Opportunity - The following equal employment opportunity requirements apply to the underlying contract:
 - (a) Race, Color. Creed. National Origin, Sex - In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, the Contractor agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. Parts 60 et seq., (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project. The Contractor agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include,

but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

(b) Age - In accordance with section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § 623 and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

(c) Disabilities - In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the Contractor agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

(3) The Contractor also agrees to include these requirements in each subcontract financed in whole or in part with Federal assistance provided by FTA, modified only if necessary to identify the affected parties.

PATENT AND RIGHTS IN DATA

37 CFR Part 401

49 CFR Parts 18 and 19

Applicability to Contracts

Patent and rights in data requirements for federally assisted projects ONLY apply to research projects in which FTA finances the purpose of the grant is to finance the development of a product or information. These patent and data rights requirements do not apply to capital projects or operating projects, even though a small portion of the sales price may cover the cost of product development or writing the user's manual.

Flow Down

The Patent and Rights in Data requirements apply to all contractors and their contracts at every tier.

Model Clause/Language

The FTA patent clause is substantially similar to the text of 49 C.F.R. Part 19, Appendix A, Section

5, but the rights in data clause reflects FTA objectives. For patent rights, FTA is governed by Federal law and regulation. For data rights, the text on copyrights is insufficient to meet FTA's purposes for awarding research grants. This model clause, with larger rights as a standard, is proposed with the understanding that this standard could be modified to FTA's needs.

Contracts Involving Experimental, Developmental, or Research

A. Rights in Data - The following requirements apply to each contract involving experimental, developmental or research work:

- (1) The term "subject data" used in this clause means recorded information, whether or not copyrighted, that is delivered or specified to be delivered under the contract. The term includes graphic or pictorial delineation in media such as drawings or photographs; text in specifications or related performance or design-type documents; machine forms such as punched cards, magnetic tape, or computer memory printouts; and information retained in computer memory. Examples include, but are not limited to: computer software, engineering drawings and associated lists, specifications, standards, process sheets, manuals, technical reports, catalog item identifications, and related information. The term "subject data" does not include financial reports, cost analyses, and similar information incidental to contract administration.
- (2) The following restrictions apply to all subject data first produced in the performance of the contract to which this Attachment has been added:
 - (a) Except for its own internal use, the Purchaser or Contractor may not publish or reproduce subject data in whole or in part, or in any manner or form, nor may the Purchaser or Contractor authorize others to do so, without the written consent of the Federal Government, until such time as the Federal Government may have either released or approved the release of such data to the public; this restriction on publication, however, does not apply to any contract with an academic institution.
 - (b) In accordance with 49 C.F.R. § 18.34 and 49 C.F.R. § 19.36, the Federal Government reserves a royalty-free, non-exclusive and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for "Federal Government purposes," any subject data or copyright described in subsections (2)(b)1 and (2)(b)2 of this clause below. As used in the previous sentence, "for Federal Government purposes," means use only for the direct purposes of the Federal Government. Without the copyright owner's consent, the Federal Government may not extend its Federal license to any other party.
 1. Any subject data developed under that contract, whether or not a copyright has been obtained; and

2. Any rights of copyright purchased by the Purchaser or Contractor using Federal assistance in whole or in part provided by FTA.
- (c) When FTA awards Federal assistance for experimental, developmental, or research work, it is FTA's general intention to increase transportation knowledge available to the public, rather than to restrict the benefits resulting from the work to participants in that work. Therefore, unless FTA determines otherwise, the Purchaser and the Contractor performing experimental, developmental, or research work required by the underlying contract to which this Attachment is added agrees to permit FTA to make available to the public, either FTA's license in the copyright to any subject data developed in the course of that contract, or a copy of the subject data first produced under the contract for which a copyright has not been obtained. If the experimental, developmental, or research work, which is the subject of the underlying contract, is not completed for any reason whatsoever, all data developed under that contract shall become subject data as defined in subsection (a) of this clause and shall be delivered as the Federal Government may direct. This subsection (c) , however, does not apply to adaptations of automatic data processing equipment or programs for the Purchaser or Contractor's use whose costs are financed in whole or in part with Federal assistance provided by FTA for transportation capital projects.
- (d) Unless prohibited by state law, upon request by the Federal Government, the Purchaser and the Contractor agree to indemnify, save, and hold harmless the Federal Government, its officers, agents, and employees acting within the scope of their official duties against any liability, including costs and expenses, resulting from any willful or intentional violation by the Purchaser or Contractor of proprietary rights, copyrights, or right of privacy, arising out of the publication, translation, reproduction, delivery, use, or disposition of any data furnished under that contract. Neither the Purchaser nor the Contractor shall be required to indemnify the Federal Government for any such liability arising out of the wrongful act of any employee, official, or agents of the Federal Government.
- (e) Nothing contained in this clause on rights in data shall imply a license to the Federal Government under any patent or be construed as affecting the scope of any license or other right otherwise granted to the Federal Government under any patent.
- (f) Data developed by the Purchaser or Contractor and financed entirely without using Federal assistance provided by the Federal Government that has been incorporated into work required by the underlying contract to which this Attachment has been added is exempt from the requirements of subsections (b), (c), and (d) of this clause, provided that the Purchaser or Contractor identifies that data in writing at the time of delivery of the contract work.

- (g) Unless FTA determines otherwise, the Contractor agrees to include these requirements in each subcontract for experimental, developmental, or research work financed in whole or in part with Federal assistance provided by FTA.
- (3) Unless the Federal Government later makes a contrary determination in writing, irrespective of the Contractor's status (i.e., a large business, small business, state government or state instrumentality, local government, nonprofit organization, institution of higher education, individual, etc.), the Purchaser and the Contractor agree to take the necessary actions to provide, through FTA, those rights in that invention due the Federal Government as described in U.S. Department of Commerce regulations, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," 37 C.F.R. Part 401.
- (4) The Contractor also agrees to include these requirements in each subcontract for experimental, developmental, or research work financed in whole or in part with Federal assistance provided by FTA.

B. Patent Rights - The following requirements apply to each contract involving experimental, developmental, or research work:

- (1) General - If any invention, improvement, or discovery is conceived or first actually reduced to practice in the course of or under the contract to which this Attachment has been added, and that invention, improvement, or discovery is patentable under the laws of the United States of America or any foreign country, the Purchaser and Contractor agree to take actions necessary to provide immediate notice and a detailed report to the party at a higher tier until FTA is ultimately notified.
- (2) Unless the Federal Government later makes a contrary determination in writing, irrespective of the Contractor's status (a large business, small business, state government or state instrumentality, local government, nonprofit organization, institution of higher education, individual), the Purchaser and the Contractor agree to take the necessary actions to provide, through FTA, those rights in that invention due the Federal Government as described in U.S. Department of Commerce regulations, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," 37 C.F.R. Part 401.
- (3) The Contractor also agrees to include the requirements of this clause in each subcontract for experimental, developmental, or research work financed in whole or in part with Federal assistance provided by FTA.

DISADVANTAGED BUSINESS ENTERPRISE (DBE)

49 CFR Part 26

Background and Applicability

The newest version on the Department of Transportation's Disadvantaged Business Enterprise (DBE) program became effective July 16, 2003. The rule provides guidance to grantees on the use of overall and contract goals, requirement to include DBE provisions in subcontracts, evaluating DBE participation where specific contract goals have been set, reporting requirements, and replacement of DBE subcontractors. Additionally, the DBE program dictates payment terms and conditions (including limitations on retainage) applicable to all subcontractors regardless of whether they are DBE firms or not.

The DBE program applies to all DOT-assisted contracting activities. A formal clause such as that below must be included in all contracts above the micro-purchase level. The requirements of clause subsection b flow down to subcontracts.

A substantial change to the payment provisions in this newest version of Part 26 concerns retainage (see section 26.29). Grantee choices concerning retainage should be reflected in the language choices in clause subsection d.

Clause Language

The following clause language is suggested, not mandatory. It incorporates the payment terms and conditions applicable to all subcontractors based in Part 26 as well as those related only to DBE subcontractors. The suggested language allows for the options available to grantees concerning retainage, specific contract goals, and evaluation of DBE subcontracting participation when specific contract goals have been established.

Disadvantaged Business Enterprises

- a. This contract is subject to the requirements of Title 49, Code of Federal Regulations, Part 26, Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs. The national goal for participation of Disadvantaged Business Enterprises (DBE) is 10%. The agency's overall goal for DBE participation is 0.25%. A separate contract goal has not been established for this procurement.
- b. The contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of this DOT-assisted contract. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as MAX deems appropriate. Each subcontract the contractor signs with a subcontractor must include the assurance in this paragraph (see 49 CFR 26.13(b)).

The successful bidder/offeror will be required to report its DBE participation obtained through race- neutral means throughout the period of performance.

- c. The contractor is required to pay its subcontractors performing work related to this contract for satisfactory performance of that work no later than 30 days after the contractor's receipt of payment for that work from the MAX.
- d. The contractor must promptly notify MAX, whenever a DBE subcontractor performing work related to this contract is terminated or fails to complete its work, and must make good faith efforts to engage another DBE subcontractor to perform at least the same amount of work. The contractor may not terminate any DBE subcontractor and perform that work through its own forces or those of an affiliate without prior written consent of MAX.

INCORPORATION OF FEDERAL TRANSIT ADMINISTRATION (FTA) TERMS

FTA Circular 4220.IE

Applicability to Contracts

The incorporation of FTA terms applies to all contracts.

Flow Down

The incorporation of FTA terms has unlimited flow down.

Model Clause/Language

FTA has developed the following incorporation of terms language:

Incorporation of Federal Transit Administration (FTA) Terms - The preceding provisions include, in part, certain Standard Terms and Conditions required by DOT, whether or not expressly set forth in the preceding contract provisions. All contractual provisions required by DOT, as set forth in FTA Circular 4220.IE, are hereby incorporated by reference. Anything to the contrary herein notwithstanding, all FTA mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this Agreement. The Contractor shall not perform any act, fail to perform any act, or refuse to comply with any MAX requests which would cause MAX to be in violation of the FTA terms and conditions.

ACCESS REQUIREMENT FOR PERSONS WITH DISABILITIES (ADA)

The Contractor agrees to comply with the requirements of 49 U.S.C. § 5301(d) which expresses the Federal policy that the elderly and persons with disabilities have the same right as other persons to use mass transportation service and facilities, and that special efforts shall be made in planning and designing those services and facilities to implement those policies. The

Contractor also agrees to comply with all applicable requirements of section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. § 794, which prohibits discrimination on the basis of handicaps, and with the

Americans with Disabilities Act of 1990 (ADA), as amended, 42 U.S.C. § § 12101 et seq., which requires the provision of accessible facilities and services, and with the following Federal regulations, including any amendments thereto:

- (1) U.S. DOT regulations, "Transportation Services for Individuals with Disabilities (ADA)," 49 C.F.R. Part 37;
- (2) U.S. DOT regulations, "Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance," 49 C.F.R. Part 27;
- (3) Joint U.S. Architectural and Transportation Barriers Compliance Board/U.S. DOT regulations, "Americans With Disabilities (ADA) Accessibility Specifications for Transportation Vehicles," 36 C.F.R. Part 1192 and 49 C.F.R. Part 38;
- (4) U.S. DOJ regulations, "Nondiscrimination on the Basis of Disability in State and Local Government Services," 28 C.F.R. Part 35;
- (5) U.S. DOJ regulations, "Nondiscrimination on the Basis of Disability by Public Accommodations and in Commercial Facilities," 28 C.F.R. Part 36;
- (6) U.S. GSA regulations, "Accommodations for the Physically Handicapped," 41 C.F.R. Subpart 101-19;
- (7) U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630;
- (8) U.S. Federal Communications Commission regulations, "Telecommunications Relay Services and Related Customer Premises Equipment for the Hearing and Speech Disabled," 47 C.F.R. Part 64, Subpart F; and
- (9) FTA regulations, "Transportation for Elderly and Handicapped Persons," 49 C.F.R. Part 609; and any implementing requirements FTA may issue.

PROMPT PAYMENT

Applicability to Contracts

All contracts except micro-purchases (\$10,000 or less, except for construction contracts over \$2,000)

The prime contractor agrees to pay each subcontractor under this prime contract for satisfactory performance of its contract no later than 30 days from the receipt of each payment

the prime contractor receives from the Recipient. The prime contractor agrees further to return retainage payments to each subcontractor within 30 days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above referenced time frame may occur only for good cause following written approval of the Recipient. This clause applies to both DEBE and non-DBE subcontractors.

SECTION 6

FEDERAL TRANSIT ADMINISTRATION REQUIRED CERTIFICATIONS

CERTIFICATION REGARDING DEBARMENT & SUSPENSION

As required by U.S. Department of Transportation regulations on Government and Suspension at 49 CFR 29.510, the Contractor certifies to the best of its knowledge and belief, that and its principals:

- (1) Are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency.
- (2) Have not within a three-year period preceding this bid or proposal been convicted of or had a civil judgement rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) transaction or contract under a public transaction; violation of Federal or state anti-trust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- (3) Are not presently indicated or otherwise criminally or civilly charged by a government entity (Federal, state, or local) with the commission of any of these offenses listed in paragraph (2) of this certification.
- (4) Have not within a three-year period preceding this contract had one or more public transactions (Federal, state, or local) terminated for cause of default.

The contractor certified that if it becomes aware of any later information that contradicts the statements of paragraphs (1) through (4) above, it will promptly inform FTA. Should the contractor be unable to certify to the statements of paragraphs (1) through (4) above, it shall acknowledge on its signature page and provide a written explanation to FTA.

Signature of Authorized Individual

Title

CERTIFICATION REGARDING LOBBYING

(To be submitted with each bid or offer exceeding \$100,000)

The undersigned [Contractor] certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, et seq.)]
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

[Note: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.]

The Contractor, _____, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. A 3801, et seq., apply to this certification and disclosure, if any.

_____ Signature of Contractor's Authorized Official

_____ Name and Title of Contractor's Authorized Official

_____ Date

SECTION 7

ACKNOWLEDGEMENT FORM FOR TERMS & CONDITIONS AND REQUIRED FTA CLAUSES

I have received, read, understand, and agree to comply with the Terms & Conditions and the Required FTA Clauses included in the Macatawa Area Express Transportation Authority's Request for Proposal (RFP) that was issued June 16, 2023.

I understand that failure to acknowledge or comply with any of these terms, conditions, or requirements will deem our firm unresponsive to the RFP or result in our default of contract after its execution.

Date

Printed Name of Authorized Representative

Signature of Authorized Representative:

Name of Firm

Address, City, State

MEMO

Board Action Item

DATE: June 9, 2023
TO: MAX Authority Board
FROM: Elisa Hoekwater, Executive Director, MAX
SUBJECT: Replacement of Scheduling Software

Request for Proposal RFP No. 2022-1 Cadillac/Wexford, was issued Nov. 21, 2022 on behalf of Michigan transit agencies, including Macatawa Area Express Transportation Authority. VIA Mobility LLC was one of the top 2 vendors selected through this process and is the preferred vendor to provide software for the purpose of scheduling and dispatching MAX buses. The service order would be for a 5-year term and includes the following services:

- (a) Via: Demand Response
- (b) Swiftly: Fixed Route
- (c) Remix: Transit Planning & Fixed Route Scheduling

MAX staff request approval by the MAX Authority Board to enter into contract with VIA Mobility in order to design, build, and implement dispatch software capable of routing MAX buses, provide an application for customers to self serve, store customer data, and provide support. A third party contract and deployment service order are to be completed once the Bus and Bus Facilities grant is awarded and funds are obligated by the USDOT.

Recommended Action: Approval to enter into a third party contract with VIA Mobility LLC and complete a service order for the deployment of the scheduling software.

MEMO

Board Action Item

DATE: June 9, 2023
TO: MAX Authority Board
FROM: Elisa Hoekwater, Executive Director
SUBJECT: FY 2023 Mid-Year Budget Amendment – Action

Provided for review are recommended amendments to the FY 2023 budget (see attached). Below is a revised summary of the amended budget based on the expenses for the year-to-date (YTD).

FY2023 Budget Summary

| REVENUES: | Original Budget | Amended Budget | Difference |
|---|-----------------|----------------|-------------|
| Department 000 - General Revenues | \$ 10,223 | \$ 10,223 | \$ 0 |
| Department 537 - Routine Transit Operations | \$5,244,787 | \$5,244,787 | \$ 0 |
| Revenue Totals | \$5,255,010 | \$5,255,010 | \$ 0 |
| (Note: Revenue totals do not include funds for capital) | | | |
| EXPENDITURES: | | | |
| Department 171 - Management & Administration | \$ 731,150 | \$ 711,192 | \$ (19,958) |
| Department 266 - Customer Service & Marketing | \$ 528,085 | \$ 530,176 | \$ 2,090 |
| Department 537 - Routine Transit Operations | \$3,349,695 | \$ 3,310,954 | \$ (38,741) |
| Department 591 - Transit Maintenance | \$ 646,080 | \$ 702,688 | \$ 56,608 |
| Department 890 – Contingencies Appropriation | | \$ 35,000 | \$ 35,000 |
| Expenditure Totals | \$5,255,010 | \$5,290,009 | \$ 34,999 |

(Note: the brackets signify reduction in the line item, no brackets indicate an increase in the line item)

NET IMPACT OF BUDGET AMENDMENTS: \$35,000 to be added for contingencies. Funds to be redistributing between line items within departments, the total expenditures will remain unchanged for the mid-year.

Staff recommends Board approval of the proposed amendments to the FY 2023 budget amendments.

Macatawa Area Express Transportation Authority
FY2023 Mid-Year Amended Budget Details

| Account Description | Revenue Accounts | | Original Budget | Amended Budget | Amendment Proposal | Amended Budget As of 6/12/2023 | Difference Original to Mid-Yr |
|--|------------------|-------------|-----------------|----------------|--------------------|--------------------------------|-------------------------------|
| Management & Administration | | | | | | | |
| | | | | | | | |
| Special Pay - One Time | 103-171 | 711712 | \$ 250.00 | \$ 250.00 | \$ 1,150.00 | \$ 1,400.00 | |
| Operation Supplies Equipment IT | 103-171 | 721740.TECH | \$ 1,000.00 | \$ 1,000.00 | \$ 500.00 | \$ 1,500.00 | |
| Operating Supplies General | 103-171 | 721740 | \$ 7,000.00 | \$ 7,000.00 | \$ 650.00 | \$ 7,650.00 | |
| Marketing Printing | 103-171 | 722801.9000 | \$ 5,000.00 | \$ 5,000.00 | \$ (3,000.00) | \$ 2,000.00 | |
| Marketing Advertising/Promotionals | 103-171 | 722801.9010 | \$ 50,000.00 | \$ 31,042.00 | \$ (3,000.00) | \$ 28,042.00 | |
| Contractual Promotions/ Printing Publishing - News Media | 103-171 | 722801.9080 | \$ 5,500.00 | \$ 5,500.00 | \$ (2,000.00) | \$ 3,500.00 | |
| Contractual Human Resources EAP | 103-171 | 722803.1000 | \$ 1,000.00 | \$ 1,000.00 | \$ (500.00) | \$ 500.00 | |
| Contractual-Finance/Prop Service Fees | 103-171 | 722805.4000 | \$ 10,000.00 | \$ 10,000.00 | \$ (1,500.00) | \$ 8,500.00 | |
| Communications Telephone | 103-171 | 723850 | \$ 8,000.00 | \$ 8,000.00 | \$ (3,300.00) | \$ 4,700.00 | |
| Education & Training | 103-171 | 723960 | \$ 1,500.00 | \$ 1,500.00 | \$ 7,000.00 | \$ 8,500.00 | |
| Employee Events | 103-171 | 723969 | \$ 10,000.00 | \$ 10,000.00 | \$ 3,000.00 | \$ 13,000.00 | |
| | | | \$ 99,250.00 | \$ 80,292.00 | \$ (1,000.00) | \$ 79,292.00 | \$ (19,958.00) |

| | | | | | | | |
|--------------------------------------|---------|--------|-----------|-----------|-------------|-------------|-------------|
| Cust. Service & Marketing | | | | | | | |
| Special Pay - One Time | 103-266 | 711712 | \$ 100.00 | \$ 100.00 | \$ 2,090.51 | \$ 2,190.51 | |
| | | | \$ 100.00 | \$ 100.00 | \$ 2,090.51 | \$ 2,190.51 | \$ 2,090.51 |

| | | | | | | | |
|------------------------------|---------|-------------|---------------|---------------|----------------|---------------|----------------|
| RT Transit Operations | | | | | | | |
| Special Pay - One Time | 103-537 | 711712 | \$ 850.00 | \$ 850.00 | \$ 11,701.95 | \$ 12,551.95 | |
| Safety Incentive | 103-537 | 711714 | \$ 10,000.00 | \$ 10,000.00 | \$ (3,000.00) | \$ 7,000.00 | |
| Anti-Freeze & Oil | 103-537 | 721742 | \$ 1,200.00 | \$ 1,200.00 | \$ 1,950.00 | \$ 3,150.00 | |
| Uniforms | 103-537 | 721744.UNIF | \$ 21,000.00 | \$ 21,000.00 | \$ (15,500.00) | \$ 5,500.00 | |
| Gasoline General | 103-537 | 721748 | \$ 350,000.00 | \$ 350,000.00 | \$ (33,892.00) | \$ 316,108.00 | |
| Vehicle Maintenance Tires | 103-537 | 721939.3 | \$ 20,000.00 | \$ 20,000.00 | | \$ 20,000.00 | |
| Travel, Conf, Seminars | 103-537 | 723860 | \$ 7,000.00 | \$ 7,000.00 | | \$ 7,000.00 | |
| | | | \$ 410,050.00 | \$ 410,050.00 | \$ (38,740.05) | \$ 371,309.95 | \$ (38,740.05) |

| | | | | | | | |
|----------------------------|---------|----------|---------------|---------------|--------------|---------------|--------------|
| Transit Maintenance | | | | | | | |
| Payroll-Regular General | 103-591 | 710701 | \$ 100,000.00 | \$ 87,850.00 | \$ 33,600.00 | \$ 121,450.00 | |
| Payroll Temp Help General | 103-591 | 710707 | \$ 5,000.00 | \$ 5,000.00 | \$ 27,273.75 | \$ 32,273.75 | |
| Payroll-Temp Help General | 103-591 | 710707 | \$ 32,500.00 | \$ 32,500.00 | \$ 7,550.00 | \$ 40,050.00 | |
| Special Pay - One Time | 103-591 | 711712 | \$ - | \$ - | \$ 1,685.35 | \$ 1,685.35 | |
| Safety Incentive | 103-591 | 711714 | \$ 600.00 | \$ 600.00 | \$ 190.00 | \$ 790.00 | |
| Shift Premium | 103-591 | 711715 | | | \$ 550.00 | \$ 550.00 | |
| Vehicle Graphics | 103-591 | 721939.6 | \$ 3,000.00 | \$ 3,000.00 | \$ 800.00 | \$ 3,800.00 | |
| Contractual B&G Janitorial | 103-591 | 722808.1 | \$ 3,000.00 | \$ 3,000.00 | \$ -3,000.00 | \$ 0.00 | |
| Contractual - snow removal | 103-591 | 722808.5 | \$ 33,127.00 | \$ 33,127.00 | \$ 108.44 | \$ 33,235.44 | |
| | | | \$ 177,227.00 | \$ 165,077.00 | \$ 68,757.54 | \$ 233,834.54 | \$ 56,607.54 |

TOTALS

| | Original Budget | Amended Budget | Amendments | Amended Budget As of 6/12/2023 | Difference Orig to Mid-Yr |
|----------------|-----------------|----------------|--------------|--------------------------------|---------------------------|
| EXPENSE TOTALS | \$ 686,627.00 | \$ 575,327.00 | \$ 31,108.00 | \$ 686,627.00 | \$ - |

MACATAWA AREA EXPRESS - MONTHLY RIDERSHIP SUMMARY

(NOTES: Some figures calculated using non-rounded numbers. AUXILIARY ridership includes counts for non-traditional services: Tulip Time Tours, Shuttle, Kertsmarket, etc.)

FIXED ROUTE

| TOTAL MONTHLY BOARDING | | | AVG. WEEKDAY BOARDING | | | AVG. SATURDAY BOARDING | | |
|------------------------|----------|---------|-----------------------|----------|---------|------------------------|----------|---------|
| APR. '23 | APR. '22 | % CHG. | APR. '23 | APR. '22 | % CHG. | APR. '23 | APR. '22 | % CHG. |
| 1,960 | 2,357 | -16.8% | 98.0 | 112.2 | -12.7% | 0.0 | 0.0 | #DIV/0! |
| 2,074 | 2,838 | -26.9% | 103.7 | 135.1 | -23.2% | 0.0 | 0.0 | #DIV/0! |
| 1,507 | 1,689 | -10.8% | 75.4 | 80.4 | -6.3% | 0.0 | 0.0 | #DIV/0! |
| 1,639 | 1,732 | -5.4% | 82.0 | 82.5 | -0.7% | 0.0 | 0.0 | #DIV/0! |
| 1,535 | 2,217 | -30.8% | 76.8 | 105.6 | -27.3% | 0.0 | 0.0 | #DIV/0! |
| 1,972 | 2,565 | -23.1% | 98.6 | 122.1 | -19.2% | 0.0 | 0.0 | #DIV/0! |
| 1,168 | 1,631 | -28.4% | 58.4 | 77.7 | -24.8% | 0.0 | 0.0 | #DIV/0! |
| 983 | 1,356 | -27.5% | 49.2 | 64.6 | -23.9% | 0.0 | 0.0 | #DIV/0! |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |
| #REF! | 0 | #REF! | #REF! | 0.0 | #REF! | #REF! | 0.0 | #REF! |
| 0 | 0 | #DIV/0! | - | - | - | - | - | - |
| - | - | - | - | - | - | - | - | - |
| 7,899 | 10,689 | -26.1% | 395.0 | 509.0 | -22.4% | 0.0 | 0.0 | #DIV/0! |
| 743 | 840 | -11.5% | 37.2 | 40.0 | -7.1% | 0.0 | 0.0 | #DIV/0! |
| 1,755 | 1,569 | 11.9% | 87.8 | 74.7 | 17.5% | 0.0 | 0.0 | #DIV/0! |
| 2,441 | 3,287 | -25.7% | 122.1 | 156.5 | -22.0% | 0.0 | 0.0 | #DIV/0! |
| 12,838 | 16,385 | -21.6% | 641.9 | 780.2 | -17.7% | 0.0 | 0.0 | #DIV/0! |

CITY OF HOLLAND
HOLLAND TWP.
CITY OF ZEELAND
ZEELAND TWP.
PARK TWP.
AUXILIARY

| TOTAL MONTHLY BOARDING | | |
|------------------------|----------|---------|
| APR. '23 | APR. '22 | % CHG. |
| 6,435 | 8,401 | -23.4% |
| 5,469 | 6,696 | -18.3% |
| 934 | 1,288 | -27.5% |
| 0 | 0 | #DIV/0! |
| 0 | 0 | #DIV/0! |
| 0 | 0 | #DIV/0! |

TWILIGHT ROUTE

| TOTAL MONTHLY BOARDING | | | AVG. WEEKDAY BOARDING | | | AVG. SATURDAY BOARDING | | |
|------------------------|----------|---------|-----------------------|----------|---------|------------------------|----------|---------|
| APR. '23 | APR. '22 | % CHG. | APR. '23 | APR. '22 | % CHG. | APR. '23 | APR. '22 | % CHG. |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |
| - | - | - | - | - | - | - | - | - |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |

CITY OF HOLLAND
HOLLAND TWP.

| TOTAL MONTHLY BOARDING | | |
|------------------------|----------|---------|
| APR. '23 | APR. '22 | % CHG. |
| 0 | 0 | #DIV/0! |
| 0 | 0 | #DIV/0! |

DEMAND RESPONSE

| TOTAL MONTHLY BOARDING | | | AVG. WEEKDAY BOARDING | | | AVG. SATURDAY BOARDING | | |
|------------------------|----------|--------|-----------------------|----------|---------|------------------------|----------|---------|
| APR. '23 | APR. '22 | % CHG. | APR. '23 | APR. '22 | % CHG. | APR. '23 | APR. '22 | % CHG. |
| 202 | 1,076 | -81.2% | 9.1 | 48.9 | -81.4% | 4.0 | 9.8 | -59.2% |
| 10 | 1 | 900.0% | 0.2 | 0.0 | #DIV/0! | 1.4 | 0.0 | #DIV/0! |
| 104 | 117 | -11.1% | 5.2 | 5.5 | -5.5% | 0.0 | 0.2 | -100.0% |
| 2,509 | 2,443 | 2.7% | 119.5 | 110.0 | 8.6% | 24.0 | 26.6 | -9.8% |
| 2,825 | 3,637 | -22.3% | 133.9 | 164.4 | -18.6% | 29.4 | 36.6 | -19.7% |

CITY OF HOLLAND
HOLLAND TWP.
CITY OF ZEELAND
ZEELAND TWP.
PARK TWP.
AUXILIARY

| TOTAL MONTHLY BOARDING | | |
|------------------------|----------|---------|
| APR. '23 | APR. '22 | % CHG. |
| 1,272 | 2,017 | -36.9% |
| 1,210 | 1,236 | -2.1% |
| 137 | 203 | -32.5% |
| 19 | 22 | -13.6% |
| 187 | 159 | 17.6% |
| 0 | 0 | #DIV/0! |

NIGHT OWL

| TOTAL MONTHLY BOARDING | | | AVG. WEEKDAY BOARDING | | | AVG. SATURDAY BOARDING | | |
|------------------------|----------|---------|-----------------------|----------|---------|------------------------|----------|---------|
| APR. '23 | APR. '22 | % CHG. | APR. '23 | APR. '22 | % CHG. | APR. '23 | APR. '22 | % CHG. |
| 153 | 247 | -38.1% | 7.3 | 11.1 | -34.2% | 1.4 | 2.6 | -46.2% |
| 1 | 1 | 0.0% | 0.0 | 0.0 | #DIV/0! | 0.2 | 0.0 | #DIV/0! |
| 12 | 0 | #DIV/0! | 0.5 | 0.0 | #DIV/0! | 0.6 | 0.0 | #DIV/0! |
| 163 | 237 | -31.2% | 7.2 | 10.2 | -29.4% | 3.8 | 4.6 | -17.4% |
| 329 | 485 | -32.2% | 15.0 | 21.3 | -29.8% | 6.0 | 7.2 | -16.7% |

CITY OF HOLLAND
HOLLAND TWP.
CITY OF ZEELAND
ZEELAND TWP.

| TOTAL MONTHLY BOARDING | | |
|------------------------|----------|---------|
| APR. '23 | APR. '22 | % CHG. |
| 125 | 224 | -44.2% |
| 150 | 173 | -13.3% |
| 48 | 87 | -44.8% |
| 6 | 1 | 500.0% |
| 0 | 0 | #DIV/0! |

OVERALL RIDERSHIP

| TOTAL MONTHLY BOARDING | | | AVG. WEEKDAY BOARDING | | | AVG. SATURDAY BOARDING | | |
|------------------------|----------|--------|-----------------------|----------|--------|------------------------|----------|---------|
| APR. '23 | APR. '22 | % CHG. | APR. '23 | APR. '22 | % CHG. | APR. '23 | APR. '22 | % CHG. |
| 8,254 | 12,012 | -31.3% | 411.4 | 569.0 | -27.7% | 5.4 | 12.4 | -56.5% |
| 754 | 842 | -10.5% | 37.3 | 40.1 | -7.0% | 1.6 | 0.0 | #DIV/0! |
| 1,871 | 1,686 | 11.0% | 93.4 | 80.2 | 16.5% | 0.6 | 0.2 | 200.0% |
| 5,113 | 5,967 | -14.3% | 248.7 | 276.7 | -10.1% | 27.8 | 31.2 | -10.9% |
| 15,992 | 20,507 | -22.0% | 790.8 | 966.0 | -18.1% | 35.4 | 43.8 | -19.2% |

CITY OF HOLLAND
HOLLAND TWP.
CITY OF ZEELAND
ZEELAND TWP.
PARK TWP.
AUXILIARY

| TOTAL MONTHLY BOARDING | | |
|------------------------|----------|---------|
| APR. '23 | APR. '22 | % CHG. |
| 7,832 | 10,642 | -26.4% |
| 6,829 | 8,105 | -15.7% |
| 1,119 | 1,578 | -29.1% |
| 25 | 23 | 8.7% |
| 187 | 159 | 17.6% |
| 0 | 0 | #DIV/0! |

ON-TIME PERCENTAGE

| APR. '23 | APR. '22 | DIFF. (+/-) |
|----------|----------|-------------|
| 96.6% | 97.6% | -1.0% |
| 99.3% | 99.3% | 0.0% |

SERVICE DAYS

| APR. '23 | APR. '22 |
|----------|----------|
| 20 | 21 |
| 5 | 5 |

FIXED ROUTE
DEMAND RESPONSE

WEEKDAYS
SATURDAYS

DISTRIBUTION OF RIDERSHIP

| APR. '23 | APR. '22 | DIFF. (+/-) |
|----------|----------|-------------|
| 80.28% | 79.90% | 0.38% |
| 17.67% | 17.74% | -0.07% |
| 0.00% | 0.00% | 0.00% |
| 2.06% | 2.37% | -0.31% |

