



**MAX Transportation Authority Board**  
**CANCELED MEETING**  
**Monday, November 25, 2024**

1. October 2024 Board Meeting Minutes – Information
2. Ridership Reports for October 2024 – Information
3. Financial Reports for October 2024 – Information
4. Expenditure Reports for October 2024 – Information

**Next meeting is Monday, December 16, 2024 at 3:30 p.m.**



**Macatawa Area Express Transportation Authority  
Meeting Minutes  
Monday, October 28, 2024  
Proposed Minutes**

The Macatawa Area Express Transportation Authority Board met at 3:30 pm in the training room at the MAX Operations building - 11660 Greenway Drive, Holland, MI 49424.

**Members Present:** Chair Russ TeSlaa, Secretary Meika Weiss and Treasurer Jason Latham;  
Board Members Doug Becker, Margo Walters, Kristin Myers, Jason Latham, Abbe Baas

**Others Present:** Kevin Klynstra

**Members Absent:** Board Members; Jan Steggerda

**Staff Present:** Elisa Hoekwater, Beth Higgs, Lynn McCammon, Kaitlynn Riegling, and Juana Lopez

**10.24.1 Approval of the Minutes for September 2024 Board Meetings**

The minutes will be presented at the November meeting.

**10.24.2 Public Comment**

There were no public comments.

**10.24.3 Marketing Committee**

Higgs reported that MAX bus operator Hubert Timmer has retired from MAX after 25 years of service. A celebration will be held this week at the Greenway facility. Marketing is also preparing for three other employee events over the next two weeks. Higgs also mentioned that Marketing has continued to focus on training and promoting the new MAX App that offers passengers an option to schedule and pay for rides online.

**10.24.4 Executive Committee**

**10.24.4a** *Election of Board Officers, Announcement of Two New Board Members*

Due to the retirement of MAX Board Treasurer Joseph Baumann in October 2024, the position of Secretary/Treasurer are vacant. Current Board member Meika Weiss was nominated for the position of Secretary by Kristen Myers, and current Board member Jason Latham was nominated by Meika Weiss for the position of Treasurer. Two new board members were announced, Doug Becker and Margo Walters representing Holland Charter Township. A motion was made by Russ TeSlaa and supported by Kristen Myers to approve the slate of officers as presented. Motion carried unanimously.

**10.24.4b***Approval of Revised CDL Reimbursement Policy*

At their meeting held November 27, 2023, the MAX Board approved a Commercial Driver's License (CDL) Reimbursement Policy for newly hired employees who receive training and their commercial driver's license through MAX. The current policy states that if an employee voluntarily leaves employment within 6 months, they will reimburse MAX the full cost of the CDL license and associated fees such as DOT physical, drug screening, and agility test to obtain their license. If they leave between 7 and 12 months, they reimburse MAX half those costs.

Staff understands that there may be circumstances when an employee may voluntarily leave MAX for reasons beyond their control such as illness, or other situations. Higgs requested Board approval to revise this policy to include language that the Executive Director or Deputy Director make the determination if reimbursement of those funds is appropriate and add the option to invoice the employee if funds are not available through a payroll deduction. A motion was made by Jason Latham and supported by Margo Walters to approve the revision of the CDL Reimbursement policy. Motion carried unanimously.

**10.24.4c***Approval of Modified Transportation Alternatives Program (TAP) – ACTION*

Riegling requested approval for modifications made to the Transportation Alternatives Program (TAP), stating a change to the concrete pad which resulted in an increase to the project total of \$386,050 to \$380,425. A motion was made by Kristen Myers and supported by Jason Latham for Approval of Modified Transportation Alternatives Program (TAP). Motion carried unanimously.

**10.24.4d***Resolution of Support for Constructing New Connections Application*

The Constructing New Connections provides opportunity to assistance and support the MAX Transit Route Study Project. The creation of the plan has been prepared with the involvement of the MAX Transit Study Advisory Group, community stakeholders, and the public. The project has a budget of \$380,425 and \$100,000 of the budget will be matched by local funds. MAX Board Chair, Russell TeSlaa or MAX Executive director will be authorized to sign a project agreement and act as a representative on Behalf of MAX. A motion was made by Doug Becker and supported by Jason Latham to approve the Resolution of Support for Constructing New Connections Application. Motion carried unanimously.

**10.24.4e***Notice to Advance Procurement of Lawn Mower and Attachments – ACTION*

The Macatawa Area Express Transportation Authority is seeking a Request for Quote (RFQ) for the purchase of a Toro Grandstand Multi Force 60" Mower and Snowplow Attachments with an estimated cost of \$17,999.00. Procurement shall commence about or on November 8, 2025. A motion was made by Kristen Myers and supported by Doug Becker to approve the Notice to Advance Procurement of Lawn Mower and Attachments. Motion carried unanimously.

**10.24.4f***Notice to Advance Procurement of GPS Playback and Swiftly Implementation Services*

The Macatawa Area Express Transportation Authority is seeking a Request for Quote (RFQ) for the purchase of GPS playback module for Swiftly scheduling software. Hoekwater explained that MAX will use a capital grant to pay for one year of service.

estimated cost for this service is \$10,395. Procurement shall commence on or about October 29,2024. A motion was made by Kristen Myers and supported by Jason Latham to approve the Notice to Advance Procurement of GPS Playback Module for Swiftly Scheduling Software. Motion carried unanimously.

**10.24.4g**

*Announcement of Executive Director Retirement*

The Board Chair, Russ TeSlaa announced that during a closed session Executive Director, Elisa Hoekwater and members of the Board discussed Hoekwater's retirement plans. A succession plan is in place and Beth Higgs will serve as the interim director until a new Executive Director is hired.

This year MAX completed a study of fixed routes which was approved in May 2024 with a plan for route adjustments, enhancements to the demand response and paratransit service, and the addition of microtransit options. In recent months the MAX team successfully launched new scheduling software, established a new timeclock system, and upgraded the agency's accounting software. Hoekwater expressed appreciation for MAX staff, adding that she feels great satisfaction from all that has been achieved. A motion was made by Margo Walters and supported by Doug Becker to approve an agreement. Motion carried unanimously.

**10.24.5**

**MAX Director's Report**

Executive Director, Elisa Hoekwater, reported on amendments to the FY2024 year-end budget, which accounted for a generous private donation to MAX, higher ridership than previously expected, and increases in investment income and property tax funding through the millage. These revenue sources contributed to an amended budget of \$7,531,659 in FY2024.

The FY2025 budget, approved by the Board at the September meeting, includes anticipated revenues and expenses of \$6,347,080. As MAX is in the first month of the new fiscal year, it will be important for staff to continue to monitor capital needs and draw down existing grants allocated for capital expenses. Hoekwater recommended that MAX continue to apply for competitive capital grants such as flex funds, TAP, RAISE, Low-No, Bus & Bus Facilities funding to supplement the annual budget in future years and be prepared for capital needs through 2029.

**10.24.6**

**Adjournment**

A motion was made by Kristin Myers and supported by Jason Latham to adjourn the meeting. Motion carried unanimously

## MACATAWA AREA EXPRESS - MONTHLY RIDERSHIP SUMMARY

(NOTES: Some figures calculated using non-rounded numbers. AUXILIARY ridership includes counts for non-traditional services: Tulip Time Tours, Shuttle, Kertsmarket, etc.)

### FIXED ROUTE

	TOTAL MONTHLY BOARDING			AVG. WEEKDAY BOARDING			AVG. SATURDAY BOARDING		
	OCT. '24	OCT. '23	% CHG.	OCT. '24	OCT. '23	% CHG.	OCT. '24	OCT. '23	% CHG.
ROUTE 1	3,145	2,460	27.8%	128.7	111.8	15.1%	46.5	0.0	#DIV/0!
ROUTE 2	2,983	2,358	26.5%	124.7	107.2	16.3%	29.0	0.0	#DIV/0!
ROUTE 3	1,808	1,809	-0.1%	78.6	82.2	-4.4%	0.0	0.0	#DIV/0!
ROUTE 4	2,342	1,881	24.5%	101.8	85.5	19.1%	0.0	0.0	#DIV/0!
ROUTE 5	2,508	2,119	18.4%	109.0	96.3	13.2%	0.0	0.0	#DIV/0!
ROUTE 6	3,961	3,168	25.0%	164.0	144.0	13.9%	47.0	0.0	#DIV/0!
ROUTE 7	1,404	1,290	8.8%	61.0	58.6	4.2%	0.0	0.0	#DIV/0!
ROUTE 8	1,497	1,332	12.4%	65.1	60.5	7.6%	0.0	0.0	#DIV/0!
AUXILIARY	0	0	#DIV/0!	-	-	-	-	-	-
REGULAR	12,140	10,100	20.2%	515.1	459.1	12.2%	73.3	0.0	#DIV/0!
YOUTH	2,011	1,220	64.8%	84.7	55.5	52.6%	15.8	0.0	#DIV/0!
SENIOR	2,670	1,779	50.1%	114.0	80.9	41.0%	11.8	0.0	#DIV/0!
ADA	2,827	3,318	-14.8%	119.1	150.8	-21.0%	21.8	0.0	#DIV/0!
<b>TOTAL</b>	<b>19,648</b>	<b>16,417</b>	<b>19.7%</b>	<b>833.0</b>	<b>746.3</b>	<b>11.6%</b>	<b>122.5</b>	<b>0.0</b>	<b>#DIV/0!</b>

CITY OF HOLLAND  
HOLLAND TWP.  
CITY OF ZEELAND  
ZEELAND TWP.  
PARK TWP.  
AUXILIARY

	TOTAL MONTHLY BOARDING		
	OCT. '24	OCT. '23	% CHG.
CITY OF HOLLAND	10,051	8,680	15.8%
HOLLAND TWP.	8,175	6,472	26.3%
CITY OF ZEELAND	1,422	1,265	12.4%
ZEELAND TWP.	0	0	#DIV/0!
PARK TWP.	0	0	#DIV/0!
AUXILIARY	0	0	#DIV/0!

