

Macatawa Area Express Transportation Authority

Meeting Date: November 27, 2023

Agenda Item:

Subject: Financial Reports for 10/31/2023–Unaudited

Prepared By: Julie Ziurinskas, City Finance

Recommendation: Accept Financial Reports as information

The Macatawa Area Express Transportation Authority started a new fiscal year (FY 2024) on October 1, 2023. Attached are Budget Performance Reports for the one month ended October 31, 2023.

Revenues

Operating revenues currently total \$214,167.35, or 3% of budget. The lower than anticipated amount is primarily a timing difference as a large portion of the revenues are not received until the end of the fiscal year. October operating revenues are mostly composed of fare collection revenues and the State Operating Assistance payment for October. Zeeland City, Zeeland Township, and Park Township are billed quarterly for services rendered. Federal Operating grant revenues are received mid-late September, and State Reimbursed PPT Tax Loss Payments are typically received near the end of the fiscal year.

Expenses

Operating expenses for the one month ended October 31, 2023 totaled \$425,940.59, or 6% of budget. Operating expenses appear to be in line with expectations overall, however, expenses for Department 171 are at 16% of budget with the Contractual Miscellaneous Services account already exceeding the budgeted amount for FY 2024 given a large payment to Routematch.

Grant Activity

- ✓ Federal Operating Grant Revenue: \$0 of \$1,291,618 budgeted has been received.
- ✓ State Operating Grant Revenue (received at the beginning of each month) - \$179,181 of \$2,179,779 has been received.
- ✓ New Freedom Grant (grant request submitted after the end of each quarter) - \$0 of \$142,500 has been received.
- ✓ Mobility Management Federal and State Grants (grant request submitted after the end of each quarter) - \$0 of \$70,000 has been received.
- ✓ Federal ARPA Operating Grant Revenue: \$0 of \$1,475,098 budgeted has been received.



Budget by Organization Report

Through 10/31/23
 Prior Fiscal Year Activity Excluded
 Detail Listing

Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 103 - General Fund									
REVENUE									
Department 000 - General Revenues									
INTEREST AND RENTS	10,000.00	.00	10,000.00	8,717.42	.00	8,717.42	1,282.58	87	1,380.58
OTHER	76,000.00	.00	76,000.00	.00	.00	.00	76,000.00	0	20.35
Department 000 - General Revenues Totals	\$86,000.00	\$0.00	\$86,000.00	\$8,717.42	\$0.00	\$8,717.42	\$77,282.58	10%	\$1,400.93
Department 537 - Routine Transit Operations									
Division 4 - General									
TAXES	1,387,950.00	.00	1,387,950.00	190.85	.00	190.85	1,387,759.15	0	25,735.31
STATE REVENUE SHARING	88,878.00	.00	88,878.00	.00	.00	.00	88,878.00	0	.00
CHARGES FOR SERVICE	225,800.00	.00	225,800.00	17,157.15	.00	17,157.15	208,642.85	8	15,843.10
INTEREST AND RENTS	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	1,315.35
OTHER	47,100.00	.00	47,100.00	(204.07)	.00	(204.07)	47,304.07	0	447.16
GAIN ON DISPOSAL OF CAPITAL ASSETS	50,000.00	.00	50,000.00	.00	.00	.00	50,000.00	0	.00
LOAN PROCEEDS	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division 4 - General Totals	\$1,804,728.00	\$0.00	\$1,804,728.00	\$17,143.93	\$0.00	\$17,143.93	\$1,787,584.07	1%	\$43,340.92
Division 5 - Grants									
FEDERAL GRANTS	3,433,309.00	.00	3,433,309.00	9,125.00	.00	9,125.00	3,424,184.00	0	4,149.00
STATE GRANTS	2,193,779.00	.00	2,193,779.00	179,181.00	.00	179,181.00	2,014,598.00	8	135,811.00
OTHER	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division 5 - Grants Totals	\$5,627,088.00	\$0.00	\$5,627,088.00	\$188,306.00	\$0.00	\$188,306.00	\$5,438,782.00	3%	\$139,960.00
Division 6 - Operating Assistance									
CHARGES FOR SERVICE	248,086.00	.00	248,086.00	.00	.00	.00	248,086.00	0	.00
OTHER	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division 6 - Operating Assistance Totals	\$248,086.00	\$0.00	\$248,086.00	\$0.00	\$0.00	\$0.00	\$248,086.00	0%	\$0.00
Division N - New Freedom									
TAXES	.00	.00	.00	.00	.00	.00	.00	+++	.00
CHARGES FOR SERVICE	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division N - New Freedom Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Division T - Trolley									
CHARGES FOR SERVICE	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	.00
Division T - Trolley Totals	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0%	\$0.00
Department 537 - Routine Transit Operations Totals	\$7,684,402.00	\$0.00	\$7,684,402.00	\$205,449.93	\$0.00	\$205,449.93	\$7,478,952.07	3%	\$183,300.92
REVENUE TOTALS	\$7,770,402.00	\$0.00	\$7,770,402.00	\$214,167.35	\$0.00	\$214,167.35	\$7,556,234.65	3%	\$184,701.85
EXPENSE									
Department 171 - Management & Administration									
PERSONNEL SERVICES	487,506.00	.00	487,506.00	23,346.10	.00	23,346.10	464,159.90	5	26,459.47
OTHER CURRENT EXPENDITURES	389,147.00	.00	389,147.00	116,715.12	2,755.76	116,715.12	269,676.12	31	33,899.13
DEBT SERVICE	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division N - New Freedom									
PERSONNEL SERVICES	.00	.00	.00	.00	.00	.00	.00	+++	.00