FIXED ROUTE
DEMAND RESPONSE
TWILIGHT
NIGHT OWL

Macatawa Area Express Ridership by Government Unit

| Fiscal Year | Fixed Route | | | | | | | | | | | | | Reservation Service | | | | | | | | | | | | |
|-------------|-------------|-----------------|-----|--------------|-----|-----------------|-----|--------------|-----|-----------|-----|-----------|-----|---------------------|-----------------|-----|--------------|-----|-----------------|-----|--------------|-----|-----------|-----|-----------|-----|
| | Total Rides | City of Holland | % | Holland Twp. | % | City of Zeeland | % | Zeeland Twp. | % | Park Twp. | | Auxiliary | % | Total Rides | City of Holland | % | Holland Twp. | % | City of Zeeland | % | Zeeland Twp. | % | Park Twp. | % | Auxiliary | % |
| Oct-20 | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 6,021 | 3,429 | 57 | 2,021 | 34 | 430 | 7 | 39 | 1 | 102 | 2 | 0 | 0 |
| Nov-20 | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 4,590 | 2,543 | 55 | 1,547 | 34 | 338 | 7 | 46 | 1 | 116 | 3 | 0 | 0 |
| Dec-20 | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 4,193 | 2,209 | 53 | 1,555 | 37 | 248 | 6 | 47 | 1 | 134 | 3 | 0 | 0 |
| Jan-21 | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 4,137 | 2,336 | 56 | 1,390 | 34 | 231 | 6 | 37 | 1 | 143 | 3 | 0 | 0 |
| Feb-21 | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 4,035 | 2,347 | 58 | 1,323 | 33 | 231 | 6 | 14 | 0 | 120 | 3 | 0 | 0 |
| Mar-21 | 8,565 | 4,149 | 48 | 3,769 | 44 | 647 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,995 | 2,342 | 59 | 1,318 | 33 | 184 | 5 | 12 | 0 | 139 | 3 | 0 | 0 |
| Apr-21 | 9,806 | 4,682 | 48 | 4,448 | 45 | 676 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 3,704 | 2,115 | 57 | 1,261 | 34 | 167 | 5 | 14 | 0 | 147 | 4 | 0 | 0 |
| May-21 | 10,178 | 4,889 | 48 | 4,488 | 44 | 801 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,228 | 1,755 | 54 | 1,120 | 35 | 158 | 5 | 18 | 1 | 177 | 5 | 0 | 0 |
| Jun-21 | 11,669 | 5,973 | 51 | 4,983 | 43 | 713 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 3,473 | 1,908 | 55 | 1,185 | 34 | 175 | 5 | 22 | 1 | 183 | 5 | 0 | 0 |
| Jul-21 | 11,785 | 5,901 | 50 | 5,062 | 43 | 822 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 3,389 | 1,853 | 55 | 1,160 | 34 | 173 | 5 | 12 | 0 | 191 | 6 | 0 | 0 |
| Aug-21 | 12,516 | 6,395 | 51 | 5,249 | 42 | 872 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 3,513 | 1,889 | 54 | 1,238 | 35 | 188 | 5 | 21 | 1 | 177 | 5 | 0 | 0 |
| Sep-21 | 13,322 | 6,685 | 50 | 5,607 | 42 | 1,030 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,441 | 1,851 | 54 | 1,235 | 36 | 185 | 5 | 20 | 1 | 150 | 4 | 0 | 0 |
| Total | 77,841 | 38,674 | 50 | 33,606 | 43 | 5,561 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 47,719 | 26,577 | 56 | 16,353 | 34 | 2,708 | 6 | 302 | 1 | 1,779 | 4 | 0 | 0 |
| Oct-21 | 14,570 | 7,045 | 48 | 6,361 | 44 | 1,164 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,781 | 2,051 | 54 | 1,341 | 35 | 201 | 5 | 21 | 1 | 167 | 4 | 0 | 0 |
| Nov-21 | 14,675 | 7,350 | 50 | 6,186 | 42 | 1,139 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,794 | 2,052 | 54 | 1,267 | 33 | 178 | 5 | 23 | 1 | 202 | 5 | 72 | 2 |
| Dec-21 | 13,965 | 6,982 | 50 | 5,859 | 42 | 1,124 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,534 | 1,896 | 54 | 1,233 | 35 | 181 | 5 | 34 | 1 | 190 | 5 | 0 | 0 |
| Jan-22 | 13,236 | 6,604 | 50 | 5,527 | 42 | 1,105 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,349 | 1,826 | 55 | 1,162 | 35 | 162 | 5 | 31 | 1 | 168 | 5 | 0 | 0 |
| Feb-22 | 15,720 | 7,830 | 50 | 6,461 | 41 | 1,429 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 3,587 | 1,892 | 53 | 1,273 | 35 | 213 | 6 | 25 | 1 | 184 | 5 | 0 | 0 |
| Mar-22 | 19,155 | 9,846 | 51 | 7,665 | 40 | 1,644 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 4,061 | 2,152 | 53 | 1,456 | 36 | 218 | 5 | 27 | 1 | 208 | 5 | 0 | 0 |
| Apr-22 | 16,385 | 8,401 | 51 | 6,696 | 41 | 1,288 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,637 | 2,017 | 55 | 1,236 | 34 | 203 | 6 | 22 | 1 | 159 | 4 | 0 | 0 |
| May-22 | 13,863 | 6,880 | 50 | 5,605 | 40 | 1,378 | 10 | 0 | 0 | 0 | 0 | 0 | 0 | 3,764 | 2,131 | 57 | 1,187 | 32 | 222 | 6 | 27 | 1 | 183 | 5 | 14 | 0 |
| Jun-22 | 14,556 | 7,250 | 50 | 6,110 | 42 | 1,196 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,966 | 2,254 | 57 | 1,229 | 31 | 228 | 6 | 31 | 1 | 224 | 6 | 0 | 0 |
| Jul-22 | 13,283 | 6,648 | 50 | 5,523 | 42 | 1,112 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,510 | 1,999 | 57 | 1,105 | 31 | 175 | 5 | 26 | 1 | 205 | 6 | 0 | 0 |
| Aug-22 | 14,959 | 7,810 | 52 | 6,044 | 40 | 1,105 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 4,154 | 2,319 | 56 | 1,335 | 32 | 208 | 5 | 32 | 1 | 260 | 6 | 0 | 0 |
| Sep-22 | 14,129 | 7,342 | 52 | 5,555 | 39 | 1,232 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 3,797 | 2,117 | 56 | 1,272 | 34 | 176 | 5 | 23 | 1 | 209 | 6 | 0 | 0 |
| Total | 178,496 | 89,988 | 50 | 73,592 | 41 | 14,916 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 44,934 | 24,706 | 55 | 15,096 | 34 | 2,365 | 5 | 322 | 1 | 2,359 | 5 | 86 | 0 |
| Oct-22 | 13,577 | 7,232 | 53 | 5,146 | 38 | 1,199 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 3,476 | 1,836 | 53 | 1,224 | 35 | 187 | 5 | 25 | 1 | 204 | 6 | 0 | 0 |
| Nov-22 | 13,699 | 7,158 | 52 | 5,363 | 39 | 1,178 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 3,166 | 1,442 | 46 | 1,223 | 39 | 170 | 5 | 27 | 1 | 229 | 7 | 75 | 2 |
| Dec-22 | 13,106 | 6,988 | 53 | 5,109 | 39 | 1,009 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 2,811 | 1,277 | 45 | 1,136 | 40 | 181 | 6 | 15 | 1 | 202 | 7 | 0 | 0 |
| Jan-23 | 14,448 | 7,799 | 54 | 5,397 | 37 | 1,252 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 3,100 | 1,446 | 47 | 1,205 | 39 | 198 | 6 | 24 | 1 | 227 | 7 | 0 | 0 |
| Feb-23 | 12,881 | 6,685 | 52 | 5,064 | 39 | 1,132 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 2,973 | 1,387 | 47 | 1,176 | 40 | 180 | 6 | 25 | 1 | 205 | 7 | 0 | 0 |
| Mar-23 | 14,950 | 7,753 | 52 | 6,043 | 40 | 1,154 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,401 | 1,529 | 45 | 1,446 | 43 | 178 | 5 | 25 | 1 | 223 | 7 | 0 | 0 |
| Apr-23 | 12,838 | 6,435 | 50 | 5,469 | 43 | 934 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 2,825 | 1,272 | 45 | 1,210 | 43 | 137 | 5 | 19 | 1 | 187 | 7 | 0 | 0 |
| May-23 | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### |
| Jun-23 | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### |
| Jul-23 | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### |
| Aug-23 | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### |
| Sep-23 | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### |
| Total | 95,499 | 50,050 | 52 | 37,591 | 39 | 7,858 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 21,752 | 10,189 | 47 | 8,620 | 40 | 1,231 | 6 | 160 | 1 | 1,477 | 7 | 75 | 0 |

Macatawa Area Express Ridership by Government Unit

| Fiscal Year | Twilight Fixed Route | | | | | Night Owl Service | | | | | | | | | Total Service | | | | | | | | | | | | | |
|-------------|----------------------|-----------------|-----|--------------|-----|-------------------|-----------------|-----|--------------|-----|-----------------|-----|--------------|-----|---------------|-----------------|-----|--------------|-----|-----------------|-----|--------------|-----|-----------|-----|-----------|-----|--|
| | Total Rides | City of Holland | % | Holland Twp. | % | Total Rides | City of Holland | % | Holland Twp. | % | City of Zeeland | % | Zeeland Twp. | % | Total Rides | City of Holland | % | Holland Twp. | % | City of Zeeland | % | Zeeland Twp. | % | Park Twp. | % | Auxiliary | % | |
| Oct-20 | 0 | 0 | ### | 0 | ### | 485 | 193 | 40 | 278 | 57 | 6 | 1 | 8 | 2 | 6,506 | 3,622 | 56 | 2,299 | 35 | 436 | 7 | 47 | 1 | 102 | 2 | 0 | 0 | |
| Nov-20 | 0 | 0 | ### | 0 | ### | 351 | 130 | 37 | 200 | 57 | 16 | 5 | 5 | 1 | 4,941 | 2,673 | 54 | 1,747 | 35 | 354 | 7 | 51 | 1 | 116 | 2 | 0 | 0 | |
| Dec-20 | 0 | 0 | ### | 0 | ### | 265 | 115 | 43 | 133 | 50 | 6 | 2 | 11 | 4 | 4,458 | 2,324 | 52 | 1,688 | 38 | 254 | 6 | 58 | 1 | 134 | 3 | 0 | 0 | |
| Jan-21 | 0 | 0 | ### | 0 | ### | 314 | 119 | 38 | 171 | 54 | 24 | 8 | 0 | 0 | 4,451 | 2,455 | 55 | 1,561 | 35 | 255 | 6 | 37 | 1 | 143 | 3 | 0 | 0 | |
| Feb-21 | 0 | 0 | ### | 0 | ### | 354 | 135 | 38 | 183 | 52 | 36 | 10 | 0 | 0 | 4,389 | 2,482 | 57 | 1,506 | 34 | 267 | 6 | 14 | 0 | 120 | 3 | 0 | 0 | |
| Mar-21 | 0 | 0 | ### | 0 | ### | 417 | 184 | 44 | 194 | 47 | 39 | 9 | 0 | 0 | 12,977 | 6,675 | 51 | 5,281 | 41 | 870 | 7 | 12 | 0 | 139 | 1 | 0 | 0 | |
| Apr-21 | 0 | 0 | ### | 0 | ### | 353 | 149 | 42 | 147 | 42 | 57 | 16 | 0 | 0 | 13,863 | 6,946 | 50 | 5,856 | 42 | 900 | 6 | 14 | 0 | 147 | 1 | 0 | 0 | |
| May-21 | 0 | 0 | ### | 0 | ### | 335 | 162 | 48 | 125 | 37 | 45 | 13 | 3 | 1 | 13,741 | 6,806 | 50 | 5,733 | 42 | 1,004 | 7 | 21 | 0 | 177 | 1 | 0 | 0 | |
| Jun-21 | 0 | 0 | ### | 0 | ### | 357 | 173 | 48 | 134 | 38 | 50 | 14 | 0 | 0 | 15,499 | 8,054 | 52 | 6,302 | 41 | 938 | 6 | 22 | 0 | 183 | 1 | 0 | 0 | |
| Jul-21 | 0 | 0 | ### | 0 | ### | 340 | 157 | 46 | 139 | 41 | 42 | 12 | 2 | 1 | 15,514 | 7,911 | 51 | 6,361 | 41 | 1,037 | 7 | 14 | 0 | 191 | 1 | 0 | 0 | |
| Aug-21 | 0 | 0 | ### | 0 | ### | 393 | 187 | 48 | 146 | 37 | 58 | 15 | 2 | 1 | 16,422 | 8,471 | 52 | 6,633 | 40 | 1,118 | 7 | 23 | 0 | 177 | 1 | 0 | 0 | |
| Sep-21 | 0 | 0 | ### | 0 | ### | 374 | 157 | 42 | 152 | 41 | 64 | 17 | 1 | 0 | 17,137 | 8,693 | 51 | 6,994 | 41 | 1,279 | 7 | 21 | 0 | 150 | 1 | 0 | 0 | |
| Total | 0 | 0 | ### | 0 | ### | 4,338 | 1,861 | 43 | 2,002 | 46 | 443 | 10 | 32 | 1 | 129,898 | 67,112 | 52 | 51,961 | 40 | 8,712 | 7 | 334 | 0 | 1,779 | 3 | 0 | 0 | |
| Oct-21 | 0 | 0 | ### | 0 | ### | 387 | 184 | 48 | 146 | 38 | 55 | 14 | 2 | 1 | 18,738 | 9,280 | 50 | 7,848 | 42 | 1,420 | 8 | 23 | 0 | 167 | 1 | 0 | 0 | |
| Nov-21 | 0 | 0 | ### | 0 | ### | 403 | 207 | 51 | 134 | 33 | 60 | 15 | 2 | 0 | 18,872 | 9,609 | 51 | 7,587 | 40 | 1,377 | 7 | 25 | 0 | 202 | 1 | 72 | 0 | |
| Dec-21 | 0 | 0 | ### | 0 | ### | 403 | 190 | 47 | 148 | 37 | 61 | 15 | 4 | 1 | 17,902 | 9,068 | 51 | 7,240 | 40 | 1,366 | 8 | 38 | 0 | 190 | 1 | 0 | 0 | |
| Jan-22 | 0 | 0 | ### | 0 | ### | 347 | 144 | 41 | 137 | 39 | 64 | 18 | 2 | 1 | 16,932 | 8,574 | 51 | 6,826 | 40 | 1,331 | 8 | 33 | 0 | 168 | 1 | 0 | 0 | |
| Feb-22 | 0 | 0 | ### | 0 | ### | 368 | 172 | 47 | 118 | 32 | 78 | 21 | 0 | 0 | 19,675 | 9,894 | 50 | 7,852 | 40 | 1,720 | 9 | 25 | 0 | 184 | 1 | 0 | 0 | |
| Mar-22 | 0 | 0 | ### | 0 | ### | 490 | 252 | 51 | 170 | 35 | 68 | 14 | 0 | 0 | 23,706 | 12,250 | 52 | 9,291 | 39 | 1,930 | 8 | 27 | 0 | 208 | 1 | 0 | 0 | |
| Apr-22 | 0 | 0 | ### | 0 | ### | 485 | 224 | 46 | 173 | 36 | 87 | 18 | 1 | 0 | 20,507 | 10,642 | 52 | 8,105 | 40 | 1,578 | 8 | 23 | 0 | 159 | 1 | 0 | 0 | |
| May-22 | 0 | 0 | ### | 0 | ### | 392 | 168 | 43 | 156 | 40 | 67 | 17 | 1 | 0 | 18,019 | 9,179 | 51 | 6,948 | 39 | 1,667 | 9 | 28 | 0 | 183 | 1 | 14 | 0 | |
| Jun-22 | 0 | 0 | ### | 0 | ### | 408 | 183 | 45 | 164 | 40 | 57 | 14 | 4 | 1 | 18,930 | 9,687 | 51 | 7,503 | 40 | 1,481 | 8 | 35 | 0 | 224 | 1 | 0 | 0 | |
| Jul-22 | 0 | 0 | ### | 0 | ### | 321 | 133 | 41 | 142 | 44 | 46 | 14 | 0 | 0 | 17,114 | 8,780 | 51 | 6,770 | 40 | 1,333 | 8 | 26 | 0 | 205 | 1 | 0 | 0 | |
| Aug-22 | 0 | 0 | ### | 0 | ### | 427 | 203 | 48 | 173 | 41 | 50 | 12 | 1 | 0 | 19,540 | 10,332 | 53 | 7,552 | 39 | 1,363 | 7 | 33 | 0 | 260 | 1 | 0 | 0 | |
| Sep-22 | 0 | 0 | ### | 0 | ### | 365 | 160 | 44 | 159 | 44 | 45 | 12 | 1 | 0 | 18,291 | 9,619 | 53 | 6,986 | 38 | 1,453 | 8 | 24 | 0 | 209 | 1 | 0 | 0 | |
| Total | 0 | 0 | ### | 0 | ### | 4,796 | 2,220 | 46 | 1,820 | 38 | 738 | 15 | 18 | 0 | 228,226 | 116,914 | 51 | 90,508 | 40 | 18,019 | 8 | 340 | 0 | 2,359 | 1 | 86 | 0 | |
| Oct-22 | 0 | 0 | ### | 0 | ### | 373 | 174 | 47 | 149 | 40 | 49 | 13 | 1 | 0 | 17,426 | 9,242 | 53 | 6,519 | 37 | 1,435 | 8 | 26 | 0 | 204 | 1 | 0 | 0 | |
| Nov-22 | 0 | 0 | ### | 0 | ### | 375 | 172 | 46 | 153 | 41 | 49 | 13 | 1 | 0 | 17,240 | 8,772 | 51 | 6,739 | 39 | 1,397 | 8 | 28 | 0 | 229 | 1 | 75 | 0 | |
| Dec-22 | 0 | 0 | ### | 0 | ### | 304 | 151 | 50 | 108 | 36 | 45 | 15 | 0 | 0 | 16,221 | 8,416 | 52 | 6,353 | 39 | 1,235 | 8 | 15 | 0 | 202 | 1 | 0 | 0 | |
| Jan-23 | 0 | 0 | ### | 0 | ### | 339 | 156 | 46 | 129 | 38 | 47 | 14 | 7 | 2 | 17,887 | 9,401 | 53 | 6,731 | 38 | 1,497 | 8 | 31 | 0 | 227 | 1 | 0 | 0 | |
| Feb-23 | 0 | 0 | ### | 0 | ### | 334 | 165 | 49 | 121 | 36 | 43 | 13 | 5 | 1 | 16,188 | 8,237 | 51 | 6,361 | 39 | 1,355 | 8 | 30 | 0 | 205 | 1 | 0 | 0 | |
| Mar-23 | 0 | 0 | ### | 0 | ### | 368 | 162 | 44 | 144 | 39 | 56 | 15 | 6 | 2 | 18,719 | 9,444 | 50 | 7,633 | 41 | 1,388 | 7 | 31 | 0 | 223 | 1 | 0 | 0 | |
| Apr-23 | 0 | 0 | ### | 0 | ### | 329 | 125 | 38 | 150 | 46 | 48 | 15 | 6 | 2 | 15,992 | 7,832 | 49 | 6,829 | 43 | 1,119 | 7 | 25 | 0 | 187 | 1 | 0 | 0 | |
| May-23 | 0 | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | |
| Jun-23 | 0 | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | |
| Jul-23 | 0 | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | |
| Aug-23 | 0 | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | |
| Sep-23 | 0 | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | |
| Total | 0 | 0 | ### | 0 | ### | 2,422 | 1,105 | 46 | 954 | 39 | 337 | 14 | 26 | 1 | 119,673 | 61,344 | 51 | 47,165 | 39 | 9,426 | 8 | 186 | 0 | 1,477 | 1 | 75 | 0 | |

**Historical
Ridership
FY2000-FY2022**

7,021,115

**Historical
Ridership Through
FY2023**

7,140,788

MACATAWA AREA EXPRESS - MONTHLY RIDERSHIP SUMMARY

(NOTES: Some figures calculated using non-rounded numbers. AUXILIARY ridership includes counts for non-traditional services: Tulip Time Tours, Shuttle, Kertsmarket, etc.)

FIXED ROUTE

| TOTAL MONTHLY BOARDING | | | AVG. WEEKDAY BOARDING | | | AVG. SATURDAY BOARDING | | |
|------------------------|----------|---------|-----------------------|----------|---------|------------------------|----------|---------|
| MAY. '23 | MAY. '22 | % CHG. | MAY. '23 | MAY. '22 | % CHG. | MAY. '23 | MAY. '22 | % CHG. |
| 2,117 | 1,948 | 8.7% | 96.2 | 92.8 | 3.7% | 0.0 | 0.0 | #DIV/0! |
| 2,237 | 2,404 | -6.9% | 101.7 | 114.5 | -11.2% | 0.0 | 0.0 | #DIV/0! |
| 1,680 | 1,551 | 8.3% | 76.4 | 73.9 | 3.3% | 0.0 | 0.0 | #DIV/0! |
| 1,828 | 1,430 | 27.8% | 83.1 | 68.1 | 22.0% | 0.0 | 0.0 | #DIV/0! |
| 1,681 | 1,476 | 13.9% | 76.4 | 70.3 | 8.7% | 0.0 | 0.0 | #DIV/0! |
| 2,228 | 2,240 | -0.5% | 101.3 | 106.7 | -5.1% | 0.0 | 0.0 | #DIV/0! |
| 1,203 | 1,363 | -11.7% | 54.7 | 64.9 | -15.7% | 0.0 | 0.0 | #DIV/0! |
| 1,273 | 1,451 | -12.3% | 57.9 | 69.1 | -16.3% | 0.0 | 0.0 | #DIV/0! |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |
| #REF! | 0 | #REF! | #REF! | 0.0 | #REF! | #REF! | 0.0 | #REF! |
| 0 | 0 | #DIV/0! | - | - | - | - | - | - |
| - | - | - | - | - | - | - | - | - |
| 8,463 | 8,876 | -4.7% | 384.7 | 422.6 | -9.0% | 0.0 | 0.0 | #DIV/0! |
| 793 | 829 | -4.3% | 36.0 | 39.5 | -8.7% | 0.0 | 0.0 | #DIV/0! |
| 2,253 | 1,548 | 45.5% | 102.4 | 73.7 | 38.9% | 0.0 | 0.0 | #DIV/0! |
| 2,738 | 2,610 | 4.9% | 124.5 | 124.3 | 0.1% | 0.0 | 0.0 | #DIV/0! |
| 14,247 | 13,863 | 2.8% | 647.6 | 660.1 | -1.9% | 0.0 | 0.0 | #DIV/0! |

CITY OF HOLLAND
HOLLAND TWP.
CITY OF ZEELAND
ZEELAND TWP.
PARK TWP.
AUXILIARY

| TOTAL MONTHLY BOARDING | | |
|------------------------|----------|---------|
| MAY. '23 | MAY. '22 | % CHG. |
| 7,070 | 6,880 | 2.8% |
| 5,968 | 5,605 | 6.5% |
| 1,209 | 1,378 | -12.2% |
| 0 | 0 | #DIV/0! |
| 0 | 0 | #DIV/0! |
| 0 | 0 | #DIV/0! |

TWILIGHT ROUTE

| TOTAL MONTHLY BOARDING | | | AVG. WEEKDAY BOARDING | | | AVG. SATURDAY BOARDING | | |
|------------------------|----------|---------|-----------------------|----------|---------|------------------------|----------|---------|
| MAY. '23 | MAY. '22 | % CHG. | MAY. '23 | MAY. '22 | % CHG. | MAY. '23 | MAY. '22 | % CHG. |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |
| - | - | - | - | - | - | - | - | - |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |

CITY OF HOLLAND
HOLLAND TWP.

| TOTAL MONTHLY BOARDING | | |
|------------------------|----------|---------|
| MAY. '23 | MAY. '22 | % CHG. |
| 0 | 0 | #DIV/0! |
| 0 | 0 | #DIV/0! |

DEMAND RESPONSE

| TOTAL MONTHLY BOARDING | | | AVG. WEEKDAY BOARDING | | | AVG. SATURDAY BOARDING | | |
|------------------------|----------|--------|-----------------------|----------|--------|------------------------|----------|---------|
| MAY. '23 | MAY. '22 | % CHG. | MAY. '23 | MAY. '22 | % CHG. | MAY. '23 | MAY. '22 | % CHG. |
| 170 | 1,085 | -84.3% | 6.8 | 49.9 | -86.3% | 5.0 | 9.3 | -46.2% |
| 2 | 10 | -80.0% | 0.0 | 0.5 | -90.9% | 0.3 | 0.0 | #DIV/0! |
| 160 | 113 | 41.6% | 7.3 | 5.0 | 45.5% | 0.0 | 1.8 | -100.0% |
| 2,710 | 2,556 | 6.0% | 119.0 | 117.0 | 1.7% | 23.0 | 24.9 | -7.6% |
| 3,042 | 3,764 | -19.2% | 133.1 | 172.4 | -22.8% | 28.3 | 36.0 | -21.5% |

CITY OF HOLLAND
HOLLAND TWP.
CITY OF ZEELAND
ZEELAND TWP.
PARK TWP.
AUXILIARY

| TOTAL MONTHLY BOARDING | | |
|------------------------|----------|---------|
| MAY. '23 | MAY. '22 | % CHG. |
| 1,342 | 2,131 | -37.0% |
| 1,290 | 1,187 | 8.7% |
| 148 | 222 | -33.3% |
| 47 | 27 | 74.1% |
| 215 | 183 | 17.5% |
| 0 | 14 | -100.0% |

NIGHT OWL

| TOTAL MONTHLY BOARDING | | | AVG. WEEKDAY BOARDING | | | AVG. SATURDAY BOARDING | | |
|------------------------|----------|---------|-----------------------|----------|---------|------------------------|----------|---------|
| MAY. '23 | MAY. '22 | % CHG. | MAY. '23 | MAY. '22 | % CHG. | MAY. '23 | MAY. '22 | % CHG. |
| 154 | 202 | -23.8% | 6.8 | 9.2 | -25.9% | 1.0 | 2.3 | -56.5% |
| 0 | 0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! | 0.0 | 0.0 | #DIV/0! |
| 16 | 11 | 45.5% | 0.5 | 0.4 | 36.4% | 1.0 | 0.8 | 25.0% |
| 142 | 179 | -20.7% | 5.9 | 7.7 | -23.8% | 3.3 | 4.2 | -22.6% |
| 312 | 392 | -20.4% | 13.2 | 17.3 | -23.5% | 5.3 | 7.3 | -28.1% |

CITY OF HOLLAND
HOLLAND TWP.
CITY OF ZEELAND
ZEELAND TWP.

| TOTAL MONTHLY BOARDING | | |
|------------------------|----------|--------|
| MAY. '23 | MAY. '22 | % CHG. |
| 108 | 168 | -35.7% |
| 155 | 156 | -0.6% |
| 48 | 67 | -28.4% |
| 1 | 1 | 0.0% |

OVERALL RIDERSHIP

| TOTAL MONTHLY BOARDING | | | AVG. WEEKDAY BOARDING | | | AVG. SATURDAY BOARDING | | |
|------------------------|----------|--------|-----------------------|----------|--------|------------------------|----------|---------|
| MAY. '23 | MAY. '22 | % CHG. | MAY. '23 | MAY. '22 | % CHG. | MAY. '23 | MAY. '22 | % CHG. |
| 8,787 | 10,163 | -13.5% | 398.3 | 481.8 | -17.3% | 6.0 | 11.5 | -47.8% |
| 795 | 839 | -5.2% | 36.1 | 40.0 | -9.8% | 0.3 | 0.0 | #DIV/0! |
| 2,429 | 1,672 | 45.3% | 110.2 | 79.1 | 39.3% | 1.0 | 2.5 | -60.0% |
| 5,590 | 5,345 | 4.6% | 249.3 | 248.9 | 0.2% | 26.3 | 29.3 | -10.4% |
| 17,601 | 18,019 | -2.3% | 793.9 | 849.8 | -6.6% | 33.5 | 43.3 | -22.6% |

CITY OF HOLLAND
HOLLAND TWP.
CITY OF ZEELAND
ZEELAND TWP.
PARK TWP.
AUXILIARY

| TOTAL MONTHLY BOARDING | | |
|------------------------|----------|---------|
| MAY. '23 | MAY. '22 | % CHG. |
| 8,520 | 9,179 | -7.2% |
| 7,413 | 6,948 | 6.7% |
| 1,405 | 1,667 | -15.7% |
| 48 | 28 | 71.4% |
| 215 | 183 | 17.5% |
| 0 | 14 | -100.0% |

ON-TIME PERCENTAGE

| MAY. '23 | MAY. '22 | DIFF. (+/-) |
|----------|----------|-------------|
| 96.8% | 97.4% | -0.6% |
| 99.5% | 99.3% | 0.2% |

SERVICE DAYS

| MAY. '23 | MAY. '22 |
|----------|----------|
| 22 | 21 |
| 4 | 4 |

FIXED ROUTE
DEMAND RESPONSE

WEEKDAYS
SATURDAYS

DISTRIBUTION OF RIDERSHIP

| MAY. '23 | MAY. '22 | DIFF. (+/-) |
|----------|----------|-------------|
| 80.94% | 76.93% | 4.01% |
| 17.28% | 20.89% | -3.61% |
| 0.00% | 0.00% | 0.00% |
| 1.77% | 2.18% | -0.41% |

FIXED ROUTE
DEMAND RESPONSE
TWILIGHT
NIGHT OWL

Macatawa Area Express Ridership by Government Unit

| Fiscal Year | Fixed Route | | | | | | | | | | | | | Reservation Service | | | | | | | | | | | | | |
|-------------|-------------|-----------------|-----|--------------|-----|-----------------|-----|--------------|-----|-----------|-----|-----------|-----|---------------------|-----------------|-----|--------------|-----|-----------------|-----|--------------|-----|-----------|-----|-----------|-----|-----|
| | Total Rides | City of Holland | % | Holland Twp. | % | City of Zeeland | % | Zeeland Twp. | % | Park Twp. | | Auxiliary | % | Total Rides | City of Holland | % | Holland Twp. | % | City of Zeeland | % | Zeeland Twp. | % | Park Twp. | % | Auxiliary | % | |
| Oct-20 | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 6,021 | 3,429 | 57 | 2,021 | 34 | 430 | 7 | 39 | 1 | 102 | 2 | 0 | 0 | |
| Nov-20 | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 4,590 | 2,543 | 55 | 1,547 | 34 | 338 | 7 | 46 | 1 | 116 | 3 | 0 | 0 | |
| Dec-20 | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 4,193 | 2,209 | 53 | 1,555 | 37 | 248 | 6 | 47 | 1 | 134 | 3 | 0 | 0 | |
| Jan-21 | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 4,137 | 2,336 | 56 | 1,390 | 34 | 231 | 6 | 37 | 1 | 143 | 3 | 0 | 0 | |
| Feb-21 | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 4,035 | 2,347 | 58 | 1,323 | 33 | 231 | 6 | 14 | 0 | 120 | 3 | 0 | 0 | |
| Mar-21 | 8,565 | 4,149 | 48 | 3,769 | 44 | 647 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,995 | 2,342 | 59 | 1,318 | 33 | 184 | 5 | 12 | 0 | 139 | 3 | 0 | 0 | |
| Apr-21 | 9,806 | 4,682 | 48 | 4,448 | 45 | 676 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 3,704 | 2,115 | 57 | 1,261 | 34 | 167 | 5 | 14 | 0 | 147 | 4 | 0 | 0 | |
| May-21 | 10,178 | 4,889 | 48 | 4,488 | 44 | 801 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,228 | 1,755 | 54 | 1,120 | 35 | 158 | 5 | 18 | 1 | 177 | 5 | 0 | 0 | |
| Jun-21 | 11,669 | 5,973 | 51 | 4,983 | 43 | 713 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 3,473 | 1,908 | 55 | 1,185 | 34 | 175 | 5 | 22 | 1 | 183 | 5 | 0 | 0 | |
| Jul-21 | 11,785 | 5,901 | 50 | 5,062 | 43 | 822 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 3,389 | 1,853 | 55 | 1,160 | 34 | 173 | 5 | 12 | 0 | 191 | 6 | 0 | 0 | |
| Aug-21 | 12,516 | 6,395 | 51 | 5,249 | 42 | 872 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 3,513 | 1,889 | 54 | 1,238 | 35 | 188 | 5 | 21 | 1 | 177 | 5 | 0 | 0 | |
| Sep-21 | 13,322 | 6,685 | 50 | 5,607 | 42 | 1,030 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,441 | 1,851 | 54 | 1,235 | 36 | 185 | 5 | 20 | 1 | 150 | 4 | 0 | 0 | |
| Total | 77,841 | 38,674 | 50 | 33,606 | 43 | 5,561 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 47,719 | 26,577 | 56 | 16,353 | 34 | 2,708 | 6 | 302 | 1 | 1,779 | 4 | 0 | 0 | |
| Oct-21 | 14,570 | 7,045 | 48 | 6,361 | 44 | 1,164 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,781 | 2,051 | 54 | 1,341 | 35 | 201 | 5 | 21 | 1 | 167 | 4 | 0 | 0 | |
| Nov-21 | 14,675 | 7,350 | 50 | 6,186 | 42 | 1,139 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,794 | 2,052 | 54 | 1,267 | 33 | 178 | 5 | 23 | 1 | 202 | 5 | 72 | 2 | |
| Dec-21 | 13,965 | 6,982 | 50 | 5,859 | 42 | 1,124 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,534 | 1,896 | 54 | 1,233 | 35 | 181 | 5 | 34 | 1 | 190 | 5 | 0 | 0 | |
| Jan-22 | 13,236 | 6,604 | 50 | 5,527 | 42 | 1,105 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,349 | 1,826 | 55 | 1,162 | 35 | 162 | 5 | 31 | 1 | 168 | 5 | 0 | 0 | |
| Feb-22 | 15,720 | 7,830 | 50 | 6,461 | 41 | 1,429 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 3,587 | 1,892 | 53 | 1,273 | 35 | 213 | 6 | 25 | 1 | 184 | 5 | 0 | 0 | |
| Mar-22 | 19,155 | 9,846 | 51 | 7,665 | 40 | 1,644 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 4,061 | 2,152 | 53 | 1,456 | 36 | 218 | 5 | 27 | 1 | 208 | 5 | 0 | 0 | |
| Apr-22 | 16,385 | 8,401 | 51 | 6,696 | 41 | 1,288 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,637 | 2,017 | 55 | 1,236 | 34 | 203 | 6 | 22 | 1 | 159 | 4 | 0 | 0 | |
| May-22 | 13,863 | 6,880 | 50 | 5,605 | 40 | 1,378 | 10 | 0 | 0 | 0 | 0 | 0 | 0 | 3,764 | 2,131 | 57 | 1,187 | 32 | 222 | 6 | 27 | 1 | 183 | 5 | 14 | 0 | |
| Jun-22 | 14,556 | 7,250 | 50 | 6,110 | 42 | 1,196 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,966 | 2,254 | 57 | 1,229 | 31 | 228 | 6 | 31 | 1 | 224 | 6 | 0 | 0 | |
| Jul-22 | 13,283 | 6,648 | 50 | 5,523 | 42 | 1,112 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,510 | 1,999 | 57 | 1,105 | 31 | 175 | 5 | 26 | 1 | 205 | 6 | 0 | 0 | |
| Aug-22 | 14,959 | 7,810 | 52 | 6,044 | 40 | 1,105 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 4,154 | 2,319 | 56 | 1,335 | 32 | 208 | 5 | 32 | 1 | 260 | 6 | 0 | 0 | |
| Sep-22 | 14,129 | 7,342 | 52 | 5,555 | 39 | 1,232 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 3,797 | 2,117 | 56 | 1,272 | 34 | 176 | 5 | 23 | 1 | 209 | 6 | 0 | 0 | |
| Total | 178,496 | 89,988 | 50 | 73,592 | 41 | 14,916 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 44,934 | 24,706 | 55 | 15,096 | 34 | 2,365 | 5 | 322 | 1 | 2,359 | 5 | 86 | 0 | |
| Oct-22 | 13,577 | 7,232 | 53 | 5,146 | 38 | 1,199 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 3,476 | 1,836 | 53 | 1,224 | 35 | 187 | 5 | 25 | 1 | 204 | 6 | 0 | 0 | |
| Nov-22 | 13,699 | 7,158 | 52 | 5,363 | 39 | 1,178 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 3,166 | 1,442 | 46 | 1,223 | 39 | 170 | 5 | 27 | 1 | 229 | 7 | 75 | 2 | |
| Dec-22 | 13,106 | 6,988 | 53 | 5,109 | 39 | 1,009 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 2,811 | 1,277 | 45 | 1,136 | 40 | 181 | 6 | 15 | 1 | 202 | 7 | 0 | 0 | |
| Jan-23 | 14,448 | 7,799 | 54 | 5,397 | 37 | 1,252 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 3,100 | 1,446 | 47 | 1,205 | 39 | 198 | 6 | 24 | 1 | 227 | 7 | 0 | 0 | |
| Feb-23 | 12,881 | 6,685 | 52 | 5,064 | 39 | 1,132 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 2,973 | 1,387 | 47 | 1,176 | 40 | 180 | 6 | 25 | 1 | 205 | 7 | 0 | 0 | |
| Mar-23 | 14,950 | 7,753 | 52 | 6,043 | 40 | 1,154 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,401 | 1,529 | 45 | 1,446 | 43 | 178 | 5 | 25 | 1 | 223 | 7 | 0 | 0 | |
| Apr-23 | 12,838 | 6,435 | 50 | 5,469 | 43 | 934 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 2,825 | 1,272 | 45 | 1,210 | 43 | 137 | 5 | 19 | 1 | 187 | 7 | 0 | 0 | |
| May-23 | 14,247 | 7,070 | 50 | 5,968 | 42 | 1,209 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 3,042 | 1,342 | 44 | 1,290 | 42 | 148 | 5 | 47 | 2 | 215 | 7 | 0 | 0 | |
| Jun-23 | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | ### |
| Jul-23 | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | ### |
| Aug-23 | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | ### |
| Sep-23 | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | ### |
| Total | 109,746 | 57,120 | 52 | 43,559 | 40 | 9,067 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 24,794 | 11,531 | 47 | 9,910 | 40 | 1,379 | 6 | 207 | 1 | 1,692 | 7 | 75 | 0 | |