### TWILIGHT ROUTE

	TOTAL MONTHLY BOARDING			AVG. WEEKDAY BOARDING			AVG. SATURDAY BOARDING		
	OCT. '24	OCT. '23	% CHG.	OCT. '24	OCT. '23	% CHG.	OCT. '24	OCT. '23	% CHG.
ROUTE 9	0	0	#DIV/0!	0.0	0.0	#DIV/0!	0.0	0.0	#DIV/0!
ROUTE 10	0	0	#DIV/0!	0.0	0.0	#DIV/0!	0.0	0.0	#DIV/0!
REGULAR	0	0	#DIV/0!	0.0	0.0	#DIV/0!	0.0	0.0	#DIV/0!
YOUTH	0	0	#DIV/0!	0.0	0.0	#DIV/0!	0.0	0.0	#DIV/0!
SENIOR	0	0	#DIV/0!	0.0	0.0	#DIV/0!	0.0	0.0	#DIV/0!
ADA	0	0	#DIV/0!	0.0	0.0	#DIV/0!	0.0	0.0	#DIV/0!
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0.0</b>	<b>0.0</b>	<b>#DIV/0!</b>	<b>0.0</b>	<b>0.0</b>	<b>#DIV/0!</b>

CITY OF HOLLAND  
HOLLAND TWP.

	TOTAL MONTHLY BOARDING		
	OCT. '24	OCT. '23	% CHG.
CITY OF HOLLAND	0	0	#DIV/0!
HOLLAND TWP.	0	0	#DIV/0!

### RESERVE-A-MAX

	TOTAL MONTHLY BOARDING			AVG. WEEKDAY BOARDING			AVG. SATURDAY BOARDING		
	OCT. '24	OCT. '23	% CHG.	OCT. '24	OCT. '23	% CHG.	OCT. '24	OCT. '23	% CHG.
REGULAR	774	315	145.7%	32.1	13.6	136.3%	8.8	4.0	118.8%
YOUTH	59	0	#DIV/0!	2.3	0.0	#DIV/0!	1.3	0.0	#DIV/0!
SENIOR	569	217	162.2%	23.3	9.4	147.9%	8.3	2.6	217.3%
ADA	3,327	2,774	19.9%	137.2	121.0	13.4%	42.8	28.2	51.6%
<b>TOTAL</b>	<b>4,729</b>	<b>3,306</b>	<b>43.0%</b>	<b>195.0</b>	<b>144.0</b>	<b>35.4%</b>	<b>61.0</b>	<b>34.8</b>	<b>75.3%</b>

CITY OF HOLLAND  
HOLLAND TWP.  
CITY OF ZEELAND  
ZEELAND TWP.  
PARK TWP.  
AUXILIARY

	TOTAL MONTHLY BOARDING		
	OCT. '24	OCT. '23	% CHG.
CITY OF HOLLAND	2,099	1,505	39.5%
HOLLAND TWP.	1,910	1,305	46.4%
CITY OF ZEELAND	284	182	56.0%
ZEELAND TWP.	58	41	41.5%
PARK TWP.	378	273	38.5%
AUXILIARY	0	0	#DIV/0!

### NIGHT OWL

	TOTAL MONTHLY BOARDING			AVG. WEEKDAY BOARDING			AVG. SATURDAY BOARDING		
	OCT. '24	OCT. '23	% CHG.	OCT. '24	OCT. '23	% CHG.	OCT. '24	OCT. '23	% CHG.
REGULAR	231	112	106.3%	9.7	4.9	98.8%	1.8	1.3	34.6%
YOUTH	2	0	#DIV/0!	0.1	0.0	#DIV/0!	0.0	0.0	#DIV/0!
SENIOR	48	17	182.4%	1.9	0.6	211.6%	1.3	1.0	25.0%
ADA	307	191	60.7%	11.5	7.7	49.1%	10.8	5.0	115.0%
<b>TOTAL</b>	<b>588</b>	<b>320</b>	<b>83.8%</b>	<b>23.2</b>	<b>13.2</b>	<b>75.6%</b>	<b>13.8</b>	<b>7.3</b>	<b>88.4%</b>

CITY OF HOLLAND  
HOLLAND TWP.  
CITY OF ZEELAND  
ZEELAND TWP.

	TOTAL MONTHLY BOARDING		
	OCT. '24	OCT. '23	% CHG.
CITY OF HOLLAND	231	98	135.7%
HOLLAND TWP.	259	154	68.2%
CITY OF ZEELAND	97	68	42.6%
ZEELAND TWP.	1	0	#DIV/0!

### OVERALL RIDERSHIP

	TOTAL MONTHLY BOARDING			AVG. WEEKDAY BOARDING			AVG. SATURDAY BOARDING		
	OCT. '24	OCT. '23	% CHG.	OCT. '24	OCT. '23	% CHG.	OCT. '24	OCT. '23	% CHG.
REGULAR	13,145	10,527	24.9%	557.0	477.5	16.6%	83.8	5.3	1480.2%
YOUTH	2,072	1,220	69.8%	87.1	55.5	57.0%	17.0	0.0	#DIV/0!
SENIOR	3,287	2,013	63.3%	139.2	90.9	53.2%	21.3	3.5	507.1%
ADA	6,461	6,283	2.8%	267.8	279.5	-4.2%	75.3	33.2	126.7%
<b>TOTAL</b>	<b>24,965</b>	<b>20,043</b>	<b>24.6%</b>	<b>1,051.1</b>	<b>903.4</b>	<b>16.4%</b>	<b>197.3</b>	<b>42.0</b>	<b>369.6%</b>

CITY OF HOLLAND  
HOLLAND TWP.  
CITY OF ZEELAND  
ZEELAND TWP.  
PARK TWP.  
AUXILIARY

	TOTAL MONTHLY BOARDING		
	OCT. '24	OCT. '23	% CHG.
CITY OF HOLLAND	12,381	10,283	20.4%
HOLLAND TWP.	10,344	7,931	30.4%
CITY OF ZEELAND	1,803	1,515	19.0%
ZEELAND TWP.	59	41	43.9%
PARK TWP.	378	273	38.5%
AUXILIARY	0	0	#DIV/0!

FIXED ROUTE  
RESERVE-A-MAX

ON-TIME PERCENTAGE			
OCT. '24	OCT. '23	DIFF. (+/-)	
93.1%	96.3%	-3.2%	WEEKDAYS
92.9%	99.4%	-6.5%	SATURDAYS

WEEKDAYS  
SATURDAYS

SERVICE DAYS	
OCT. '24	OCT. '23
23	22
4	4

FIXED ROUTE  
RESERVE-A-MAX  
TWILIGHT  
NIGHT OWL  
TBD

DISTRIBUTION OF RIDERSHIP		
OCT. '24	OCT. '23	DIFF. (+/-)
78.70%	81.91%	-3.21%
18.94%	16.49%	2.45%
0.00%	0.00%	0.00%
2.36%	1.60%	0.76%
0.00%	0.00%	0.00%