Budget by Organization Report

Through 10/31/23
 Prior Fiscal Year Activity Excluded
 Detail Listing

Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 103 - General Fund									
EXPENSE									
Department 171 - Management & Administration									
Division N - New Freedom									
OTHER CURRENT EXPENDITURES	.00	.00	.00	.00	.00	.00	.00	+++	.00
DEBT SERVICE	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division N - New Freedom Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department 171 - Management & Administration Totals	\$876,653.00	\$0.00	\$876,653.00	\$140,061.22	\$2,755.76	\$140,061.22	\$733,836.02	16%	\$60,358.60
Department 266 - Customer Service & Marketing									
PERSONNEL SERVICES	534,700.00	.00	534,700.00	34,245.04	.00	34,245.04	500,454.96	6	29,959.92
OTHER CURRENT EXPENDITURES	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division M - Mobility Grant									
PERSONNEL SERVICES	.00	.00	.00	4,436.82	.00	4,436.82	(4,436.82)	+++	344.80
OTHER CURRENT EXPENDITURES	.00	.00	.00	.00	.00	.00	.00	+++	.00
CAPITAL OUTLAY	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division M - Mobility Grant Totals	\$0.00	\$0.00	\$0.00	\$4,436.82	\$0.00	\$4,436.82	(\$4,436.82)	+++	\$344.80
Division N - New Freedom									
PERSONNEL SERVICES	.00	.00	.00	.00	.00	.00	.00	+++	.00
OTHER CURRENT EXPENDITURES	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division N - New Freedom Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department 266 - Customer Service & Marketing Totals	\$534,700.00	\$0.00	\$534,700.00	\$38,681.86	\$0.00	\$38,681.86	\$496,018.14	7%	\$30,304.72
Department 537 - Routine Transit Operations									
PERSONNEL SERVICES	2,846,882.00	.00	2,846,882.00	172,736.15	.00	172,736.15	2,674,145.85	6	156,348.74
OTHER CURRENT EXPENDITURES	601,100.00	(33,173.00)	567,927.00	33,127.85	.00	33,127.85	534,799.15	6	57,182.39
Division N - New Freedom									
PERSONNEL SERVICES	.00	.00	.00	5,301.89	.00	5,301.89	(5,301.89)	+++	6,942.34
OTHER CURRENT EXPENDITURES	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division N - New Freedom Totals	\$0.00	\$0.00	\$0.00	\$5,301.89	\$0.00	\$5,301.89	(\$5,301.89)	+++	\$6,942.34
Division T - Trolley									
PERSONNEL SERVICES	.00	.00	.00	.00	.00	.00	.00	+++	.00
OTHER CURRENT EXPENDITURES	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division T - Trolley Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department 537 - Routine Transit Operations Totals	\$3,447,982.00	(\$33,173.00)	\$3,414,809.00	\$211,165.89	\$0.00	\$211,165.89	\$3,203,643.11	6%	\$220,473.47
Department 591 - Transit Maintenance									
PERSONNEL SERVICES	226,775.00	.00	226,775.00	17,492.33	.00	17,492.33	209,282.67	8	13,199.50
OTHER CURRENT EXPENDITURES	390,904.00	.00	390,904.00	7,919.96	5,400.00	7,919.96	377,584.04	3	32,016.69
Division N - New Freedom									
PERSONNEL SERVICES	.00	.00	.00	.00	.00	.00	.00	+++	.00
OTHER CURRENT EXPENDITURES	.00	.00	.00	.00	.00	.00	.00	+++	.00
Division N - New Freedom Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department 591 - Transit Maintenance Totals	\$617,679.00	\$0.00	\$617,679.00	\$25,412.29	\$5,400.00	\$25,412.29	\$586,866.71	5%	\$45,216.19