Macatawa Area Express Ridership by Government Unit

| Fiscal Year | Twilight Fixed Route | | | | | Night Owl Service | | | | | | | | | Total Service | | | | | | | | | | | | | |
|-------------|----------------------|-----------------|-----|--------------|-----|-------------------|-----------------|-----|--------------|-----|-----------------|-----|--------------|-----|---------------|-----------------|-----|--------------|-----|-----------------|-----|--------------|-----|-----------|-----|-----------|-----|--|
| | Total Rides | City of Holland | % | Holland Twp. | % | Total Rides | City of Holland | % | Holland Twp. | % | City of Zeeland | % | Zeeland Twp. | % | Total Rides | City of Holland | % | Holland Twp. | % | City of Zeeland | % | Zeeland Twp. | % | Park Twp. | % | Auxiliary | % | |
| Oct-20 | 0 | 0 | ### | 0 | ### | 485 | 193 | 40 | 278 | 57 | 6 | 1 | 8 | 2 | 6,506 | 3,622 | 56 | 2,299 | 35 | 436 | 7 | 47 | 1 | 102 | 2 | 0 | 0 | |
| Nov-20 | 0 | 0 | ### | 0 | ### | 351 | 130 | 37 | 200 | 57 | 16 | 5 | 5 | 1 | 4,941 | 2,673 | 54 | 1,747 | 35 | 354 | 7 | 51 | 1 | 116 | 2 | 0 | 0 | |
| Dec-20 | 0 | 0 | ### | 0 | ### | 265 | 115 | 43 | 133 | 50 | 6 | 2 | 11 | 4 | 4,458 | 2,324 | 52 | 1,688 | 38 | 254 | 6 | 58 | 1 | 134 | 3 | 0 | 0 | |
| Jan-21 | 0 | 0 | ### | 0 | ### | 314 | 119 | 38 | 171 | 54 | 24 | 8 | 0 | 0 | 4,451 | 2,455 | 55 | 1,561 | 35 | 255 | 6 | 37 | 1 | 143 | 3 | 0 | 0 | |
| Feb-21 | 0 | 0 | ### | 0 | ### | 354 | 135 | 38 | 183 | 52 | 36 | 10 | 0 | 0 | 4,389 | 2,482 | 57 | 1,506 | 34 | 267 | 6 | 14 | 0 | 120 | 3 | 0 | 0 | |
| Mar-21 | 0 | 0 | ### | 0 | ### | 417 | 184 | 44 | 194 | 47 | 39 | 9 | 0 | 0 | 12,977 | 6,675 | 51 | 5,281 | 41 | 870 | 7 | 12 | 0 | 139 | 1 | 0 | 0 | |
| Apr-21 | 0 | 0 | ### | 0 | ### | 353 | 149 | 42 | 147 | 42 | 57 | 16 | 0 | 0 | 13,863 | 6,946 | 50 | 5,856 | 42 | 900 | 6 | 14 | 0 | 147 | 1 | 0 | 0 | |
| May-21 | 0 | 0 | ### | 0 | ### | 335 | 162 | 48 | 125 | 37 | 45 | 13 | 3 | 1 | 13,741 | 6,806 | 50 | 5,733 | 42 | 1,004 | 7 | 21 | 0 | 177 | 1 | 0 | 0 | |
| Jun-21 | 0 | 0 | ### | 0 | ### | 357 | 173 | 48 | 134 | 38 | 50 | 14 | 0 | 0 | 15,499 | 8,054 | 52 | 6,302 | 41 | 938 | 6 | 22 | 0 | 183 | 1 | 0 | 0 | |
| Jul-21 | 0 | 0 | ### | 0 | ### | 340 | 157 | 46 | 139 | 41 | 42 | 12 | 2 | 1 | 15,514 | 7,911 | 51 | 6,361 | 41 | 1,037 | 7 | 14 | 0 | 191 | 1 | 0 | 0 | |
| Aug-21 | 0 | 0 | ### | 0 | ### | 393 | 187 | 48 | 146 | 37 | 58 | 15 | 2 | 1 | 16,422 | 8,471 | 52 | 6,633 | 40 | 1,118 | 7 | 23 | 0 | 177 | 1 | 0 | 0 | |
| Sep-21 | 0 | 0 | ### | 0 | ### | 374 | 157 | 42 | 152 | 41 | 64 | 17 | 1 | 0 | 17,137 | 8,693 | 51 | 6,994 | 41 | 1,279 | 7 | 21 | 0 | 150 | 1 | 0 | 0 | |
| Total | 0 | 0 | ### | 0 | ### | 4,338 | 1,861 | 43 | 2,002 | 46 | 443 | 10 | 32 | 1 | 129,898 | 67,112 | 52 | 51,961 | 40 | 8,712 | 7 | 334 | 0 | 1,779 | 3 | 0 | 0 | |
| Oct-21 | 0 | 0 | ### | 0 | ### | 387 | 184 | 48 | 146 | 38 | 55 | 14 | 2 | 1 | 18,738 | 9,280 | 50 | 7,848 | 42 | 1,420 | 8 | 23 | 0 | 167 | 1 | 0 | 0 | |
| Nov-21 | 0 | 0 | ### | 0 | ### | 403 | 207 | 51 | 134 | 33 | 60 | 15 | 2 | 0 | 18,872 | 9,609 | 51 | 7,587 | 40 | 1,377 | 7 | 25 | 0 | 202 | 1 | 72 | 0 | |
| Dec-21 | 0 | 0 | ### | 0 | ### | 403 | 190 | 47 | 148 | 37 | 61 | 15 | 4 | 1 | 17,902 | 9,068 | 51 | 7,240 | 40 | 1,366 | 8 | 38 | 0 | 190 | 1 | 0 | 0 | |
| Jan-22 | 0 | 0 | ### | 0 | ### | 347 | 144 | 41 | 137 | 39 | 64 | 18 | 2 | 1 | 16,932 | 8,574 | 51 | 6,826 | 40 | 1,331 | 8 | 33 | 0 | 168 | 1 | 0 | 0 | |
| Feb-22 | 0 | 0 | ### | 0 | ### | 368 | 172 | 47 | 118 | 32 | 78 | 21 | 0 | 0 | 19,675 | 9,894 | 50 | 7,852 | 40 | 1,720 | 9 | 25 | 0 | 184 | 1 | 0 | 0 | |
| Mar-22 | 0 | 0 | ### | 0 | ### | 490 | 252 | 51 | 170 | 35 | 68 | 14 | 0 | 0 | 23,706 | 12,250 | 52 | 9,291 | 39 | 1,930 | 8 | 27 | 0 | 208 | 1 | 0 | 0 | |
| Apr-22 | 0 | 0 | ### | 0 | ### | 485 | 224 | 46 | 173 | 36 | 87 | 18 | 1 | 0 | 20,507 | 10,642 | 52 | 8,105 | 40 | 1,578 | 8 | 23 | 0 | 159 | 1 | 0 | 0 | |
| May-22 | 0 | 0 | ### | 0 | ### | 392 | 168 | 43 | 156 | 40 | 67 | 17 | 1 | 0 | 18,019 | 9,179 | 51 | 6,948 | 39 | 1,667 | 9 | 28 | 0 | 183 | 1 | 14 | 0 | |
| Jun-22 | 0 | 0 | ### | 0 | ### | 408 | 183 | 45 | 164 | 40 | 57 | 14 | 4 | 1 | 18,930 | 9,687 | 51 | 7,503 | 40 | 1,481 | 8 | 35 | 0 | 224 | 1 | 0 | 0 | |
| Jul-22 | 0 | 0 | ### | 0 | ### | 321 | 133 | 41 | 142 | 44 | 46 | 14 | 0 | 0 | 17,114 | 8,780 | 51 | 6,770 | 40 | 1,333 | 8 | 26 | 0 | 205 | 1 | 0 | 0 | |
| Aug-22 | 0 | 0 | ### | 0 | ### | 427 | 203 | 48 | 173 | 41 | 50 | 12 | 1 | 0 | 19,540 | 10,332 | 53 | 7,552 | 39 | 1,363 | 7 | 33 | 0 | 260 | 1 | 0 | 0 | |
| Sep-22 | 0 | 0 | ### | 0 | ### | 365 | 160 | 44 | 159 | 44 | 45 | 12 | 1 | 0 | 18,291 | 9,619 | 53 | 6,986 | 38 | 1,453 | 8 | 24 | 0 | 209 | 1 | 0 | 0 | |
| Total | 0 | 0 | ### | 0 | ### | 4,796 | 2,220 | 46 | 1,820 | 38 | 738 | 15 | 18 | 0 | 228,226 | 116,914 | 51 | 90,508 | 40 | 18,019 | 8 | 340 | 0 | 2,359 | 1 | 86 | 0 | |
| Oct-22 | 0 | 0 | ### | 0 | ### | 373 | 174 | 47 | 149 | 40 | 49 | 13 | 1 | 0 | 17,426 | 9,242 | 53 | 6,519 | 37 | 1,435 | 8 | 26 | 0 | 204 | 1 | 0 | 0 | |
| Nov-22 | 0 | 0 | ### | 0 | ### | 375 | 172 | 46 | 153 | 41 | 49 | 13 | 1 | 0 | 17,240 | 8,772 | 51 | 6,739 | 39 | 1,397 | 8 | 28 | 0 | 229 | 1 | 75 | 0 | |
| Dec-22 | 0 | 0 | ### | 0 | ### | 304 | 151 | 50 | 108 | 36 | 45 | 15 | 0 | 0 | 16,221 | 8,416 | 52 | 6,353 | 39 | 1,235 | 8 | 15 | 0 | 202 | 1 | 0 | 0 | |
| Jan-23 | 0 | 0 | ### | 0 | ### | 339 | 156 | 46 | 129 | 38 | 47 | 14 | 7 | 2 | 17,887 | 9,401 | 53 | 6,731 | 38 | 1,497 | 8 | 31 | 0 | 227 | 1 | 0 | 0 | |
| Feb-23 | 0 | 0 | ### | 0 | ### | 334 | 165 | 49 | 121 | 36 | 43 | 13 | 5 | 1 | 16,188 | 8,237 | 51 | 6,361 | 39 | 1,355 | 8 | 30 | 0 | 205 | 1 | 0 | 0 | |
| Mar-23 | 0 | 0 | ### | 0 | ### | 368 | 162 | 44 | 144 | 39 | 56 | 15 | 6 | 2 | 18,719 | 9,444 | 50 | 7,633 | 41 | 1,388 | 7 | 31 | 0 | 223 | 1 | 0 | 0 | |
| Apr-23 | 0 | 0 | ### | 0 | ### | 329 | 125 | 38 | 150 | 46 | 48 | 15 | 6 | 2 | 15,992 | 7,832 | 49 | 6,829 | 43 | 1,119 | 7 | 25 | 0 | 187 | 1 | 0 | 0 | |
| May-23 | 0 | 0 | ### | 0 | ### | 312 | 108 | 35 | 155 | 50 | 48 | 15 | 1 | 0 | 17,601 | 8,520 | 48 | 7,413 | 42 | 1,405 | 8 | 48 | 0 | 215 | 1 | 0 | 0 | |
| Jun-23 | 0 | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | |
| Jul-23 | 0 | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | |
| Aug-23 | 0 | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | |
| Sep-23 | 0 | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | 0 | ### | |
| Total | 0 | 0 | ### | 0 | ### | 2,734 | 1,213 | 44 | 1,109 | 41 | 385 | 14 | 27 | 1 | 137,274 | 69,864 | 51 | 54,578 | 40 | 10,831 | 8 | 234 | 0 | 1,692 | 1 | 75 | 0 | |

| | |
|------------------------------------|-------------------------------------|
| Historical Ridership FY2000-FY2022 | Historical Ridership Through FY2023 |
| 7,021,115 | 7,158,389 |

Macatawa Area Express Transportation Authority

Meeting Date: May 22, 2023

Agenda Item:

Subject: Financial Reports for 4/30/2023–Unaudited

Prepared By: Julie Ziurinskas, City Finance

Recommendation: Accept Financial Reports as information

Attached are Budget Performance Reports for the seven months ended April 30, 2023 (58.33% of year). The attached reports reflect the activities of the MAX as well as capital.

Revenues

Operating revenues currently total \$1,841,106, or 18% of budget. The lower than anticipated amount is primarily a timing difference as a large portion of the revenues are not received until the end of the fiscal year. April operating revenues are composed of fare collection revenues, investment income and reimbursements from Michigan Transit Pool. Zeeland City, Zeeland Township, and Park Township are billed quarterly for services rendered and the first two quarters payments have been received. Federal Operating grant revenues are received mid-late September, and State Reimbursed PPT Tax Loss payments are typically received near the end of the fiscal year. The private donation that MAX received is also reflected in the report.

Expenses

Operating expenses for the first seven months totaled \$4,000,133, or 50% of budget, and appear to be in line with expectations.

Grant Activity

- ✓ Federal Operating Grant Revenue: \$0 of \$1,250,000 budgeted has been received. MAX receives Federal Operating grant revenues toward the end of the fiscal year, generally mid-late September.
- ✓ State Operating Grant Revenue (received at the beginning of each month) - \$950,677 of \$1,648,598 budgeted has been received.
- ✓ New Freedom Grant (grant request submitted after the end of each quarter) - \$29,583 of \$142,500 has been received.
- ✓ Mobility Management Federal and State Grants (grant request submitted after the end of each quarter) - \$2,913 of \$70,000 has been received.
- ✓ Federal ARPA Operating Grant Revenue: \$0 of \$452,778 budgeted has been received.



Budget by Organization Report

Through 04/30/23
Prior Fiscal Year Activity Excluded
Detail Listing

| Classification | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|---|-----------------------|-----------------------|------------------------|-------------------------------|---------------------|-----------------------|------------------------------|------------------|-----------------------|
| Fund 103 - General Fund | | | | | | | | | |
| REVENUE | | | | | | | | | |
| Department 000 - General Revenues | | | | | | | | | |
| INTEREST AND RENTS | 9,223.00 | .00 | 9,223.00 | 6,317.59 | .00 | 24,202.99 | (14,979.99) | 262 | 1,295.49 |
| OTHER | 1,000.00 | .00 | 1,000.00 | .00 | .00 | 418,319.37 | (417,319.37) | 41832 | 46.15 |
| Department 000 - General Revenues Totals | \$10,223.00 | \$0.00 | \$10,223.00 | \$6,317.59 | \$0.00 | \$442,522.36 | (\$432,299.36) | 4329% | \$1,341.64 |
| Department 537 - Routine Transit Operations | | | | | | | | | |
| Division 4 - General | | | | | | | | | |
| TAXES | 1,194,211.00 | .00 | 1,194,211.00 | 562.92 | .00 | (34,513.16) | 1,228,724.16 | -3 | 26,787.44 |
| STATE REVENUE SHARING | 88,878.00 | .00 | 88,878.00 | .00 | .00 | .00 | 88,878.00 | 0 | .00 |
| CHARGES FOR SERVICE | 150,500.00 | .00 | 150,500.00 | 15,156.35 | .00 | 113,561.10 | 36,938.90 | 75 | 4,460.50 |
| INTEREST AND RENTS | 25,000.00 | .00 | 25,000.00 | .00 | .00 | 3,946.05 | 21,053.95 | 16 | 9,111.23 |
| OTHER | 30,100.00 | .00 | 30,100.00 | (182.76) | .00 | 155,289.67 | (125,189.67) | 516 | .00 |
| GAIN ON DISPOSAL OF CAPITAL ASSETS | 15,000.00 | .00 | 15,000.00 | .00 | .00 | 6,479.00 | 8,521.00 | 43 | 18,513.00 |
| LOAN PROCEEDS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Division 4 - General Totals | \$1,503,689.00 | \$0.00 | \$1,503,689.00 | \$15,536.51 | \$0.00 | \$244,762.66 | \$1,258,926.34 | 16% | \$58,872.17 |
| Division 5 - Grants | | | | | | | | | |
| FEDERAL GRANTS | 1,702,778.00 | 4,070,017.00 | 5,772,795.00 | .00 | .00 | 36,062.50 | 5,736,732.50 | 1 | 874,749.00 |
| STATE GRANTS | 1,648,598.00 | 751,305.00 | 2,399,903.00 | 135,811.00 | .00 | 951,259.29 | 1,448,643.71 | 40 | 979,680.82 |
| OTHER | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Division 5 - Grants Totals | \$3,351,376.00 | \$4,821,322.00 | \$8,172,698.00 | \$135,811.00 | \$0.00 | \$987,321.79 | \$7,185,376.21 | 12% | \$1,854,429.82 |
| Division 6 - Operating Assistance | | | | | | | | | |
| CHARGES FOR SERVICE | 247,222.00 | .00 | 247,222.00 | .00 | .00 | 98,106.02 | 149,115.98 | 40 | 96,487.59 |
| OTHER | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Division 6 - Operating Assistance Totals | \$247,222.00 | \$0.00 | \$247,222.00 | \$0.00 | \$0.00 | \$98,106.02 | \$149,115.98 | 40% | \$96,487.59 |
| Division N - New Freedom | | | | | | | | | |
| TAXES | 142,500.00 | .00 | 142,500.00 | .00 | .00 | 61,300.00 | 81,200.00 | 43 | .00 |
| CHARGES FOR SERVICE | .00 | .00 | .00 | .00 | .00 | 7,093.00 | (7,093.00) | +++ | .00 |
| Division N - New Freedom Totals | \$142,500.00 | \$0.00 | \$142,500.00 | \$0.00 | \$0.00 | \$68,393.00 | \$74,107.00 | 48% | \$0.00 |
| Division T - Trolley | | | | | | | | | |
| CHARGES FOR SERVICE | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Division T - Trolley Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| Department 537 - Routine Transit Operations Totals | \$5,244,787.00 | \$4,821,322.00 | \$10,066,109.00 | \$151,347.51 | \$0.00 | \$1,398,583.47 | \$8,667,525.53 | 14% | \$2,009,789.58 |
| REVENUE TOTALS | \$5,255,010.00 | \$4,821,322.00 | \$10,076,332.00 | \$157,665.10 | \$0.00 | \$1,841,105.83 | \$8,235,226.17 | 18% | \$2,011,131.22 |
| EXPENSE | | | | | | | | | |
| Department 171 - Management & Administration | | | | | | | | | |
| PERSONNEL SERVICES | 381,550.00 | (20,686.00) | 360,864.00 | 37,384.27 | .00 | 248,939.51 | 111,924.49 | 69 | 184,484.48 |
| OTHER CURRENT EXPENDITURES | 349,600.00 | (18,958.00) | 330,642.00 | 33,857.30 | 14,100.00 | 196,307.45 | 120,234.55 | 64 | 226,599.00 |
| DEBT SERVICE | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 1,470,810.38 |
| Division N - New Freedom | | | | | | | | | |
| PERSONNEL SERVICES | .00 | 20,686.00 | 20,686.00 | .00 | .00 | 10,721.03 | 9,964.97 | 52 | 9,167.04 |



Budget by Organization Report

Through 04/30/23
Prior Fiscal Year Activity Excluded
Detail Listing

| Classification | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|---|-------------------|----------------------|-------------------|-------------------------------|---------------------|---------------------|------------------------------|------------------|----------------|
| Fund 103 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 171 - Management & Administration | | | | | | | | | |
| Division N - New Freedom | | | | | | | | | |
| OTHER CURRENT EXPENDITURES | .00 | 18,958.00 | 18,958.00 | .00 | .00 | 8,190.89 | 10,767.11 | 43 | 11,157.50 |
| DEBT SERVICE | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 3,159.73 |
| Division N - New Freedom Totals | \$0.00 | \$39,644.00 | \$39,644.00 | \$0.00 | \$0.00 | \$18,911.92 | \$20,732.08 | 48% | \$23,484.27 |
| Department 171 - Management & Administration Totals | \$731,150.00 | \$0.00 | \$731,150.00 | \$71,241.57 | \$14,100.00 | \$464,158.88 | \$252,891.12 | 65% | \$1,905,378.13 |
| Department 266 - Customer Service & Marketing | | | | | | | | | |
| PERSONNEL SERVICES | 528,085.00 | (28,642.00) | 499,443.00 | 40,177.38 | .00 | 264,436.88 | 235,006.12 | 53 | 231,075.20 |
| OTHER CURRENT EXPENDITURES | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Division M - Mobility Grant | | | | | | | | | |
| PERSONNEL SERVICES | .00 | 70,000.00 | 70,000.00 | 7,140.59 | .00 | 15,822.35 | 54,177.65 | 23 | 7,247.45 |
| OTHER CURRENT EXPENDITURES | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| CAPITAL OUTLAY | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Division M - Mobility Grant Totals | \$0.00 | \$70,000.00 | \$70,000.00 | \$7,140.59 | \$0.00 | \$15,822.35 | \$54,177.65 | 23% | \$7,247.45 |
| Division N - New Freedom | | | | | | | | | |
| PERSONNEL SERVICES | .00 | 28,642.00 | 28,642.00 | .00 | .00 | 11,356.16 | 17,285.84 | 40 | 11,520.41 |
| OTHER CURRENT EXPENDITURES | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Division N - New Freedom Totals | \$0.00 | \$28,642.00 | \$28,642.00 | \$0.00 | \$0.00 | \$11,356.16 | \$17,285.84 | 40% | \$11,520.41 |
| Department 266 - Customer Service & Marketing Totals | \$528,085.00 | \$70,000.00 | \$598,085.00 | \$47,317.97 | \$0.00 | \$291,615.39 | \$306,469.61 | 49% | \$249,843.06 |
| Department 537 - Routine Transit Operations | | | | | | | | | |
| PERSONNEL SERVICES | 2,755,395.00 | (149,433.00) | 2,605,962.00 | 226,096.41 | .00 | 1,469,261.98 | 1,136,700.02 | 56 | 1,365,102.17 |
| OTHER CURRENT EXPENDITURES | 594,300.00 | (32,226.00) | 562,074.00 | 39,660.66 | 35,240.00 | 314,989.26 | 211,844.74 | 62 | 484,464.48 |
| Division N - New Freedom | | | | | | | | | |
| PERSONNEL SERVICES | .00 | 149,433.00 | 149,433.00 | 6,421.23 | .00 | 74,581.10 | 74,851.90 | 50 | 101,956.05 |
| OTHER CURRENT EXPENDITURES | .00 | 32,226.00 | 32,226.00 | .00 | .00 | 13,679.46 | 18,546.54 | 42 | 8,667.74 |
| Division N - New Freedom Totals | \$0.00 | \$181,659.00 | \$181,659.00 | \$6,421.23 | \$0.00 | \$88,260.56 | \$93,398.44 | 49% | \$110,623.79 |
| Division T - Trolley | | | | | | | | | |
| PERSONNEL SERVICES | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| OTHER CURRENT EXPENDITURES | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Division T - Trolley Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| Department 537 - Routine Transit Operations Totals | \$3,349,695.00 | \$0.00 | \$3,349,695.00 | \$272,178.30 | \$35,240.00 | \$1,872,511.80 | \$1,441,943.20 | 57% | \$1,960,190.44 |
| Department 591 - Transit Maintenance | | | | | | | | | |
| PERSONNEL SERVICES | 223,953.00 | (12,150.00) | 211,803.00 | 23,660.79 | .00 | 136,881.01 | 74,921.99 | 65 | 114,297.75 |
| OTHER CURRENT EXPENDITURES | 422,127.00 | (22,905.00) | 399,222.00 | 79,540.16 | 1,237.50 | 317,150.92 | 80,833.58 | 80 | 285,969.38 |
| Division N - New Freedom | | | | | | | | | |
| PERSONNEL SERVICES | .00 | 12,150.00 | 12,150.00 | .00 | .00 | 5,737.75 | 6,412.25 | 47 | 5,704.37 |
| OTHER CURRENT EXPENDITURES | .00 | 22,905.00 | 22,905.00 | .00 | .00 | 12,056.09 | 10,848.91 | 53 | 14,391.98 |
| Division N - New Freedom Totals | \$0.00 | \$35,055.00 | \$35,055.00 | \$0.00 | \$0.00 | \$17,793.84 | \$17,261.16 | 51% | \$20,096.35 |
| Department 591 - Transit Maintenance Totals | \$646,080.00 | \$0.00 | \$646,080.00 | \$103,200.95 | \$1,237.50 | \$471,825.77 | \$173,016.73 | 73% | \$420,363.48 |



Budget by Organization Report

Through 04/30/23
Prior Fiscal Year Activity Excluded
Detail Listing

| Classification | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|-------------------|----------------------|-------------------|-------------------------------|---------------------|---------------------|------------------------------|------------------|------------------|
| Fund 103 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 890 - Contingencies Appropriation | | | | | | | | | |
| CONTINGENCIES | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Department 890 - Contingencies Appropriation Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| Department CAP - Capital Outlay | | | | | | | | | |
| CAPITAL OUTLAY | .00 | 4,608,822.00 | 4,608,822.00 | 23,282.36 | 881,083.94 | 900,020.70 | 2,827,717.36 | 39 | 296,082.76 |
| Department CAP - Capital Outlay Totals | \$0.00 | \$4,608,822.00 | \$4,608,822.00 | \$23,282.36 | \$881,083.94 | \$900,020.70 | \$2,827,717.36 | 39% | \$296,082.76 |
| EXPENSE TOTALS | \$5,255,010.00 | \$4,678,822.00 | \$9,933,832.00 | \$517,221.15 | \$931,661.44 | \$4,000,132.54 | \$5,002,038.02 | 50% | \$4,831,857.87 |
| Fund 103 - General Fund Totals | | | | | | | | | |
| REVENUE TOTALS | 5,255,010.00 | 4,821,322.00 | 10,076,332.00 | 157,665.10 | .00 | 1,841,105.83 | 8,235,226.17 | 18% | 2,011,131.22 |
| EXPENSE TOTALS | 5,255,010.00 | 4,678,822.00 | 9,933,832.00 | 517,221.15 | 931,661.44 | 4,000,132.54 | 5,002,038.02 | 50% | 4,831,857.87 |
| Fund 103 - General Fund Totals | \$0.00 | \$142,500.00 | \$142,500.00 | (\$359,556.05) | (\$931,661.44) | (\$2,159,026.71) | \$3,233,188.15 | | (\$2,820,726.65) |
| Grand Totals | | | | | | | | | |
| REVENUE TOTALS | 5,255,010.00 | 4,821,322.00 | 10,076,332.00 | 157,665.10 | .00 | 1,841,105.83 | 8,235,226.17 | 18% | 2,011,131.22 |
| EXPENSE TOTALS | 5,255,010.00 | 4,678,822.00 | 9,933,832.00 | 517,221.15 | 931,661.44 | 4,000,132.54 | 5,002,038.02 | 50% | 4,831,857.87 |
| Grand Totals | \$0.00 | \$142,500.00 | \$142,500.00 | (\$359,556.05) | (\$931,661.44) | (\$2,159,026.71) | \$3,233,188.15 | | (\$2,820,726.65) |



Expense Budget Performance Report

Fiscal Year to Date 04/30/23

Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|---|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|----------------|
| Fund 103 - General Fund | | | | | | | | | | |
| Department 171 - Management & Administration | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 710701.0 | Payroll-Regular General | 246,900.00 | (20,686.00) | 226,214.00 | 24,209.92 | .00 | 169,235.17 | 56,978.83 | 75 | 128,784.61 |
| 710701.25 | Payroll-Regular Human Resources | 28,000.00 | .00 | 28,000.00 | .00 | .00 | .00 | 28,000.00 | 0 | .00 |
| 710707.0 | Payroll-Temporary Help General | .00 | .00 | .00 | .00 | .00 | 1,223.60 | (1,223.60) | +++ | .00 |
| 710709.0 | Payroll - Overtime General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 391.78 |
| 711702 | Payroll - Paid Time Off | 17,000.00 | .00 | 17,000.00 | 3,830.40 | .00 | 14,369.32 | 2,630.68 | 85 | 10,519.76 |
| 711703 | Payroll - Holidays | 7,200.00 | .00 | 7,200.00 | .00 | .00 | 3,795.61 | 3,404.39 | 53 | 2,827.94 |
| 711705 | Payroll - Bereavement | .00 | .00 | .00 | .00 | .00 | 1,447.54 | (1,447.54) | +++ | .00 |
| 711712 | Special Pay - One Time | 250.00 | .00 | 250.00 | .00 | .00 | .00 | 250.00 | 0 | 236.37 |
| 711714 | Safety Incentive | 800.00 | .00 | 800.00 | 250.00 | .00 | 487.79 | 312.21 | 61 | 341.82 |
| 711716.1 | Insurance Health | 32,000.00 | .00 | 32,000.00 | 3,231.24 | .00 | 23,582.71 | 8,417.29 | 74 | 17,472.21 |
| 711716.2 | Insurance Dental | 2,500.00 | .00 | 2,500.00 | 250.69 | .00 | 1,650.52 | 849.48 | 66 | 1,266.72 |
| 711716.4 | Insurance Vision | 600.00 | .00 | 600.00 | 80.60 | .00 | 517.13 | 82.87 | 86 | 336.75 |
| 711717 | Insurance - Life & AD&D | 300.00 | .00 | 300.00 | 45.37 | .00 | 203.13 | 96.87 | 68 | 178.41 |
| 711718 | Retirement Contribution | 18,000.00 | .00 | 18,000.00 | 2,639.19 | .00 | 14,297.11 | 3,702.89 | 79 | 7,549.83 |
| 711720 | Insurance - Income Protection | 3,000.00 | .00 | 3,000.00 | 439.87 | .00 | 1,961.22 | 1,038.78 | 65 | 1,569.62 |
| 712715 | Employer FICA/Medicare Contribution | 20,500.00 | .00 | 20,500.00 | 2,100.98 | .00 | 13,974.54 | 6,525.46 | 68 | 10,755.54 |
| 712724 | Workers Comp Insurance | 4,500.00 | .00 | 4,500.00 | 306.01 | .00 | 2,194.12 | 2,305.88 | 49 | 2,253.12 |
| 721730 | Postage | 700.00 | .00 | 700.00 | 132.78 | .00 | 628.33 | 71.67 | 90 | 338.29 |
| 721740.0 | Operating Supplies General | 7,000.00 | .00 | 7,000.00 | 1,209.67 | .00 | 5,657.81 | 1,342.19 | 81 | 9,707.52 |
| 721740.TECH | Operating Supplies Equipment IT | 1,000.00 | .00 | 1,000.00 | .00 | .00 | 5,869.35 | (4,869.35) | 587 | 2,802.49 |
| 721905 | Photocopies | 1,500.00 | .00 | 1,500.00 | .00 | .00 | .00 | 1,500.00 | 0 | .00 |
| 722801.9000 | Contractual-Promotions/Printing Printing | 5,000.00 | .00 | 5,000.00 | .00 | .00 | .00 | 5,000.00 | 0 | .00 |
| 722801.9010 | Contractual-Promotions/Printing Advertising/Promotional | 50,000.00 | (18,958.00) | 31,042.00 | 2,723.69 | .00 | 6,918.71 | 24,123.29 | 22 | 18,633.71 |
| 722801.9080 | Contractual-Promotions/Printing Publishing-News Media | 5,500.00 | .00 | 5,500.00 | 505.00 | .00 | 2,396.15 | 3,103.85 | 44 | 3,821.81 |
| 722803.9 | Contractual-Human Resources Flex Benefits | 2,400.00 | .00 | 2,400.00 | 201.42 | .00 | 1,357.45 | 1,042.55 | 57 | 1,257.86 |
| 722803.10 | Contractual-Human Resources Employee Assistance | 1,000.00 | .00 | 1,000.00 | .00 | .00 | .00 | 1,000.00 | 0 | .00 |
| 722804 | Contractual-Legal | 4,000.00 | .00 | 4,000.00 | 307.50 | .00 | 3,950.00 | 50.00 | 99 | 1,805.37 |
| 722805.1 | Contractual-Finance/Property Independent Audit | 12,000.00 | .00 | 12,000.00 | .00 | .00 | 10,762.52 | 1,237.48 | 90 | 10,477.06 |
| 722805.4 | Contractual-Finance/Property Financial Service Fees | 10,000.00 | .00 | 10,000.00 | 947.02 | .00 | 4,550.74 | 5,449.26 | 46 | 4,749.05 |
| 722805.12 | Contractual-Finance/Property Accounting & Collections | 85,000.00 | .00 | 85,000.00 | 14,003.33 | .00 | 55,160.99 | 29,839.01 | 65 | 54,957.14 |
| 722808.2 | Contractual-Buildings & Grounds Greenway Solid Waste Disposal | 1,000.00 | .00 | 1,000.00 | .00 | .00 | 523.57 | 476.43 | 52 | 589.97 |
| 722808.3 | Contractual-Buildings & Grounds Depot Solid Waste Disposal | 700.00 | .00 | 700.00 | .00 | .00 | 391.61 | 308.39 | 56 | 380.96 |
| 722809.41 | Contractual-Miscellaneous Services | 50,000.00 | .00 | 50,000.00 | 3,459.40 | 14,100.00 | 29,195.48 | 6,704.52 | 87 | 48,698.28 |
| 723850.0 | Communications Telephone | 8,000.00 | .00 | 8,000.00 | 753.18 | .00 | 3,403.98 | 4,596.02 | 43 | 3,664.43 |
| 723850.CELL | Communications Cellular | 12,000.00 | .00 | 12,000.00 | 1,109.82 | .00 | 6,607.28 | 5,392.72 | 55 | 5,852.15 |
| 723860 | Travel, Conf, Seminars | 8,000.00 | .00 | 8,000.00 | 836.47 | .00 | 1,325.16 | 6,674.84 | 17 | 5,514.84 |