Macatawa Area Express Ridership by Government Unit

Fiscal Year	Fixed Route												Reserve-A-MAX													
	Total Rides	City of Holland	%	Holland Twp.	%	City of Zeeland	%	Zeeland Twp.	%	Park Twp.	Auxiliary	%	Total Rides	City of Holland	%	Holland Twp.	%	City of Zeeland	%	Zeeland Twp.	%	Park Twp.	Auxiliary	%		
Oct-22	13,577	7,232	53	5,146	38	1,199	9	0	0	0	0	0	3,476	1,836	53	1,224	35	187	5	25	1	204	6	0	0	
Nov-22	13,699	7,158	52	5,363	39	1,178	9	0	0	0	0	0	3,166	1,442	46	1,223	39	170	5	27	1	229	7	75	2	
Dec-22	13,106	6,988	53	5,109	39	1,009	8	0	0	0	0	0	2,811	1,277	45	1,136	40	181	6	15	1	202	7	0	0	
Jan-23	14,448	7,799	54	5,397	37	1,252	9	0	0	0	0	0	3,100	1,446	47	1,205	39	198	6	24	1	227	7	0	0	
Feb-23	12,881	6,685	52	5,064	39	1,132	9	0	0	0	0	0	2,973	1,387	47	1,176	40	180	6	25	1	205	7	0	0	
Mar-23	14,950	7,753	52	6,043	40	1,154	8	0	0	0	0	0	3,401	1,529	45	1,446	43	178	5	25	1	223	7	0	0	
Apr-23	12,838	6,435	50	5,469	43	934	7	0	0	0	0	0	2,825	1,272	45	1,210	43	137	5	19	1	187	7	0	0	
May-23	14,247	7,070	50	5,968	42	1,209	8	0	0	0	0	0	3,042	1,342	44	1,290	42	148	5	47	2	215	7	0	0	
Jun-23	15,211	8,066	53	6,012	40	1,133	7	0	0	0	0	0	2,968	1,371	46	1,200	40	136	5	40	1	221	7	0	0	
Jul-23	13,377	7,081	53	5,290	40	1,006	8	0	0	0	0	0	2,615	1,220	47	1,011	39	127	5	39	1	218	8	0	0	
Aug-23	16,165	8,368	52	6,571	41	1,226	8	0	0	0	0	0	3,079	1,510	49	1,149	37	144	5	40	1	236	8	0	0	
Sep-23	15,164	7,810	52	6,046	40	1,308	9	0	0	0	0	0	2,870	1,375	48	1,114	39	158	6	40	1	183	6	0	0	
<b>Total</b>	<b>169,663</b>	<b>88,445</b>	<b>52</b>	<b>67,478</b>	<b>40</b>	<b>13,740</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>36,326</b>	<b>17,007</b>	<b>47</b>	<b>14,384</b>	<b>40</b>	<b>1,944</b>	<b>5</b>	<b>366</b>	<b>1</b>	<b>2,550</b>	<b>7</b>	<b>75</b>	<b>0</b>	
Oct-23	16,417	8,680	53	6,472	39	1,265	8	0	0	0	0	0	3,306	1,505	46	1,305	39	182	6	41	1	273	8	0	0	
Nov-23	15,320	8,244	54	5,972	39	1,104	7	0	0	0	0	0	3,335	1,430	43	1,282	38	210	6	45	1	275	8	93	3	
Dec-23	14,480	7,812	54	5,730	40	938	6	0	0	0	0	0	3,088	1,398	45	1,232	40	182	6	40	1	236	8	0	0	
Jan-24	15,066	8,435	56	5,587	37	1,044	7	0	0	0	0	0	3,517	1,650	47	1,377	39	198	6	39	1	253	7	0	0	
Feb-24	16,760	9,349	56	6,204	37	1,207	7	0	0	0	0	0	3,524	1,608	46	1,373	39	206	6	41	1	296	8	0	0	
Mar-24	16,770	9,450	56	6,151	37	1,169	7	0	0	0	0	0	3,754	1,713	46	1,474	39	199	5	42	1	326	9	0	0	
Apr-24	17,290	9,673	56	6,541	38	1,076	6	0	0	0	0	0	3,957	1,841	47	1,537	39	208	5	52	1	319	8	0	0	
May-24	18,258	8,736	48	6,540	36	1,077	6	0	0	0	0	1,905	4,148	1,983	48	1,521	37	261	6	60	1	323	8	0	0	
Jun-24	15,415	8,529	55	6,035	39	851	6	0	0	0	0	0	3,783	1,834	48	1,402	37	237	6	52	1	258	7	0	0	
Jul-24	17,148	9,119	53	7,053	41	976	6	0	0	0	0	0	3,832	1,855	48	1,395	36	229	6	50	1	303	8	0	0	
Aug-24	17,507	9,054	52	7,438	42	1,015	6	0	0	0	0	0	3,933	1,903	48	1,440	37	250	6	46	1	294	7	0	0	
Sep-24	16,844	8,504	50	6,836	41	1,049	6	0	0	0	0	455	3,938	1,814	46	1,594	40	219	6	34	1	277	7	0	0	
<b>Total</b>	<b>197,275</b>	<b>105,585</b>	<b>54</b>	<b>76,559</b>	<b>39</b>	<b>12,771</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,360</b>	<b>44,115</b>	<b>20,534</b>	<b>47</b>	<b>16,932</b>	<b>38</b>	<b>2,581</b>	<b>6</b>	<b>542</b>	<b>1</b>	<b>3,433</b>	<b>8</b>	<b>93</b>	<b>0</b>	
Oct-24	19,648	10,051	51	8,175	42	1,422	7	0	0	0	0	0	4,729	2,099	44	1,910	40	284	6	58	1	378	8	0	0	
Nov-24	0	0	###	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Dec-24	0	0	###	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Jan-25	0	0	###	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Feb-25	0	0	###	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Mar-25	0	0	###	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Apr-25	0	0	###	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
May-25	0	0	###	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Jun-25	0	0	###	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Jul-25	0	0	###	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Aug-25	0	0	###	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Sep-25	0	0	###	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
<b>Total</b>	<b>19,648</b>	<b>10,051</b>	<b>51</b>	<b>8,175</b>	<b>42</b>	<b>1,422</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,729</b>	<b>2,099</b>	<b>44</b>	<b>1,910</b>	<b>40</b>	<b>284</b>	<b>6</b>	<b>58</b>	<b>1</b>	<b>378</b>	<b>8</b>	<b>0</b>	<b>0</b>	

**Macatawa Area Express Ridership by Government Unit**

Fiscal Year	Twilight Fixed Route					Night Owl										Total												
	Total Rides	City of Holland	%	Holland Twp.	%	Total Rides	City of Holland	%	Holland Twp.	%	City of Zeeland	%	Zeeland Twp.	%	Total Rides	City of Holland	%	Holland Twp.	%	City of Zeeland	%	Zeeland Twp.	%	Park Twp.	%	Auxiliary	%	
Oct-22	0	0	###	0	###	373	174	47	149	40	49	13	1	0	17,426	9,242	53	6,519	37	1,435	8	26	0	204	1	0	0	
Nov-22	0	0	###	0	###	375	172	46	153	41	49	13	1	0	17,240	8,772	51	6,739	39	1,397	8	28	0	229	1	75	0	
Dec-22	0	0	###	0	###	304	151	50	108	36	45	15	0	0	16,221	8,416	52	6,353	39	1,235	8	15	0	202	1	0	0	
Jan-23	0	0	###	0	###	339	156	46	129	38	47	14	7	2	17,887	9,401	53	6,731	38	1,497	8	31	0	227	1	0	0	
Feb-23	0	0	###	0	###	334	165	49	121	36	43	13	5	1	16,188	8,237	51	6,361	39	1,355	8	30	0	205	1	0	0	
Mar-23	0	0	###	0	###	368	162	44	144	39	56	15	6	2	18,719	9,444	50	7,633	41	1,388	7	31	0	223	1	0	0	
Apr-23	0	0	###	0	###	329	125	38	150	46	48	15	6	2	15,992	7,832	49	6,829	43	1,119	7	25	0	187	1	0	0	
May-23	0	0	###	0	###	312	108	35	155	50	48	15	1	0	17,601	8,520	48	7,413	42	1,405	8	48	0	215	1	0	0	
Jun-23	0	0	###	0	###	308	112	36	144	47	50	16	2	1	18,487	9,549	52	7,356	40	1,319	7	42	0	221	1	0	0	
Jul-23	0	0	###	0	###	274	97	35	145	53	32	12	0	0	16,266	8,398	52	6,446	40	1,165	7	39	0	218	1	0	0	
Aug-23	0	0	###	0	###	308	86	28	156	51	64	21	2	1	19,552	9,964	51	7,876	40	1,434	7	42	0	236	1	0	0	
Sep-23	0	0	###	0	###	289	83	29	150	52	56	19	0	0	18,323	9,268	51	7,310	40	1,522	8	40	0	183	1	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>###</b>	<b>0</b>	<b>###</b>	<b>3,913</b>	<b>1,591</b>	<b>41</b>	<b>1,704</b>	<b>44</b>	<b>587</b>	<b>15</b>	<b>31</b>	<b>1</b>	<b>209,902</b>	<b>107,043</b>	<b>51</b>	<b>83,566</b>	<b>40</b>	<b>16,271</b>	<b>8</b>	<b>397</b>	<b>0</b>	<b>2,550</b>	<b>2</b>	<b>75</b>	<b>0</b>	
Oct-23	0	0	###	0	###	320	98	31	154	48	68	21	0	0	20,043	10,283	51	7,931	40	1,515	8	41	0	273	1	0	0	
Nov-23	0	0	###	0	###	370	155	42	164	44	51	14	0	0	19,025	9,829	52	7,418	39	1,365	7	45	0	275	1	93	0	
Dec-23	0	0	###	0	###	365	131	36	185	51	49	13	0	0	17,933	9,341	52	7,147	40	1,169	7	40	0	236	1	0	0	
Jan-24	0	0	###	0	###	354	122	34	178	50	54	15	0	0	18,937	10,207	54	7,142	38	1,296	7	39	0	253	1	0	0	
Feb-24	0	0	###	0	###	367	142	39	162	44	63	17	0	0	20,651	11,099	54	7,739	37	1,476	7	41	0	296	1	0	0	
Mar-24	0	0	###	0	###	361	127	35	148	41	86	24	0	0	20,885	11,290	54	7,773	37	1,454	7	42	0	326	2	0	0	
Apr-24	0	0	###	0	###	378	111	29	160	42	107	28	0	0	21,625	11,625	54	8,238	38	1,391	6	52	0	319	1	0	0	
May-24	0	0	###	0	###	372	106	28	177	48	89	24	0	0	22,778	10,825	48	8,238	36	1,427	6	60	0	323	1	1,905	8	
Jun-24	0	0	###	0	###	391	100	26	188	48	103	26	0	0	19,589	10,463	53	7,625	39	1,191	6	52	0	258	1	0	0	
Jul-24	0	0	###	0	###	406	95	23	225	55	86	21	0	0	21,386	11,069	52	8,673	41	1,291	6	50	0	303	1	0	0	
Aug-24	0	0	###	0	###	422	117	28	207	49	98	23	0	0	21,862	11,074	51	9,085	42	1,363	6	46	0	294	1	0	0	
Sep-24	0	0	###	0	###	447	169	38	202	45	75	17	1	0	21,229	10,487	49	8,632	41	1,343	6	35	0	277	1	455	2	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>###</b>	<b>0</b>	<b>###</b>	<b>4,553</b>	<b>1,473</b>	<b>32</b>	<b>2,150</b>	<b>47</b>	<b>929</b>	<b>20</b>	<b>1</b>	<b>0</b>	<b>245,943</b>	<b>127,592</b>	<b>52</b>	<b>95,641</b>	<b>39</b>	<b>16,281</b>	<b>7</b>	<b>543</b>	<b>0</b>	<b>3,433</b>	<b>1</b>	<b>2,453</b>	<b>1</b>	
Oct-24	0	0	###	0	###	588	231	39	259	44	97	16	1	0	24,965	12,381	50	10,344	41	1,803	7	59	0	378	2	0	0	
Nov-24	0	0	###	0	###	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###	###
Dec-24	0	0	###	0	###	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###	###
Jan-25	0	0	###	0	###	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###	###
Feb-25	0	0	###	0	###	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###	###
Mar-25	0	0	###	0	###	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###	###
Apr-25	0	0	###	0	###	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###	###
May-25	0	0	###	0	###	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###	###
Jun-25	0	0	###	0	###	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###	###
Jul-25	0	0	###	0	###	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###	###
Aug-25	0	0	###	0	###	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###	###
Sep-25	0	0	###	0	###	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###	###
<b>Total</b>	<b>0</b>	<b>0</b>	<b>###</b>	<b>0</b>	<b>###</b>	<b>588</b>	<b>231</b>	<b>39</b>	<b>259</b>	<b>44</b>	<b>97</b>	<b>16</b>	<b>1</b>	<b>0</b>	<b>24,965</b>	<b>12,381</b>	<b>50</b>	<b>10,344</b>	<b>41</b>	<b>1,803</b>	<b>7</b>	<b>59</b>	<b>0</b>	<b>378</b>	<b>2</b>	<b>0</b>	<b>0</b>	