Budget by Organization Report

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Fund 103 - General Fund									
EXPENSE									
Department 890 - Contingencies Appropriation									
CONTINGENCIES	300,000.00	.00	300,000.00	.00	.00	.00	300,000.00	0	.00
Department 890 - Contingencies Appropriation Totals	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00	0%	\$0.00
Department CAP - Capital Outlay									
CAPITAL OUTLAY	1,993,388.00	(874,202.00)	1,119,186.00	10,619.33	.00	10,619.33	1,108,566.67	1	48,085.16
Department CAP - Capital Outlay Totals	\$1,993,388.00	(\$874,202.00)	\$1,119,186.00	\$10,619.33	\$0.00	\$10,619.33	\$1,108,566.67	1%	\$48,085.16
EXPENSE TOTALS	\$7,770,402.00	(\$907,375.00)	\$6,863,027.00	\$425,940.59	\$8,155.76	\$425,940.59	\$6,428,930.65	6%	\$404,438.14
Fund 103 - General Fund Totals									
REVENUE TOTALS	7,770,402.00	.00	7,770,402.00	214,167.35	.00	214,167.35	7,556,234.65	3%	184,701.85
EXPENSE TOTALS	7,770,402.00	(907,375.00)	6,863,027.00	425,940.59	8,155.76	425,940.59	6,428,930.65	6%	404,438.14
Fund 103 - General Fund Totals	\$0.00	\$907,375.00	\$907,375.00	(\$211,773.24)	(\$8,155.76)	(\$211,773.24)	\$1,127,304.00		(\$219,736.29)
Grand Totals									
REVENUE TOTALS	7,770,402.00	.00	7,770,402.00	214,167.35	.00	214,167.35	7,556,234.65	3%	184,701.85
EXPENSE TOTALS	7,770,402.00	(907,375.00)	6,863,027.00	425,940.59	8,155.76	425,940.59	6,428,930.65	6%	404,438.14
Grand Totals	\$0.00	\$907,375.00	\$907,375.00	(\$211,773.24)	(\$8,155.76)	(\$211,773.24)	\$1,127,304.00		(\$219,736.29)



Expense Budget Performance Report

Fiscal Year to Date 10/31/23
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 103 - General Fund										
Department 171 - Management & Administration										
EXPENSE										
710701.0	Payroll-Regular General	346,266.00	.00	346,266.00	15,492.86	.00	15,492.86	330,773.14	4	18,647.09
711702	Payroll - Paid Time Off	30,000.00	.00	30,000.00	985.56	.00	985.56	29,014.44	3	1,132.68
711703	Payroll - Holidays	7,470.00	.00	7,470.00	.00	.00	.00	7,470.00	0	.00
711714	Safety Incentive	844.00	.00	844.00	.00	.00	.00	844.00	0	.00
711716.1	Insurance Health	34,312.00	.00	34,312.00	3,391.16	.00	3,391.16	30,920.84	10	3,064.74
711716.2	Insurance Dental	2,647.00	.00	2,647.00	202.44	.00	202.44	2,444.56	8	224.10
711716.4	Insurance Vision	632.00	.00	632.00	66.42	.00	66.42	565.58	11	69.52
711717	Insurance - Life & AD&D	321.00	.00	321.00	32.12	.00	32.12	288.88	10	24.09
711718	Retirement Contribution	26,000.00	.00	26,000.00	1,642.46	.00	1,642.46	24,357.54	6	1,588.66
711720	Insurance - Income Protection	3,172.00	.00	3,172.00	296.09	.00	296.09	2,875.91	9	220.48
711725	Compensated Absences Adjustment	318.00	.00	318.00	.00	.00	.00	318.00	0	.00
712715	Employer FICA/Medicare Contribution	30,900.00	.00	30,900.00	1,236.99	.00	1,236.99	29,663.01	4	1,488.11
712724	Workers Comp Insurance	4,624.00	.00	4,624.00	.00	.00	.00	4,624.00	0	.00
721730	Postage	836.00	.00	836.00	.00	.00	.00	836.00	0	.00
721740.0	Operating Supplies General	10,000.00	.00	10,000.00	20.36	.00	20.36	9,979.64	0	503.03
721740.TECH	Operating Supplies Equipment IT	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
721905	Photocopies	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
722801.9000	Contractual-Promotions/Printing Printing	5,100.00	.00	5,100.00	.00	.00	.00	5,100.00	0	.00
722801.9010	Contractual-Promotions/Printing Advertising/Promotional	72,754.00	.00	72,754.00	2,771.18	.00	2,771.18	69,982.82	4	73.00
722801.9080	Contractual-Promotions/Printing Publishing-News Media	8,000.00	.00	8,000.00	317.89	.00	317.89	7,682.11	4	240.00
722803.9	Contractual-Human Resources Flex Benefits	2,500.00	.00	2,500.00	395.07	.00	395.07	2,104.93	16	384.00
722803.10	Contractual-Human Resources Employee Assistance	1,050.00	.00	1,050.00	.00	.00	.00	1,050.00	0	.00
722804	Contractual-Legal	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
722805.1	Contractual-Finance/Property Independent Audit	12,691.00	.00	12,691.00	.00	.00	.00	12,691.00	0	.00
722805.4	Contractual-Finance/Property Financial Service Fees	10,500.00	.00	10,500.00	265.81	.00	265.81	10,234.19	3	789.76
722805.12	Contractual-Finance/Property Accounting & Collections	90,971.00	.00	90,971.00	17,823.14	.00	17,823.14	73,147.86	20	9,156.41
722805.15	Contractual-Finance/Property Finance Software	.00	.00	.00	26,460.00	.00	26,460.00	(26,460.00)	+++	.00
722808.2	Contractual-Buildings & Grounds Greenway Solid Waste Disposal	1,068.00	.00	1,068.00	.00	.00	.00	1,068.00	0	.00
722808.3	Contractual-Buildings & Grounds Depot Solid Waste Disposal	750.00	.00	750.00	.00	.00	.00	750.00	0	.00
722809.41	Contractual-Miscellaneous Services	41,000.00	.00	41,000.00	53,960.34	.00	53,960.34	(12,960.34)	132	4,034.00
723850.0	Communications Telephone	8,530.00	.00	8,530.00	.00	.00	.00	8,530.00	0	.00
723850.CELL	Communications Cellular	12,646.00	.00	12,646.00	1,109.95	.00	1,109.95	11,536.05	9	871.21
723860	Travel, Conf, Seminars	11,000.00	.00	11,000.00	264.00	.00	264.00	10,736.00	2	.00
723920.1	Public Utilities Depot	20,000.00	.00	20,000.00	2,445.75	.00	2,445.75	17,554.25	12	1,741.04
723920.2	Public Utilities Greenway	31,391.00	.00	31,391.00	330.00	.00	330.00	31,061.00	1	472.86
723955.0	Miscellaneous General	2,525.00	.00	2,525.00	.00	.00	.00	2,525.00	0	.00