Expense Budget Performance Report

Fiscal Year to Date 04/30/23
Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|---|---|---------------------|----------------------|---------------------|----------------------------|--------------------|---------------------|---------------------------|---------------|-----------------------|
| Fund 103 - General Fund | | | | | | | | | | |
| Department 171 - Management & Administration | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 723920.1 | Public Utilities Depot | 20,000.00 | .00 | 20,000.00 | 416.18 | .00 | 12,886.42 | 7,113.58 | 64 | 12,395.67 |
| 723920.2 | Public Utilities Greenway | 35,000.00 | .00 | 35,000.00 | 2,139.11 | .00 | 17,828.16 | 17,171.84 | 51 | 16,815.54 |
| 723955.0 | Miscellaneous General | 2,500.00 | .00 | 2,500.00 | .00 | .00 | 933.14 | 1,566.86 | 37 | 1,091.10 |
| 723955.11 | Miscellaneous Internet Ticket Sales | .00 | .00 | .00 | 185.18 | .00 | 1,367.48 | (1,367.48) | +++ | .00 |
| 723960 | Education & Training | 1,500.00 | .00 | 1,500.00 | 4,455.00 | .00 | 8,374.80 | (6,874.80) | 558 | 2,306.01 |
| 723961 | Dues & Subscriptions | 15,000.00 | .00 | 15,000.00 | 110.00 | .00 | 11,683.80 | 3,316.20 | 78 | 11,793.10 |
| 723963.2 | Write-Offs Uncoll Property Taxes | .00 | .00 | .00 | .00 | .00 | (191.15) | 191.15 | +++ | .00 |
| 723964.2 | Refunds Property Tax Prior Years | 800.00 | .00 | 800.00 | 30.01 | .00 | 32.23 | 767.77 | 4 | 1,561.91 |
| 723969 | Employee Events | 10,000.00 | .00 | 10,000.00 | 332.54 | .00 | 4,693.44 | 5,306.56 | 47 | 7,384.74 |
| 740991.0 | Principal Payment General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 1,417,847.00 |
| 740995.0 | Interest Payment General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 52,963.38 |
| EXPENSE TOTALS | | \$731,150.00 | (\$39,644.00) | \$691,506.00 | \$71,241.57 | \$14,100.00 | \$445,246.96 | \$232,159.04 | 66% | \$1,881,893.86 |
| Division N - New Freedom | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 710701.0 | Payroll-Regular General | .00 | 20,686.00 | 20,686.00 | .00 | .00 | 7,351.59 | 13,334.41 | 36 | 6,339.99 |
| 710707.0 | Payroll-Temporary Help General | .00 | .00 | .00 | .00 | .00 | 62.80 | (62.80) | +++ | .00 |
| 710709.0 | Payroll - Overtime General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 22.59 |
| 711702 | Payroll - Paid Time Off | .00 | .00 | .00 | .00 | .00 | 530.68 | (530.68) | +++ | 569.64 |
| 711703 | Payroll - Holidays | .00 | .00 | .00 | .00 | .00 | 192.87 | (192.87) | +++ | 164.62 |
| 711705 | Payroll - Bereavement | .00 | .00 | .00 | .00 | .00 | 73.98 | (73.98) | +++ | .00 |
| 711712 | Special Pay - One Time | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 13.63 |
| 711714 | Safety Incentive | .00 | .00 | .00 | .00 | .00 | 12.21 | (12.21) | +++ | 8.18 |
| 711716.1 | Insurance Health | .00 | .00 | .00 | .00 | .00 | 1,031.20 | (1,031.20) | +++ | 895.24 |
| 711716.2 | Insurance Dental | .00 | .00 | .00 | .00 | .00 | 70.87 | (70.87) | +++ | 65.54 |
| 711716.4 | Insurance Vision | .00 | .00 | .00 | .00 | .00 | 22.10 | (22.10) | +++ | 17.03 |
| 711717 | Insurance - Life & AD&D | .00 | .00 | .00 | .00 | .00 | 7.99 | (7.99) | +++ | 9.07 |
| 711718 | Retirement Contribution | .00 | .00 | .00 | .00 | .00 | 590.01 | (590.01) | +++ | 336.17 |
| 711720 | Insurance - Income Protection | .00 | .00 | .00 | .00 | .00 | 77.14 | (77.14) | +++ | 79.24 |
| 712715 | Employer FICA/Medicare Contribution | .00 | .00 | .00 | .00 | .00 | 601.57 | (601.57) | +++ | 534.68 |
| 712724 | Workers Comp Insurance | .00 | .00 | .00 | .00 | .00 | 96.02 | (96.02) | +++ | 111.42 |
| 721730 | Postage | .00 | .00 | .00 | .00 | .00 | 25.44 | (25.44) | +++ | 19.73 |
| 721740.0 | Operating Supplies General | .00 | .00 | .00 | .00 | .00 | 225.15 | (225.15) | +++ | 377.52 |
| 721740.TECH | Operating Supplies Equipment IT | .00 | .00 | .00 | .00 | .00 | 295.95 | (295.95) | +++ | 231.76 |
| 722801.9010 | Contractual-Promotions/Printing Advertising/Promotional | .00 | 18,958.00 | 18,958.00 | .00 | .00 | 207.75 | 18,750.25 | 1 | 420.59 |
| 722801.9080 | Contractual-Promotions/Printing Publishing-News Media | .00 | .00 | .00 | .00 | .00 | 95.91 | (95.91) | +++ | 173.86 |
| 722803.9 | Contractual-Human Resources Flex Benefits | .00 | .00 | .00 | .00 | .00 | 58.58 | (58.58) | +++ | 63.17 |



Expense Budget Performance Report

Fiscal Year to Date 04/30/23
Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|---|-----------------------|----------------------|-----------------------|----------------------------|----------------------|-----------------------|---------------------------|---------------|-------------------------|
| Fund 103 - General Fund | | | | | | | | | | |
| Department 171 - Management & Administration | | | | | | | | | | |
| Division N - New Freedom | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 722804 | Contractual-Legal | .00 | .00 | .00 | .00 | .00 | 185.00 | (185.00) | +++ | 62.13 |
| 722805.1 | Contractual-Finance/Property Independent Audit | .00 | .00 | .00 | .00 | .00 | 537.48 | (537.48) | +++ | 622.94 |
| 722805.4 | Contractual-Finance/Property Financial Service Fees | .00 | .00 | .00 | .00 | .00 | 181.84 | (181.84) | +++ | 235.51 |
| 722805.12 | Contractual-Finance/Property Accounting & Collections | .00 | .00 | .00 | .00 | .00 | 2,080.43 | (2,080.43) | +++ | 2,817.68 |
| 722808.2 | Contractual-Buildings & Grounds Greenway Solid Waste Disposal | .00 | .00 | .00 | .00 | .00 | 26.59 | (26.59) | +++ | 27.53 |
| 722808.3 | Contractual-Buildings & Grounds Depot Solid Waste Disposal | .00 | .00 | .00 | .00 | .00 | 19.80 | (19.80) | +++ | 19.63 |
| 722809.41 | Contractual-Miscellaneous Services | .00 | .00 | .00 | .00 | .00 | 1,295.59 | (1,295.59) | +++ | 2,538.28 |
| 723850.0 | Communications Telephone | .00 | .00 | .00 | .00 | .00 | 133.98 | (133.98) | +++ | 176.93 |
| 723850.CELL | Communications Cellular | .00 | .00 | .00 | .00 | .00 | 278.33 | (278.33) | +++ | 292.09 |
| 723860 | Travel, Conf, Seminars | .00 | .00 | .00 | .00 | .00 | 24.78 | (24.78) | +++ | 316.73 |
| 723920.1 | Public Utilities Depot | .00 | .00 | .00 | .00 | .00 | 633.19 | (633.19) | +++ | 611.48 |
| 723920.2 | Public Utilities Greenway | .00 | .00 | .00 | .00 | .00 | 797.23 | (797.23) | +++ | 828.79 |
| 723955.0 | Miscellaneous General | .00 | .00 | .00 | .00 | .00 | 47.19 | (47.19) | +++ | 62.90 |
| 723955.11 | Miscellaneous Internet Ticket Sales | .00 | .00 | .00 | .00 | .00 | 59.77 | (59.77) | +++ | .00 |
| 723960 | Education & Training | .00 | .00 | .00 | .00 | .00 | 195.20 | (195.20) | +++ | 115.99 |
| 723961 | Dues & Subscriptions | .00 | .00 | .00 | .00 | .00 | 577.50 | (577.50) | +++ | 691.00 |
| 723963.2 | Write-Offs Uncoll Property Taxes | .00 | .00 | .00 | .00 | .00 | 191.15 | (191.15) | +++ | .00 |
| 723964.2 | Refunds Property Tax Prior Years | .00 | .00 | .00 | .00 | .00 | .11 | (.11) | +++ | 36.14 |
| 723969 | Employee Events | .00 | .00 | .00 | .00 | .00 | 16.95 | (16.95) | +++ | 415.12 |
| 740995.0 | Interest Payment General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 3,159.73 |
| EXPENSE TOTALS | | \$0.00 | \$39,644.00 | \$39,644.00 | \$0.00 | \$0.00 | \$18,911.92 | \$20,732.08 | 48% | \$23,484.27 |
| Division N - New Freedom Totals | | | | | | | | | | |
| | | \$0.00 | (\$39,644.00) | (\$39,644.00) | \$0.00 | \$0.00 | (\$18,911.92) | (\$20,732.08) | 48% | (\$23,484.27) |
| Department 171 - Management & Administration Totals | | | | | | | | | | |
| | | (\$731,150.00) | \$0.00 | (\$731,150.00) | (\$71,241.57) | (\$14,100.00) | (\$464,158.88) | (\$252,891.12) | 65% | (\$1,905,378.13) |
| Department 266 - Customer Service & Marketing | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 710701.0 | Payroll-Regular General | 340,000.00 | (28,642.00) | 311,358.00 | 24,239.33 | .00 | 165,322.77 | 146,035.23 | 53 | 146,658.06 |
| 710707.0 | Payroll-Temporary Help General | 14,000.00 | .00 | 14,000.00 | 2,578.68 | .00 | 7,502.74 | 6,497.26 | 54 | 7,296.86 |
| 710709.0 | Payroll - Overtime General | 200.00 | .00 | 200.00 | .00 | .00 | 241.80 | (41.80) | 121 | 189.94 |
| 711702 | Payroll - Paid Time Off | 14,200.00 | .00 | 14,200.00 | 854.68 | .00 | 6,979.36 | 7,220.64 | 49 | 6,624.53 |
| 711703 | Payroll - Holidays | 7,000.00 | .00 | 7,000.00 | .00 | .00 | 3,794.76 | 3,205.24 | 54 | 3,255.13 |
| 711705 | Payroll - Bereavement | 100.00 | .00 | 100.00 | 68.88 | .00 | 355.15 | (255.15) | 355 | 381.95 |
| 711712 | Special Pay - One Time | 100.00 | .00 | 100.00 | .00 | .00 | 190.51 | (90.51) | 191 | 94.55 |
| 711714 | Safety Incentive | 1,500.00 | .00 | 1,500.00 | 325.00 | .00 | 705.47 | 794.53 | 47 | 730.92 |
| 711715 | Shift Premium | .00 | .00 | .00 | 105.60 | .00 | 105.60 | (105.60) | +++ | .00 |



Expense Budget Performance Report

Fiscal Year to Date 04/30/23
Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|-------------------------------------|---------------------|----------------------|----------------------|----------------------------|------------------|----------------------|---------------------------|---------------|---------------------|
| Fund 103 - General Fund | | | | | | | | | | |
| Department 266 - Customer Service & Marketing | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 711716.1 | Insurance Health | 90,000.00 | .00 | 90,000.00 | 6,397.40 | .00 | 41,938.73 | 48,061.27 | 47 | 35,500.36 |
| 711716.2 | Insurance Dental | 5,000.00 | .00 | 5,000.00 | 396.13 | .00 | 2,822.33 | 2,177.67 | 56 | 2,316.09 |
| 711716.4 | Insurance Vision | 1,200.00 | .00 | 1,200.00 | 121.06 | .00 | 854.95 | 345.05 | 71 | 710.78 |
| 711717 | Insurance - Life & AD&D | 800.00 | .00 | 800.00 | 72.27 | .00 | 479.20 | 320.80 | 60 | 419.15 |
| 711718 | Retirement Contribution | 19,300.00 | .00 | 19,300.00 | 2,042.31 | .00 | 13,222.26 | 6,077.74 | 69 | 8,342.23 |
| 711720 | Insurance - Income Protection | 4,500.00 | .00 | 4,500.00 | 427.83 | .00 | 2,826.23 | 1,673.77 | 63 | 2,528.11 |
| 712715 | Employer FICA/Medicare Contribution | 23,185.00 | .00 | 23,185.00 | 2,058.69 | .00 | 13,520.18 | 9,664.82 | 58 | 12,134.15 |
| 712724 | Workers Comp Insurance | 7,000.00 | .00 | 7,000.00 | 489.52 | .00 | 3,574.84 | 3,425.16 | 51 | 3,892.39 |
| EXPENSE TOTALS | | \$528,085.00 | (\$28,642.00) | \$499,443.00 | \$40,177.38 | \$0.00 | \$264,436.88 | \$235,006.12 | 53% | \$231,075.20 |
| Division M - Mobility Grant | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 710701.0 | Payroll-Regular General | .00 | 70,000.00 | 70,000.00 | 6,216.79 | .00 | 12,873.82 | 57,126.18 | 18 | 5,731.95 |
| 711702 | Payroll - Paid Time Off | .00 | .00 | .00 | 89.15 | .00 | 89.15 | (89.15) | +++ | .00 |
| 711714 | Safety Incentive | .00 | .00 | .00 | 25.00 | .00 | 25.00 | (25.00) | +++ | .00 |
| 711716.1 | Insurance Health | .00 | .00 | .00 | 229.24 | .00 | 989.21 | (989.21) | +++ | 656.68 |
| 711716.2 | Insurance Dental | .00 | .00 | .00 | 15.03 | .00 | 64.55 | (64.55) | +++ | 44.90 |
| 711716.4 | Insurance Vision | .00 | .00 | .00 | 4.42 | .00 | 19.59 | (19.59) | +++ | 15.55 |
| 711717 | Insurance - Life & AD&D | .00 | .00 | .00 | .00 | .00 | 8.60 | (8.60) | +++ | 10.65 |
| 711718 | Retirement Contribution | .00 | .00 | .00 | 81.51 | .00 | 678.02 | (678.02) | +++ | 228.34 |
| 711720 | Insurance - Income Protection | .00 | .00 | .00 | .00 | .00 | 70.96 | (70.96) | +++ | 69.11 |
| 712715 | Employer FICA/Medicare Contribution | .00 | .00 | .00 | 479.45 | .00 | 1,003.45 | (1,003.45) | +++ | 490.27 |
| EXPENSE TOTALS | | \$0.00 | \$70,000.00 | \$70,000.00 | \$7,140.59 | \$0.00 | \$15,822.35 | \$54,177.65 | 23% | \$7,247.45 |
| Division M - Mobility Grant Totals | | \$0.00 | (\$70,000.00) | (\$70,000.00) | (\$7,140.59) | \$0.00 | (\$15,822.35) | (\$54,177.65) | 23% | (\$7,247.45) |
| Division N - New Freedom | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 710701.0 | Payroll-Regular General | .00 | 28,642.00 | 28,642.00 | .00 | .00 | 7,142.07 | 21,499.93 | 25 | 7,285.04 |
| 710707.0 | Payroll-Temporary Help General | .00 | .00 | .00 | .00 | .00 | 263.46 | (263.46) | +++ | 379.49 |
| 710709.0 | Payroll - Overtime General | .00 | .00 | .00 | .00 | .00 | 1.38 | (1.38) | +++ | 9.50 |
| 711702 | Payroll - Paid Time Off | .00 | .00 | .00 | .00 | .00 | 309.93 | (309.93) | +++ | 374.11 |
| 711703 | Payroll - Holidays | .00 | .00 | .00 | .00 | .00 | 192.84 | (192.84) | +++ | 189.83 |
| 711705 | Payroll - Bereavement | .00 | .00 | .00 | .00 | .00 | 14.69 | (14.69) | +++ | 4.31 |
| 711712 | Special Pay - One Time | .00 | .00 | .00 | .00 | .00 | 9.49 | (9.49) | +++ | 5.45 |
| 711714 | Safety Incentive | .00 | .00 | .00 | .00 | .00 | 19.53 | (19.53) | +++ | 19.08 |
| 711716.1 | Insurance Health | .00 | .00 | .00 | .00 | .00 | 1,798.23 | (1,798.23) | +++ | 1,779.68 |
| 711716.2 | Insurance Dental | .00 | .00 | .00 | .00 | .00 | 122.79 | (122.79) | +++ | 116.58 |
| 711716.4 | Insurance Vision | .00 | .00 | .00 | .00 | .00 | 37.15 | (37.15) | +++ | 35.71 |
| 711717 | Insurance - Life & AD&D | .00 | .00 | .00 | .00 | .00 | 20.57 | (20.57) | +++ | 20.81 |



Expense Budget Performance Report

Fiscal Year to Date 04/30/23

Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|---|-----------------------|----------------------|-----------------------|----------------------------|------------------|-----------------------|---------------------------|---------------|-----------------------|
| Fund 103 - General Fund | | | | | | | | | | |
| Department 266 - Customer Service & Marketing | | | | | | | | | | |
| Division N - New Freedom | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 711718 | Retirement Contribution | .00 | .00 | .00 | .00 | .00 | 565.34 | (565.34) | +++ | 375.98 |
| 711720 | Insurance - Income Protection | .00 | .00 | .00 | .00 | .00 | 121.25 | (121.25) | +++ | 125.17 |
| 712715 | Employer FICA/Medicare Contribution | .00 | .00 | .00 | .00 | .00 | 580.52 | (580.52) | +++ | 607.14 |
| 712724 | Workers Comp Insurance | .00 | .00 | .00 | .00 | .00 | 156.92 | (156.92) | +++ | 192.53 |
| EXPENSE TOTALS | | \$0.00 | \$28,642.00 | \$28,642.00 | \$0.00 | \$0.00 | \$11,356.16 | \$17,285.84 | 40% | \$11,520.41 |
| Division N - New Freedom Totals | | \$0.00 | (\$28,642.00) | (\$28,642.00) | \$0.00 | \$0.00 | (\$11,356.16) | (\$17,285.84) | 40% | (\$11,520.41) |
| Department 266 - Customer Service & Marketing Totals | | (\$528,085.00) | (\$70,000.00) | (\$598,085.00) | (\$47,317.97) | \$0.00 | (\$291,615.39) | (\$306,469.61) | 49% | (\$249,843.06) |
| Department 537 - Routine Transit Operations | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 710701.1 | Payroll-Regular Drivers | 990,000.00 | (149,433.00) | 840,567.00 | 84,827.86 | .00 | 585,611.70 | 254,955.30 | 70 | 538,439.02 |
| 710701.2 | Payroll-Regular Other Operations | 375,000.00 | .00 | 375,000.00 | 29,907.63 | .00 | 186,282.26 | 188,717.74 | 50 | 193,996.01 |
| 710701.3 | Payroll-Regular Dispatch | 110,000.00 | .00 | 110,000.00 | 9,257.70 | .00 | 51,518.69 | 58,481.31 | 47 | 57,078.36 |
| 710707.1 | Payroll-Temporary Help Drivers | 95,000.00 | .00 | 95,000.00 | 10,717.50 | .00 | 57,640.00 | 37,360.00 | 61 | 51,723.43 |
| 710707.2 | Payroll-Temporary Help Other Operations | 35,000.00 | .00 | 35,000.00 | 4,880.78 | .00 | 30,725.47 | 4,274.53 | 88 | 16,958.86 |
| 710709.1 | Payroll - Overtime Drivers | 64,400.00 | .00 | 64,400.00 | 10,393.96 | .00 | 43,254.94 | 21,145.06 | 67 | 31,855.60 |
| 710709.2 | Payroll - Overtime Other Operations | 30,000.00 | .00 | 30,000.00 | 4,088.68 | .00 | 18,040.54 | 11,959.46 | 60 | 16,633.37 |
| 710709.3 | Payroll - Overtime Dispatch | 13,050.00 | .00 | 13,050.00 | 273.65 | .00 | 1,894.02 | 11,155.98 | 15 | 6,390.06 |
| 711702 | Payroll - Paid Time Off | 183,350.00 | .00 | 183,350.00 | 8,174.26 | .00 | 55,830.96 | 127,519.04 | 30 | 40,463.91 |
| 711703 | Payroll - Holidays | 40,000.00 | .00 | 40,000.00 | .00 | .00 | 17,889.88 | 22,110.12 | 45 | 18,756.47 |
| 711705 | Payroll - Bereavement | .00 | .00 | .00 | .00 | .00 | 190.74 | (190.74) | +++ | 551.08 |
| 711712 | Special Pay - One Time | 850.00 | .00 | 850.00 | .00 | .00 | 2,751.95 | (1,901.95) | 324 | 1,002.59 |
| 711714 | Safety Incentive | 10,000.00 | .00 | 10,000.00 | 2,100.00 | .00 | 4,097.47 | 5,902.53 | 41 | 4,132.81 |
| 711715 | Shift Premium | .00 | .00 | .00 | 1,860.60 | .00 | 1,860.60 | (1,860.60) | +++ | .00 |
| 711716.1 | Insurance Health | 427,416.00 | .00 | 427,416.00 | 27,201.93 | .00 | 206,764.11 | 220,651.89 | 48 | 209,868.61 |
| 711716.2 | Insurance Dental | 28,312.00 | .00 | 28,312.00 | 2,014.46 | .00 | 14,805.41 | 13,506.59 | 52 | 15,572.92 |
| 711716.4 | Insurance Vision | 7,937.00 | .00 | 7,937.00 | 529.63 | .00 | 4,409.15 | 3,527.85 | 56 | 4,643.17 |
| 711717 | Insurance - Life & AD&D | 3,500.00 | .00 | 3,500.00 | 276.79 | .00 | 1,910.57 | 1,589.43 | 55 | 1,997.50 |
| 711718 | Retirement Contribution | 110,000.00 | .00 | 110,000.00 | 12,169.47 | .00 | 68,628.61 | 41,371.39 | 62 | 47,291.92 |
| 711720 | Insurance - Income Protection | 37,532.00 | .00 | 37,532.00 | 2,126.79 | .00 | 15,727.45 | 21,804.55 | 42 | 19,323.64 |
| 711725 | Compensated Absences Adjustment | 24,611.00 | .00 | 24,611.00 | .00 | .00 | .00 | 24,611.00 | 0 | .00 |
| 712715 | Employer FICA/Medicare Contribution | 129,437.00 | .00 | 129,437.00 | 12,236.06 | .00 | 74,936.93 | 54,500.07 | 58 | 68,960.90 |
| 712723 | Unemployment Comp Insurance | 5,000.00 | .00 | 5,000.00 | .00 | .00 | 3,097.45 | 1,902.55 | 62 | .00 |
| 712724 | Workers Comp Insurance | 35,000.00 | .00 | 35,000.00 | 3,058.66 | .00 | 21,393.08 | 13,606.92 | 61 | 19,461.94 |
| 721742 | Anti-Freeze & Oil | 1,200.00 | .00 | 1,200.00 | .00 | .00 | 1,820.07 | (620.07) | 152 | 987.70 |
| 721744.UNIF | Clothing Uniforms | 21,000.00 | .00 | 21,000.00 | 249.05 | .00 | 2,282.89 | 18,717.11 | 11 | 10,902.01 |
| 721748.0 | Gasoline General | 350,000.00 | (32,226.00) | 317,774.00 | 8,409.11 | .00 | 134,778.07 | 182,995.93 | 42 | 171,896.55 |



Expense Budget Performance Report

Fiscal Year to Date 04/30/23
Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|--|-----------------------|-----------------------|-----------------------|----------------------------|--------------------|-----------------------|---------------------------|---------------|-----------------------|
| Fund 103 - General Fund | | | | | | | | | | |
| Department 537 - Routine Transit Operations | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 721939.3 | Vehicle Maintenance Tires | 20,000.00 | .00 | 20,000.00 | .00 | 35,240.00 | 12,705.02 | (27,945.02) | 240 | 8,090.39 |
| 722803.6 | Contractual-Human Resources Drug/Alcohol Testing | 10,000.00 | .00 | 10,000.00 | 1,699.50 | .00 | 5,358.54 | 4,641.46 | 54 | 3,924.45 |
| 723860 | Travel, Conf, Seminars | 7,000.00 | .00 | 7,000.00 | .00 | .00 | .00 | 7,000.00 | 0 | .00 |
| 723910.0 | Commercial Insurance Premiums General | 175,000.00 | .00 | 175,000.00 | 29,303.00 | .00 | 157,126.97 | 17,873.03 | 90 | 288,436.98 |
| 723910.1 | Commercial Insurance Premiums Depot | 10,000.00 | .00 | 10,000.00 | .00 | .00 | 917.70 | 9,082.30 | 9 | 226.40 |
| 723964.3 | Refunds Operating Assistance PY | 100.00 | .00 | 100.00 | .00 | .00 | .00 | 100.00 | 0 | .00 |
| EXPENSE TOTALS | | \$3,349,695.00 | (\$181,659.00) | \$3,168,036.00 | \$265,757.07 | \$35,240.00 | \$1,784,251.24 | \$1,348,544.76 | 57% | \$1,849,566.65 |
| Division N - New Freedom | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 710701.1 | Payroll-Regular Drivers | .00 | 149,433.00 | 149,433.00 | 5,642.52 | .00 | 34,239.72 | 115,193.28 | 23 | 56,515.12 |
| 710701.2 | Payroll-Regular Other Operations | .00 | .00 | .00 | .00 | .00 | 7,921.68 | (7,921.68) | +++ | 9,586.91 |
| 710701.3 | Payroll-Regular Dispatch | .00 | .00 | .00 | .00 | .00 | 2,142.26 | (2,142.26) | +++ | 3,020.07 |
| 710707.1 | Payroll-Temporary Help Drivers | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 643.25 |
| 710707.2 | Payroll-Temporary Help Other Operations | .00 | .00 | .00 | .00 | .00 | 1,309.95 | (1,309.95) | +++ | 809.83 |
| 710709.1 | Payroll - Overtime Drivers | .00 | .00 | .00 | 237.97 | .00 | 1,059.58 | (1,059.58) | +++ | 2,153.49 |
| 710709.2 | Payroll - Overtime Other Operations | .00 | .00 | .00 | .00 | .00 | 709.22 | (709.22) | +++ | 851.59 |
| 710709.3 | Payroll - Overtime Dispatch | .00 | .00 | .00 | .00 | .00 | 82.10 | (82.10) | +++ | 304.77 |
| 711702 | Payroll - Paid Time Off | .00 | .00 | .00 | .00 | .00 | 4,540.92 | (4,540.92) | +++ | 3,185.81 |
| 711703 | Payroll - Holidays | .00 | .00 | .00 | .00 | .00 | 1,786.02 | (1,786.02) | +++ | 1,269.38 |
| 711705 | Payroll - Bereavement | .00 | .00 | .00 | .00 | .00 | 9.50 | (9.50) | +++ | 3.58 |
| 711712 | Special Pay - One Time | .00 | .00 | .00 | .00 | .00 | 140.09 | (140.09) | +++ | 47.41 |
| 711714 | Safety Incentive | .00 | .00 | .00 | .00 | .00 | 102.53 | (102.53) | +++ | 117.19 |
| 711715 | Shift Premium | .00 | .00 | .00 | 91.20 | .00 | 91.20 | (91.20) | +++ | .00 |
| 711716.1 | Insurance Health | .00 | .00 | .00 | .00 | .00 | 9,090.74 | (9,090.74) | +++ | 10,544.12 |
| 711716.2 | Insurance Dental | .00 | .00 | .00 | .00 | .00 | 647.49 | (647.49) | +++ | 787.04 |
| 711716.4 | Insurance Vision | .00 | .00 | .00 | .00 | .00 | 196.40 | (196.40) | +++ | 233.92 |
| 711717 | Insurance - Life & AD&D | .00 | .00 | .00 | .00 | .00 | 82.59 | (82.59) | +++ | 98.59 |
| 711718 | Retirement Contribution | .00 | .00 | .00 | .00 | .00 | 2,857.56 | (2,857.56) | +++ | 2,106.38 |
| 711720 | Insurance - Income Protection | .00 | .00 | .00 | .00 | .00 | 687.89 | (687.89) | +++ | 951.72 |
| 712715 | Employer FICA/Medicare Contribution | .00 | .00 | .00 | 449.54 | .00 | 5,951.58 | (5,951.58) | +++ | 7,763.22 |
| 712724 | Workers Comp Insurance | .00 | .00 | .00 | .00 | .00 | 932.08 | (932.08) | +++ | 962.66 |
| 721742 | Anti-Freeze & Oil | .00 | .00 | .00 | .00 | .00 | 92.00 | (92.00) | +++ | 23.26 |
| 721744.UNIF | Clothing Uniforms | .00 | .00 | .00 | .00 | .00 | 102.42 | (102.42) | +++ | 602.73 |
| 721748.0 | Gasoline General | .00 | 32,226.00 | 32,226.00 | .00 | .00 | 6,199.19 | 26,026.81 | 19 | 5,068.17 |
| 721939.3 | Vehicle Maintenance Tires | .00 | .00 | .00 | .00 | .00 | 644.17 | (644.17) | +++ | 478.94 |
| 722803.6 | Contractual-Human Resources Drug/Alcohol Testing | .00 | .00 | .00 | .00 | .00 | 184.96 | (184.96) | +++ | 203.80 |