**Historical Ridership  
FY2000-FY2024  
7,476,960**

**Historical Ridership Through  
FY2025  
7,501,925**

# Macatawa Area Express Transportation Authority

**Meeting Date:** November 25, 2024

**Agenda Item:**

**Subject:** Financial Reports for 10/31/2024–Unaudited

**Prepared By:** Julie Ziurinskas, City Finance

**Recommendation:** Accept Financial Reports as information

The Macatawa Area Express Transportation Authority's started a new fiscal year (FY 2025) on October 1, 2024. Attached are Budget Performance Reports for the one month ended October 31, 2024.

## Revenues

Operating revenues currently total \$38,480.61, or 0.61% of budget. The lower than anticipated amount is primarily a timing difference as a large portion of revenues are not received until the end of the fiscal year. The October operating assistance payment from the State of Michigan was not processed until November. October operating revenues are mostly composed of investment income, fare collection revenues, and property tax receipts. Zeeland City, Zeeland Township, and Park Township are billed quarterly for services rendered. Federal Operating grant revenues are received mid-late September.

## Expenses

Operating expenses for the one month ended October 31, 2024, totaled \$310,907.82, or 5.01% of budget. Operating expenses appear to be in line with expectations.

## Grant Activity

- ✓ Federal Operating Grant Revenue: \$0 of \$2,047,000 budgeted has been received. MAX receives Federal Operating grant revenues toward the end of the fiscal year, generally mid-late September.
- ✓ State Operating Grant Revenue (received at the beginning of each month) - \$0 of \$2,087,552 has been received.
- ✓ New Freedom Grant (grant request submitted after the end of each quarter) - \$0 of \$142,500 has been received.
- ✓ Mobility Management Federal and State Grants (grant request submitted after the end of each quarter) - \$0 of \$70,000 has been received.





	24-25 Amended Budget	YTD Balance 10/31/2024	Activity For 10/31/2024	Available Balance 10/31/2024	% Bgdt Used	
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Revenues</b>						
<b>Department: 000.000</b>						
101-000.000-665.000	INVESTMENT INCOME	20,000.00	11,230.65	11,230.65	8,769.35	56.15
101-000.000-683.000	MISCELLANEOUS GENERAL	1,000.00	10,106.03	10,106.03	(9,106.03)	1,010.60
Total Dept 000.000		21,000.00	21,336.68	21,336.68	(336.68)	101.60
<b>Department: 596.537 ROUTINE TRANSIT OPERATIONS</b>						
101-596.537-402.000	PROPERTY TAX	1,358,450.00	4,015.35	4,015.35	1,354,434.65	0.30
101-596.537-432.000	SERVICE CHARGE IN LIEU OF TAXES	3,500.00	0.00	0.00	3,500.00	0.00
101-596.537-437.000	PROPERTY TAXES IFT IFT LEVY - GENERA	25,000.00	178.79	178.79	24,821.21	0.72
101-596.537-445.000	INTEREST & PENALTIES (TAXES)	1,500.00	65.34	65.34	1,434.66	4.36
101-596.537-502.000	FEDERAL OPERATING (CURRENT YEAR)	2,047,000.00	0.00	0.00	2,047,000.00	0.00
101-596.537-502.400	FEDERAL MOBILITY MANAGEMENT	56,000.00	0.00	0.00	56,000.00	0.00
101-596.537-502.600	FEDERAL NEW FREEDOM	142,500.00	0.00	0.00	142,500.00	0.00
101-596.537-539.000	STATE OPERATING (CURRENT YEAR)	2,087,552.00	0.00	0.00	2,087,552.00	0.00
101-596.537-539.400	STATE MOBILITY MANAGEMENT	14,000.00	0.00	0.00	14,000.00	0.00
101-596.537-573.000	STATE-REIM LOCAL PPT TAX LOSS	88,878.00	0.00	0.00	88,878.00	0.00
101-596.537-581.100	CHARGES FOR SERVICES RENDERED ZEELAN	62,900.00	0.00	0.00	62,900.00	0.00
101-596.537-581.200	CHARGES FOR SERVICES RENDERED PARK T	139,500.00	0.00	0.00	139,500.00	0.00
101-596.537-581.900	CHARGES FOR SERVICES RENDERED ZEELAN	8,100.00	0.00	0.00	8,100.00	0.00
101-596.537-642.315	CONCESSIONS & COMMISSIONS BUS SIGNAG	25,000.00	0.00	0.00	25,000.00	0.00
101-596.537-651.100	USE & ADMISSIONS FEES FARES-FIXED RO	58,000.00	781.80	781.80	57,218.20	1.35
101-596.537-651.101	USE & ADMISSIONS FEES FARES-REDUCED	32,000.00	0.00	0.00	32,000.00	0.00
101-596.537-651.102	USE & ADMISSIONS FEES FARES-REDUCED	2,500.00	57.00	57.00	2,443.00	2.28
101-596.537-651.104	USE & ADMISSIONS FEES FARES-ADULT MO	36,000.00	2,863.50	2,863.50	33,136.50	7.95
101-596.537-651.105	USE & ADMISSIONS FEES FARES-DAILY PA	3,000.00	1,271.90	1,271.90	1,728.10	42.40
101-596.537-651.106	USE & ADMISSIONS FEES FARES-TICKETS	2,000.00	200.00	200.00	1,800.00	10.00
101-596.537-651.108	USE & ADMISSIONS FEES FARES-ADULT WE	2,500.00	75.00	75.00	2,425.00	3.00
101-596.537-651.109	USE & ADMISSIONS FEES FARES-STUDENT	7,000.00	241.50	241.50	6,758.50	3.45
101-596.537-651.200	USE & ADMISSIONS FEES FARES-DEMAND/R	50,000.00	845.80	845.80	49,154.20	1.69
101-596.537-651.203	USE & ADMISSIONS FEES FARES-PUNCH PA	1,000.00	400.00	400.00	600.00	40.00
101-596.537-651.204	USE & ADMISSIONS FEES FARES-REDUCED	16,000.00	6,140.00	6,140.00	9,860.00	38.38
101-596.537-682.100	REIMBURSEMENTS MICHIGAN TRANSIT POOL	45,000.00	0.00	0.00	45,000.00	0.00
101-596.537-682.200	RECOVERIES INSURANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-596.537-683.000	MISCELLANEOUS GENERAL	100.00	0.00	0.00	100.00	0.00
101-596.537-683.200	MISCELLANEOUS LOST ELIGIBLE PASS	100.00	5.00	5.00	95.00	5.00
101-596.537-689.000	CASH SHORT/OVER	0.00	2.95	2.95	(2.95)	100.00
101-596.537-693.000	SALE OF FIXED ASSETS	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 596.537 - ROUTINE TRANSIT OPERATIONS		6,326,080.00	17,143.93	17,143.93	6,308,936.07	0.27
Revenues		6,347,080.00	38,480.61	38,480.61	6,308,599.39	0.61
<b>Account Category: Expenditures</b>						
<b>Department: 596.171 MANAGEMENT &amp; ADMINISTRATION</b>						
101-596.171-701.000	PAYROLL-REGULAR GENERAL	330,520.00	16,878.74	16,878.74	313,641.26	5.11
101-596.171-703.200	SAFETY INCENTIVE	850.00	40.50	40.50	809.50	4.76
101-596.171-710.000	PAYROLL - PAID TIME OFF	23,000.00	1,535.88	1,535.88	21,464.12	6.68
101-596.171-712.000	PAYROLL - HOLIDAYS	7,500.00	0.00	0.00	7,500.00	0.00
101-596.171-714.000	PAYROLL - BEREAVEMENT	2,200.00	0.00	0.00	2,200.00	0.00
101-596.171-720.005	INSURANCE HEALTH	38,000.00	3,825.27	3,825.27	34,174.73	10.07
101-596.171-720.010	INSURANCE DENTAL	4,100.00	473.46	473.46	3,626.54	11.55