Expense Budget Performance Report

Fiscal Year to Date 10/31/23

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 103 - General Fund										
Department 171 - Management & Administration										
EXPENSE										
723955.11	Miscellaneous Internet Ticket Sales	3,000.00	.00	3,000.00	289.11	.00	289.11	2,710.89	10	179.76
723960	Education & Training	8,500.00	.00	8,500.00	.00	.00	.00	8,500.00	0	4,000.00
723961	Dues & Subscriptions	15,000.00	.00	15,000.00	10,256.00	.00	10,256.00	4,744.00	68	11,252.00
723964.2	Refunds Property Tax Prior Years	835.00	.00	835.00	6.52	.00	6.52	828.48	1	.00
723969	Employee Events	10,000.00	.00	10,000.00	.00	2,755.76	.00	7,244.24	28	202.06
EXPENSE TOTALS		\$876,653.00	\$0.00	\$876,653.00	\$140,061.22	\$2,755.76	\$140,061.22	\$733,836.02	16%	\$60,358.60
Department 171 - Management & Administration Totals		(\$876,653.00)	\$0.00	(\$876,653.00)	(\$140,061.22)	(\$2,755.76)	(\$140,061.22)	(\$733,836.02)	16%	(\$60,358.60)
Department 266 - Customer Service & Marketing										
EXPENSE										
710701.0	Payroll-Regular General	350,200.00	.00	350,200.00	19,580.90	.00	19,580.90	330,619.10	6	18,068.56
710707.0	Payroll-Temporary Help General	5,000.00	.00	5,000.00	1,839.76	.00	1,839.76	3,160.24	37	.00
710709.0	Payroll - Overtime General	.00	.00	.00	92.06	.00	92.06	(92.06)	+++	70.84
711702	Payroll - Paid Time Off	14,200.00	.00	14,200.00	973.00	.00	973.00	13,227.00	7	1,755.46
711703	Payroll - Holidays	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0	.00
711714	Safety Incentive	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
711715	Shift Premium	.00	.00	.00	45.60	.00	45.60	(45.60)	+++	.00
711716.1	Insurance Health	90,000.00	.00	90,000.00	7,243.96	.00	7,243.96	82,756.04	8	5,981.60
711716.2	Insurance Dental	5,000.00	.00	5,000.00	518.56	.00	518.56	4,481.44	10	399.12
711716.4	Insurance Vision	1,200.00	.00	1,200.00	157.16	.00	157.16	1,042.84	13	120.34
711717	Insurance - Life & AD&D	800.00	.00	800.00	72.27	.00	72.27	727.73	9	72.27
711718	Retirement Contribution	20,000.00	.00	20,000.00	1,656.32	.00	1,656.32	18,343.68	8	1,610.90
711720	Insurance - Income Protection	4,500.00	.00	4,500.00	427.83	.00	427.83	4,072.17	10	427.83
712715	Employer FICA/Medicare Contribution	28,300.00	.00	28,300.00	1,637.62	.00	1,637.62	26,662.38	6	1,453.00
712724	Workers Comp Insurance	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0	.00
EXPENSE TOTALS		\$534,700.00	\$0.00	\$534,700.00	\$34,245.04	\$0.00	\$34,245.04	\$500,454.96	6%	\$29,959.92
Division M - Mobility Grant										
EXPENSE										
710701.0	Payroll-Regular General	.00	.00	.00	4,079.34	.00	4,079.34	(4,079.34)	+++	320.35
710701.1	Payroll-Regular Drivers	.00	.00	.00	37.34	.00	37.34	(37.34)	+++	.00
712715	Employer FICA/Medicare Contribution	.00	.00	.00	320.14	.00	320.14	(320.14)	+++	24.45
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$4,436.82	\$0.00	\$4,436.82	(\$4,436.82)	+++	\$344.80
Division M - Mobility Grant Totals		\$0.00	\$0.00	\$0.00	(\$4,436.82)	\$0.00	(\$4,436.82)	\$4,436.82	+++	(\$344.80)
Department 266 - Customer Service & Marketing Totals		(\$534,700.00)	\$0.00	(\$534,700.00)	(\$38,681.86)	\$0.00	(\$38,681.86)	(\$496,018.14)	7%	(\$30,304.72)
Department 537 - Routine Transit Operations										
EXPENSE										
710701.1	Payroll-Regular Drivers	1,203,000.00	.00	1,203,000.00	67,315.15	.00	67,315.15	1,135,684.85	6	63,857.13
710701.2	Payroll-Regular Other Operations	386,250.00	.00	386,250.00	20,696.85	.00	20,696.85	365,553.15	5	17,151.84