Expense Budget Performance Report

Fiscal Year to Date 04/30/23

Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|--|------------------|-------------------|------------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 103 - General Fund | | | | | | | | | | |
| Department 537 - Routine Transit Operations | | | | | | | | | | |
| Division N - New Freedom | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 723910.0 | Commercial Insurance Premiums General | .00 | .00 | .00 | .00 | .00 | 6,411.03 | (6,411.03) | +++ | 2,277.33 |
| 723910.1 | Commercial Insurance Premiums Depot | .00 | .00 | .00 | .00 | .00 | 45.69 | (45.69) | +++ | 13.51 |
| EXPENSE TOTALS | | \$0.00 | \$181,659.00 | \$181,659.00 | \$6,421.23 | \$0.00 | \$88,260.56 | \$93,398.44 | 49% | \$110,623.79 |
| Division N - New Freedom Totals | | \$0.00 | (\$181,659.00) | (\$181,659.00) | (\$6,421.23) | \$0.00 | (\$88,260.56) | (\$93,398.44) | 49% | (\$110,623.79) |
| Department 537 - Routine Transit Operations Totals | | (\$3,349,695.00) | \$0.00 | (\$3,349,695.00) | (\$272,178.30) | (\$35,240.00) | (\$1,872,511.80) | (\$1,441,943.20) | 57% | (\$1,960,190.44) |
| Department 591 - Transit Maintenance | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 710701.0 | Payroll-Regular General | 100,000.00 | (12,150.00) | 87,850.00 | 11,200.64 | .00 | 62,699.13 | 25,150.87 | 71 | 51,719.19 |
| 710707.0 | Payroll-Temporary Help General | 32,500.00 | .00 | 32,500.00 | 3,861.28 | .00 | 23,347.58 | 9,152.42 | 72 | 15,936.45 |
| 710709.0 | Payroll - Overtime General | 18,500.00 | .00 | 18,500.00 | 700.83 | .00 | 7,461.95 | 11,038.05 | 40 | 11,768.62 |
| 711702 | Payroll - Paid Time Off | 8,000.00 | .00 | 8,000.00 | 1,154.81 | .00 | 4,593.13 | 3,406.87 | 57 | 2,352.05 |
| 711703 | Payroll - Holidays | 2,000.00 | .00 | 2,000.00 | .00 | .00 | 1,563.48 | 436.52 | 78 | 1,034.09 |
| 711705 | Payroll - Bereavement | 173.00 | .00 | 173.00 | .00 | .00 | 952.32 | (779.32) | 550 | 162.47 |
| 711712 | Special Pay - One Time | .00 | .00 | .00 | .00 | .00 | 285.35 | (285.35) | +++ | .00 |
| 711714 | Safety Incentive | 600.00 | .00 | 600.00 | 250.00 | .00 | 440.24 | 159.76 | 73 | 341.82 |
| 711715 | Shift Premium | .00 | .00 | .00 | 430.20 | .00 | 430.20 | (430.20) | +++ | .00 |
| 711716.1 | Insurance Health | 30,000.00 | .00 | 30,000.00 | 2,914.70 | .00 | 16,886.63 | 13,113.37 | 56 | 16,798.28 |
| 711716.2 | Insurance Dental | 3,500.00 | .00 | 3,500.00 | 211.29 | .00 | 1,233.61 | 2,266.39 | 35 | 1,248.71 |
| 711716.4 | Insurance Vision | 1,200.00 | .00 | 1,200.00 | 62.21 | .00 | 361.60 | 838.40 | 30 | 357.63 |
| 711717 | Insurance - Life & AD&D | 300.00 | .00 | 300.00 | 24.09 | .00 | 154.02 | 145.98 | 51 | 104.81 |
| 711718 | Retirement Contribution | 8,000.00 | .00 | 8,000.00 | 1,080.25 | .00 | 5,695.70 | 2,304.30 | 71 | 3,385.03 |
| 711720 | Insurance - Income Protection | 1,800.00 | .00 | 1,800.00 | 160.12 | .00 | 1,036.85 | 763.15 | 58 | 738.25 |
| 712715 | Employer FICA/Medicare Contribution | 13,380.00 | .00 | 13,380.00 | 1,304.36 | .00 | 7,545.10 | 5,834.90 | 56 | 6,125.84 |
| 712724 | Workers Comp Insurance | 4,000.00 | .00 | 4,000.00 | 306.01 | .00 | 2,194.12 | 1,805.88 | 55 | 2,224.51 |
| 721740.8 | Operating Supplies Cleaning Materials | 15,000.00 | .00 | 15,000.00 | 2,216.76 | .00 | 9,441.66 | 5,558.34 | 63 | 9,212.05 |
| 721740.18 | Operating Supplies Repair Parts | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 533.00 |
| 721931.1 | Building & Grounds Maintenance Depot | 25,000.00 | .00 | 25,000.00 | 26,074.43 | 1,237.50 | 32,425.18 | (8,662.68) | 135 | 15,465.97 |
| 721931.2 | Building & Grounds Maintenance Greenway | 25,000.00 | .00 | 25,000.00 | 1,308.00 | .00 | 13,613.52 | 11,386.48 | 54 | 13,719.04 |
| 721932.1 | Mechanical Maintenance Depot | 500.00 | .00 | 500.00 | 800.00 | .00 | 800.00 | (300.00) | 160 | .00 |
| 721933.1 | Equipment Maintenance Radio Maintenance | 500.00 | .00 | 500.00 | 58.32 | .00 | 58.32 | 441.68 | 12 | 130.64 |
| 721933.2 | Equipment Maintenance Office Equipment | 4,000.00 | .00 | 4,000.00 | 1,443.20 | .00 | 4,678.06 | (678.06) | 117 | 4,244.33 |
| 721939.1 | Vehicle Maintenance Mechanical | 300,000.00 | (22,905.00) | 277,095.00 | 45,563.45 | .00 | 218,388.25 | 58,706.75 | 79 | 198,854.94 |
| 721939.4 | Vehicle Maintenance Bodywork | 3,000.00 | .00 | 3,000.00 | .00 | .00 | 50.30 | 2,949.70 | 2 | .00 |
| 721939.6 | Vehicle Maintenance Graphics | 3,000.00 | .00 | 3,000.00 | 1,656.00 | .00 | 3,672.50 | (672.50) | 122 | 956.84 |
| 722808.1 | Contractual-Buildings & Grounds Depot Janitorial | 3,000.00 | .00 | 3,000.00 | .00 | .00 | .00 | 3,000.00 | 0 | 308.23 |



Expense Budget Performance Report

Fiscal Year to Date 04/30/23
Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|--|-----------------------|----------------------|-----------------------|----------------------------|---------------------|-----------------------|---------------------------|---------------|-----------------------|
| Fund 103 - General Fund | | | | | | | | | | |
| Department 591 - Transit Maintenance | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 722808.4 | Contractual-Buildings & Grounds Depot Lawn Care | 10,000.00 | .00 | 10,000.00 | 420.00 | .00 | 787.69 | 9,212.31 | 8 | 4,165.91 |
| 722808.5 | Contractual-Buildings & Grounds Depot Snow Removal | 33,127.00 | .00 | 33,127.00 | .00 | .00 | 33,235.44 | (108.44) | 100 | 38,378.43 |
| EXPENSE TOTALS | | \$646,080.00 | (\$35,055.00) | \$611,025.00 | \$103,200.95 | \$1,237.50 | \$454,031.93 | \$155,755.57 | 75% | \$400,267.13 |
| Division N - New Freedom | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 710701.0 | Payroll-Regular General | .00 | 12,150.00 | 12,150.00 | .00 | .00 | 2,609.60 | 9,540.40 | 21 | 2,624.76 |
| 710707.0 | Payroll-Temporary Help General | .00 | .00 | .00 | .00 | .00 | 988.48 | (988.48) | +++ | 768.59 |
| 710709.0 | Payroll - Overtime General | .00 | .00 | .00 | .00 | .00 | 341.47 | (341.47) | +++ | 575.27 |
| 711702 | Payroll - Paid Time Off | .00 | .00 | .00 | .00 | .00 | 174.40 | (174.40) | +++ | 114.24 |
| 711703 | Payroll - Holidays | .00 | .00 | .00 | .00 | .00 | 79.50 | (79.50) | +++ | 60.31 |
| 711705 | Payroll - Bereavement | .00 | .00 | .00 | .00 | .00 | 48.88 | (48.88) | +++ | 9.69 |
| 711712 | Special Pay - One Time | .00 | .00 | .00 | .00 | .00 | 14.65 | (14.65) | +++ | .00 |
| 711714 | Safety Incentive | .00 | .00 | .00 | .00 | .00 | 9.76 | (9.76) | +++ | 8.18 |
| 711716.1 | Insurance Health | .00 | .00 | .00 | .00 | .00 | 707.14 | (707.14) | +++ | 851.50 |
| 711716.2 | Insurance Dental | .00 | .00 | .00 | .00 | .00 | 51.75 | (51.75) | +++ | 63.71 |
| 711716.4 | Insurance Vision | .00 | .00 | .00 | .00 | .00 | 15.16 | (15.16) | +++ | 18.20 |
| 711717 | Insurance - Life & AD&D | .00 | .00 | .00 | .00 | .00 | 6.58 | (6.58) | +++ | 5.21 |
| 711718 | Retirement Contribution | .00 | .00 | .00 | .00 | .00 | 233.67 | (233.67) | +++ | 152.75 |
| 711720 | Insurance - Income Protection | .00 | .00 | .00 | .00 | .00 | 44.35 | (44.35) | +++ | 36.17 |
| 712715 | Employer FICA/Medicare Contribution | .00 | .00 | .00 | .00 | .00 | 316.34 | (316.34) | +++ | 305.76 |
| 712724 | Workers Comp Insurance | .00 | .00 | .00 | .00 | .00 | 96.02 | (96.02) | +++ | 110.03 |
| 721740.8 | Operating Supplies Cleaning Materials | .00 | .00 | .00 | .00 | .00 | 365.77 | (365.77) | +++ | 465.86 |
| 721931.1 | Building & Grounds Maintenance Depot | .00 | .00 | .00 | .00 | .00 | 320.13 | (320.13) | +++ | 842.63 |
| 721931.2 | Building & Grounds Maintenance Greenway | .00 | .00 | .00 | .00 | .00 | 619.58 | (619.58) | +++ | 750.56 |
| 721933.1 | Equipment Maintenance Radio Maintenance | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 7.66 |
| 721933.2 | Equipment Maintenance Office Equipment | .00 | .00 | .00 | .00 | .00 | 162.78 | (162.78) | +++ | 240.16 |
| 721939.1 | Vehicle Maintenance Mechanical | .00 | 22,905.00 | 22,905.00 | .00 | .00 | 8,779.26 | 14,125.74 | 38 | 9,672.25 |
| 721939.4 | Vehicle Maintenance Bodywork | .00 | .00 | .00 | .00 | .00 | 2.50 | (2.50) | +++ | .00 |
| 721939.6 | Vehicle Maintenance Graphics | .00 | .00 | .00 | .00 | .00 | 103.50 | (103.50) | +++ | 55.16 |
| 722808.1 | Contractual-Buildings & Grounds Depot Janitorial | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 17.77 |
| 722808.4 | Contractual-Buildings & Grounds Depot Lawn Care | .00 | .00 | .00 | .00 | .00 | 18.31 | (18.31) | +++ | 234.31 |
| 722808.5 | Contractual-Buildings & Grounds Depot Snow Removal | .00 | .00 | .00 | .00 | .00 | 1,684.26 | (1,684.26) | +++ | 2,105.62 |
| EXPENSE TOTALS | | \$0.00 | \$35,055.00 | \$35,055.00 | \$0.00 | \$0.00 | \$17,793.84 | \$17,261.16 | 51% | \$20,096.35 |
| Division N - New Freedom Totals | | \$0.00 | (\$35,055.00) | (\$35,055.00) | \$0.00 | \$0.00 | (\$17,793.84) | (\$17,261.16) | 51% | (\$20,096.35) |
| Department 591 - Transit Maintenance Totals | | (\$646,080.00) | \$0.00 | (\$646,080.00) | (\$103,200.95) | (\$1,237.50) | (\$471,825.77) | (\$173,016.73) | 73% | (\$420,363.48) |

Expense Budget Performance Report

Fiscal Year to Date 04/30/23
Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|---|--|----------------|-------------------|------------------|----------------------------|------------------|------------------|---------------------------|---------------|----------------|
| Fund 103 - General Fund | | | | | | | | | | |
| Department CAP - Capital Outlay | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 730975 | Buildings & Structures | .00 | .00 | .00 | .00 | .00 | 263,673.75 | (263,673.75) | +++ | .00 |
| 730975.10 | Buildings & Structures Grant MI-2021-010 | .00 | 398,919.00 | 398,919.00 | 5,279.91 | .00 | 5,279.91 | 393,639.09 | 1 | 79,782.96 |
| 730975.26 | Buildings & Structures Grant MI-2018-026 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 77,038.29 |
| 730975.39 | Buildings & Structures Grant MI-2020-039 | .00 | 537,733.00 | 537,733.00 | .00 | .00 | .00 | 537,733.00 | 0 | (380.00) |
| 730977 | Machinery & Equipment | .00 | .00 | .00 | .00 | 3,330.00 | 16,869.85 | (20,199.85) | +++ | 13,288.00 |
| 730977.10 | Machinery & Equipment Grant MI-2021-010 | .00 | 295,782.00 | 295,782.00 | 11,101.80 | 1,269.92 | 26,438.86 | 268,073.22 | 9 | 14,265.07 |
| 730977.26 | Machinery & Equipment Grant MI-2018-026 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 6,378.16 |
| 730977.33 | Machinery & Equipment Grant MI-2019-033 | .00 | 17,091.00 | 17,091.00 | 4,312.36 | 6,278.27 | 5,764.34 | 5,048.39 | 70 | 1,016.24 |
| 730977.39 | Machinery & Equipment Grant MI-2020-039 | .00 | 65,716.00 | 65,716.00 | 2,588.29 | .00 | 2,588.29 | 63,127.71 | 4 | 9,180.04 |
| 730981 | Vehicle | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 15,768.80 |
| 730981.10 | Vehicle Grant MI-2021-010 | .00 | 2,973,581.00 | 2,973,581.00 | .00 | 870,205.75 | 579,405.70 | 1,523,969.55 | 49 | .00 |
| 730981.21 | Vehicle Grant MI-2017-021 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 4,746.00 |
| 730981.26 | Vehicle Grant MI-2018-026 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 74,999.20 |
| 730981.39 | Vehicle Grant MI-2020-039 | .00 | 320,000.00 | 320,000.00 | .00 | .00 | .00 | 320,000.00 | 0 | .00 |
| EXPENSE TOTALS | | \$0.00 | \$4,608,822.00 | \$4,608,822.00 | \$23,282.36 | \$881,083.94 | \$900,020.70 | \$2,827,717.36 | 39% | \$296,082.76 |
| Department CAP - Capital Outlay Totals | | \$0.00 | (\$4,608,822.00) | (\$4,608,822.00) | (\$23,282.36) | (\$881,083.94) | (\$900,020.70) | (\$2,827,717.36) | 39% | (\$296,082.76) |
| Fund 103 - General Fund Totals | | \$5,255,010.00 | \$4,678,822.00 | \$9,933,832.00 | \$517,221.15 | \$931,661.44 | \$4,000,132.54 | \$5,002,038.02 | | \$4,831,857.87 |
| Grand Totals | | \$5,255,010.00 | \$4,678,822.00 | \$9,933,832.00 | \$517,221.15 | \$931,661.44 | \$4,000,132.54 | \$5,002,038.02 | | \$4,831,857.87 |



Revenue Budget Performance Report

Fiscal Year to Date 04/30/23

Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|---|-----------------------|-------------------|-----------------------|----------------------------|------------------|---------------------|---------------------------|---------------|--------------------|
| Fund 103 - General Fund | | | | | | | | | | |
| Department 000 - General Revenues | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| 480665 | Investment Income | 9,223.00 | .00 | 9,223.00 | 6,317.59 | .00 | 24,202.99 | (14,979.99) | 262 | 1,295.49 |
| 490675.0 | Private Donations General | .00 | .00 | .00 | .00 | .00 | 418,331.22 | (418,331.22) | +++ | .00 |
| 490692.0 | Miscellaneous General | 1,000.00 | .00 | 1,000.00 | .00 | .00 | (11.85) | 1,011.85 | -1 | 46.15 |
| REVENUE TOTALS | | \$10,223.00 | \$0.00 | \$10,223.00 | \$6,317.59 | \$0.00 | \$442,522.36 | (\$432,299.36) | 4329% | \$1,341.64 |
| Department 000 - General Revenues Totals | | \$10,223.00 | \$0.00 | \$10,223.00 | \$6,317.59 | \$0.00 | \$442,522.36 | (\$432,299.36) | 4329% | \$1,341.64 |
| Department 537 - Routine Transit Operations | | | | | | | | | | |
| Division 4 - General | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| 400402 | Property Tax | 1,164,711.00 | .00 | 1,164,711.00 | .00 | .00 | (37,518.26) | 1,202,229.26 | -3 | 25,041.42 |
| 400423 | Service Charge in Lieu of Taxes | 3,000.00 | .00 | 3,000.00 | .00 | .00 | .00 | 3,000.00 | 0 | .00 |
| 400437.0 | Property Taxes IFT IFT Levy - General | 25,000.00 | .00 | 25,000.00 | .00 | .00 | 1,671.39 | 23,328.61 | 7 | .00 |
| 400445 | Interest & Penalties (Taxes) | 1,500.00 | .00 | 1,500.00 | 562.92 | .00 | 1,333.71 | 166.29 | 89 | 1,746.02 |
| 440573 | State-Reim Local PPT Tax Loss | 88,878.00 | .00 | 88,878.00 | .00 | .00 | .00 | 88,878.00 | 0 | .00 |
| 460644.1 | Concessions & Commissions Bus Signage-Advertising Commiss | 20,000.00 | .00 | 20,000.00 | .00 | .00 | 6,440.50 | 13,559.50 | 32 | 4,460.50 |
| 460651.1B | Use & Admissions Fees Fares-Bus Fleet Rental | 7,500.00 | .00 | 7,500.00 | .00 | .00 | .00 | 7,500.00 | 0 | .00 |
| 460651.1D | Use & Admissions Fees Fares-Demand/Response | 25,000.00 | .00 | 25,000.00 | 4,420.25 | .00 | 24,790.75 | 209.25 | 99 | .00 |
| 460651.1F | Use & Admissions Fees Fares-Fixed Route | 25,000.00 | .00 | 25,000.00 | 4,703.00 | .00 | 34,333.45 | (9,333.45) | 137 | .00 |
| 460651.1R | Use & Admissions Fees Fares-Adult Monthly | 25,000.00 | .00 | 25,000.00 | 2,490.00 | .00 | 19,871.50 | 5,128.50 | 79 | .00 |
| 460651.1S | Use & Admissions Fees Fares-Daily Pass | 5,000.00 | .00 | 5,000.00 | 499.10 | .00 | 1,432.90 | 3,567.10 | 29 | .00 |
| 460651.1T | Use & Admissions Fees Fares-Tickets | 16,000.00 | .00 | 16,000.00 | .00 | .00 | 650.00 | 15,350.00 | 4 | .00 |
| 460651.1X | Use & Admissions Fees Fares-Student Pass | 2,000.00 | .00 | 2,000.00 | 34.50 | .00 | 1,656.00 | 344.00 | 83 | .00 |
| 460651.1DW | Use & Admissions Fees Fares-Reduced Demand/Response | 2,000.00 | .00 | 2,000.00 | 100.00 | .00 | 760.00 | 1,240.00 | 38 | .00 |
| 460651.1FD | Use & Admissions Fees Fares-Reduced Monthly (Fixed/DR) | 15,000.00 | .00 | 15,000.00 | 2,280.00 | .00 | 21,094.50 | (6,094.50) | 141 | .00 |
| 460651.1FR | Use & Admissions Fees Fares-Reduced Fixed Route | 5,000.00 | .00 | 5,000.00 | 584.50 | .00 | 1,971.50 | 3,028.50 | 39 | .00 |
| 460651.1WP | Use & Admissions Fees Fares-Adult Weekly | 3,000.00 | .00 | 3,000.00 | 45.00 | .00 | 560.00 | 2,440.00 | 19 | .00 |
| 480669.C | Rental Bus / Motor Coach | 5,000.00 | .00 | 5,000.00 | .00 | .00 | .00 | 5,000.00 | 0 | .00 |
| 480669.D | Rental Amtrak | 20,000.00 | .00 | 20,000.00 | .00 | .00 | 3,946.05 | 16,053.95 | 20 | 9,111.23 |
| 490683.1 | Reimbursements Michigan Transit Pool | 28,000.00 | .00 | 28,000.00 | .00 | .00 | 154,987.51 | (126,987.51) | 554 | .00 |
| 490685.1 | Recoveries Insurance | 1,800.00 | .00 | 1,800.00 | .00 | .00 | .00 | 1,800.00 | 0 | .00 |
| 490692.0 | Miscellaneous General | 100.00 | .00 | 100.00 | 3.00 | .00 | 25.40 | 74.60 | 25 | .00 |
| 490692.E | Miscellaneous Lost Eligible Pass | 200.00 | .00 | 200.00 | 10.00 | .00 | 45.00 | 155.00 | 22 | .00 |
| 490694 | Cash Short/Over | .00 | .00 | .00 | (195.76) | .00 | 231.76 | (231.76) | +++ | .00 |
| 570674 | Sale of Fixed Assets | 15,000.00 | .00 | 15,000.00 | .00 | .00 | 6,479.00 | 8,521.00 | 43 | 18,513.00 |
| REVENUE TOTALS | | \$1,503,689.00 | \$0.00 | \$1,503,689.00 | \$15,536.51 | \$0.00 | \$244,762.66 | \$1,258,926.34 | 16% | \$58,872.17 |
| Division 4 - General Totals | | \$1,503,689.00 | \$0.00 | \$1,503,689.00 | \$15,536.51 | \$0.00 | \$244,762.66 | \$1,258,926.34 | 16% | \$58,872.17 |



Revenue Budget Performance Report

Fiscal Year to Date 04/30/23
Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|---|--|-----------------------|-----------------------|------------------------|----------------------------|------------------|-----------------------|---------------------------|---------------|-----------------------|
| Fund 103 - General Fund | | | | | | | | | | |
| Department 537 - Routine Transit Operations | | | | | | | | | | |
| Division 5 - Grants | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| 540536.1 | Federal Operating (Current Year) | 1,250,000.00 | .00 | 1,250,000.00 | .00 | .00 | .00 | 1,250,000.00 | 0 | .00 |
| 540536.3 | Federal CARES Act | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 600,000.00 |
| 540536.4 | Federal Mobility Management | .00 | 56,000.00 | 56,000.00 | .00 | .00 | 2,331.00 | 53,669.00 | 4 | 2,654.00 |
| 540536.6 | Federal New Freedom | .00 | 142,500.00 | 142,500.00 | .00 | .00 | 29,582.50 | 112,917.50 | 21 | 63,637.00 |
| 540536.8 | Federal Capital Outlay | .00 | 3,871,517.00 | 3,871,517.00 | .00 | .00 | 4,149.00 | 3,867,368.00 | 0 | 208,458.00 |
| 540536.3A | Federal ARPA | 452,778.00 | .00 | 452,778.00 | .00 | .00 | .00 | 452,778.00 | 0 | .00 |
| 550570.1 | State Operating (Current Year) | 1,648,598.00 | .00 | 1,648,598.00 | 135,811.00 | .00 | 950,677.00 | 697,921.00 | 58 | 946,764.00 |
| 550570.4 | State Mobility Management | .00 | 14,000.00 | 14,000.00 | .00 | .00 | 582.29 | 13,417.71 | 4 | 663.92 |
| 550570.8 | State Capital Outlay | .00 | 737,305.00 | 737,305.00 | .00 | .00 | .00 | 737,305.00 | 0 | 32,252.90 |
| REVENUE TOTALS | | \$3,351,376.00 | \$4,821,322.00 | \$8,172,698.00 | \$135,811.00 | \$0.00 | \$987,321.79 | \$7,185,376.21 | 12% | \$1,854,429.82 |
| Division 5 - Grants Totals | | \$3,351,376.00 | \$4,821,322.00 | \$8,172,698.00 | \$135,811.00 | \$0.00 | \$987,321.79 | \$7,185,376.21 | 12% | \$1,854,429.82 |
| Division 6 - Operating Assistance | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| 460627.1 | Charges for Services Rendered Zeeland City | 62,862.00 | .00 | 62,862.00 | .00 | .00 | 29,605.49 | 33,256.51 | 47 | 30,515.99 |
| 460627.2 | Charges for Services Rendered Park Township | 137,190.00 | .00 | 137,190.00 | .00 | .00 | 67,086.50 | 70,103.50 | 49 | 64,474.00 |
| 460627.9 | Charges for Services Rendered Zeeland Twp | 8,034.00 | .00 | 8,034.00 | .00 | .00 | 1,414.03 | 6,619.97 | 18 | 1,497.60 |
| 460627.IN | Charges for Services Rendered MAX Share-Sale Mtr Coach Tickets | 10,000.00 | .00 | 10,000.00 | .00 | .00 | .00 | 10,000.00 | 0 | .00 |
| 460627.INPS | Charges for Services Rendered Pass-Thru Sale Mtr Coach Tickets | 29,136.00 | .00 | 29,136.00 | .00 | .00 | .00 | 29,136.00 | 0 | .00 |
| REVENUE TOTALS | | \$247,222.00 | \$0.00 | \$247,222.00 | \$0.00 | \$0.00 | \$98,106.02 | \$149,115.98 | 40% | \$96,487.59 |
| Division 6 - Operating Assistance Totals | | \$247,222.00 | \$0.00 | \$247,222.00 | \$0.00 | \$0.00 | \$98,106.02 | \$149,115.98 | 40% | \$96,487.59 |
| Division N - New Freedom | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| 400402 | Property Tax | 142,500.00 | .00 | 142,500.00 | .00 | .00 | 61,300.00 | 81,200.00 | 43 | .00 |
| 460651.1D | Use & Admissions Fees Fares-Demand/Response | .00 | .00 | .00 | .00 | .00 | 7,093.00 | (7,093.00) | +++ | .00 |
| REVENUE TOTALS | | \$142,500.00 | \$0.00 | \$142,500.00 | \$0.00 | \$0.00 | \$68,393.00 | \$74,107.00 | 48% | \$0.00 |
| Division N - New Freedom Totals | | \$142,500.00 | \$0.00 | \$142,500.00 | \$0.00 | \$0.00 | \$68,393.00 | \$74,107.00 | 48% | \$0.00 |
| Department 537 - Routine Transit Operations Totals | | \$5,244,787.00 | \$4,821,322.00 | \$10,066,109.00 | \$151,347.51 | \$0.00 | \$1,398,583.47 | \$8,667,525.53 | 14% | \$2,009,789.58 |
| Fund 103 - General Fund Totals | | \$5,255,010.00 | \$4,821,322.00 | \$10,076,332.00 | \$157,665.10 | \$0.00 | \$1,841,105.83 | \$8,235,226.17 | | \$2,011,131.22 |
| Grand Totals | | \$5,255,010.00 | \$4,821,322.00 | \$10,076,332.00 | \$157,665.10 | \$0.00 | \$1,841,105.83 | \$8,235,226.17 | | \$2,011,131.22 |

Macatawa Area Express Transportation Authority

Meeting Date: June 12, 2023

Agenda Item:

Subject: Financial Reports for 5/31/2023–Unaudited

Prepared By: Julie Ziurinskas, City Finance

Recommendation: Accept Financial Reports as information

Attached are Budget Performance Reports for the eight months ended May 31, 2023 (66.67% of year). The attached reports reflect the activities of the MAX as well as capital.

Revenues

Operating revenues currently total \$2,584,867, or 26% of budget. The lower than anticipated amount is primarily a timing difference as a large portion of the revenues are not received until the end of the fiscal year. May operating revenues are composed of fare collection revenues, investment income and reimbursements from Michigan Transit Pool. Zeeland City, Zeeland Township, and Park Township are billed quarterly for services rendered and the first two quarters payments have been received. Federal Operating grant revenues are received mid-late September, and State Reimbursed PPT Tax Loss payments are typically received near the end of the fiscal year. The private donation that MAX received is also reflected in the report.

Expenses

Operating expenses for the first eight months totaled \$4,358,731, or 53% of budget, and appear to be in line with expectations.

Grant Activity

- ✓ Federal Operating Grant Revenue: \$0 of \$1,250,000 budgeted has been received. MAX receives Federal Operating grant revenues toward the end of the fiscal year, generally mid-late September.
- ✓ State Operating Grant Revenue (received at the beginning of each month) - \$1,086,488 of \$1,648,598 budgeted has been received.
- ✓ New Freedom Grant (grant request submitted after the end of each quarter) - \$61,300 of \$142,500 has been received.
- ✓ Mobility Management Federal and State Grants (grant request submitted after the end of each quarter) - \$8,682 of \$70,000 has been received.
- ✓ Federal ARPA Operating Grant Revenue: \$0 of \$452,778 budgeted has been received.



Budget by Organization Report

Through 05/31/23
Prior Fiscal Year Activity Excluded
Detail Listing

| Classification | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|-------------------|----------------------|-------------------|-------------------------------|---------------------|---------------------|------------------------------|------------------|----------------|
| Fund 103 - General Fund | | | | | | | | | |
| REVENUE | | | | | | | | | |
| Department 000 - General Revenues | | | | | | | | | |
| INTEREST AND RENTS | 9,223.00 | .00 | 9,223.00 | 6,419.74 | .00 | 30,622.73 | (21,399.73) | 332 | 1,644.62 |
| OTHER | 1,000.00 | .00 | 1,000.00 | 62,514.65 | .00 | 480,834.02 | (479,834.02) | 48083 | 46.15 |
| Department 000 - General Revenues Totals | \$10,223.00 | \$0.00 | \$10,223.00 | \$68,934.39 | \$0.00 | \$511,456.75 | (\$501,233.75) | 5003% | \$1,690.77 |
| Department 537 - Routine Transit Operations | | | | | | | | | |
| Division 4 - General | | | | | | | | | |
| TAXES | 1,194,211.00 | .00 | 1,194,211.00 | 6.11 | .00 | (34,507.05) | 1,228,718.05 | -3 | 26,795.72 |
| STATE REVENUE SHARING | 88,878.00 | .00 | 88,878.00 | .00 | .00 | .00 | 88,878.00 | 0 | 1,238.05 |
| CHARGES FOR SERVICE | 150,500.00 | .00 | 150,500.00 | 17,174.20 | .00 | 130,735.30 | 19,764.70 | 87 | 24,302.75 |
| INTEREST AND RENTS | 25,000.00 | .00 | 25,000.00 | .00 | .00 | 3,946.05 | 21,053.95 | 16 | 10,426.58 |
| OTHER | 30,100.00 | .00 | 30,100.00 | 32,583.49 | .00 | 187,873.16 | (157,773.16) | 624 | 370.56 |
| GAIN ON DISPOSAL OF CAPITAL ASSETS | 15,000.00 | .00 | 15,000.00 | .00 | .00 | 6,479.00 | 8,521.00 | 43 | 18,183.40 |
| LOAN PROCEEDS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Division 4 - General Totals | \$1,503,689.00 | \$0.00 | \$1,503,689.00 | \$49,763.80 | \$0.00 | \$294,526.46 | \$1,209,162.54 | 20% | \$81,317.06 |
| Division 5 - Grants | | | | | | | | | |
| FEDERAL GRANTS | 1,702,778.00 | 4,070,017.00 | 5,772,795.00 | 488,099.00 | .00 | 524,161.50 | 5,248,633.50 | 9 | 948,604.00 |
| STATE GRANTS | 1,648,598.00 | 751,305.00 | 2,399,903.00 | 136,964.45 | .00 | 1,088,223.74 | 1,311,679.26 | 45 | 1,114,932.82 |
| OTHER | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Division 5 - Grants Totals | \$3,351,376.00 | \$4,821,322.00 | \$8,172,698.00 | \$625,063.45 | \$0.00 | \$1,612,385.24 | \$6,560,312.76 | 20% | \$2,063,536.82 |
| Division 6 - Operating Assistance | | | | | | | | | |
| CHARGES FOR SERVICE | 247,222.00 | .00 | 247,222.00 | .00 | .00 | 98,106.02 | 149,115.98 | 40 | 96,487.59 |
| OTHER | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Division 6 - Operating Assistance Totals | \$247,222.00 | \$0.00 | \$247,222.00 | \$0.00 | \$0.00 | \$98,106.02 | \$149,115.98 | 40% | \$96,487.59 |
| Division N - New Freedom | | | | | | | | | |
| TAXES | 142,500.00 | .00 | 142,500.00 | .00 | .00 | 61,300.00 | 81,200.00 | 43 | .00 |
| CHARGES FOR SERVICE | .00 | .00 | .00 | .00 | .00 | 7,093.00 | (7,093.00) | +++ | .00 |
| Division N - New Freedom Totals | \$142,500.00 | \$0.00 | \$142,500.00 | \$0.00 | \$0.00 | \$68,393.00 | \$74,107.00 | 48% | \$0.00 |
| Division T - Trolley | | | | | | | | | |
| CHARGES FOR SERVICE | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Division T - Trolley Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| Department 537 - Routine Transit Operations Totals | \$5,244,787.00 | \$4,821,322.00 | \$10,066,109.00 | \$674,827.25 | \$0.00 | \$2,073,410.72 | \$7,992,698.28 | 21% | \$2,241,341.47 |
| REVENUE TOTALS | \$5,255,010.00 | \$4,821,322.00 | \$10,076,332.00 | \$743,761.64 | \$0.00 | \$2,584,867.47 | \$7,491,464.53 | 26% | \$2,243,032.24 |
| EXPENSE | | | | | | | | | |
| Department 171 - Management & Administration | | | | | | | | | |
| PERSONNEL SERVICES | 381,550.00 | (20,686.00) | 360,864.00 | 34,502.27 | .00 | 283,441.78 | 77,422.22 | 79 | 212,224.35 |
| OTHER CURRENT EXPENDITURES | 349,600.00 | (18,958.00) | 330,642.00 | 14,710.38 | 14,100.00 | 211,017.83 | 105,524.17 | 68 | 257,939.10 |
| DEBT SERVICE | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 1,470,810.38 |
| Division N - New Freedom | | | | | | | | | |
| PERSONNEL SERVICES | .00 | 20,686.00 | 20,686.00 | .00 | .00 | 10,721.03 | 9,964.97 | 52 | 9,167.04 |