	24-25 Amended Budget	YTD Balance 10/31/2024	Activity For 10/31/2024	Available Balance 10/31/2024	% Bgdt Used	
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 596.171 MANAGEMENT &amp; ADMINISTRATION</b>						
101-596.171-720.020	INSURANCE VISION	632.00	67.23	67.23	564.77	10.64
101-596.171-720.025	INSURANCE - LIFE & AD&D	321.00	27.48	27.48	293.52	8.56
101-596.171-720.030	INSURANCE - INCOME PROTECTION	2,500.00	280.50	280.50	2,219.50	11.22
101-596.171-721.005	RETIREMENT CONTRIBUTION	26,000.00	227.79	227.79	25,772.21	0.88
101-596.171-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	25,000.00	1,550.76	1,550.76	23,449.24	6.20
101-596.171-723.500	WORKERS COMP INSURANCE	4,800.00	0.00	0.00	4,800.00	0.00
101-596.171-724.900	COMPENSATED ABSENCES ADJUSTMENT	318.00	0.00	0.00	318.00	0.00
101-596.171-730.000	POSTAGE	1,500.00	182.85	182.85	1,317.15	12.19
101-596.171-740.000	OPERATING SUPPLIES GENERAL	12,000.00	904.81	904.81	11,095.19	7.54
101-596.171-740.100	OPERATING SUPPLIES EQUIPMENT IT	8,000.00	1,260.50	1,260.50	6,739.50	15.76
101-596.171-801.000	CONTRACTUAL-LEGAL	5,000.00	0.00	0.00	5,000.00	0.00
101-596.171-802.005	CONTRACTUAL-FINANCE/PROPERTY INDEPEN	11,000.00	0.00	0.00	11,000.00	0.00
101-596.171-802.100	CONTRACTUAL-FINANCE/PROPERTY ACCOUNT	109,000.00	9,751.91	9,751.91	99,248.09	8.95
101-596.171-802.200	CONTRACTUAL-FINANCE/PROPERTY FINANCE	25,167.00	0.00	0.00	25,167.00	0.00
101-596.171-802.250	CONTRACTUAL-FINANCE/PROPERTY FINANCI	10,500.00	0.00	0.00	10,500.00	0.00
101-596.171-803.005	CONTRACTUAL-HUMAN RESOURCES EMPLOYEE	1,200.00	0.00	0.00	1,200.00	0.00
101-596.171-803.100	CONTRACTUAL-HUMAN RESOURCES FLEX BEN	2,500.00	(17.10)	(17.10)	2,517.10	(0.68)
101-596.171-808.002	CONTRACTUAL-BUILDINGS & GROUNDS GREE	0.00	92.11	92.11	(92.11)	100.00
101-596.171-809.605	CONTRACTUAL-MISCELLANEOUS SERVICES	50,000.00	1,158.50	1,158.50	48,841.50	2.32
101-596.171-850.000	COMMUNICATIONS TELEPHONE	9,000.00	852.40	852.40	8,147.60	9.47
101-596.171-851.000	COMMUNICATIONS CELLULAR	14,000.00	1,591.28	1,591.28	12,408.72	11.37
101-596.171-900.000	PHOTOCOPIES	1,500.00	0.00	0.00	1,500.00	0.00
101-596.171-901.000	CONTRACTUAL-PROMOTIONS/PRINTING PRIN	6,000.00	0.00	0.00	6,000.00	0.00
101-596.171-902.000	CONTRACTUAL-PROMOTIONS/PRINTING PUBL	12,000.00	210.79	210.79	11,789.21	1.76
101-596.171-903.000	CONTRACTUAL-PROMOTIONS/PRINTING ADVE	55,000.00	3,071.87	3,071.87	51,928.13	5.59
101-596.171-920.050	PUBLIC UTILITIES DEPOT	28,600.00	3,098.61	3,098.61	25,501.39	10.83
101-596.171-920.051	PUBLIC UTILITIES GREENWAY	31,391.00	330.00	330.00	31,061.00	1.05
101-596.171-920.052	PUBLIC UTILITIES STORAGE FACILITY	1,000.00	0.00	0.00	1,000.00	0.00
101-596.171-955.000	MISCELLANEOUS GENERAL	1,000.00	(0.36)	(0.36)	1,000.36	(0.04)
101-596.171-955.010	MISCELLANEOUS INTERNET TICKET SALES	3,500.00	451.96	451.96	3,048.04	12.91
101-596.171-955.800	EMPLOYEE EVENTS	12,000.00	273.87	273.87	11,726.13	2.28
101-596.171-960.000	EDUCATION & TRAINING	8,500.00	0.00	0.00	8,500.00	0.00
101-596.171-961.000	TRAVEL, CONF, SEMINARS	10,000.00	1,387.79	1,387.79	8,612.21	13.88
101-596.171-965.000	DUES & SUBSCRIPTIONS	15,000.00	6,251.00	6,251.00	8,749.00	41.67
Total Dept 596.171 - MANAGEMENT & ADMINISTRATION		910,099.00	55,760.40	55,760.40	854,338.60	6.13
<b>Department: 596.266 CUSTOMER SERVICE &amp; MARKETING</b>						
101-596.266-701.000	PAYROLL-REGULAR GENERAL	332,055.00	16,751.87	16,751.87	315,303.13	5.04
101-596.266-702.000	PAYROLL-TEMPORARY HELP GENERAL	34,000.00	2,371.72	2,371.72	31,628.28	6.98
101-596.266-703.200	SAFETY INCENTIVE	2,900.00	162.02	162.02	2,737.98	5.59
101-596.266-703.300	SHIFT PREMIUM	1,000.00	53.93	53.93	946.07	5.39
101-596.266-705.000	PAYROLL - OVERTIME GENERAL	2,000.00	2.82	2.82	1,997.18	0.14
101-596.266-710.000	PAYROLL - PAID TIME OFF	23,200.00	2,934.77	2,934.77	20,265.23	12.65
101-596.266-712.000	PAYROLL - HOLIDAYS	7,500.00	0.00	0.00	7,500.00	0.00
101-596.266-714.000	PAYROLL - BEREAVEMENT	500.00	0.00	0.00	500.00	0.00
101-596.266-720.005	INSURANCE HEALTH	132,000.00	9,931.64	9,931.64	122,068.36	7.52
101-596.266-720.010	INSURANCE DENTAL	12,000.00	916.56	916.56	11,083.44	7.64
101-596.266-720.020	INSURANCE VISION	2,200.00	135.54	135.54	2,064.46	6.16