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 103 - General Fund										
Department 537 - Routine Transit Operations										
EXPENSE										
710701.3	Payroll-Regular Dispatch	113,300.00	.00	113,300.00	6,823.00	.00	6,823.00	106,477.00	6	5,594.71
710707.1	Payroll-Temporary Help Drivers	95,000.00	.00	95,000.00	7,435.96	.00	7,435.96	87,564.04	8	4,553.09
710707.2	Payroll-Temporary Help Other Operations	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0	2,935.50
710709.1	Payroll - Overtime Drivers	50,000.00	.00	50,000.00	7,628.07	.00	7,628.07	42,371.93	15	2,562.29
710709.2	Payroll - Overtime Other Operations	.00	.00	.00	978.27	.00	978.27	(978.27)	+++	961.21
710709.3	Payroll - Overtime Dispatch	.00	.00	.00	193.32	.00	193.32	(193.32)	+++	490.12
711702	Payroll - Paid Time Off	110,000.00	.00	110,000.00	6,052.43	.00	6,052.43	103,947.57	6	7,480.50
711703	Payroll - Holidays	40,000.00	.00	40,000.00	.00	.00	.00	40,000.00	0	.00
711705	Payroll - Bereavement	.00	.00	.00	379.72	.00	379.72	(379.72)	+++	.00
711714	Safety Incentive	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
711715	Shift Premium	.00	.00	.00	1,359.00	.00	1,359.00	(1,359.00)	+++	.00
711716.1	Insurance Health	400,000.00	.00	400,000.00	31,135.44	.00	31,135.44	368,864.56	8	29,432.50
711716.2	Insurance Dental	28,000.00	.00	28,000.00	1,915.22	.00	1,915.22	26,084.78	7	2,140.58
711716.4	Insurance Vision	8,000.00	.00	8,000.00	597.68	.00	597.68	7,402.32	7	648.69
711717	Insurance - Life & AD&D	3,500.00	.00	3,500.00	297.10	.00	297.10	3,202.90	8	303.93
711718	Retirement Contribution	110,000.00	.00	110,000.00	8,953.37	.00	8,953.37	101,046.63	8	8,150.42
711720	Insurance - Income Protection	37,532.00	.00	37,532.00	2,277.16	.00	2,277.16	35,254.84	6	2,312.62
711725	Compensated Absences Adjustment	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	.00
712715	Employer FICA/Medicare Contribution	152,300.00	.00	152,300.00	8,698.41	.00	8,698.41	143,601.59	6	7,773.61
712723	Unemployment Comp Insurance	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
712724	Workers Comp Insurance	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0	.00
721742	Anti-Freeze & Oil	3,000.00	.00	3,000.00	434.60	.00	434.60	2,565.40	14	474.88
721744.UNIF	Clothing Uniforms	21,000.00	(1,003.00)	19,997.00	.00	.00	.00	19,997.00	0	.00
721748.0	Gasoline General	350,000.00	.00	350,000.00	25,299.33	.00	25,299.33	324,700.67	7	.00
721939.3	Vehicle Maintenance Tires	25,000.00	(32,170.00)	(7,170.00)	1,954.92	.00	1,954.92	(9,124.92)	-27	1,654.87
722803.6	Contractual-Human Resources Drug/Alcohol Testing	10,000.00	.00	10,000.00	442.00	.00	442.00	9,558.00	4	954.25
723860	Travel, Conf, Seminars	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0	.00
723910.0	Commercial Insurance Premiums General	175,000.00	.00	175,000.00	4,997.00	.00	4,997.00	170,003.00	3	53,135.00
723910.1	Commercial Insurance Premiums Depot	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	963.39
723964.3	Refunds Operating Assistance PY	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
EXPENSE TOTALS		\$3,447,982.00	(\$33,173.00)	\$3,414,809.00	\$205,864.00	\$0.00	\$205,864.00	\$3,208,945.00	6%	\$213,531.13
Division N - New Freedom										
EXPENSE										
710701.1	Payroll-Regular Drivers	.00	.00	.00	3,999.26	.00	3,999.26	(3,999.26)	+++	6,048.94
710701.3	Payroll-Regular Dispatch	.00	.00	.00	452.19	.00	452.19	(452.19)	+++	.00
710709.1	Payroll - Overtime Drivers	.00	.00	.00	297.23	.00	297.23	(297.23)	+++	431.40
711715	Shift Premium	.00	.00	.00	182.40	.00	182.40	(182.40)	+++	.00