Budget by Organization Report

Through 05/31/23
Prior Fiscal Year Activity Excluded
Detail Listing

| Classification | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|---|-------------------|----------------------|-------------------|-------------------------------|---------------------|---------------------|------------------------------|------------------|----------------|
| Fund 103 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 171 - Management & Administration | | | | | | | | | |
| Division N - New Freedom | | | | | | | | | |
| OTHER CURRENT EXPENDITURES | .00 | 18,958.00 | 18,958.00 | .00 | .00 | 8,190.89 | 10,767.11 | 43 | 11,157.50 |
| DEBT SERVICE | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 3,159.73 |
| Division N - New Freedom Totals | \$0.00 | \$39,644.00 | \$39,644.00 | \$0.00 | \$0.00 | \$18,911.92 | \$20,732.08 | 48% | \$23,484.27 |
| Department 171 - Management & Administration Totals | \$731,150.00 | \$0.00 | \$731,150.00 | \$49,212.65 | \$14,100.00 | \$513,371.53 | \$203,678.47 | 72% | \$1,964,458.10 |
| Department 266 - Customer Service & Marketing | | | | | | | | | |
| PERSONNEL SERVICES | 528,085.00 | (28,642.00) | 499,443.00 | 43,722.19 | .00 | 308,159.07 | 191,283.93 | 62 | 264,396.02 |
| OTHER CURRENT EXPENDITURES | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Division M - Mobility Grant | | | | | | | | | |
| PERSONNEL SERVICES | .00 | 70,000.00 | 70,000.00 | 5,681.56 | .00 | 21,503.91 | 48,496.09 | 31 | 7,912.51 |
| OTHER CURRENT EXPENDITURES | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| CAPITAL OUTLAY | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Division M - Mobility Grant Totals | \$0.00 | \$70,000.00 | \$70,000.00 | \$5,681.56 | \$0.00 | \$21,503.91 | \$48,496.09 | 31% | \$7,912.51 |
| Division N - New Freedom | | | | | | | | | |
| PERSONNEL SERVICES | .00 | 28,642.00 | 28,642.00 | .00 | .00 | 11,356.16 | 17,285.84 | 40 | 11,520.41 |
| OTHER CURRENT EXPENDITURES | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Division N - New Freedom Totals | \$0.00 | \$28,642.00 | \$28,642.00 | \$0.00 | \$0.00 | \$11,356.16 | \$17,285.84 | 40% | \$11,520.41 |
| Department 266 - Customer Service & Marketing Totals | \$528,085.00 | \$70,000.00 | \$598,085.00 | \$49,403.75 | \$0.00 | \$341,019.14 | \$257,065.86 | 57% | \$283,828.94 |
| Department 537 - Routine Transit Operations | | | | | | | | | |
| PERSONNEL SERVICES | 2,755,395.00 | (149,433.00) | 2,605,962.00 | 213,423.95 | .00 | 1,682,685.93 | 923,276.07 | 65 | 1,560,673.07 |
| OTHER CURRENT EXPENDITURES | 594,300.00 | (32,226.00) | 562,074.00 | 1,242.11 | 35,240.00 | 316,231.37 | 210,602.63 | 63 | 531,214.57 |
| Division N - New Freedom | | | | | | | | | |
| PERSONNEL SERVICES | .00 | 149,433.00 | 149,433.00 | 7,809.69 | .00 | 82,390.79 | 67,042.21 | 55 | 114,379.30 |
| OTHER CURRENT EXPENDITURES | .00 | 32,226.00 | 32,226.00 | .00 | .00 | 13,679.46 | 18,546.54 | 42 | 8,667.74 |
| Division N - New Freedom Totals | \$0.00 | \$181,659.00 | \$181,659.00 | \$7,809.69 | \$0.00 | \$96,070.25 | \$85,588.75 | 53% | \$123,047.04 |
| Division T - Trolley | | | | | | | | | |
| PERSONNEL SERVICES | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| OTHER CURRENT EXPENDITURES | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Division T - Trolley Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| Department 537 - Routine Transit Operations Totals | \$3,349,695.00 | \$0.00 | \$3,349,695.00 | \$222,475.75 | \$35,240.00 | \$2,094,987.55 | \$1,219,467.45 | 64% | \$2,214,934.68 |
| Department 591 - Transit Maintenance | | | | | | | | | |
| PERSONNEL SERVICES | 223,953.00 | (12,150.00) | 211,803.00 | 24,903.15 | .00 | 161,784.16 | 50,018.84 | 76 | 129,816.23 |
| OTHER CURRENT EXPENDITURES | 422,127.00 | (22,905.00) | 399,222.00 | 7,096.21 | .00 | 324,247.13 | 74,974.87 | 81 | 327,282.80 |
| Division N - New Freedom | | | | | | | | | |
| PERSONNEL SERVICES | .00 | 12,150.00 | 12,150.00 | .00 | .00 | 5,737.75 | 6,412.25 | 47 | 5,704.37 |
| OTHER CURRENT EXPENDITURES | .00 | 22,905.00 | 22,905.00 | .00 | .00 | 12,056.09 | 10,848.91 | 53 | 14,391.98 |
| Division N - New Freedom Totals | \$0.00 | \$35,055.00 | \$35,055.00 | \$0.00 | \$0.00 | \$17,793.84 | \$17,261.16 | 51% | \$20,096.35 |
| Department 591 - Transit Maintenance Totals | \$646,080.00 | \$0.00 | \$646,080.00 | \$31,999.36 | \$0.00 | \$503,825.13 | \$142,254.87 | 78% | \$477,195.38 |



Budget by Organization Report

Through 05/31/23
Prior Fiscal Year Activity Excluded
Detail Listing

| Classification | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|-------------------|----------------------|-------------------|-------------------------------|---------------------|---------------------|------------------------------|------------------|------------------|
| Fund 103 - General Fund | | | | | | | | | |
| EXPENSE | | | | | | | | | |
| Department 890 - Contingencies Appropriation | | | | | | | | | |
| CONTINGENCIES | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Department 890 - Contingencies Appropriation Totals | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$0.00 |
| Department CAP - Capital Outlay | | | | | | | | | |
| CAPITAL OUTLAY | .00 | 4,608,822.00 | 4,608,822.00 | 5,507.00 | 881,083.94 | 905,527.70 | 2,822,210.36 | 39 | 337,611.95 |
| Department CAP - Capital Outlay Totals | \$0.00 | \$4,608,822.00 | \$4,608,822.00 | \$5,507.00 | \$881,083.94 | \$905,527.70 | \$2,822,210.36 | 39% | \$337,611.95 |
| EXPENSE TOTALS | \$5,255,010.00 | \$4,678,822.00 | \$9,933,832.00 | \$358,598.51 | \$930,423.94 | \$4,358,731.05 | \$4,644,677.01 | 53% | \$5,278,029.05 |
| Fund 103 - General Fund Totals | | | | | | | | | |
| REVENUE TOTALS | 5,255,010.00 | 4,821,322.00 | 10,076,332.00 | 743,761.64 | .00 | 2,584,867.47 | 7,491,464.53 | 26% | 2,243,032.24 |
| EXPENSE TOTALS | 5,255,010.00 | 4,678,822.00 | 9,933,832.00 | 358,598.51 | 930,423.94 | 4,358,731.05 | 4,644,677.01 | 53% | 5,278,029.05 |
| Fund 103 - General Fund Totals | \$0.00 | \$142,500.00 | \$142,500.00 | \$385,163.13 | (\$930,423.94) | (\$1,773,863.58) | \$2,846,787.52 | | (\$3,034,996.81) |
| Grand Totals | | | | | | | | | |
| REVENUE TOTALS | 5,255,010.00 | 4,821,322.00 | 10,076,332.00 | 743,761.64 | .00 | 2,584,867.47 | 7,491,464.53 | 26% | 2,243,032.24 |
| EXPENSE TOTALS | 5,255,010.00 | 4,678,822.00 | 9,933,832.00 | 358,598.51 | 930,423.94 | 4,358,731.05 | 4,644,677.01 | 53% | 5,278,029.05 |
| Grand Totals | \$0.00 | \$142,500.00 | \$142,500.00 | \$385,163.13 | (\$930,423.94) | (\$1,773,863.58) | \$2,846,787.52 | | (\$3,034,996.81) |



Expense Budget Performance Report

Fiscal Year to Date 05/31/23

Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|---|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|----------------|
| Fund 103 - General Fund | | | | | | | | | | |
| Department 171 - Management & Administration | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 710701.0 | Payroll-Regular General | 246,900.00 | (20,686.00) | 226,214.00 | 25,117.86 | .00 | 194,353.03 | 31,860.97 | 86 | 149,435.07 |
| 710701.25 | Payroll-Regular Human Resources | 28,000.00 | .00 | 28,000.00 | .00 | .00 | .00 | 28,000.00 | 0 | .00 |
| 710707.0 | Payroll-Temporary Help General | .00 | .00 | .00 | .00 | .00 | 1,223.60 | (1,223.60) | +++ | .00 |
| 710709.0 | Payroll - Overtime General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 391.78 |
| 711702 | Payroll - Paid Time Off | 17,000.00 | .00 | 17,000.00 | 270.16 | .00 | 14,639.48 | 2,360.52 | 86 | 11,305.98 |
| 711703 | Payroll - Holidays | 7,200.00 | .00 | 7,200.00 | .00 | .00 | 3,795.61 | 3,404.39 | 53 | 2,827.94 |
| 711705 | Payroll - Bereavement | .00 | .00 | .00 | .00 | .00 | 1,447.54 | (1,447.54) | +++ | .00 |
| 711712 | Special Pay - One Time | 250.00 | .00 | 250.00 | .00 | .00 | .00 | 250.00 | 0 | 236.37 |
| 711714 | Safety Incentive | 800.00 | .00 | 800.00 | .00 | .00 | 487.79 | 312.21 | 61 | 341.82 |
| 711716.1 | Insurance Health | 32,000.00 | .00 | 32,000.00 | 3,670.74 | .00 | 27,253.45 | 4,746.55 | 85 | 19,655.95 |
| 711716.2 | Insurance Dental | 2,500.00 | .00 | 2,500.00 | 309.84 | .00 | 1,960.36 | 539.64 | 78 | 1,414.14 |
| 711716.4 | Insurance Vision | 600.00 | .00 | 600.00 | 98.10 | .00 | 615.23 | (15.23) | 103 | 381.73 |
| 711717 | Insurance - Life & AD&D | 300.00 | .00 | 300.00 | 40.15 | .00 | 243.28 | 56.72 | 81 | 202.50 |
| 711718 | Retirement Contribution | 18,000.00 | .00 | 18,000.00 | 2,420.74 | .00 | 16,717.85 | 1,282.15 | 93 | 9,272.33 |
| 711720 | Insurance - Income Protection | 3,000.00 | .00 | 3,000.00 | 363.17 | .00 | 2,324.39 | 675.61 | 77 | 1,790.10 |
| 712715 | Employer FICA/Medicare Contribution | 20,500.00 | .00 | 20,500.00 | 1,905.50 | .00 | 15,880.04 | 4,619.96 | 77 | 12,372.47 |
| 712724 | Workers Comp Insurance | 4,500.00 | .00 | 4,500.00 | 306.01 | .00 | 2,500.13 | 1,999.87 | 56 | 2,596.17 |
| 721730 | Postage | 700.00 | .00 | 700.00 | .00 | .00 | 628.33 | 71.67 | 90 | 366.09 |
| 721740.0 | Operating Supplies General | 7,000.00 | .00 | 7,000.00 | 319.67 | .00 | 5,977.48 | 1,022.52 | 85 | 11,451.86 |
| 721740.TECH | Operating Supplies Equipment IT | 1,000.00 | .00 | 1,000.00 | .00 | .00 | 5,869.35 | (4,869.35) | 587 | 3,012.37 |
| 721905 | Photocopies | 1,500.00 | .00 | 1,500.00 | .00 | .00 | .00 | 1,500.00 | 0 | .00 |
| 722801.9000 | Contractual-Promotions/Printing Printing | 5,000.00 | .00 | 5,000.00 | .00 | .00 | .00 | 5,000.00 | 0 | 793.00 |
| 722801.9010 | Contractual-Promotions/Printing Advertising/Promotional | 50,000.00 | (18,958.00) | 31,042.00 | 582.76 | .00 | 7,501.47 | 23,540.53 | 24 | 20,629.50 |
| 722801.9080 | Contractual-Promotions/Printing Publishing-News Media | 5,500.00 | .00 | 5,500.00 | 88.00 | .00 | 2,484.15 | 3,015.85 | 45 | 4,321.81 |
| 722803.9 | Contractual-Human Resources Flex Benefits | 2,400.00 | .00 | 2,400.00 | (38.82) | .00 | 1,318.63 | 1,081.37 | 55 | 1,569.11 |
| 722803.10 | Contractual-Human Resources Employee Assistance | 1,000.00 | .00 | 1,000.00 | .00 | .00 | .00 | 1,000.00 | 0 | .00 |
| 722804 | Contractual-Legal | 4,000.00 | .00 | 4,000.00 | .00 | .00 | 3,950.00 | 50.00 | 99 | 1,805.37 |
| 722805.1 | Contractual-Finance/Property Independent Audit | 12,000.00 | .00 | 12,000.00 | .00 | .00 | 10,762.52 | 1,237.48 | 90 | 10,477.06 |
| 722805.4 | Contractual-Finance/Property Financial Service Fees | 10,000.00 | .00 | 10,000.00 | .00 | .00 | 4,550.74 | 5,449.26 | 46 | 6,128.23 |
| 722805.12 | Contractual-Finance/Property Accounting & Collections | 85,000.00 | .00 | 85,000.00 | 7,126.67 | .00 | 62,287.66 | 22,712.34 | 73 | 67,895.84 |
| 722808.2 | Contractual-Buildings & Grounds Greenway Solid Waste Disposal | 1,000.00 | .00 | 1,000.00 | 84.64 | .00 | 608.21 | 391.79 | 61 | 684.97 |
| 722808.3 | Contractual-Buildings & Grounds Depot Solid Waste Disposal | 700.00 | .00 | 700.00 | 93.20 | .00 | 484.81 | 215.19 | 69 | 475.96 |
| 722809.41 | Contractual-Miscellaneous Services | 50,000.00 | .00 | 50,000.00 | 906.00 | 14,100.00 | 30,101.48 | 5,798.52 | 88 | 51,470.28 |
| 723850.0 | Communications Telephone | 8,000.00 | .00 | 8,000.00 | 50.15 | .00 | 3,454.13 | 4,545.87 | 43 | 4,301.51 |
| 723850.CELL | Communications Cellular | 12,000.00 | .00 | 12,000.00 | 1,109.82 | .00 | 7,717.10 | 4,282.90 | 64 | 6,723.69 |
| 723860 | Travel, Conf, Seminars | 8,000.00 | .00 | 8,000.00 | .00 | .00 | 1,325.16 | 6,674.84 | 17 | 5,561.17 |



Expense Budget Performance Report

Fiscal Year to Date 05/31/23
Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|---|---|---------------------|----------------------|---------------------|----------------------------|--------------------|---------------------|---------------------------|---------------|-----------------------|
| Fund 103 - General Fund | | | | | | | | | | |
| Department 171 - Management & Administration | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 723920.1 | Public Utilities Depot | 20,000.00 | .00 | 20,000.00 | 1,800.55 | .00 | 14,686.97 | 5,313.03 | 73 | 16,111.51 |
| 723920.2 | Public Utilities Greenway | 35,000.00 | .00 | 35,000.00 | 1,913.35 | .00 | 19,741.51 | 15,258.49 | 56 | 18,948.28 |
| 723955.0 | Miscellaneous General | 2,500.00 | .00 | 2,500.00 | .00 | .00 | 933.14 | 1,566.86 | 37 | 1,091.10 |
| 723955.11 | Miscellaneous Internet Ticket Sales | .00 | .00 | .00 | 230.65 | .00 | 1,598.13 | (1,598.13) | +++ | 29.72 |
| 723960 | Education & Training | 1,500.00 | .00 | 1,500.00 | .00 | .00 | 8,374.80 | (6,874.80) | 558 | 2,781.01 |
| 723961 | Dues & Subscriptions | 15,000.00 | .00 | 15,000.00 | 325.00 | .00 | 12,008.80 | 2,991.20 | 80 | 11,817.40 |
| 723963.2 | Write-Offs Uncoll Property Taxes | .00 | .00 | .00 | .00 | .00 | (191.15) | 191.15 | +++ | .00 |
| 723964.2 | Refunds Property Tax Prior Years | 800.00 | .00 | 800.00 | .00 | .00 | 32.23 | 767.77 | 4 | 1,561.91 |
| 723969 | Employee Events | 10,000.00 | .00 | 10,000.00 | 118.74 | .00 | 4,812.18 | 5,187.82 | 48 | 7,930.35 |
| 740991.0 | Principal Payment General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 1,417,847.00 |
| 740995.0 | Interest Payment General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 52,963.38 |
| EXPENSE TOTALS | | \$731,150.00 | (\$39,644.00) | \$691,506.00 | \$49,212.65 | \$14,100.00 | \$494,459.61 | \$182,946.39 | 74% | \$1,940,973.83 |
| Division N - New Freedom | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 710701.0 | Payroll-Regular General | .00 | 20,686.00 | 20,686.00 | .00 | .00 | 7,351.59 | 13,334.41 | 36 | 6,339.99 |
| 710707.0 | Payroll-Temporary Help General | .00 | .00 | .00 | .00 | .00 | 62.80 | (62.80) | +++ | .00 |
| 710709.0 | Payroll - Overtime General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 22.59 |
| 711702 | Payroll - Paid Time Off | .00 | .00 | .00 | .00 | .00 | 530.68 | (530.68) | +++ | 569.64 |
| 711703 | Payroll - Holidays | .00 | .00 | .00 | .00 | .00 | 192.87 | (192.87) | +++ | 164.62 |
| 711705 | Payroll - Bereavement | .00 | .00 | .00 | .00 | .00 | 73.98 | (73.98) | +++ | .00 |
| 711712 | Special Pay - One Time | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 13.63 |
| 711714 | Safety Incentive | .00 | .00 | .00 | .00 | .00 | 12.21 | (12.21) | +++ | 8.18 |
| 711716.1 | Insurance Health | .00 | .00 | .00 | .00 | .00 | 1,031.20 | (1,031.20) | +++ | 895.24 |
| 711716.2 | Insurance Dental | .00 | .00 | .00 | .00 | .00 | 70.87 | (70.87) | +++ | 65.54 |
| 711716.4 | Insurance Vision | .00 | .00 | .00 | .00 | .00 | 22.10 | (22.10) | +++ | 17.03 |
| 711717 | Insurance - Life & AD&D | .00 | .00 | .00 | .00 | .00 | 7.99 | (7.99) | +++ | 9.07 |
| 711718 | Retirement Contribution | .00 | .00 | .00 | .00 | .00 | 590.01 | (590.01) | +++ | 336.17 |
| 711720 | Insurance - Income Protection | .00 | .00 | .00 | .00 | .00 | 77.14 | (77.14) | +++ | 79.24 |
| 712715 | Employer FICA/Medicare Contribution | .00 | .00 | .00 | .00 | .00 | 601.57 | (601.57) | +++ | 534.68 |
| 712724 | Workers Comp Insurance | .00 | .00 | .00 | .00 | .00 | 96.02 | (96.02) | +++ | 111.42 |
| 721730 | Postage | .00 | .00 | .00 | .00 | .00 | 25.44 | (25.44) | +++ | 19.73 |
| 721740.0 | Operating Supplies General | .00 | .00 | .00 | .00 | .00 | 225.15 | (225.15) | +++ | 377.52 |
| 721740.TECH | Operating Supplies Equipment IT | .00 | .00 | .00 | .00 | .00 | 295.95 | (295.95) | +++ | 231.76 |
| 722801.9010 | Contractual-Promotions/Printing Advertising/Promotional | .00 | 18,958.00 | 18,958.00 | .00 | .00 | 207.75 | 18,750.25 | 1 | 420.59 |
| 722801.9080 | Contractual-Promotions/Printing Publishing-News Media | .00 | .00 | .00 | .00 | .00 | 95.91 | (95.91) | +++ | 173.86 |
| 722803.9 | Contractual-Human Resources Flex Benefits | .00 | .00 | .00 | .00 | .00 | 58.58 | (58.58) | +++ | 63.17 |



Expense Budget Performance Report

Fiscal Year to Date 05/31/23
Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|---|-----------------------|----------------------|-----------------------|----------------------------|----------------------|-----------------------|---------------------------|---------------|-------------------------|
| Fund 103 - General Fund | | | | | | | | | | |
| Department 171 - Management & Administration | | | | | | | | | | |
| Division N - New Freedom | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 722804 | Contractual-Legal | .00 | .00 | .00 | .00 | .00 | 185.00 | (185.00) | +++ | 62.13 |
| 722805.1 | Contractual-Finance/Property Independent Audit | .00 | .00 | .00 | .00 | .00 | 537.48 | (537.48) | +++ | 622.94 |
| 722805.4 | Contractual-Finance/Property Financial Service Fees | .00 | .00 | .00 | .00 | .00 | 181.84 | (181.84) | +++ | 235.51 |
| 722805.12 | Contractual-Finance/Property Accounting & Collections | .00 | .00 | .00 | .00 | .00 | 2,080.43 | (2,080.43) | +++ | 2,817.68 |
| 722808.2 | Contractual-Buildings & Grounds Greenway Solid Waste Disposal | .00 | .00 | .00 | .00 | .00 | 26.59 | (26.59) | +++ | 27.53 |
| 722808.3 | Contractual-Buildings & Grounds Depot Solid Waste Disposal | .00 | .00 | .00 | .00 | .00 | 19.80 | (19.80) | +++ | 19.63 |
| 722809.41 | Contractual-Miscellaneous Services | .00 | .00 | .00 | .00 | .00 | 1,295.59 | (1,295.59) | +++ | 2,538.28 |
| 723850.0 | Communications Telephone | .00 | .00 | .00 | .00 | .00 | 133.98 | (133.98) | +++ | 176.93 |
| 723850.CELL | Communications Cellular | .00 | .00 | .00 | .00 | .00 | 278.33 | (278.33) | +++ | 292.09 |
| 723860 | Travel, Conf, Seminars | .00 | .00 | .00 | .00 | .00 | 24.78 | (24.78) | +++ | 316.73 |
| 723920.1 | Public Utilities Depot | .00 | .00 | .00 | .00 | .00 | 633.19 | (633.19) | +++ | 611.48 |
| 723920.2 | Public Utilities Greenway | .00 | .00 | .00 | .00 | .00 | 797.23 | (797.23) | +++ | 828.79 |
| 723955.0 | Miscellaneous General | .00 | .00 | .00 | .00 | .00 | 47.19 | (47.19) | +++ | 62.90 |
| 723955.11 | Miscellaneous Internet Ticket Sales | .00 | .00 | .00 | .00 | .00 | 59.77 | (59.77) | +++ | .00 |
| 723960 | Education & Training | .00 | .00 | .00 | .00 | .00 | 195.20 | (195.20) | +++ | 115.99 |
| 723961 | Dues & Subscriptions | .00 | .00 | .00 | .00 | .00 | 577.50 | (577.50) | +++ | 691.00 |
| 723963.2 | Write-Offs Uncoll Property Taxes | .00 | .00 | .00 | .00 | .00 | 191.15 | (191.15) | +++ | .00 |
| 723964.2 | Refunds Property Tax Prior Years | .00 | .00 | .00 | .00 | .00 | .11 | (.11) | +++ | 36.14 |
| 723969 | Employee Events | .00 | .00 | .00 | .00 | .00 | 16.95 | (16.95) | +++ | 415.12 |
| 740995.0 | Interest Payment General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 3,159.73 |
| EXPENSE TOTALS | | \$0.00 | \$39,644.00 | \$39,644.00 | \$0.00 | \$0.00 | \$18,911.92 | \$20,732.08 | 48% | \$23,484.27 |
| Division N - New Freedom Totals | | | | | | | | | | |
| | | \$0.00 | (\$39,644.00) | (\$39,644.00) | \$0.00 | \$0.00 | (\$18,911.92) | (\$20,732.08) | 48% | (\$23,484.27) |
| Department 171 - Management & Administration Totals | | | | | | | | | | |
| | | (\$731,150.00) | \$0.00 | (\$731,150.00) | (\$49,212.65) | (\$14,100.00) | (\$513,371.53) | (\$203,678.47) | 72% | (\$1,964,458.10) |
| Department 266 - Customer Service & Marketing | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 710701.0 | Payroll-Regular General | 340,000.00 | (28,642.00) | 311,358.00 | 26,430.57 | .00 | 191,753.34 | 119,604.66 | 62 | 168,538.71 |
| 710707.0 | Payroll-Temporary Help General | 14,000.00 | .00 | 14,000.00 | 2,556.06 | .00 | 10,058.80 | 3,941.20 | 72 | 7,898.61 |
| 710709.0 | Payroll - Overtime General | 200.00 | .00 | 200.00 | 225.73 | .00 | 467.53 | (267.53) | 234 | 211.69 |
| 711702 | Payroll - Paid Time Off | 14,200.00 | .00 | 14,200.00 | .00 | .00 | 6,979.36 | 7,220.64 | 49 | 7,376.73 |
| 711703 | Payroll - Holidays | 7,000.00 | .00 | 7,000.00 | .00 | .00 | 3,794.76 | 3,205.24 | 54 | 3,255.13 |
| 711705 | Payroll - Bereavement | 100.00 | .00 | 100.00 | .00 | .00 | 355.15 | (255.15) | 355 | 381.95 |
| 711712 | Special Pay - One Time | 100.00 | .00 | 100.00 | 1,023.01 | .00 | 1,213.52 | (1,113.52) | 1214 | 94.55 |
| 711714 | Safety Incentive | 1,500.00 | .00 | 1,500.00 | .00 | .00 | 705.47 | 794.53 | 47 | 730.92 |
| 711715 | Shift Premium | .00 | .00 | .00 | 151.20 | .00 | 256.80 | (256.80) | +++ | .00 |



Expense Budget Performance Report

Fiscal Year to Date 05/31/23

Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|---|-------------------------------------|----------------|-------------------|----------------|----------------------------|------------------|------------------|---------------------------|---------------|----------------|
| Fund 103 - General Fund | | | | | | | | | | |
| Department 266 - Customer Service & Marketing | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 711716.1 | Insurance Health | 90,000.00 | .00 | 90,000.00 | 7,243.96 | .00 | 49,182.69 | 40,817.31 | 55 | 40,600.98 |
| 711716.2 | Insurance Dental | 5,000.00 | .00 | 5,000.00 | 487.88 | .00 | 3,310.21 | 1,689.79 | 66 | 2,641.67 |
| 711716.4 | Insurance Vision | 1,200.00 | .00 | 1,200.00 | 148.11 | .00 | 1,003.06 | 196.94 | 84 | 811.84 |
| 711717 | Insurance - Life & AD&D | 800.00 | .00 | 800.00 | 72.27 | .00 | 551.47 | 248.53 | 69 | 483.39 |
| 711718 | Retirement Contribution | 19,300.00 | .00 | 19,300.00 | 2,251.00 | .00 | 15,473.26 | 3,826.74 | 80 | 10,126.33 |
| 711720 | Insurance - Income Protection | 4,500.00 | .00 | 4,500.00 | 427.83 | .00 | 3,254.06 | 1,245.94 | 72 | 2,920.59 |
| 712715 | Employer FICA/Medicare Contribution | 23,185.00 | .00 | 23,185.00 | 2,215.05 | .00 | 15,735.23 | 7,449.77 | 68 | 13,839.04 |
| 712724 | Workers Comp Insurance | 7,000.00 | .00 | 7,000.00 | 489.52 | .00 | 4,064.36 | 2,935.64 | 58 | 4,483.89 |
| EXPENSE TOTALS | | \$528,085.00 | (\$28,642.00) | \$499,443.00 | \$43,722.19 | \$0.00 | \$308,159.07 | \$191,283.93 | 62% | \$264,396.02 |
| Division M - Mobility Grant | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 710701.0 | Payroll-Regular General | .00 | 70,000.00 | 70,000.00 | 5,202.32 | .00 | 18,076.14 | 51,923.86 | 26 | 6,350.83 |
| 710707.0 | Payroll-Temporary Help General | .00 | .00 | .00 | 90.90 | .00 | 90.90 | (90.90) | +++ | .00 |
| 711702 | Payroll - Paid Time Off | .00 | .00 | .00 | .00 | .00 | 89.15 | (89.15) | +++ | .00 |
| 711714 | Safety Incentive | .00 | .00 | .00 | .00 | .00 | 25.00 | (25.00) | +++ | .00 |
| 711716.1 | Insurance Health | .00 | .00 | .00 | .00 | .00 | 989.21 | (989.21) | +++ | 656.68 |
| 711716.2 | Insurance Dental | .00 | .00 | .00 | .00 | .00 | 64.55 | (64.55) | +++ | 44.90 |
| 711716.4 | Insurance Vision | .00 | .00 | .00 | .00 | .00 | 19.59 | (19.59) | +++ | 15.55 |
| 711717 | Insurance - Life & AD&D | .00 | .00 | .00 | .00 | .00 | 8.60 | (8.60) | +++ | 10.65 |
| 711718 | Retirement Contribution | .00 | .00 | .00 | .00 | .00 | 678.02 | (678.02) | +++ | 228.34 |
| 711720 | Insurance - Income Protection | .00 | .00 | .00 | .00 | .00 | 70.96 | (70.96) | +++ | 69.11 |
| 712715 | Employer FICA/Medicare Contribution | .00 | .00 | .00 | 388.34 | .00 | 1,391.79 | (1,391.79) | +++ | 536.45 |
| EXPENSE TOTALS | | \$0.00 | \$70,000.00 | \$70,000.00 | \$5,681.56 | \$0.00 | \$21,503.91 | \$48,496.09 | 31% | \$7,912.51 |
| Division M - Mobility Grant Totals | | \$0.00 | (\$70,000.00) | (\$70,000.00) | (\$5,681.56) | \$0.00 | (\$21,503.91) | (\$48,496.09) | 31% | (\$7,912.51) |
| Division N - New Freedom | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 710701.0 | Payroll-Regular General | .00 | 28,642.00 | 28,642.00 | .00 | .00 | 7,142.07 | 21,499.93 | 25 | 7,285.04 |
| 710707.0 | Payroll-Temporary Help General | .00 | .00 | .00 | .00 | .00 | 263.46 | (263.46) | +++ | 379.49 |
| 710709.0 | Payroll - Overtime General | .00 | .00 | .00 | .00 | .00 | 1.38 | (1.38) | +++ | 9.50 |
| 711702 | Payroll - Paid Time Off | .00 | .00 | .00 | .00 | .00 | 309.93 | (309.93) | +++ | 374.11 |
| 711703 | Payroll - Holidays | .00 | .00 | .00 | .00 | .00 | 192.84 | (192.84) | +++ | 189.83 |
| 711705 | Payroll - Bereavement | .00 | .00 | .00 | .00 | .00 | 14.69 | (14.69) | +++ | 4.31 |
| 711712 | Special Pay - One Time | .00 | .00 | .00 | .00 | .00 | 9.49 | (9.49) | +++ | 5.45 |
| 711714 | Safety Incentive | .00 | .00 | .00 | .00 | .00 | 19.53 | (19.53) | +++ | 19.08 |
| 711716.1 | Insurance Health | .00 | .00 | .00 | .00 | .00 | 1,798.23 | (1,798.23) | +++ | 1,779.68 |
| 711716.2 | Insurance Dental | .00 | .00 | .00 | .00 | .00 | 122.79 | (122.79) | +++ | 116.58 |
| 711716.4 | Insurance Vision | .00 | .00 | .00 | .00 | .00 | 37.15 | (37.15) | +++ | 35.71 |



Expense Budget Performance Report

Fiscal Year to Date 05/31/23

Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|---|-----------------------|----------------------|-----------------------|----------------------------|------------------|-----------------------|---------------------------|---------------|-----------------------|
| Fund 103 - General Fund | | | | | | | | | | |
| Department 266 - Customer Service & Marketing | | | | | | | | | | |
| Division N - New Freedom | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 711717 | Insurance - Life & AD&D | .00 | .00 | .00 | .00 | .00 | 20.57 | (20.57) | +++ | 20.81 |
| 711718 | Retirement Contribution | .00 | .00 | .00 | .00 | .00 | 565.34 | (565.34) | +++ | 375.98 |
| 711720 | Insurance - Income Protection | .00 | .00 | .00 | .00 | .00 | 121.25 | (121.25) | +++ | 125.17 |
| 712715 | Employer FICA/Medicare Contribution | .00 | .00 | .00 | .00 | .00 | 580.52 | (580.52) | +++ | 607.14 |
| 712724 | Workers Comp Insurance | .00 | .00 | .00 | .00 | .00 | 156.92 | (156.92) | +++ | 192.53 |
| EXPENSE TOTALS | | \$0.00 | \$28,642.00 | \$28,642.00 | \$0.00 | \$0.00 | \$11,356.16 | \$17,285.84 | 40% | \$11,520.41 |
| Division N - New Freedom Totals | | \$0.00 | (\$28,642.00) | (\$28,642.00) | \$0.00 | \$0.00 | (\$11,356.16) | (\$17,285.84) | 40% | (\$11,520.41) |
| Department 266 - Customer Service & Marketing Totals | | (\$528,085.00) | (\$70,000.00) | (\$598,085.00) | (\$49,403.75) | \$0.00 | (\$341,019.14) | (\$257,065.86) | 57% | (\$283,828.94) |
| Department 537 - Routine Transit Operations | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 710701.1 | Payroll-Regular Drivers | 990,000.00 | (149,433.00) | 840,567.00 | 80,731.00 | .00 | 666,342.70 | 174,224.30 | 79 | 616,081.97 |
| 710701.2 | Payroll-Regular Other Operations | 375,000.00 | .00 | 375,000.00 | 27,056.34 | .00 | 213,338.60 | 161,661.40 | 57 | 222,209.69 |
| 710701.3 | Payroll-Regular Dispatch | 110,000.00 | .00 | 110,000.00 | 6,461.73 | .00 | 57,980.42 | 52,019.58 | 53 | 64,388.57 |
| 710707.1 | Payroll-Temporary Help Drivers | 95,000.00 | .00 | 95,000.00 | 12,217.18 | .00 | 69,857.18 | 25,142.82 | 74 | 59,206.26 |
| 710707.2 | Payroll-Temporary Help Other Operations | 35,000.00 | .00 | 35,000.00 | 4,554.12 | .00 | 35,279.59 | (279.59) | 101 | 19,291.86 |
| 710709.1 | Payroll - Overtime Drivers | 64,400.00 | .00 | 64,400.00 | 8,639.33 | .00 | 51,894.27 | 12,505.73 | 81 | 35,691.03 |
| 710709.2 | Payroll - Overtime Other Operations | 30,000.00 | .00 | 30,000.00 | 4,723.61 | .00 | 22,764.15 | 7,235.85 | 76 | 19,845.07 |
| 710709.3 | Payroll - Overtime Dispatch | 13,050.00 | .00 | 13,050.00 | 988.08 | .00 | 2,882.10 | 10,167.90 | 22 | 7,056.57 |
| 711702 | Payroll - Paid Time Off | 183,350.00 | .00 | 183,350.00 | 4,678.94 | .00 | 60,509.90 | 122,840.10 | 33 | 46,831.97 |
| 711703 | Payroll - Holidays | 40,000.00 | .00 | 40,000.00 | .00 | .00 | 17,889.88 | 22,110.12 | 45 | 18,756.47 |
| 711705 | Payroll - Bereavement | .00 | .00 | .00 | .00 | .00 | 190.74 | (190.74) | +++ | 551.08 |
| 711712 | Special Pay - One Time | 850.00 | .00 | 850.00 | 8,403.82 | .00 | 11,155.77 | (10,305.77) | 1312 | 1,002.59 |
| 711714 | Safety Incentive | 10,000.00 | .00 | 10,000.00 | .00 | .00 | 4,097.47 | 5,902.53 | 41 | 4,132.81 |
| 711715 | Shift Premium | .00 | .00 | .00 | 2,701.20 | .00 | 4,561.80 | (4,561.80) | +++ | .00 |
| 711716.1 | Insurance Health | 427,416.00 | .00 | 427,416.00 | 23,651.50 | .00 | 230,415.61 | 197,000.39 | 54 | 238,859.75 |
| 711716.2 | Insurance Dental | 28,312.00 | .00 | 28,312.00 | 1,698.83 | .00 | 16,504.24 | 11,807.76 | 58 | 17,694.10 |
| 711716.4 | Insurance Vision | 7,937.00 | .00 | 7,937.00 | 521.64 | .00 | 4,930.79 | 3,006.21 | 62 | 5,288.13 |
| 711717 | Insurance - Life & AD&D | 3,500.00 | .00 | 3,500.00 | 289.07 | .00 | 2,199.64 | 1,300.36 | 63 | 2,327.53 |
| 711718 | Retirement Contribution | 110,000.00 | .00 | 110,000.00 | 8,998.40 | .00 | 77,627.01 | 32,372.99 | 71 | 58,205.71 |
| 711720 | Insurance - Income Protection | 37,532.00 | .00 | 37,532.00 | 2,198.21 | .00 | 17,925.66 | 19,606.34 | 48 | 21,809.82 |
| 711725 | Compensated Absences Adjustment | 24,611.00 | .00 | 24,611.00 | .00 | .00 | .00 | 24,611.00 | 0 | .00 |
| 712715 | Employer FICA/Medicare Contribution | 129,437.00 | .00 | 129,437.00 | 11,852.29 | .00 | 86,789.22 | 42,647.78 | 67 | 79,022.65 |
| 712723 | Unemployment Comp Insurance | 5,000.00 | .00 | 5,000.00 | .00 | .00 | 3,097.45 | 1,902.55 | 62 | .00 |
| 712724 | Workers Comp Insurance | 35,000.00 | .00 | 35,000.00 | 3,058.66 | .00 | 24,451.74 | 10,548.26 | 70 | 22,419.44 |
| 721742 | Anti-Freeze & Oil | 1,200.00 | .00 | 1,200.00 | 415.11 | .00 | 2,235.18 | (1,035.18) | 186 | 987.70 |
| 721744.UNIF | Clothing Uniforms | 21,000.00 | .00 | 21,000.00 | 157.00 | .00 | 2,439.89 | 18,560.11 | 12 | 11,230.32 |