	24-25 Amended Budget	YTD Balance 10/31/2024	Activity For 10/31/2024	Available Balance 10/31/2024	% Bdgt Used	
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 596.266 CUSTOMER SERVICE &amp; MARKETING</b>						
101-596.266-720.025	INSURANCE - LIFE & AD&D	600.00	36.64	36.64	563.36	6.11
101-596.266-720.030	INSURANCE - INCOME PROTECTION	4,000.00	277.01	277.01	3,722.99	6.93
101-596.266-721.005	RETIREMENT CONTRIBUTION	25,000.00	(2.47)	(2.47)	25,002.47	(0.01)
101-596.266-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	27,000.00	1,602.33	1,602.33	25,397.67	5.93
101-596.266-723.500	WORKERS COMP INSURANCE	9,500.00	0.00	0.00	9,500.00	0.00
Total Dept 596.266 - CUSTOMER SERVICE & MARKETING		615,455.00	35,174.38	35,174.38	580,280.62	5.72
<b>Department: 596.537 ROUTINE TRANSIT OPERATIONS</b>						
101-596.537-701.100	PAYROLL-REGULAR DRIVERS	1,563,219.00	70,847.50	70,847.50	1,492,371.50	4.53
101-596.537-701.200	PAYROLL-REGULAR OTHER OPERATIONS	340,000.00	20,180.36	20,180.36	319,819.64	5.94
101-596.537-701.300	PAYROLL-REGULAR DISPATCH	87,000.00	4,319.04	4,319.04	82,680.96	4.96
101-596.537-702.100	PAYROLL-TEMPORARY HELP DRIVERS	127,200.00	10,014.90	10,014.90	117,185.10	7.87
101-596.537-702.200	PAYROLL-TEMPORARY HELP OTHER OPERATI	2,500.00	0.00	0.00	2,500.00	0.00
101-596.537-703.200	SAFETY INCENTIVE	13,000.00	870.75	870.75	12,129.25	6.70
101-596.537-703.300	SHIFT PREMIUM	28,550.00	1,800.38	1,800.38	26,749.62	6.31
101-596.537-705.100	PAYROLL - OVERTIME DRIVERS	50,000.00	9,825.67	9,825.67	40,174.33	19.65
101-596.537-705.200	PAYROLL - OVERTIME OTHER OPERATIONS	0.00	1,850.21	1,850.21	(1,850.21)	100.00
101-596.537-705.300	PAYROLL - OVERTIME DISPATCH	0.00	478.18	478.18	(478.18)	100.00
101-596.537-710.000	PAYROLL - PAID TIME OFF	110,000.00	7,445.50	7,445.50	102,554.50	6.77
101-596.537-712.000	PAYROLL - HOLIDAYS	40,000.00	0.00	0.00	40,000.00	0.00
101-596.537-714.000	PAYROLL - BEREAVEMENT	0.00	202.72	202.72	(202.72)	100.00
101-596.537-720.005	INSURANCE HEALTH	500,000.00	44,344.17	44,344.17	455,655.83	8.87
101-596.537-720.010	INSURANCE DENTAL	43,000.00	3,613.00	3,613.00	39,387.00	8.40
101-596.537-720.020	INSURANCE VISION	7,500.00	620.72	620.72	6,879.28	8.28
101-596.537-720.025	INSURANCE - LIFE & AD&D	3,000.00	173.81	173.81	2,826.19	5.79
101-596.537-720.030	INSURANCE - INCOME PROTECTION	27,000.00	1,833.07	1,833.07	25,166.93	6.79
101-596.537-721.005	RETIREMENT CONTRIBUTION	161,100.00	1,411.75	1,411.75	159,688.25	0.88
101-596.537-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	157,052.00	9,560.04	9,560.04	147,491.96	6.09
101-596.537-723.200	UNEMPLOYMENT COMP INSURANCE	7,000.00	0.00	0.00	7,000.00	0.00
101-596.537-723.500	WORKERS COMP INSURANCE	46,000.00	0.00	0.00	46,000.00	0.00
101-596.537-743.100	ANTI-FREEZE & OIL	3,500.00	426.61	426.61	3,073.39	12.19
101-596.537-745.300	CLOTHING UNIFORMS	15,350.00	0.00	0.00	15,350.00	0.00
101-596.537-748.000	GASOLINE GENERAL	300,000.00	0.00	0.00	300,000.00	0.00
101-596.537-803.015	CONTRACTUAL-HUMAN RESOURCES DRUG/ALC	12,000.00	569.00	569.00	11,431.00	4.74
101-596.537-939.300	VEHICLE MAINTENANCE TIRES	18,000.00	3,642.41	3,642.41	14,357.59	20.24
101-596.537-940.000	BUILDING RENTAL/LEASE GENERAL	15,386.00	0.00	0.00	15,386.00	0.00
101-596.537-940.100	BUILDING RENTAL/LEASE CITY DEPOT LEA	157,368.00	0.00	0.00	157,368.00	0.00
101-596.537-961.000	TRAVEL, CONF, SEMINARS	7,000.00	0.00	0.00	7,000.00	0.00
101-596.537-962.000	COMMERCIAL INSURANCE PREMIUMS GENERA	97,500.00	5,150.00	5,150.00	92,350.00	5.28
101-596.537-962.100	COMMERCIAL INSURANCE PREMIUMS DEPOT	10,000.00	0.00	0.00	10,000.00	0.00
101-596.537-964.100	REFUNDS OPERATING ASSISTANCE PY	100.00	0.00	0.00	100.00	0.00
Total Dept 596.537 - ROUTINE TRANSIT OPERATIONS		3,949,325.00	199,179.79	199,179.79	3,750,145.21	5.04
<b>Department: 596.591 TRANSIT MAINTENANCE</b>						
101-596.591-701.000	PAYROLL-REGULAR GENERAL	140,000.00	8,437.90	8,437.90	131,562.10	6.03
101-596.591-702.000	PAYROLL-TEMPORARY HELP GENERAL	48,000.00	3,100.14	3,100.14	44,899.86	6.46
101-596.591-703.200	SAFETY INCENTIVE	1,500.00	101.25	101.25	1,398.75	6.75
101-596.591-703.300	SHIFT PREMIUM	5,100.00	253.18	253.18	4,846.82	4.96
101-596.591-705.000	PAYROLL - OVERTIME GENERAL	0.00	1,312.56	1,312.56	(1,312.56)	100.00



	24-25 Amended Budget	YTD Balance 10/31/2024	Activity For 10/31/2024	Available Balance 10/31/2024	% Bdgt Used	
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 596.591 TRANSIT MAINTENANCE</b>						
101-596.591-710.000	PAYROLL - PAID TIME OFF	12,000.00	333.71	333.71	11,666.29	2.78
101-596.591-712.000	PAYROLL - HOLIDAYS	3,500.00	0.00	0.00	3,500.00	0.00
101-596.591-720.005	INSURANCE HEALTH	50,000.00	4,647.48	4,647.48	45,352.52	9.29
101-596.591-720.010	INSURANCE DENTAL	5,500.00	385.42	385.42	5,114.58	7.01
101-596.591-720.020	INSURANCE VISION	1,200.00	62.38	62.38	1,137.62	5.20
101-596.591-720.025	INSURANCE - LIFE & AD&D	300.00	13.74	13.74	286.26	4.58
101-596.591-720.030	INSURANCE - INCOME PROTECTION	1,800.00	115.55	115.55	1,684.45	6.42
101-596.591-721.005	RETIREMENT CONTRIBUTION	15,000.00	144.13	144.13	14,855.87	0.96
101-596.591-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	16,810.00	989.47	989.47	15,820.53	5.89
101-596.591-723.500	WORKERS COMP INSURANCE	6,500.00	0.00	0.00	6,500.00	0.00
101-596.591-740.000	OPERATING SUPPLIES CLEANING MATERIAL	20,000.00	59.98	59.98	19,940.02	0.30
101-596.591-740.410	OPERATING SUPPLIES REPAIR PARTS	1,000.00	0.00	0.00	1,000.00	0.00
101-596.591-808.001	CONTRACTUAL-BUILDINGS & GROUNDS DEPO	2,000.00	92.11	92.11	1,907.89	4.61
101-596.591-808.002	CONTRACTUAL-BUILDINGS & GROUNDS DEPO	3,500.00	129.00	129.00	3,371.00	3.69
101-596.591-808.003	CONTRACTUAL-BUILDINGS & GROUNDS DEPO	22,000.00	0.00	0.00	22,000.00	0.00
101-596.591-931.000	BUILDING & GROUNDS MAINTENANCE DEPOT	16,000.00	184.52	184.52	15,815.48	1.15
101-596.591-931.100	BUILDING & GROUNDS MAINTENANCE GREEN	25,000.00	0.00	0.00	25,000.00	0.00
101-596.591-932.000	MECHANICAL MAINTENANCE DEPOT	500.00	0.00	0.00	500.00	0.00
101-596.591-933.000	EQUIPMENT MAINTENANCE RADIO MAINTENA	500.00	0.00	0.00	500.00	0.00
101-596.591-933.100	EQUIPMENT MAINTENANCE OFFICE EQUIPME	7,000.00	317.79	317.79	6,682.21	4.54
101-596.591-939.005	VEHICLE MAINTENANCE MECHANICAL	300,000.00	2.99	2.99	299,997.01	0.00
101-596.591-939.015	VEHICLE MAINTENANCE BODYWORK	20,000.00	109.95	109.95	19,890.05	0.55
101-596.591-939.020	VEHICLE MAINTENANCE GRAPHICS	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 596.591 - TRANSIT MAINTENANCE		728,710.00	20,793.25	20,793.25	707,916.75	2.85
Expenditures		6,203,589.00	310,907.82	310,907.82	5,892,681.18	5.01
<b>Fund 101 - GENERAL FUND:</b>						
TOTAL REVENUES		6,347,080.00	38,480.61	38,480.61	6,308,599.39	
TOTAL EXPENDITURES		6,203,589.00	310,907.82	310,907.82	5,892,681.18	
NET OF REVENUES & EXPENDITURES:		143,491.00	(272,427.21)	(272,427.21)	415,918.21	