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Fund 103 - General Fund										
Department 537 - Routine Transit Operations										
Division N - New Freedom										
EXPENSE										
712715	Employer FICA/Medicare Contribution	.00	.00	.00	370.81	.00	370.81	(370.81)	+++	462.00
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$5,301.89	\$0.00	\$5,301.89	(\$5,301.89)	+++	\$6,942.34
Division N - New Freedom Totals		\$0.00	\$0.00	\$0.00	(\$5,301.89)	\$0.00	(\$5,301.89)	\$5,301.89	+++	(\$6,942.34)
Department 537 - Routine Transit Operations Totals		(\$3,447,982.00)	\$33,173.00	(\$3,414,809.00)	(\$211,165.89)	\$0.00	(\$211,165.89)	(\$3,203,643.11)	6%	(\$220,473.47)
Department 591 - Transit Maintenance										
EXPENSE										
710701.0	Payroll-Regular General	121,500.00	.00	121,500.00	7,946.42	.00	7,946.42	113,553.58	7	5,751.60
710707.0	Payroll-Temporary Help General	33,475.00	.00	33,475.00	2,444.79	.00	2,444.79	31,030.21	7	2,239.72
710709.0	Payroll - Overtime General	.00	.00	.00	1,365.40	.00	1,365.40	(1,365.40)	+++	1,334.67
711702	Payroll - Paid Time Off	8,000.00	.00	8,000.00	232.50	.00	232.50	7,767.50	3	.00
711703	Payroll - Holidays	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
711714	Safety Incentive	600.00	.00	600.00	.00	.00	.00	600.00	0	.00
711715	Shift Premium	.00	.00	.00	207.60	.00	207.60	(207.60)	+++	.00
711716.1	Insurance Health	30,000.00	.00	30,000.00	3,163.50	.00	3,163.50	26,836.50	11	2,272.06
711716.2	Insurance Dental	3,500.00	.00	3,500.00	227.60	.00	227.60	3,272.40	7	162.62
711716.4	Insurance Vision	1,200.00	.00	1,200.00	67.00	.00	67.00	1,133.00	6	47.32
711717	Insurance - Life & AD&D	300.00	.00	300.00	24.09	.00	24.09	275.91	8	16.06
711718	Retirement Contribution	8,000.00	.00	8,000.00	748.11	.00	748.11	7,251.89	9	566.91
711720	Insurance - Income Protection	1,800.00	.00	1,800.00	167.58	.00	167.58	1,632.42	9	120.48
712715	Employer FICA/Medicare Contribution	12,400.00	.00	12,400.00	897.74	.00	897.74	11,502.26	7	688.06
712724	Workers Comp Insurance	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	.00
721740.8	Operating Supplies Cleaning Materials	15,000.00	.00	15,000.00	1,544.34	5,400.00	1,544.34	8,055.66	46	1,254.35
721740.18	Operating Supplies Repair Parts	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
721931.1	Building & Grounds Maintenance Depot	15,000.00	.00	15,000.00	3,700.57	.00	3,700.57	11,299.43	25	305.70
721931.2	Building & Grounds Maintenance Greenway	25,000.00	.00	25,000.00	1,310.19	.00	1,310.19	23,689.81	5	1,605.38
721932.1	Mechanical Maintenance Depot	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
721933.1	Equipment Maintenance Radio Maintenance	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
721933.2	Equipment Maintenance Office Equipment	4,000.00	.00	4,000.00	1,031.11	.00	1,031.11	2,968.89	26	600.83
721939.1	Vehicle Maintenance Mechanical	304,404.00	.00	304,404.00	333.75	.00	333.75	304,070.25	0	28,197.63
721939.4	Vehicle Maintenance Bodywork	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	52.80
721939.6	Vehicle Maintenance Graphics	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
722808.1	Contractual-Buildings & Grounds Depot Janitorial	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
722808.4	Contractual-Buildings & Grounds Depot Lawn Care	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
722808.5	Contractual-Buildings & Grounds Depot Snow Removal	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	.00
EXPENSE TOTALS		\$617,679.00	\$0.00	\$617,679.00	\$25,412.29	\$5,400.00	\$25,412.29	\$586,866.71	5%	\$45,216.19
Department 591 - Transit Maintenance Totals		(\$617,679.00)	\$0.00	(\$617,679.00)	(\$25,412.29)	(\$5,400.00)	(\$25,412.29)	(\$586,866.71)	5%	(\$45,216.19)