Expense Budget Performance Report

Fiscal Year to Date 05/31/23
Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|--|-----------------------|-----------------------|-----------------------|----------------------------|--------------------|-----------------------|---------------------------|---------------|-----------------------|
| Fund 103 - General Fund | | | | | | | | | | |
| Department 537 - Routine Transit Operations | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 721748.0 | Gasoline General | 350,000.00 | (32,226.00) | 317,774.00 | .00 | .00 | 134,778.07 | 182,995.93 | 42 | 208,005.63 |
| 721939.3 | Vehicle Maintenance Tires | 20,000.00 | .00 | 20,000.00 | .00 | 35,240.00 | 12,705.02 | (27,945.02) | 240 | 14,585.09 |
| 722803.6 | Contractual-Human Resources Drug/Alcohol Testing | 10,000.00 | .00 | 10,000.00 | 670.00 | .00 | 6,028.54 | 3,971.46 | 60 | 5,155.45 |
| 723860 | Travel, Conf, Seminars | 7,000.00 | .00 | 7,000.00 | .00 | .00 | .00 | 7,000.00 | 0 | .00 |
| 723910.0 | Commercial Insurance Premiums General | 175,000.00 | .00 | 175,000.00 | .00 | .00 | 157,126.97 | 17,873.03 | 90 | 291,023.98 |
| 723910.1 | Commercial Insurance Premiums Depot | 10,000.00 | .00 | 10,000.00 | .00 | .00 | 917.70 | 9,082.30 | 9 | 226.40 |
| 723964.3 | Refunds Operating Assistance PY | 100.00 | .00 | 100.00 | .00 | .00 | .00 | 100.00 | 0 | .00 |
| EXPENSE TOTALS | | \$3,349,695.00 | (\$181,659.00) | \$3,168,036.00 | \$214,666.06 | \$35,240.00 | \$1,998,917.30 | \$1,133,878.70 | 64% | \$2,091,887.64 |
| Division N - New Freedom | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 710701.1 | Payroll-Regular Drivers | .00 | 149,433.00 | 149,433.00 | 6,193.62 | .00 | 40,433.34 | 108,999.66 | 27 | 64,115.18 |
| 710701.2 | Payroll-Regular Other Operations | .00 | .00 | .00 | .00 | .00 | 7,921.68 | (7,921.68) | +++ | 9,586.91 |
| 710701.3 | Payroll-Regular Dispatch | .00 | .00 | .00 | .00 | .00 | 2,142.26 | (2,142.26) | +++ | 5,812.64 |
| 710707.1 | Payroll-Temporary Help Drivers | .00 | .00 | .00 | 536.76 | .00 | 536.76 | (536.76) | +++ | 1,299.48 |
| 710707.2 | Payroll-Temporary Help Other Operations | .00 | .00 | .00 | .00 | .00 | 1,309.95 | (1,309.95) | +++ | 809.83 |
| 710709.1 | Payroll - Overtime Drivers | .00 | .00 | .00 | 374.99 | .00 | 1,434.57 | (1,434.57) | +++ | 2,685.30 |
| 710709.2 | Payroll - Overtime Other Operations | .00 | .00 | .00 | .00 | .00 | 709.22 | (709.22) | +++ | 851.59 |
| 710709.3 | Payroll - Overtime Dispatch | .00 | .00 | .00 | .00 | .00 | 82.10 | (82.10) | +++ | 304.77 |
| 711702 | Payroll - Paid Time Off | .00 | .00 | .00 | 160.72 | .00 | 4,701.64 | (4,701.64) | +++ | 3,185.81 |
| 711703 | Payroll - Holidays | .00 | .00 | .00 | .00 | .00 | 1,786.02 | (1,786.02) | +++ | 1,269.38 |
| 711705 | Payroll - Bereavement | .00 | .00 | .00 | .00 | .00 | 9.50 | (9.50) | +++ | 3.58 |
| 711712 | Special Pay - One Time | .00 | .00 | .00 | .00 | .00 | 140.09 | (140.09) | +++ | 47.41 |
| 711714 | Safety Incentive | .00 | .00 | .00 | .00 | .00 | 102.53 | (102.53) | +++ | 117.19 |
| 711715 | Shift Premium | .00 | .00 | .00 | .00 | .00 | 91.20 | (91.20) | +++ | .00 |
| 711716.1 | Insurance Health | .00 | .00 | .00 | .00 | .00 | 9,090.74 | (9,090.74) | +++ | 10,544.12 |
| 711716.2 | Insurance Dental | .00 | .00 | .00 | .00 | .00 | 647.49 | (647.49) | +++ | 787.04 |
| 711716.4 | Insurance Vision | .00 | .00 | .00 | .00 | .00 | 196.40 | (196.40) | +++ | 233.92 |
| 711717 | Insurance - Life & AD&D | .00 | .00 | .00 | .00 | .00 | 82.59 | (82.59) | +++ | 98.59 |
| 711718 | Retirement Contribution | .00 | .00 | .00 | .00 | .00 | 2,857.56 | (2,857.56) | +++ | 2,106.38 |
| 711720 | Insurance - Income Protection | .00 | .00 | .00 | .00 | .00 | 687.89 | (687.89) | +++ | 951.72 |
| 712715 | Employer FICA/Medicare Contribution | .00 | .00 | .00 | 543.60 | .00 | 6,495.18 | (6,495.18) | +++ | 8,605.80 |
| 712724 | Workers Comp Insurance | .00 | .00 | .00 | .00 | .00 | 932.08 | (932.08) | +++ | 962.66 |
| 721742 | Anti-Freeze & Oil | .00 | .00 | .00 | .00 | .00 | 92.00 | (92.00) | +++ | 23.26 |
| 721744.UNIF | Clothing Uniforms | .00 | .00 | .00 | .00 | .00 | 102.42 | (102.42) | +++ | 602.73 |
| 721748.0 | Gasoline General | .00 | 32,226.00 | 32,226.00 | .00 | .00 | 6,199.19 | 26,026.81 | 19 | 5,068.17 |
| 721939.3 | Vehicle Maintenance Tires | .00 | .00 | .00 | .00 | .00 | 644.17 | (644.17) | +++ | 478.94 |
| 722803.6 | Contractual-Human Resources Drug/Alcohol Testing | .00 | .00 | .00 | .00 | .00 | 184.96 | (184.96) | +++ | 203.80 |



Expense Budget Performance Report

Fiscal Year to Date 05/31/23
Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|--|------------------|-------------------|------------------|----------------------------|------------------|------------------|---------------------------|---------------|------------------|
| Fund 103 - General Fund | | | | | | | | | | |
| Department 537 - Routine Transit Operations | | | | | | | | | | |
| Division N - New Freedom | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 723910.0 | Commercial Insurance Premiums General | .00 | .00 | .00 | .00 | .00 | 6,411.03 | (6,411.03) | +++ | 2,277.33 |
| 723910.1 | Commercial Insurance Premiums Depot | .00 | .00 | .00 | .00 | .00 | 45.69 | (45.69) | +++ | 13.51 |
| EXPENSE TOTALS | | \$0.00 | \$181,659.00 | \$181,659.00 | \$7,809.69 | \$0.00 | \$96,070.25 | \$85,588.75 | 53% | \$123,047.04 |
| Division N - New Freedom Totals | | \$0.00 | (\$181,659.00) | (\$181,659.00) | (\$7,809.69) | \$0.00 | (\$96,070.25) | (\$85,588.75) | 53% | (\$123,047.04) |
| Department 537 - Routine Transit Operations Totals | | (\$3,349,695.00) | \$0.00 | (\$3,349,695.00) | (\$222,475.75) | (\$35,240.00) | (\$2,094,987.55) | (\$1,219,467.45) | 64% | (\$2,214,934.68) |
| Department 591 - Transit Maintenance | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 710701.0 | Payroll-Regular General | 100,000.00 | (12,150.00) | 87,850.00 | 12,783.63 | .00 | 75,482.76 | 12,367.24 | 86 | 58,799.99 |
| 710707.0 | Payroll-Temporary Help General | 32,500.00 | .00 | 32,500.00 | 4,205.38 | .00 | 27,552.96 | 4,947.04 | 85 | 18,545.81 |
| 710709.0 | Payroll - Overtime General | 18,500.00 | .00 | 18,500.00 | 779.48 | .00 | 8,241.43 | 10,258.57 | 45 | 13,149.91 |
| 711702 | Payroll - Paid Time Off | 8,000.00 | .00 | 8,000.00 | 200.24 | .00 | 4,793.37 | 3,206.63 | 60 | 2,352.05 |
| 711703 | Payroll - Holidays | 2,000.00 | .00 | 2,000.00 | .00 | .00 | 1,563.48 | 436.52 | 78 | 1,034.09 |
| 711705 | Payroll - Bereavement | 173.00 | .00 | 173.00 | .00 | .00 | 952.32 | (779.32) | 550 | 162.47 |
| 711712 | Special Pay - One Time | .00 | .00 | .00 | .00 | .00 | 285.35 | (285.35) | +++ | .00 |
| 711714 | Safety Incentive | 600.00 | .00 | 600.00 | .00 | .00 | 440.24 | 159.76 | 73 | 341.82 |
| 711715 | Shift Premium | .00 | .00 | .00 | 505.20 | .00 | 935.40 | (935.40) | +++ | .00 |
| 711716.1 | Insurance Health | 30,000.00 | .00 | 30,000.00 | 3,163.50 | .00 | 20,050.13 | 9,949.87 | 67 | 19,070.34 |
| 711716.2 | Insurance Dental | 3,500.00 | .00 | 3,500.00 | 227.60 | .00 | 1,461.21 | 2,038.79 | 42 | 1,411.33 |
| 711716.4 | Insurance Vision | 1,200.00 | .00 | 1,200.00 | 67.00 | .00 | 428.60 | 771.40 | 36 | 404.95 |
| 711717 | Insurance - Life & AD&D | 300.00 | .00 | 300.00 | 24.09 | .00 | 178.11 | 121.89 | 59 | 120.87 |
| 711718 | Retirement Contribution | 8,000.00 | .00 | 8,000.00 | 1,114.32 | .00 | 6,810.02 | 1,189.98 | 85 | 4,062.00 |
| 711720 | Insurance - Income Protection | 1,800.00 | .00 | 1,800.00 | 160.12 | .00 | 1,196.97 | 603.03 | 66 | 858.73 |
| 712715 | Employer FICA/Medicare Contribution | 13,380.00 | .00 | 13,380.00 | 1,366.58 | .00 | 8,911.68 | 4,468.32 | 67 | 6,939.31 |
| 712724 | Workers Comp Insurance | 4,000.00 | .00 | 4,000.00 | 306.01 | .00 | 2,500.13 | 1,499.87 | 63 | 2,562.56 |
| 721740.8 | Operating Supplies Cleaning Materials | 15,000.00 | .00 | 15,000.00 | 725.55 | .00 | 10,167.21 | 4,832.79 | 68 | 10,665.92 |
| 721740.18 | Operating Supplies Repair Parts | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 1,478.92 |
| 721931.1 | Building & Grounds Maintenance Depot | 25,000.00 | .00 | 25,000.00 | 1,454.05 | .00 | 33,879.23 | (8,879.23) | 136 | 19,211.84 |
| 721931.2 | Building & Grounds Maintenance Greenway | 25,000.00 | .00 | 25,000.00 | 715.73 | .00 | 14,329.25 | 10,670.75 | 57 | 16,708.02 |
| 721932.1 | Mechanical Maintenance Depot | 500.00 | .00 | 500.00 | .00 | .00 | 800.00 | (300.00) | 160 | .00 |
| 721933.1 | Equipment Maintenance Radio Maintenance | 500.00 | .00 | 500.00 | .00 | .00 | 58.32 | 441.68 | 12 | 362.84 |
| 721933.2 | Equipment Maintenance Office Equipment | 4,000.00 | .00 | 4,000.00 | 432.08 | .00 | 5,110.14 | (1,110.14) | 128 | 5,279.86 |
| 721939.1 | Vehicle Maintenance Mechanical | 300,000.00 | (22,905.00) | 277,095.00 | .00 | .00 | 218,388.25 | 58,706.75 | 79 | 228,971.83 |
| 721939.4 | Vehicle Maintenance Bodywork | 3,000.00 | .00 | 3,000.00 | .00 | .00 | 50.30 | 2,949.70 | 2 | .00 |
| 721939.6 | Vehicle Maintenance Graphics | 3,000.00 | .00 | 3,000.00 | .00 | .00 | 3,672.50 | (672.50) | 122 | 956.84 |
| 722808.1 | Contractual-Buildings & Grounds Depot Janitorial | 3,000.00 | .00 | 3,000.00 | .00 | .00 | .00 | 3,000.00 | 0 | 308.23 |



Expense Budget Performance Report

Fiscal Year to Date 05/31/23

Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|--|-----------------------|----------------------|-----------------------|----------------------------|------------------|-----------------------|---------------------------|---------------|-----------------------|
| Fund 103 - General Fund | | | | | | | | | | |
| Department 591 - Transit Maintenance | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 722808.4 | Contractual-Buildings & Grounds Depot Lawn Care | 10,000.00 | .00 | 10,000.00 | 3,768.80 | .00 | 4,556.49 | 5,443.51 | 46 | 4,960.07 |
| 722808.5 | Contractual-Buildings & Grounds Depot Snow Removal | 33,127.00 | .00 | 33,127.00 | .00 | .00 | 33,235.44 | (108.44) | 100 | 38,378.43 |
| EXPENSE TOTALS | | \$646,080.00 | (\$35,055.00) | \$611,025.00 | \$31,999.36 | \$0.00 | \$486,031.29 | \$124,993.71 | 80% | \$457,099.03 |
| Division N - New Freedom | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 710701.0 | Payroll-Regular General | .00 | 12,150.00 | 12,150.00 | .00 | .00 | 2,609.60 | 9,540.40 | 21 | 2,624.76 |
| 710707.0 | Payroll-Temporary Help General | .00 | .00 | .00 | .00 | .00 | 988.48 | (988.48) | +++ | 768.59 |
| 710709.0 | Payroll - Overtime General | .00 | .00 | .00 | .00 | .00 | 341.47 | (341.47) | +++ | 575.27 |
| 711702 | Payroll - Paid Time Off | .00 | .00 | .00 | .00 | .00 | 174.40 | (174.40) | +++ | 114.24 |
| 711703 | Payroll - Holidays | .00 | .00 | .00 | .00 | .00 | 79.50 | (79.50) | +++ | 60.31 |
| 711705 | Payroll - Bereavement | .00 | .00 | .00 | .00 | .00 | 48.88 | (48.88) | +++ | 9.69 |
| 711712 | Special Pay - One Time | .00 | .00 | .00 | .00 | .00 | 14.65 | (14.65) | +++ | .00 |
| 711714 | Safety Incentive | .00 | .00 | .00 | .00 | .00 | 9.76 | (9.76) | +++ | 8.18 |
| 711716.1 | Insurance Health | .00 | .00 | .00 | .00 | .00 | 707.14 | (707.14) | +++ | 851.50 |
| 711716.2 | Insurance Dental | .00 | .00 | .00 | .00 | .00 | 51.75 | (51.75) | +++ | 63.71 |
| 711716.4 | Insurance Vision | .00 | .00 | .00 | .00 | .00 | 15.16 | (15.16) | +++ | 18.20 |
| 711717 | Insurance - Life & AD&D | .00 | .00 | .00 | .00 | .00 | 6.58 | (6.58) | +++ | 5.21 |
| 711718 | Retirement Contribution | .00 | .00 | .00 | .00 | .00 | 233.67 | (233.67) | +++ | 152.75 |
| 711720 | Insurance - Income Protection | .00 | .00 | .00 | .00 | .00 | 44.35 | (44.35) | +++ | 36.17 |
| 712715 | Employer FICA/Medicare Contribution | .00 | .00 | .00 | .00 | .00 | 316.34 | (316.34) | +++ | 305.76 |
| 712724 | Workers Comp Insurance | .00 | .00 | .00 | .00 | .00 | 96.02 | (96.02) | +++ | 110.03 |
| 721740.8 | Operating Supplies Cleaning Materials | .00 | .00 | .00 | .00 | .00 | 365.77 | (365.77) | +++ | 465.86 |
| 721931.1 | Building & Grounds Maintenance Depot | .00 | .00 | .00 | .00 | .00 | 320.13 | (320.13) | +++ | 842.63 |
| 721931.2 | Building & Grounds Maintenance Greenway | .00 | .00 | .00 | .00 | .00 | 619.58 | (619.58) | +++ | 750.56 |
| 721933.1 | Equipment Maintenance Radio Maintenance | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 7.66 |
| 721933.2 | Equipment Maintenance Office Equipment | .00 | .00 | .00 | .00 | .00 | 162.78 | (162.78) | +++ | 240.16 |
| 721939.1 | Vehicle Maintenance Mechanical | .00 | 22,905.00 | 22,905.00 | .00 | .00 | 8,779.26 | 14,125.74 | 38 | 9,672.25 |
| 721939.4 | Vehicle Maintenance Bodywork | .00 | .00 | .00 | .00 | .00 | 2.50 | (2.50) | +++ | .00 |
| 721939.6 | Vehicle Maintenance Graphics | .00 | .00 | .00 | .00 | .00 | 103.50 | (103.50) | +++ | 55.16 |
| 722808.1 | Contractual-Buildings & Grounds Depot Janitorial | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 17.77 |
| 722808.4 | Contractual-Buildings & Grounds Depot Lawn Care | .00 | .00 | .00 | .00 | .00 | 18.31 | (18.31) | +++ | 234.31 |
| 722808.5 | Contractual-Buildings & Grounds Depot Snow Removal | .00 | .00 | .00 | .00 | .00 | 1,684.26 | (1,684.26) | +++ | 2,105.62 |
| EXPENSE TOTALS | | \$0.00 | \$35,055.00 | \$35,055.00 | \$0.00 | \$0.00 | \$17,793.84 | \$17,261.16 | 51% | \$20,096.35 |
| Division N - New Freedom Totals | | \$0.00 | (\$35,055.00) | (\$35,055.00) | \$0.00 | \$0.00 | (\$17,793.84) | (\$17,261.16) | 51% | (\$20,096.35) |
| Department 591 - Transit Maintenance Totals | | (\$646,080.00) | \$0.00 | (\$646,080.00) | (\$31,999.36) | \$0.00 | (\$503,825.13) | (\$142,254.87) | 78% | (\$477,195.38) |

Expense Budget Performance Report

Fiscal Year to Date 05/31/23
Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|---|--|-----------------------|-------------------------|-------------------------|----------------------------|-----------------------|-----------------------|---------------------------|---------------|-----------------------|
| Fund 103 - General Fund | | | | | | | | | | |
| Department CAP - Capital Outlay | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 730975 | Buildings & Structures | .00 | .00 | .00 | (20,308.00) | .00 | 34,809.96 | (34,809.96) | +++ | .00 |
| 730975.10 | Buildings & Structures Grant MI-2021-010 | .00 | 398,919.00 | 398,919.00 | 24,825.00 | .00 | 221,357.91 | 177,561.09 | 55 | 85,557.96 |
| 730975.26 | Buildings & Structures Grant MI-2018-026 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 77,038.29 |
| 730975.39 | Buildings & Structures Grant MI-2020-039 | .00 | 537,733.00 | 537,733.00 | .00 | .00 | .00 | 537,733.00 | 0 | 28,545.00 |
| 730977 | Machinery & Equipment | .00 | .00 | .00 | .00 | 3,330.00 | 4,630.09 | (7,960.09) | +++ | 13,288.00 |
| 730977.10 | Machinery & Equipment Grant MI-2021-010 | .00 | 295,782.00 | 295,782.00 | 990.00 | 1,269.92 | 56,971.41 | 237,540.67 | 20 | 15,731.85 |
| 730977.26 | Machinery & Equipment Grant MI-2018-026 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 11,740.57 |
| 730977.33 | Machinery & Equipment Grant MI-2019-033 | .00 | 17,091.00 | 17,091.00 | .00 | 6,278.27 | 5,764.34 | 5,048.39 | 70 | 1,016.24 |
| 730977.39 | Machinery & Equipment Grant MI-2020-039 | .00 | 65,716.00 | 65,716.00 | .00 | .00 | 2,588.29 | 63,127.71 | 4 | 9,180.04 |
| 730981 | Vehicle | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 15,768.80 |
| 730981.10 | Vehicle Grant MI-2021-010 | .00 | 2,973,581.00 | 2,973,581.00 | .00 | 870,205.75 | 579,405.70 | 1,523,969.55 | 49 | .00 |
| 730981.21 | Vehicle Grant MI-2017-021 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 4,746.00 |
| 730981.26 | Vehicle Grant MI-2018-026 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 74,999.20 |
| 730981.39 | Vehicle Grant MI-2020-039 | .00 | 320,000.00 | 320,000.00 | .00 | .00 | .00 | 320,000.00 | 0 | .00 |
| EXPENSE TOTALS | | \$0.00 | \$4,608,822.00 | \$4,608,822.00 | \$5,507.00 | \$881,083.94 | \$905,527.70 | \$2,822,210.36 | 39% | \$337,611.95 |
| Department CAP - Capital Outlay Totals | | \$0.00 | (\$4,608,822.00) | (\$4,608,822.00) | (\$5,507.00) | (\$881,083.94) | (\$905,527.70) | (\$2,822,210.36) | 39% | (\$337,611.95) |
| Fund 103 - General Fund Totals | | \$5,255,010.00 | \$4,678,822.00 | \$9,933,832.00 | \$358,598.51 | \$930,423.94 | \$4,358,731.05 | \$4,644,677.01 | | \$5,278,029.05 |
| Grand Totals | | \$5,255,010.00 | \$4,678,822.00 | \$9,933,832.00 | \$358,598.51 | \$930,423.94 | \$4,358,731.05 | \$4,644,677.01 | | \$5,278,029.05 |



Revenue Budget Performance Report

Fiscal Year to Date 05/31/23

Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|---|-----------------------|-------------------|-----------------------|----------------------------|------------------|---------------------|---------------------------|---------------|--------------------|
| Fund 103 - General Fund | | | | | | | | | | |
| Department 000 - General Revenues | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| 480665 | Investment Income | 9,223.00 | .00 | 9,223.00 | 6,419.74 | .00 | 30,622.73 | (21,399.73) | 332 | 1,644.62 |
| 490675.0 | Private Donations General | .00 | .00 | .00 | 62,500.00 | .00 | 480,831.22 | (480,831.22) | +++ | .00 |
| 490692.0 | Miscellaneous General | 1,000.00 | .00 | 1,000.00 | 14.65 | .00 | 2.80 | 997.20 | 0 | 46.15 |
| REVENUE TOTALS | | \$10,223.00 | \$0.00 | \$10,223.00 | \$68,934.39 | \$0.00 | \$511,456.75 | (\$501,233.75) | 5003% | \$1,690.77 |
| Department 000 - General Revenues Totals | | \$10,223.00 | \$0.00 | \$10,223.00 | \$68,934.39 | \$0.00 | \$511,456.75 | (\$501,233.75) | 5003% | \$1,690.77 |
| Department 537 - Routine Transit Operations | | | | | | | | | | |
| Division 4 - General | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| 400402 | Property Tax | 1,164,711.00 | .00 | 1,164,711.00 | .00 | .00 | (37,518.26) | 1,202,229.26 | -3 | 25,041.42 |
| 400423 | Service Charge in Lieu of Taxes | 3,000.00 | .00 | 3,000.00 | .00 | .00 | .00 | 3,000.00 | 0 | .00 |
| 400437.0 | Property Taxes IFT IFT Levy - General | 25,000.00 | .00 | 25,000.00 | .00 | .00 | 1,671.39 | 23,328.61 | 7 | .00 |
| 400445 | Interest & Penalties (Taxes) | 1,500.00 | .00 | 1,500.00 | 6.11 | .00 | 1,339.82 | 160.18 | 89 | 1,754.30 |
| 440573 | State-Reim Local PPT Tax Loss | 88,878.00 | .00 | 88,878.00 | .00 | .00 | .00 | 88,878.00 | 0 | 1,238.05 |
| 460644.1 | Concessions & Commissions Bus Signage-Advertising Commiss | 20,000.00 | .00 | 20,000.00 | .00 | .00 | 6,440.50 | 13,559.50 | 32 | 7,826.50 |
| 460651.1B | Use & Admissions Fees Fares-Bus Fleet Rental | 7,500.00 | .00 | 7,500.00 | .00 | .00 | .00 | 7,500.00 | 0 | .00 |
| 460651.1D | Use & Admissions Fees Fares-Demand/Response | 25,000.00 | .00 | 25,000.00 | 4,948.95 | .00 | 29,739.70 | (4,739.70) | 119 | 3,815.40 |
| 460651.1F | Use & Admissions Fees Fares-Fixed Route | 25,000.00 | .00 | 25,000.00 | 4,826.55 | .00 | 39,160.00 | (14,160.00) | 157 | 4,568.45 |
| 460651.1R | Use & Admissions Fees Fares-Adult Monthly | 25,000.00 | .00 | 25,000.00 | 2,817.00 | .00 | 22,688.50 | 2,311.50 | 91 | 4,152.00 |
| 460651.1S | Use & Admissions Fees Fares-Daily Pass | 5,000.00 | .00 | 5,000.00 | 193.20 | .00 | 1,626.10 | 3,373.90 | 33 | 98.90 |
| 460651.1T | Use & Admissions Fees Fares-Tickets | 16,000.00 | .00 | 16,000.00 | 100.00 | .00 | 750.00 | 15,250.00 | 5 | .00 |
| 460651.1X | Use & Admissions Fees Fares-Student Pass | 2,000.00 | .00 | 2,000.00 | 138.00 | .00 | 1,794.00 | 206.00 | 90 | 34.50 |
| 460651.1DW | Use & Admissions Fees Fares-Reduced Demand/Response | 2,000.00 | .00 | 2,000.00 | 80.00 | .00 | 840.00 | 1,160.00 | 42 | 100.00 |
| 460651.1FD | Use & Admissions Fees Fares-Reduced Monthly (Fixed/DR) | 15,000.00 | .00 | 15,000.00 | 3,660.00 | .00 | 24,754.50 | (9,754.50) | 165 | 2,700.00 |
| 460651.1FR | Use & Admissions Fees Fares-Reduced Fixed Route | 5,000.00 | .00 | 5,000.00 | 345.50 | .00 | 2,317.00 | 2,683.00 | 46 | 567.00 |
| 460651.1WP | Use & Admissions Fees Fares-Adult Weekly | 3,000.00 | .00 | 3,000.00 | 65.00 | .00 | 625.00 | 2,375.00 | 21 | 440.00 |
| 480669.C | Rental Bus / Motor Coach | 5,000.00 | .00 | 5,000.00 | .00 | .00 | .00 | 5,000.00 | 0 | .00 |
| 480669.D | Rental Amtrak | 20,000.00 | .00 | 20,000.00 | .00 | .00 | 3,946.05 | 16,053.95 | 20 | 10,426.58 |
| 490683.1 | Reimbursements Michigan Transit Pool | 28,000.00 | .00 | 28,000.00 | 32,540.28 | .00 | 187,527.79 | (159,527.79) | 670 | .00 |
| 490685.1 | Recoveries Insurance | 1,800.00 | .00 | 1,800.00 | .00 | .00 | .00 | 1,800.00 | 0 | .00 |
| 490692.0 | Miscellaneous General | 100.00 | .00 | 100.00 | 25.50 | .00 | 50.90 | 49.10 | 51 | (1.33) |
| 490692.E | Miscellaneous Lost Eligible Pass | 200.00 | .00 | 200.00 | .00 | .00 | 45.00 | 155.00 | 22 | .00 |
| 490694 | Cash Short/Over | .00 | .00 | .00 | 17.71 | .00 | 249.47 | (249.47) | +++ | 371.89 |
| 570674 | Sale of Fixed Assets | 15,000.00 | .00 | 15,000.00 | .00 | .00 | 6,479.00 | 8,521.00 | 43 | 18,183.40 |
| REVENUE TOTALS | | \$1,503,689.00 | \$0.00 | \$1,503,689.00 | \$49,763.80 | \$0.00 | \$294,526.46 | \$1,209,162.54 | 20% | \$81,317.06 |
| Division 4 - General Totals | | \$1,503,689.00 | \$0.00 | \$1,503,689.00 | \$49,763.80 | \$0.00 | \$294,526.46 | \$1,209,162.54 | 20% | \$81,317.06 |



Revenue Budget Performance Report

Fiscal Year to Date 05/31/23
Exclude Rollup Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % Used/ Rec'd | Prior Year YTD |
|--|--|----------------|-------------------|-----------------|----------------------------|------------------|------------------|---------------------------|---------------|----------------|
| Fund 103 - General Fund | | | | | | | | | | |
| Department 537 - Routine Transit Operations | | | | | | | | | | |
| Division 5 - Grants | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| 540536.1 | Federal Operating (Current Year) | 1,250,000.00 | .00 | 1,250,000.00 | .00 | .00 | .00 | 1,250,000.00 | 0 | .00 |
| 540536.3 | Federal CARES Act | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 600,000.00 |
| 540536.4 | Federal Mobility Management | .00 | 56,000.00 | 56,000.00 | 4,615.00 | .00 | 6,946.00 | 49,054.00 | 12 | 2,654.00 |
| 540536.6 | Federal New Freedom | .00 | 142,500.00 | 142,500.00 | 31,717.00 | .00 | 61,299.50 | 81,200.50 | 43 | 134,887.00 |
| 540536.8 | Federal Capital Outlay | .00 | 3,871,517.00 | 3,871,517.00 | 451,767.00 | .00 | 455,916.00 | 3,415,601.00 | 12 | 211,063.00 |
| 540536.3A | Federal ARPA | 452,778.00 | .00 | 452,778.00 | .00 | .00 | .00 | 452,778.00 | 0 | .00 |
| 550570.1 | State Operating (Current Year) | 1,648,598.00 | .00 | 1,648,598.00 | 135,811.00 | .00 | 1,086,488.00 | 562,110.00 | 66 | 1,082,016.00 |
| 550570.4 | State Mobility Management | .00 | 14,000.00 | 14,000.00 | 1,153.45 | .00 | 1,735.74 | 12,264.26 | 12 | 663.92 |
| 550570.8 | State Capital Outlay | .00 | 737,305.00 | 737,305.00 | .00 | .00 | .00 | 737,305.00 | 0 | 32,252.90 |
| REVENUE TOTALS | | \$3,351,376.00 | \$4,821,322.00 | \$8,172,698.00 | \$625,063.45 | \$0.00 | \$1,612,385.24 | \$6,560,312.76 | 20% | \$2,063,536.82 |
| Division 5 - Grants Totals | | \$3,351,376.00 | \$4,821,322.00 | \$8,172,698.00 | \$625,063.45 | \$0.00 | \$1,612,385.24 | \$6,560,312.76 | 20% | \$2,063,536.82 |
| Division 6 - Operating Assistance | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| 460627.1 | Charges for Services Rendered Zeeland City | 62,862.00 | .00 | 62,862.00 | .00 | .00 | 29,605.49 | 33,256.51 | 47 | 30,515.99 |
| 460627.2 | Charges for Services Rendered Park Township | 137,190.00 | .00 | 137,190.00 | .00 | .00 | 67,086.50 | 70,103.50 | 49 | 64,474.00 |
| 460627.9 | Charges for Services Rendered Zeeland Twp | 8,034.00 | .00 | 8,034.00 | .00 | .00 | 1,414.03 | 6,619.97 | 18 | 1,497.60 |
| 460627.IN | Charges for Services Rendered MAX Share-Sale Mtr Coach Tickets | 10,000.00 | .00 | 10,000.00 | .00 | .00 | .00 | 10,000.00 | 0 | .00 |
| 460627.INPS | Charges for Services Rendered Pass-Thru Sale Mtr Coach Tickets | 29,136.00 | .00 | 29,136.00 | .00 | .00 | .00 | 29,136.00 | 0 | .00 |
| REVENUE TOTALS | | \$247,222.00 | \$0.00 | \$247,222.00 | \$0.00 | \$0.00 | \$98,106.02 | \$149,115.98 | 40% | \$96,487.59 |
| Division 6 - Operating Assistance Totals | | \$247,222.00 | \$0.00 | \$247,222.00 | \$0.00 | \$0.00 | \$98,106.02 | \$149,115.98 | 40% | \$96,487.59 |
| Division N - New Freedom | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| 400402 | Property Tax | 142,500.00 | .00 | 142,500.00 | .00 | .00 | 61,300.00 | 81,200.00 | 43 | .00 |
| 460651.1D | Use & Admissions Fees Fares-Demand/Response | .00 | .00 | .00 | .00 | .00 | 7,093.00 | (7,093.00) | +++ | .00 |
| REVENUE TOTALS | | \$142,500.00 | \$0.00 | \$142,500.00 | \$0.00 | \$0.00 | \$68,393.00 | \$74,107.00 | 48% | \$0.00 |
| Division N - New Freedom Totals | | \$142,500.00 | \$0.00 | \$142,500.00 | \$0.00 | \$0.00 | \$68,393.00 | \$74,107.00 | 48% | \$0.00 |
| Department 537 - Routine Transit Operations Totals | | \$5,244,787.00 | \$4,821,322.00 | \$10,066,109.00 | \$674,827.25 | \$0.00 | \$2,073,410.72 | \$7,992,698.28 | 21% | \$2,241,341.47 |
| Fund 103 - General Fund Totals | | \$5,255,010.00 | \$4,821,322.00 | \$10,076,332.00 | \$743,761.64 | \$0.00 | \$2,584,867.47 | \$7,491,464.53 | | \$2,243,032.24 |
| Grand Totals | | \$5,255,010.00 | \$4,821,322.00 | \$10,076,332.00 | \$743,761.64 | \$0.00 | \$2,584,867.47 | \$7,491,464.53 | | \$2,243,032.24 |