	24-25 Amended Budget	YTD Balance 10/31/2024	Activity For 10/31/2024	Available Balance 10/31/2024	% Bdgt Used	
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Revenues</b>						
<b>Department: 000.000</b>						
101-000.000-665.000	INVESTMENT INCOME	20,000.00	11,230.65	11,230.65	8,769.35	56.15
101-000.000-683.000	MISCELLANEOUS GENERAL	1,000.00	10,106.03	10,106.03	(9,106.03)	1,010.60
Total Dept 000.000		21,000.00	21,336.68	21,336.68	(336.68)	101.60
<b>Department: 596.537 ROUTINE TRANSIT OPERATIONS</b>						
101-596.537-402.000	PROPERTY TAX	1,358,450.00	4,015.35	4,015.35	1,354,434.65	0.30
101-596.537-432.000	SERVICE CHARGE IN LIEU OF TAXES	3,500.00	0.00	0.00	3,500.00	0.00
101-596.537-437.000	PROPERTY TAXES IFT IFT LEVY - GENERA	25,000.00	178.79	178.79	24,821.21	0.72
101-596.537-445.000	INTEREST & PENALTIES (TAXES)	1,500.00	65.34	65.34	1,434.66	4.36
101-596.537-502.000	FEDERAL OPERATING (CURRENT YEAR)	2,047,000.00	0.00	0.00	2,047,000.00	0.00
101-596.537-502.400	FEDERAL MOBILITY MANAGEMENT	56,000.00	0.00	0.00	56,000.00	0.00
101-596.537-502.600	FEDERAL NEW FREEDOM	142,500.00	0.00	0.00	142,500.00	0.00
101-596.537-539.000	STATE OPERATING (CURRENT YEAR)	2,087,552.00	0.00	0.00	2,087,552.00	0.00
101-596.537-539.400	STATE MOBILITY MANAGEMENT	14,000.00	0.00	0.00	14,000.00	0.00
101-596.537-573.000	STATE-REIM LOCAL PPT TAX LOSS	88,878.00	0.00	0.00	88,878.00	0.00
101-596.537-581.100	CHARGES FOR SERVICES RENDERED ZEELAN	62,900.00	0.00	0.00	62,900.00	0.00
101-596.537-581.200	CHARGES FOR SERVICES RENDERED PARK T	139,500.00	0.00	0.00	139,500.00	0.00
101-596.537-581.900	CHARGES FOR SERVICES RENDERED ZEELAN	8,100.00	0.00	0.00	8,100.00	0.00
101-596.537-642.315	CONCESSIONS & COMMISSIONS BUS SIGNAG	25,000.00	0.00	0.00	25,000.00	0.00
101-596.537-651.100	USE & ADMISSIONS FEES FARES-FIXED RO	58,000.00	781.80	781.80	57,218.20	1.35
101-596.537-651.101	USE & ADMISSIONS FEES FARES-REDUCED	32,000.00	0.00	0.00	32,000.00	0.00
101-596.537-651.102	USE & ADMISSIONS FEES FARES-REDUCED	2,500.00	57.00	57.00	2,443.00	2.28
101-596.537-651.104	USE & ADMISSIONS FEES FARES-ADULT MO	36,000.00	2,863.50	2,863.50	33,136.50	7.95
101-596.537-651.105	USE & ADMISSIONS FEES FARES-DAILY PA	3,000.00	1,271.90	1,271.90	1,728.10	42.40
101-596.537-651.106	USE & ADMISSIONS FEES FARES-TICKETS	2,000.00	200.00	200.00	1,800.00	10.00
101-596.537-651.108	USE & ADMISSIONS FEES FARES-ADULT WE	2,500.00	75.00	75.00	2,425.00	3.00
101-596.537-651.109	USE & ADMISSIONS FEES FARES-STUDENT	7,000.00	241.50	241.50	6,758.50	3.45
101-596.537-651.200	USE & ADMISSIONS FEES FARES-DEMAND/R	50,000.00	845.80	845.80	49,154.20	1.69
101-596.537-651.203	USE & ADMISSIONS FEES FARES-PUNCH PA	1,000.00	400.00	400.00	600.00	40.00
101-596.537-651.204	USE & ADMISSIONS FEES FARES-REDUCED	16,000.00	6,140.00	6,140.00	9,860.00	38.38
101-596.537-682.100	REIMBURSEMENTS MICHIGAN TRANSIT POOL	45,000.00	0.00	0.00	45,000.00	0.00
101-596.537-682.200	RECOVERIES INSURANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-596.537-683.000	MISCELLANEOUS GENERAL	100.00	0.00	0.00	100.00	0.00
101-596.537-683.200	MISCELLANEOUS LOST ELIGIBLE PASS	100.00	5.00	5.00	95.00	5.00
101-596.537-689.000	CASH SHORT/OVER	0.00	2.95	2.95	(2.95)	100.00
101-596.537-693.000	SALE OF FIXED ASSETS	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 596.537 - ROUTINE TRANSIT OPERATIONS		6,326,080.00	17,143.93	17,143.93	6,308,936.07	0.27
Revenues		6,347,080.00	38,480.61	38,480.61	6,308,599.39	0.61
<b>Fund 101 - GENERAL FUND:</b>						
TOTAL REVENUES		6,347,080.00	38,480.61	38,480.61	6,308,599.39	



	24-25 Amended Budget	YTD Balance 10/31/2024	Activity For 10/31/2024	Available Balance 10/31/2024	% Bgdt Used	
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 596.171 MANAGEMENT &amp; ADMINISTRATION</b>						
101-596.171-701.000	PAYROLL-REGULAR GENERAL	330,520.00	16,878.74	16,878.74	313,641.26	5.11
101-596.171-703.200	SAFETY INCENTIVE	850.00	40.50	40.50	809.50	4.76
101-596.171-710.000	PAYROLL - PAID TIME OFF	23,000.00	1,535.88	1,535.88	21,464.12	6.68
101-596.171-712.000	PAYROLL - HOLIDAYS	7,500.00	0.00	0.00	7,500.00	0.00
101-596.171-714.000	PAYROLL - BEREAVEMENT	2,200.00	0.00	0.00	2,200.00	0.00
101-596.171-720.005	INSURANCE HEALTH	38,000.00	3,825.27	3,825.27	34,174.73	10.07
101-596.171-720.010	INSURANCE DENTAL	4,100.00	473.46	473.46	3,626.54	11.55
101-596.171-720.020	INSURANCE VISION	632.00	67.23	67.23	564.77	10.64
101-596.171-720.025	INSURANCE - LIFE & AD&D	321.00	27.48	27.48	293.52	8.56
101-596.171-720.030	INSURANCE - INCOME PROTECTION	2,500.00	280.50	280.50	2,219.50	11.22
101-596.171-721.005	RETIREMENT CONTRIBUTION	26,000.00	227.79	227.79	25,772.21	0.88
101-596.171-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	25,000.00	1,550.76	1,550.76	23,449.24	6.20
101-596.171-723.500	WORKERS COMP INSURANCE	4,800.00	0.00	0.00	4,800.00	0.00
101-596.171-724.900	COMPENSATED ABSENCES ADJUSTMENT	318.00	0.00	0.00	318.00	0.00
101-596.171-730.000	POSTAGE	1,500.00	182.85	182.85	1,317.15	12.19
101-596.171-740.000	OPERATING SUPPLIES GENERAL	12,000.00	904.81	904.81	11,095.19	7.54
101-596.171-740.100	OPERATING SUPPLIES EQUIPMENT IT	8,000.00	1,260.50	1,260.50	6,739.50	15.76
101-596.171-801.000	CONTRACTUAL-LEGAL	5,000.00	0.00	0.00	5,000.00	0.00
101-596.171-802.005	CONTRACTUAL-FINANCE/PROPERTY INDEPEN	11,000.00	0.00	0.00	11,000.00	0.00
101-596.171-802.100	CONTRACTUAL-FINANCE/PROPERTY ACCOUNT	109,000.00	9,751.91	9,751.91	99,248.09	8.95
101-596.171-802.200	CONTRACTUAL-FINANCE/PROPERTY FINANCE	25,167.00	0.00	0.00	25,167.00	0.00
101-596.171-802.250	CONTRACTUAL-FINANCE/PROPERTY FINANCI	10,500.00	0.00	0.00	10,500.00	0.00
101-596.171-803.005	CONTRACTUAL-HUMAN RESOURCES EMPLOYEE	1,200.00	0.00	0.00	1,200.00	0.00
101-596.171-803.100	CONTRACTUAL-HUMAN RESOURCES FLEX BEN	2,500.00	(17.10)	(17.10)	2,517.10	(0.68)
101-596.171-808.002	CONTRACTUAL-BUILDINGS & GROUNDS GREE	0.00	92.11	92.11	(92.11)	100.00
101-596.171-809.605	CONTRACTUAL-MISCELLANEOUS SERVICES	50,000.00	1,158.50	1,158.50	48,841.50	2.32
101-596.171-850.000	COMMUNICATIONS TELEPHONE	9,000.00	852.40	852.40	8,147.60	9.47
101-596.171-851.000	COMMUNICATIONS CELLULAR	14,000.00	1,591.28	1,591.28	12,408.72	11.37
101-596.171-900.000	PHOTOCOPIES	1,500.00	0.00	0.00	1,500.00	0.00
101-596.171-901.000	CONTRACTUAL-PROMOTIONS/PRINTING PRIN	6,000.00	0.00	0.00	6,000.00	0.00
101-596.171-902.000	CONTRACTUAL-PROMOTIONS/PRINTING PUBL	12,000.00	210.79	210.79	11,789.21	1.76
101-596.171-903.000	CONTRACTUAL-PROMOTIONS/PRINTING ADVE	55,000.00	3,071.87	3,071.87	51,928.13	5.59
101-596.171-920.050	PUBLIC UTILITIES DEPOT	28,600.00	3,098.61	3,098.61	25,501.39	10.83
101-596.171-920.051	PUBLIC UTILITIES GREENWAY	31,391.00	330.00	330.00	31,061.00	1.05
101-596.171-920.052	PUBLIC UTILITIES STORAGE FACILITY	1,000.00	0.00	0.00	1,000.00	0.00
101-596.171-955.000	MISCELLANEOUS GENERAL	1,000.00	(0.36)	(0.36)	1,000.36	(0.04)
101-596.171-955.010	MISCELLANEOUS INTERNET TICKET SALES	3,500.00	451.96	451.96	3,048.04	12.91
101-596.171-955.800	EMPLOYEE EVENTS	12,000.00	273.87	273.87	11,726.13	2.28
101-596.171-960.000	EDUCATION & TRAINING	8,500.00	0.00	0.00	8,500.00	0.00
101-596.171-961.000	TRAVEL, CONF, SEMINARS	10,000.00	1,387.79	1,387.79	8,612.21	13.88
101-596.171-965.000	DUES & SUBSCRIPTIONS	15,000.00	6,251.00	6,251.00	8,749.00	41.67
Total Dept 596.171 - MANAGEMENT & ADMINISTRATION		910,099.00	55,760.40	55,760.40	854,338.60	6.13
<b>Department: 596.266 CUSTOMER SERVICE &amp; MARKETING</b>						
101-596.266-701.000	PAYROLL-REGULAR GENERAL	332,055.00	16,751.87	16,751.87	315,303.13	5.04
101-596.266-702.000	PAYROLL-TEMPORARY HELP GENERAL	34,000.00	2,371.72	2,371.72	31,628.28	6.98
101-596.266-703.200	SAFETY INCENTIVE	2,900.00	162.02	162.02	2,737.98	5.59
101-596.266-703.300	SHIFT PREMIUM	1,000.00	53.93	53.93	946.07	5.39