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Fund 103 - General Fund										
Department 890 - Contingencies Appropriation										
EXPENSE										
770956.0	Contingency General	300,000.00	.00	300,000.00	.00	.00	.00	300,000.00	0	.00
EXPENSE TOTALS		\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$0.00	\$300,000.00	0%	\$0.00
Department 890 - Contingencies Appropriation Totals		(\$300,000.00)	\$0.00	(\$300,000.00)	\$0.00	\$0.00	\$0.00	(\$300,000.00)	0%	\$0.00
Department CAP - Capital Outlay										
EXPENSE										
730974	Land Improvements	500,000.00	.00	500,000.00	.00	.00	.00	500,000.00	0	.00
730975.10	Buildings & Structures Grant MI-2021-010	.00	.00	.00	.00	.00	.00	.00	+++	41,709.00
730977	Machinery & Equipment	45,000.00	.00	45,000.00	.00	.00	.00	45,000.00	0	540.16
730977.10	Machinery & Equipment Grant MI-2021-010	.00	(3,996.00)	(3,996.00)	.00	.00	.00	(3,996.00)	0	5,836.00
730977.39	Machinery & Equipment Grant MI-2020-039	.00	.00	.00	10,619.33	.00	10,619.33	(10,619.33)	+++	.00
730981	Vehicle	1,448,388.00	.00	1,448,388.00	.00	.00	.00	1,448,388.00	0	.00
730981.10	Vehicle Grant MI-2021-010	.00	(870,206.00)	(870,206.00)	.00	.00	.00	(870,206.00)	0	.00
EXPENSE TOTALS		\$1,993,388.00	(\$874,202.00)	\$1,119,186.00	\$10,619.33	\$0.00	\$10,619.33	\$1,108,566.67	1%	\$48,085.16
Department CAP - Capital Outlay Totals		(\$1,993,388.00)	\$874,202.00	(\$1,119,186.00)	(\$10,619.33)	\$0.00	(\$10,619.33)	(\$1,108,566.67)	1%	(\$48,085.16)
Fund 103 - General Fund Totals		\$7,770,402.00	(\$907,375.00)	\$6,863,027.00	\$425,940.59	\$8,155.76	\$425,940.59	\$6,428,930.65		\$404,438.14
Grand Totals		\$7,770,402.00	(\$907,375.00)	\$6,863,027.00	\$425,940.59	\$8,155.76	\$425,940.59	\$6,428,930.65		\$404,438.14



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Fund 103 - General Fund										
Department 000 - General Revenues										
REVENUE										
480665	Investment Income	10,000.00	.00	10,000.00	8,717.42	.00	8,717.42	1,282.58	87	1,380.58
490675.0	Private Donations General	75,000.00	.00	75,000.00	.00	.00	.00	75,000.00	0	.00
490692.0	Miscellaneous General	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	20.35
REVENUE TOTALS		\$86,000.00	\$0.00	\$86,000.00	\$8,717.42	\$0.00	\$8,717.42	\$77,282.58	10%	\$1,400.93
Department 000 - General Revenues Totals		\$86,000.00	\$0.00	\$86,000.00	\$8,717.42	\$0.00	\$8,717.42	\$77,282.58	10%	\$1,400.93
Department 537 - Routine Transit Operations										
Division 4 - General										
REVENUE										
400402	Property Tax	1,358,450.00	.00	1,358,450.00	.00	.00	.00	1,358,450.00	0	23,781.74
400423	Service Charge in Lieu of Taxes	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	.00
400437.0	Property Taxes IFT IFT Levy - General	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	1,671.39
400445	Interest & Penalties (Taxes)	1,500.00	.00	1,500.00	190.85	.00	190.85	1,309.15	13	282.18
440573	State-Reim Local PPT Tax Loss	88,878.00	.00	88,878.00	.00	.00	.00	88,878.00	0	.00
460644.1	Concessions & Commissions Bus Signage-Advertising Commiss	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	.00
460651.1B	Use & Admissions Fees Fares-Bus Fleet Rental	7,500.00	.00	7,500.00	.00	.00	.00	7,500.00	0	.00
460651.1D	Use & Admissions Fees Fares-Demand/Response	50,000.00	.00	50,000.00	5,502.35	.00	5,502.35	44,497.65	11	4,389.60
460651.1F	Use & Admissions Fees Fares-Fixed Route	55,000.00	.00	55,000.00	5,419.00	.00	5,419.00	49,581.00	10	4,549.40
460651.1R	Use & Admissions Fees Fares-Adult Monthly	32,000.00	.00	32,000.00	2,134.50	.00	2,134.50	29,865.50	7	3,162.00
460651.1S	Use & Admissions Fees Fares-Daily Pass	2,000.00	.00	2,000.00	830.30	.00	830.30	1,169.70	42	96.60
460651.1T	Use & Admissions Fees Fares-Tickets	1,800.00	.00	1,800.00	.00	.00	.00	1,800.00	0	.00
460651.1X	Use & Admissions Fees Fares-Student Pass	5,500.00	.00	5,500.00	172.50	.00	172.50	5,327.50	3	138.00
460651.1DW	Use & Admissions Fees Fares-Reduced Demand/Response	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	100.00
460651.1FD	Use & Admissions Fees Fares-Reduced Monthly (Fixed/DR)	36,000.00	.00	36,000.00	2,640.00	.00	2,640.00	33,360.00	7	3,060.00
460651.1FR	Use & Admissions Fees Fares-Reduced Fixed Route	3,000.00	.00	3,000.00	338.50	.00	338.50	2,661.50	11	257.50
460651.1WP	Use & Admissions Fees Fares-Adult Weekly	3,000.00	.00	3,000.00	120.00	.00	120.00	2,880.00	4	90.00
480669.C	Rental Bus / Motor Coach	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
480669.D	Rental Amtrak	.00	.00	.00	.00	.00	.00	.00	+++	1,315.35
490683.1	Reimbursements Michigan Transit Pool	45,000.00	.00	45,000.00	.00	.00	.00	45,000.00	0	.00
490685.1	Recoveries Insurance	1,800.00	.00	1,800.00	.00	.00	.00	1,800.00	0	.00
490692.0	Miscellaneous General	100.00	.00	100.00	(1.01)	.00	(1.01)	101.01	-1	.00
490692.E	Miscellaneous Lost Eligible Pass	200.00	.00	200.00	.00	.00	.00	200.00	0	10.00
490694	Cash Short/Over	.00	.00	.00	(203.06)	.00	(203.06)	203.06	+++	437.16
570674	Sale of Fixed Assets	50,000.00	.00	50,000.00	.00	.00	.00	50,000.00	0	.00
REVENUE TOTALS		\$1,804,728.00	\$0.00	\$1,804,728.00	\$17,143.93	\$0.00	\$17,143.93	\$1,787,584.07	1%	\$43,340.92
Division 4 - General Totals		\$1,804,728.00	\$0.00	\$1,804,728.00	\$17,143.93	\$0.00	\$17,143.93	\$1,787,584.07	1%	\$43,340.92