Invoice Process Status Paid
Journal Type Journal Entry
Organization (Multiple Items)
Account Code And Description (Multiple Items)
Detail Account Code (Multiple Items)
Entered Date.Fiscal (Multiple Items)



AP Check dt 4/6/23

| GL Account Code | Vendor Name | Invoice Number | Invoice Description | Amount |
|---------------------|---|----------------|--|----------|
| 103-171-711716.1 | ISOLVED BENEFIT SERVICES | 2023-00000124 | COBRA PAYMENT FOR 4/1/23-4/30/23 | 1,740.90 |
| 103-171-722801.9010 | SENIOR MARKETING GROUP-THE LAKESHORE AREA | 2023-00000125 | MAX - SENIOR COMMUNITY DAY EVENT BOOTH | 250.00 |
| 750-210231.K | AFLAC | 2023-00000123 | MARCH 2023 INSURANCE PREMIUM | 1,211.40 |
| Grand Total | | | | 3,202.30 |

| | |
|------------------------------|------------------|
| Invoice Process Status | Paid |
| Journal Type | Journal Entry |
| Organization | (Multiple Items) |
| Account Code And Description | (Multiple Items) |
| Detail Account Code | (Multiple Items) |
| Entered Date.Fiscal | (Multiple Items) |



AP Check dt 4/13/23

| GL Account Code | Vendor Name | Invoice Number | Invoice Description | Amount |
|---------------------|------------------------------------|----------------|--|------------|
| 103-171-711716.1 | MERCANTILE BANK OF MICHIGAN - ACH | 2023-00000134 | 4/23-6/23 | 323.08 |
| 103-171-712724 | ACCIDENT FUND | 1000407094 | MAX | 306.01 |
| 103-171-721740.0 | ACTION INDUSTRIAL SUPPLY COMPANY | 4245911 | MAX - EYEWASH | 45.15 |
| | FIFTH THIRD BANK-CC ACH | 2023-00000129 | MAX - JANUARY 2023 STMT | 743.88 |
| 103-171-721740.TECH | FIFTH THIRD BANK-CC ACH | 2023-00000129 | MAX - JANUARY 2023 STMT | 41.90 |
| 103-171-722801.9010 | FIFTH THIRD BANK-CC ACH | 2023-00000129 | MAX - JANUARY 2023 STMT | 2.00 |
| | MIDWEST COMMUNICATIONS, INC | 591502-1 | MAX - MARCH ADS | 299.88 |
| 103-171-722801.9080 | FIFTH THIRD BANK-CC ACH | 2023-00000129 | MAX - JANUARY 2023 STMT | 527.76 |
| | ZEELAND RECORD | 1037488 | MAX MARCH 2023 HIRING ADS | 110.00 |
| 103-171-722803.9 | KUSHNER & COMPANY INC | 85318 | MAX - MARCH SERVICES | 192.00 |
| 103-171-722808.2 | REPUBLIC SERIVCES #240 | 0240-009170757 | MAX MARCH REFUSE | 105.80 |
| 103-171-722808.3 | REPUBLIC SERIVCES #240 | 0240-009170757 | MAX MARCH REFUSE | 53.86 |
| 103-171-723850.0 | FIFTH THIRD BANK-CC ACH | 2023-00000129 | MAX - JANUARY 2023 STMT | 676.50 |
| 103-171-723860 | CADILLAC WEXFORD TRANSIT AUTHORITY | 2023-00000133 | MAX - MEETING ROOM, FOOD, RFP MEETING 3/21/23 | 56.02 |
| | FIFTH THIRD BANK-CC ACH | 2023-00000129 | MAX - JANUARY 2023 STMT | 141.06 |
| 103-171-723920.1 | HOLLAND BOARD OF PUBLIC WORKS | 2023-00000130 | MAX | 11.00 |
| | | 2023-00000131 | MAX UTILITIES | 1,531.01 |
| 103-171-723920.2 | HOLLAND BOARD OF PUBLIC WORKS | 2023-00000131 | MAX UTILITIES | 290.00 |
| | | 2023-00000132 | MAX | 40.00 |
| 103-171-723960 | FIFTH THIRD BANK-CC ACH | 2023-00000129 | MAX - JANUARY 2023 STMT | 35.00 |
| 103-171-723969 | FIFTH THIRD BANK-CC ACH | 2023-00000129 | MAX - JANUARY 2023 STMT | 29.65 |
| 103-266-712724 | ACCIDENT FUND | 1000407094 | MAX | 489.52 |
| 103-537-712724 | ACCIDENT FUND | 1000407094 | MAX | 3,058.66 |
| 103-537-721744.UNIF | FIFTH THIRD BANK-CC ACH | 2023-00000129 | MAX - JANUARY 2023 STMT | 581.21 |
| 103-537-722803.6 | BRITT CHIROPRACTIC | 158 | MAX - AGILITY TEST | 125.00 |
| 103-591-712724 | ACCIDENT FUND | 1000407094 | MAX | 306.01 |
| 103-591-721740.8 | FIFTH THIRD BANK-CC ACH | 2023-00000129 | MAX - JANUARY 2023 STMT | 308.93 |
| 103-591-721931.1 | MACATAWA PLUMBING, INC | 44756 | MAX- MEN'S BATHROOM REPAIRS | 215.53 |
| | NEW DAWN LINEN SERVICE, LLC | 21293 | MAX - RUGS | 43.31 |
| | | 21613 | MAX - RUGS | 43.31 |
| 103-591-721931.2 | TOWN & COUNTRY GROUP | 32869 | MAX - SERVICE CALL | 415.00 |
| | WEST MICHIGAN OFFICE INTERIORS INC | DIR0293671 | MAX - SUPPLIES | 36.00 |
| 103-591-722808.5 | AESTHETIC GARDENER LLC | 14585 | MAX - MARCH SERVICES | 1,017.75 |
| | | 14587 | MAX MARCH SERVICES | 1,276.25 |
| 103-CAP-730977.10 | FIFTH THIRD BANK-CC ACH | 2023-00000129 | MAX - JANUARY 2023 STMT | 3,521.21 |
| 103-CAP-730977.33 | FIFTH THIRD BANK-CC ACH | 2023-00000129 | MAX - JANUARY 2023 STMT | 1,451.98 |
| 750-210231.D | MISSION SQUARE | 2023-00000128 | DEF-ICMA - Deferred Comp - ICMA * | 1,292.00 |
| 750-210231.HB | HOLLAND CITY TREASURER | 2023-44 | MAX - MARCH HEALTH INS PREMIUMS | 69,832.74 |
| | | 2023-45 | MAX - INSURANCE PREMIUMS NOT COLLECTED THROUGH PAYROLL | 1,887.87 |
| 750-210231.HS | MERCANTILE BANK OF MICHIGAN - ACH | 2023-00000126 | HSA-ADD - HSA Additional Contribution | 563.09 |
| 750-210231.M | MERS - ACH | 2023-00000127 | PENSION - Pension - Original* | 12,077.71 |
| Grand Total | | | | 104,104.64 |

| | |
|------------------------------|------------------|
| Invoice Process Status | Paid |
| Journal Type | Journal Entry |
| Organization | (Multiple Items) |
| Account Code And Description | (Multiple Items) |
| Detail Account Code | (Multiple Items) |
| Entered Date.Fiscal | (Multiple Items) |



AP Check dt 4/20/23

| GL Account Code | Vendor Name | Invoice Number | Invoice Description | Amount |
|---------------------|---|----------------|---|-----------|
| 103-171-721730 | PITNEY BOWES BANK INC PURCHASE POWER | 2023-00000139 | MAX | 132.78 |
| 103-171-722801.9010 | HOLLAND POLICE OFFICERS ASSOCIATION | 2023-00000137 | MAX - ADVERTISING | 165.00 |
| 103-171-722801.9080 | ZEELAND RECORD | 1037496 | MA X- NOTICE OF PUBLIC HEARING | 158.00 |
| 103-171-722805.12 | HOLLAND CITY TREASURER | 2023-00019 | MAX - FINANCE - TREASURER | 6,876.66 |
| | | 2023-0026 | MAX - APRIL IT | 250.00 |
| | | 2023-40 | MAX - APRIL FINANCE TREASURER | 6,876.67 |
| 103-171-722809.41 | CCS TECHNOLOGIES, INC | 155007 | MAX - MANAGED SERVICES | 906.00 |
| | LEFF, SARAH | LS02707 | MAX- WEBSITE MAINTENANCE AND HOSTING | 125.00 |
| 103-171-723850.0 | AT&T | 2023-00000135 | MAX | 88.02 |
| 103-171-723920.2 | HOLLAND BOARD OF PUBLIC WORKS | 2023-00000136 | MAX | 973.92 |
| 103-171-723960 | AMERICAN RED CROSS | 22547729 | ADULT/PEDIATRIC FIRST AID/CPR/AED & BLOODBORNE PATHOGENS COURSE | 1,370.00 |
| 103-171-723969 | MERRI HIGGS | 2023-00000138 | MAX - 2023 EMPLOYEE EVENT SUPPLIES AND DECOR | 206.54 |
| 103-537-721744.UNIF | CHROMATIC GRAPHICS INC | 65445 | MAX - EMBROIDERY | 120.00 |
| | SHELDON CLEANERS | SX-03-720403 | MAX - SERVICES | 13.00 |
| 103-537-721748.0 | HOLLAND CITY TREASURER | 2023-000018 | MAX - MARCH FUEL | 8,409.11 |
| 103-537-722803.6 | BRITT CHIROPRACTIC | 159 | MAX - AGILITY TEST | 125.00 |
| | HOLLAND MEDI CENTER | 117689 | MAX - MEDICAL SERVICES | 727.50 |
| | | 118004 | MAX - MEDICAL SERVICES | 80.00 |
| 103-591-721740.8 | ARNOLD SALES | 1392539 | MAX - SUPPLIES | 155.49 |
| | | 1392584 | MAX - SUPPLIES | 117.22 |
| | | 1393492 | MAX - SUPPLIES | 108.99 |
| | ONE WAY PRODUCTS INC | 770497 | MAX- SUPPLIES | 1,077.30 |
| 103-591-721931.1 | HOLLAND CITY TREASURER | 2023-0027 | MAX - MARCH MAINTENANCE CHARGES | 25,586.82 |
| | NEW DAWN LINEN SERVICE LLC | 21928 | MAX - RUGS | 43.31 |
| | REPUBLIC SERIVCES #240 | 2023-00000140 | MAX | 133.32 |
| 103-591-721931.2 | MACATAWA PLUMBING INC | 44936 | MAX- SEWER CLEANING | 395.00 |
| | WEST MICHIGAN OFFICE INTERIORS INC | DIR0293692 | MAX- SERVICE CALL | 180.00 |
| 103-591-721933.1 | TELE-RAD INC | 910220 | MAX- MICROPHONE | 58.32 |
| 103-591-721933.2 | APPLIED IMAGING INC | 2192234 | MAX - COPIER SERVICES | 290.30 |
| | KONICA MINOLTA BUSINESS SOLUTIONS USA INC | 5024474695 | MAX - COPIER SERVICES | 774.90 |
| 103-591-721939.6 | ZEELAND RECORD | 1037255 | ARBOC BUS GRAPHICS - TWO (2) BUSES | 1,656.00 |
| 103-591-722808.4 | BOSCH'S LANDSCAPE & LAWN SPECIALTIES INC | 517469 | MAX - FERTILIZER DEPOT | 294.00 |
| | | 517470 | MAX - FERTILIZER GREENWAY | 126.00 |
| 103-CAP-730975.10 | BAUMANN & DEGROOT INC | 41062028 | HVAC MINI-SPLIT REPLACEMENT - GREENWAY | 4,105.00 |
| | VAN DYKEN MECHANICAL INC | 339882 | HVAC MINI-SPLIT REPAIRS - GREENWAY | 1,174.91 |
| Grand Total | | | | 63,880.08 |

| | |
|------------------------------|------------------|
| Invoice Process Status | Paid |
| Journal Type | Journal Entry |
| Organization | (Multiple Items) |
| Account Code And Description | (Multiple Items) |
| Detail Account Code | (Multiple Items) |
| Entered Date.Fiscal | (Multiple Items) |



AP Check dt 4/27/23

| GL Account Code | Vendor Name | Invoice Number | Invoice Description | Amount |
|---------------------|------------------------------------|----------------|--|-----------|
| 103-171-711716.1 | MERCANTILE BANK OF MICHIGAN - ACH | 2023-00000147 | PRORATED EMPLOYER CONTRIBUTION 5/23-6/23 | 430.77 |
| 103-171-711717 | GUARDIAN | 2023-00000144 | MAY 2023 INS PREMIUMS DENTAL, LIFE, STD, LTD, VISION | 45.37 |
| 103-171-711720 | GUARDIAN | 2023-00000144 | MAY 2023 INS PREMIUMS DENTAL, LIFE, STD, LTD, VISION | 439.87 |
| 103-171-722801.9010 | 4IMPRINT INC | 24890496 | MAX - MAGNETIC BOOKMARKS | 458.08 |
| | | 24890630 | MAX - ZIP POUCH ID HOLDERS | 937.09 |
| | | 24890729 | MAX - TUMBLERS | 775.96 |
| 103-171-722804 | CUNNINGHAM DALMAN PC | 322414 | MAX - LEGAL | 307.50 |
| 103-171-722809.41 | REHMANN TECHNOLOGY SOLUTIONS LLC | RTS12935 | MAX - DIRECTCIRCUITS | 569.00 |
| 103-171-723850.CELL | VERIZON WIRELESS | 9932235819 | MAX - CELL SERVICES | 1,109.82 |
| 103-171-723920.1 | SEMCO ENERGY - ACH | 2023-00000148 | MAX - APRIL READ DATES | 405.18 |
| 103-171-723920.2 | HOLLAND CHARTER TOWNSHIP | 2023-00000145 | MAX | 175.46 |
| | | 2023-00000146 | MAX | 23.35 |
| | SEMCO ENERGY - ACH | 2023-00000148 | MAX - APRIL READ DATES | 926.38 |
| 103-266-711717 | GUARDIAN | 2023-00000144 | MAY 2023 INS PREMIUMS DENTAL, LIFE, STD, LTD, VISION | 72.27 |
| 103-266-711720 | GUARDIAN | 2023-00000144 | MAY 2023 INS PREMIUMS DENTAL, LIFE, STD, LTD, VISION | 427.83 |
| 103-537-711717 | GUARDIAN | 2023-00000144 | MAY 2023 INS PREMIUMS DENTAL, LIFE, STD, LTD, VISION | 276.79 |
| 103-537-711720 | GUARDIAN | 2023-00000144 | MAY 2023 INS PREMIUMS DENTAL, LIFE, STD, LTD, VISION | 2,126.79 |
| 103-591-711717 | GUARDIAN | 2023-00000144 | MAY 2023 INS PREMIUMS DENTAL, LIFE, STD, LTD, VISION | 24.09 |
| 103-591-711720 | GUARDIAN | 2023-00000144 | MAY 2023 INS PREMIUMS DENTAL, LIFE, STD, LTD, VISION | 160.12 |
| 103-591-721931.1 | GUARDIAN ALARM OF MICHIGAN INC | 22633940 | MAX ALARM MONITORING 5/9/23-8/8/23 | 181.05 |
| 103-591-721932.1 | TRANE US INC | 313537180 | MAX - SERVICE CALL | 800.00 |
| 103-591-721939.1 | AUTO VALUE HOLLAND SOUTH | 265-1010050 | MAX - SUPPLIES | 19.99 |
| 103-CAP-730977.10 | WEST MICHIGAN OFFICE INTERIORS INC | DIR0292915 | GREENWAY OFFICE FURNISHINGS - SIX (6) ROOMS | 8,021.04 |
| 750-210231.D | MISSION SQUARE | 2023-00000143 | DEF-ICMA - Deferred Comp - ICMA * | 1,292.00 |
| 750-210231.H | GUARDIAN | 2023-00000144 | MAY 2023 INS PREMIUMS DENTAL, LIFE, STD, LTD, VISION | 3,840.66 |
| 750-210231.HS | MERCANTILE BANK OF MICHIGAN - ACH | 2023-00000141 | HSA-ADD - HSA Additional Contribution | 563.09 |
| 750-210231.L | GUARDIAN | 2023-00000144 | MAY 2023 INS PREMIUMS DENTAL, LIFE, STD, LTD, VISION | 677.53 |
| 750-210231.M | MERS - ACH | 2023-00000142 | PENSION - Pension - Original* | 11,766.93 |
| 750-210231.V | GUARDIAN | 2023-00000144 | MAY 2023 INS PREMIUMS DENTAL, LIFE, STD, LTD, VISION | 1,241.49 |
| Grand Total | | | | 38,095.50 |

| | |
|------------------------------|------------------|
| Invoice Process Status | Paid |
| Journal Type | Journal Entry |
| Organization | (Multiple Items) |
| Account Code And Description | (Multiple Items) |
| Detail Account Code | (Multiple Items) |
| Entered Date.Fiscal | (Multiple Items) |



AP Check dt 5/4/23

| GL Account Code | Vendor Name | Invoice Number | Invoice Description | Amount |
|---------------------|--|----------------|--|------------------|
| 103-171-722801.9080 | ZEELAND RECORD | 1037566 | MAX - HIRING ADS FOR APRIL | 88.00 |
| 103-171-722805.12 | HOLLAND CITY TREASURER | 2023-0047 | MAX - FINANCE/TREASURER FOR MAY 2023 | 6,876.67 |
| | | 2023-28 | MAX - MAY 2023 IT DEPT | 250.00 |
| 103-171-722809.41 | LEFF, SARAH | LS02770 | MAX - WEB MAINTENANCE AND HOSTING | 125.00 |
| 103-171-723860 | HOEKWATER | 2023-00000150 | MAX - MILEAGE REIMBURSEMENT HOLLAND TO MUSKEGON ROUND TRIP | 41.92 |
| | VALDERAS | 2023-00000152 | MAX - MILEAGE REIMBURSEMENT HOLLAND TO MUSKEGON ROUND TRIP | 41.92 |
| | VALDERAS | 2023-00000153 | MAX - MILEAGE REIMBURSEMENT HOLLAND TO MUSKEGON ROUND TRIP | 41.92 |
| 103-171-723920.1 | HOLLAND BOARD OF PUBLIC WORKS | 2023-00000151 | MAX | 11.00 |
| 103-171-723960 | EASTER SEALS INC | 45171 | CERTIFIED MOBILITY COURSE - FIVE (5) REGISTRATIONS | 3,000.00 |
| 103-537-721744.UNIF | SHELDON CLEANERS | SX-04-720403 | MAX - DRYCLEANING SERVICES | 1.00 |
| 103-537-722803.6 | BRITT CHIROPRACTIC | 160 | MAX - AGILITY TESTING | 125.00 |
| 103-537-723910.0 | MICHIGAN TRANSIT POOL-LIABILITY TRUST FUND | 2023-LTFQ3-259 | MAX - INSURANCE PREMIUMS | 29,303.00 |
| 103-591-721740.8 | ARNOLD SALES | 1394583 | MAX- SUPPLIES | 677.80 |
| 103-591-721931.1 | NEW DAWN LINEN SERVICE LLC | 22250 | MAX - RUGS | 43.31 |
| | | 22548 | MAX - RUGS | 43.31 |
| 103-591-721931.2 | SUNBELT RENTALS INC | 138060875-0001 | MAX - RENTAL OF PRESSURE WASHER | 576.01 |
| | WESTENBROEK MOWER INC | 816620 | MAX - BELT | 120.99 |
| 103-591-721933.2 | KONICA MINOLTA BUSINESS SOLUTIONS USA INC | 5024872273 | MAX - COPIER CHARGES | 378.00 |
| 103-CAP-730977.10 | BITIMEC INTERNATIONAL INC | 2822 | TRACTION WHEEL SUSPENSION ASSY FOR BUS WASHER | 2,570.00 |
| 103-CAP-730977.39 | CASPR GROUP INC | 1876 | TWO (2) CASPR AIR FILTRATIONS UNITS | 2,588.29 |
| 750-210231.HB | HOLLAND CITY TREASURER | 2023-047 | MAX - APRIL 2023 HEALTH INS PREMIUMS | 46,410.01 |
| | | 2023-48 | MAX - APRIL INS PREMIUMS NOT COLLECTED THROUGH PAYROLL | 1,649.08 |
| 750-210231.K | AFLAC | 2023-00000149 | MAX - APRIL 2023 INSURANCE PREMIUM | 807.60 |
| Grand Total | | | | 95,769.83 |

| | |
|------------------------------|------------------|
| Invoice Process Status | Paid |
| Journal Type | Journal Entry |
| Organization | (Multiple Items) |
| Account Code And Description | (Multiple Items) |
| Detail Account Code | (Multiple Items) |
| Entered Date.Fiscal | (Multiple Items) |



AP Check dt 5/11/23

| GL Account Code | Vendor Name | Invoice Number | Invoice Description | Amount |
|---------------------|--|---|---|------------------------------|
| 103-171-721740.0 | FIFTH THIRD BANK-CC ACH STAPLES | 2023-00000157 3537273131 3537478621 | MAX - FEBRUARY 2023 CREDIT CARD STMT MAX- SUPPLIES MAX - SUPPLIES | 1,209.67 56.22 182.45 |
| 103-171-722801.9010 | FIFTH THIRD BANK-CC ACH MIDWEST COMMUNICATIONS, INC | 2023-00000157 591502-2 | MAX - FEBRUARY 2023 CREDIT CARD STMT MAX - APRIL SERVICES | 2.00 385.56 |
| 103-171-722801.9080 | FIFTH THIRD BANK-CC ACH | 2023-00000157 | MAX - FEBRUARY 2023 CREDIT CARD STMT | 259.00 |
| 103-171-722803.9 | KUSHNER & COMPANY INC | 85777 | MAX - APRIL SERVICES | 203.03 |
| 103-171-722809.41 | CCS TECHNOLOGIES, INC REHMANN TECHNOLOGY SOLUTIONS LLC SURPRENANT, VERNA | 155378 RTS12703 5443 | MAX - MAY SERVICES MAX -MARCH DIRECT CIRCUITS MAX - APRIL SERVICES | 906.00 569.00 1,165.40 |
| 103-171-723850.0 | FIFTH THIRD BANK-CC ACH | 2023-00000157 | MAX - FEBRUARY 2023 CREDIT CARD STMT | 665.16 |
| 103-171-723860 | FIFTH THIRD BANK-CC ACH REESE, MARK | 2023-00000157 2023-00000159 2023-00000160 | MAX - FEBRUARY 2023 CREDIT CARD STMT MAX - MEAL REIMBURSEMENT FOR TRAVEL MAX - MILEAGE REIMBURSEMENT FOR TRAVEL | 482.50 53.57 216.62 |
| 103-171-723920.2 | HOLLAND BOARD OF PUBLIC WORKS | 2023-00000158 | MAX | 40.00 |
| 103-171-723960 | FIFTH THIRD BANK-CC ACH | 2023-00000157 | MAX - FEBRUARY 2023 CREDIT CARD STMT | 165.00 |
| 103-171-723961 | FIFTH THIRD BANK-CC ACH | 2023-00000157 | MAX - FEBRUARY 2023 CREDIT CARD STMT | 110.00 |
| 103-171-723964.2 | COUNTY OF ALLEGAN | 2023-00000156 | MAX - CHARGEBACKS FOR APRIL 2023 | 30.01 |
| 103-171-723969 | FIFTH THIRD BANK-CC ACH | 2023-00000157 | MAX - FEBRUARY 2023 CREDIT CARD STMT | 126.00 |
| 103-537-721742 | J&H OIL CO | 12580451 | MAX - EXHAUST FLUID | 415.11 |
| 103-537-721744.UNIF | CHROMATIC GRAPHICS INC FIFTH THIRD BANK-CC ACH | 65640 2023-00000157 | MAX- EMBROIDERY MAX - FEBRUARY 2023 CREDIT CARD STMT | 32.00 115.05 |
| 103-537-722803.6 | HOLLAND MEDI CENTER | 118363 | MAX - MEDICAL SERVICES | 517.00 |
| 103-591-721740.8 | FIFTH THIRD BANK-CC ACH | 2023-00000157 | MAX - FEBRUARY 2023 CREDIT CARD STMT | 79.96 |
| 103-591-721931.1 | NEW DAWN LINEN SERVICE, LLC | 22856 | MAX - RUGS | 43.31 |
| 103-591-721931.2 | WESTENBROEK MOWER INC | 817727 | MAX - RAZOR TRIMMER | 16.99 |
| 103-591-721939.1 | HOLLAND CITY TREASURER | 2023-000029 | MAX - APRIL 2023 MAINTENANCE CHARGES | 45,543.46 |
| 103-CAP-730977.10 | FIFTH THIRD BANK-CC ACH | 2023-00000157 | MAX - FEBRUARY 2023 CREDIT CARD STMT | 510.76 |
| 103-CAP-730977.33 | FIFTH THIRD BANK-CC ACH | 2023-00000157 | MAX - FEBRUARY 2023 CREDIT CARD STMT | 4,312.36 |
| 750-210231.HS | MERCANTILE BANK OF MICHIGAN - ACH | 2023-00000154 | HSA-ADD - HSA Additional Contribution | 563.09 |
| 750-210231.M | MERS - ACH | 2023-00000155 | PENSION - Pension - Original* | 11,347.94 |
| Grand Total | | | | 70,324.22 |

| | |
|------------------------------|------------------|
| Invoice Process Status | Paid |
| Journal Type | Journal Entry |
| Organization | (Multiple Items) |
| Account Code And Description | (Multiple Items) |
| Detail Account Code | (Multiple Items) |
| Entered Date.Fiscal | (Multiple Items) |



AP Check dt 5/18/23

| GL Account Code | Vendor Name | Invoice Number | Invoice Description | Amount |
|---------------------|-------------------------------------|----------------|------------------------------|------------------|
| 103-171-712724 | ACCIDENT FUND | 100407095 | MAX | 306.01 |
| 103-171-721740.0 | ACTION INDUSTRIAL SUPPLY COMPANY | 4262998 | MAX- SUPPLIES | 30.97 |
| | STAPLES | 8070233172 | MAX - SUPPLIES | 50.03 |
| 103-171-722801.9010 | HOLLAND SENTINEL | 0005536990 | MAX - NEWS RELEASE | 197.20 |
| 103-171-722808.2 | REPUBLIC SERIVCES #240 | 0240-009196118 | MAX REFUSE | 84.64 |
| 103-171-722808.3 | REPUBLIC SERIVCES #240 | 0240-009196118 | MAX REFUSE | 93.20 |
| 103-171-723920.1 | HOLLAND BOARD OF PUBLIC WORKS | 2023-00000162 | MAX - UTILITIES DUE 5/22/23 | 1,517.04 |
| 103-171-723920.2 | HOLLAND BOARD OF PUBLIC WORKS | 2023-00000161 | MAX | 934.64 |
| | | 2023-00000162 | MAX - UTILITIES DUE 5/22/23 | 290.00 |
| 103-171-723961 | LAKESHORE NON-PROFIT ALLIANCE (LNA) | 1104 | MAX- 2023 MEMBERSHIP DUES | 325.00 |
| 103-266-712724 | ACCIDENT FUND | 100407095 | MAX | 489.52 |
| 103-537-712724 | ACCIDENT FUND | 100407095 | MAX | 3,058.66 |
| 103-537-721744.UNIF | CHROMATIC GRAPHICS INC | 65653 | MAX - EMBROIDERY | 20.00 |
| 103-537-722803.6 | BRITT CHIROPRACTIC | 161 | MAX - AGILITY TESTING | 125.00 |
| 103-591-712724 | ACCIDENT FUND | 100407095 | MAX | 306.01 |
| 103-591-721931.1 | NEW DAWN LINEN SERVICE LLC | 23148 | MAX - RUGS | 43.31 |
| 103-CAP-730975.10 | TRANE US INC | 313598030 | TRANE CONTROLLER FOR CHILLER | 4,517.00 |
| 103-CAP-730977.10 | TELE-RAD INC | 910497 | MAX - RADIO | 990.00 |
| Grand Total | | | | 13,378.23 |

| | |
|------------------------------|------------------|
| Invoice Process Status | Paid |
| Journal Type | Journal Entry |
| Organization | (Multiple Items) |
| Account Code And Description | (Multiple Items) |
| Detail Account Code | (Multiple Items) |
| Entered Date.Fiscal | (Multiple Items) |



AP Check dt 5/25/23

| GL Account Code | Vendor Name | Invoice Number | Invoice Description | Amount |
|---------------------|-----------------------------------|----------------|---|-----------|
| 103-171-711717 | GUARDIAN | 2023-00000167 | JUNE 2023 INS PREM DENTAL, LIFE STD, LTD VISION | 40.15 |
| 103-171-711720 | GUARDIAN | 2023-00000167 | JUNE 2023 INS PREM DENTAL, LIFE STD, LTD VISION | 363.17 |
| 103-171-723850.CELL | VERIZON WIRELESS | 9934621423 | MAX - CELL SERVICES | 1,109.82 |
| 103-171-723920.1 | SEMCO ENERGY - ACH | 2023-00000169 | MAX - MAY READ DATES | 272.51 |
| 103-171-723920.2 | SEMCO ENERGY - ACH | 2023-00000169 | MAX - MAY READ DATES | 498.70 |
| 103-171-723969 | BENCH, DAN | 2023-00000166 | MAX FOOD FOR EMPLOYEE EVENT | 96.76 |
| | PEDERSEN, PAM | 2023-00000168 | MAX WATER FOR EMPLOYEES | 21.98 |
| 103-266-711717 | GUARDIAN | 2023-00000167 | JUNE 2023 INS PREM DENTAL, LIFE STD, LTD VISION | 72.27 |
| 103-266-711720 | GUARDIAN | 2023-00000167 | JUNE 2023 INS PREM DENTAL, LIFE STD, LTD VISION | 427.83 |
| 103-537-711717 | GUARDIAN | 2023-00000167 | JUNE 2023 INS PREM DENTAL, LIFE STD, LTD VISION | 289.07 |
| 103-537-711720 | GUARDIAN | 2023-00000167 | JUNE 2023 INS PREM DENTAL, LIFE STD, LTD VISION | 2,198.21 |
| 103-537-721744.UNIF | CHROMATIC GRAPHICS INC | 65688 | MAX - EMBROIDERY | 24.00 |
| | | 65689 | MAX - CLOTHING | 81.00 |
| 103-537-722803.6 | HOLLAND MEDI CENTER | 118748 | MAX MEDICAL SERVICES | 295.00 |
| 103-591-711717 | GUARDIAN | 2023-00000167 | JUNE 2023 INS PREM DENTAL, LIFE STD, LTD VISION | 24.09 |
| 103-591-711720 | GUARDIAN | 2023-00000167 | JUNE 2023 INS PREM DENTAL, LIFE STD, LTD VISION | 160.12 |
| 103-591-721931.1 | BARTELS PLANTS | 19963 | LANDSCAPING PLANTS/FLOWERS - DEPOT 2023 | 1,237.50 |
| | NEW DAWN LINEN SERVICE LLC | 23462 | MAX - RUGS | 43.31 |
| 103-591-721931.2 | WESTENBROEK MOWER INC | 820119 | MAX - TRIMMER LINE | 25.99 |
| 103-591-721933.2 | APPLIED IMAGING INC | 2219166 | MAX - COPIER SERVICES | 261.41 |
| 750-210231.D | MISSION SQUARE | 2023-00000165 | DEF-ICMA - Deferred Comp - ICMA * | 2,584.00 |
| 750-210231.H | GUARDIAN | 2023-00000167 | JUNE 2023 INS PREM DENTAL, LIFE STD, LTD VISION | 3,881.02 |
| 750-210231.HS | MERCANTILE BANK OF MICHIGAN - ACH | 2023-00000163 | HSA-ADD - HSA Additional Contribution | 563.09 |
| 750-210231.L | GUARDIAN | 2023-00000167 | JUNE 2023 INS PREM DENTAL, LIFE STD, LTD VISION | 670.93 |
| 750-210231.M | MERS - ACH | 2023-00000164 | PENSION - Pension - Original* | 9,067.67 |
| 750-210231.V | GUARDIAN | 2023-00000167 | JUNE 2023 INS PREM DENTAL, LIFE STD, LTD VISION | 1,211.99 |
| Grand Total | | | | 25,521.59 |