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Fund 103 - General Fund										
Department 537 - Routine Transit Operations										
Division 5 - Grants										
REVENUE										
540536.1	Federal Operating (Current Year)	566,000.00	.00	566,000.00	.00	.00	.00	566,000.00	0	.00
540536.4	Federal Mobility Management	56,000.00	.00	56,000.00	.00	.00	.00	56,000.00	0	.00
540536.6	Federal New Freedom	142,500.00	.00	142,500.00	.00	.00	.00	142,500.00	0	.00
540536.8	Federal Capital Outlay	1,193,711.00	.00	1,193,711.00	9,125.00	.00	9,125.00	1,184,586.00	1	4,149.00
540536.3A	Federal ARPA	1,475,098.00	.00	1,475,098.00	.00	.00	.00	1,475,098.00	0	.00
550570.1	State Operating (Current Year)	2,179,779.00	.00	2,179,779.00	179,181.00	.00	179,181.00	2,000,598.00	8	135,811.00
550570.4	State Mobility Management	14,000.00	.00	14,000.00	.00	.00	.00	14,000.00	0	.00
REVENUE TOTALS		\$5,627,088.00	\$0.00	\$5,627,088.00	\$188,306.00	\$0.00	\$188,306.00	\$5,438,782.00	3%	\$139,960.00
Division 5 - Grants Totals		\$5,627,088.00	\$0.00	\$5,627,088.00	\$188,306.00	\$0.00	\$188,306.00	\$5,438,782.00	3%	\$139,960.00
Division 6 - Operating Assistance										
REVENUE										
460627.1	Charges for Services Rendered Zeeland City	62,862.00	.00	62,862.00	.00	.00	.00	62,862.00	0	.00
460627.2	Charges for Services Rendered Park Township	137,190.00	.00	137,190.00	.00	.00	.00	137,190.00	0	.00
460627.9	Charges for Services Rendered Zeeland Twp	8,034.00	.00	8,034.00	.00	.00	.00	8,034.00	0	.00
460627.IN	Charges for Services Rendered MAX Share-Sale Mtr Coach Tickets	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
460627.INPS	Charges for Services Rendered Pass-Thru Sale Mtr Coach Tickets	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	.00
REVENUE TOTALS		\$248,086.00	\$0.00	\$248,086.00	\$0.00	\$0.00	\$0.00	\$248,086.00	0%	\$0.00
Division 6 - Operating Assistance Totals		\$248,086.00	\$0.00	\$248,086.00	\$0.00	\$0.00	\$0.00	\$248,086.00	0%	\$0.00
Division T - Trolley										
REVENUE										
460651.2	Use & Admissions Fees Trolley Fares	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	.00
460651.2C	Use & Admissions Fees Trolley Cleaning Fees	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
REVENUE TOTALS		\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0%	\$0.00
Division T - Trolley Totals		\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0%	\$0.00
Department 537 - Routine Transit Operations Totals		\$7,684,402.00	\$0.00	\$7,684,402.00	\$205,449.93	\$0.00	\$205,449.93	\$7,478,952.07	3%	\$183,300.92
Fund 103 - General Fund Totals		\$7,770,402.00	\$0.00	\$7,770,402.00	\$214,167.35	\$0.00	\$214,167.35	\$7,556,234.65		\$184,701.85
Grand Totals		\$7,770,402.00	\$0.00	\$7,770,402.00	\$214,167.35	\$0.00	\$214,167.35	\$7,556,234.65		\$184,701.85