	24-25 Amended Budget	YTD Balance 10/31/2024	Activity For 10/31/2024	Available Balance 10/31/2024	% Bdgt Used	
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 596.266 CUSTOMER SERVICE &amp; MARKETING</b>						
101-596.266-705.000	PAYROLL - OVERTIME GENERAL	2,000.00	2.82	2.82	1,997.18	0.14
101-596.266-710.000	PAYROLL - PAID TIME OFF	23,200.00	2,934.77	2,934.77	20,265.23	12.65
101-596.266-712.000	PAYROLL - HOLIDAYS	7,500.00	0.00	0.00	7,500.00	0.00
101-596.266-714.000	PAYROLL - BEREAVEMENT	500.00	0.00	0.00	500.00	0.00
101-596.266-720.005	INSURANCE HEALTH	132,000.00	9,931.64	9,931.64	122,068.36	7.52
101-596.266-720.010	INSURANCE DENTAL	12,000.00	916.56	916.56	11,083.44	7.64
101-596.266-720.020	INSURANCE VISION	2,200.00	135.54	135.54	2,064.46	6.16
101-596.266-720.025	INSURANCE - LIFE & AD&D	600.00	36.64	36.64	563.36	6.11
101-596.266-720.030	INSURANCE - INCOME PROTECTION	4,000.00	277.01	277.01	3,722.99	6.93
101-596.266-721.005	RETIREMENT CONTRIBUTION	25,000.00	(2.47)	(2.47)	25,002.47	(0.01)
101-596.266-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	27,000.00	1,602.33	1,602.33	25,397.67	5.93
101-596.266-723.500	WORKERS COMP INSURANCE	9,500.00	0.00	0.00	9,500.00	0.00
Total Dept 596.266 - CUSTOMER SERVICE & MARKETING		615,455.00	35,174.38	35,174.38	580,280.62	5.72
<b>Department: 596.537 ROUTINE TRANSIT OPERATIONS</b>						
101-596.537-701.100	PAYROLL-REGULAR DRIVERS	1,563,219.00	70,847.50	70,847.50	1,492,371.50	4.53
101-596.537-701.200	PAYROLL-REGULAR OTHER OPERATIONS	340,000.00	20,180.36	20,180.36	319,819.64	5.94
101-596.537-701.300	PAYROLL-REGULAR DISPATCH	87,000.00	4,319.04	4,319.04	82,680.96	4.96
101-596.537-702.100	PAYROLL-TEMPORARY HELP DRIVERS	127,200.00	10,014.90	10,014.90	117,185.10	7.87
101-596.537-702.200	PAYROLL-TEMPORARY HELP OTHER OPERATI	2,500.00	0.00	0.00	2,500.00	0.00
101-596.537-703.200	SAFETY INCENTIVE	13,000.00	870.75	870.75	12,129.25	6.70
101-596.537-703.300	SHIFT PREMIUM	28,550.00	1,800.38	1,800.38	26,749.62	6.31
101-596.537-705.100	PAYROLL - OVERTIME DRIVERS	50,000.00	9,825.67	9,825.67	40,174.33	19.65
101-596.537-705.200	PAYROLL - OVERTIME OTHER OPERATIONS	0.00	1,850.21	1,850.21	(1,850.21)	100.00
101-596.537-705.300	PAYROLL - OVERTIME DISPATCH	0.00	478.18	478.18	(478.18)	100.00
101-596.537-710.000	PAYROLL - PAID TIME OFF	110,000.00	7,445.50	7,445.50	102,554.50	6.77
101-596.537-712.000	PAYROLL - HOLIDAYS	40,000.00	0.00	0.00	40,000.00	0.00
101-596.537-714.000	PAYROLL - BEREAVEMENT	0.00	202.72	202.72	(202.72)	100.00
101-596.537-720.005	INSURANCE HEALTH	500,000.00	44,344.17	44,344.17	455,655.83	8.87
101-596.537-720.010	INSURANCE DENTAL	43,000.00	3,613.00	3,613.00	39,387.00	8.40
101-596.537-720.020	INSURANCE VISION	7,500.00	620.72	620.72	6,879.28	8.28
101-596.537-720.025	INSURANCE - LIFE & AD&D	3,000.00	173.81	173.81	2,826.19	5.79
101-596.537-720.030	INSURANCE - INCOME PROTECTION	27,000.00	1,833.07	1,833.07	25,166.93	6.79
101-596.537-721.005	RETIREMENT CONTRIBUTION	161,100.00	1,411.75	1,411.75	159,688.25	0.88
101-596.537-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	157,052.00	9,560.04	9,560.04	147,491.96	6.09
101-596.537-723.200	UNEMPLOYMENT COMP INSURANCE	7,000.00	0.00	0.00	7,000.00	0.00
101-596.537-723.500	WORKERS COMP INSURANCE	46,000.00	0.00	0.00	46,000.00	0.00
101-596.537-743.100	ANTI-FREEZE & OIL	3,500.00	426.61	426.61	3,073.39	12.19
101-596.537-745.300	CLOTHING UNIFORMS	15,350.00	0.00	0.00	15,350.00	0.00
101-596.537-748.000	GASOLINE GENERAL	300,000.00	0.00	0.00	300,000.00	0.00
101-596.537-803.015	CONTRACTUAL-HUMAN RESOURCES DRUG/ALC	12,000.00	569.00	569.00	11,431.00	4.74
101-596.537-939.300	VEHICLE MAINTENANCE TIRES	18,000.00	3,642.41	3,642.41	14,357.59	20.24
101-596.537-940.000	BUILDING RENTAL/LEASE GENERAL	15,386.00	0.00	0.00	15,386.00	0.00
101-596.537-940.100	BUILDING RENTAL/LEASE CITY DEPOT LEA	157,368.00	0.00	0.00	157,368.00	0.00
101-596.537-961.000	TRAVEL, CONF, SEMINARS	7,000.00	0.00	0.00	7,000.00	0.00
101-596.537-962.000	COMMERCIAL INSURANCE PREMIUMS GENERA	97,500.00	5,150.00	5,150.00	92,350.00	5.28
101-596.537-962.100	COMMERCIAL INSURANCE PREMIUMS DEPOT	10,000.00	0.00	0.00	10,000.00	0.00
101-596.537-964.100	REFUNDS OPERATING ASSISTANCE PY	100.00	0.00	0.00	100.00	0.00



	24-25 Amended Budget	YTD Balance 10/31/2024	Activity For 10/31/2024	Available Balance 10/31/2024	% Bdgt Used
<b>Fund: 101 GENERAL FUND</b>					
<b>Account Category: Expenditures</b>					
<b>Department: 596.537 ROUTINE TRANSIT OPERATIONS</b>					
Total Dept 596.537 - ROUTINE TRANSIT OPERATIONS	3,949,325.00	199,179.79	199,179.79	3,750,145.21	5.04
<b>Department: 596.591 TRANSIT MAINTENANCE</b>					
101-596.591-701.000 PAYROLL-REGULAR GENERAL	140,000.00	8,437.90	8,437.90	131,562.10	6.03
101-596.591-702.000 PAYROLL-TEMPORARY HELP GENERAL	48,000.00	3,100.14	3,100.14	44,899.86	6.46
101-596.591-703.200 SAFETY INCENTIVE	1,500.00	101.25	101.25	1,398.75	6.75
101-596.591-703.300 SHIFT PREMIUM	5,100.00	253.18	253.18	4,846.82	4.96
101-596.591-705.000 PAYROLL - OVERTIME GENERAL	0.00	1,312.56	1,312.56	(1,312.56)	100.00
101-596.591-710.000 PAYROLL - PAID TIME OFF	12,000.00	333.71	333.71	11,666.29	2.78
101-596.591-712.000 PAYROLL - HOLIDAYS	3,500.00	0.00	0.00	3,500.00	0.00
101-596.591-720.005 INSURANCE HEALTH	50,000.00	4,647.48	4,647.48	45,352.52	9.29
101-596.591-720.010 INSURANCE DENTAL	5,500.00	385.42	385.42	5,114.58	7.01
101-596.591-720.020 INSURANCE VISION	1,200.00	62.38	62.38	1,137.62	5.20
101-596.591-720.025 INSURANCE - LIFE & AD&D	300.00	13.74	13.74	286.26	4.58
101-596.591-720.030 INSURANCE - INCOME PROTECTION	1,800.00	115.55	115.55	1,684.45	6.42
101-596.591-721.005 RETIREMENT CONTRIBUTION	15,000.00	144.13	144.13	14,855.87	0.96
101-596.591-723.000 EMPLOYER FICA/MEDICARE CONTRIBUTION	16,810.00	989.47	989.47	15,820.53	5.89
101-596.591-723.500 WORKERS COMP INSURANCE	6,500.00	0.00	0.00	6,500.00	0.00
101-596.591-740.000 OPERATING SUPPLIES CLEANING MATERIAL	20,000.00	59.98	59.98	19,940.02	0.30
101-596.591-740.410 OPERATING SUPPLIES REPAIR PARTS	1,000.00	0.00	0.00	1,000.00	0.00
101-596.591-808.001 CONTRACTUAL-BUILDINGS & GROUNDS DEPO	2,000.00	92.11	92.11	1,907.89	4.61
101-596.591-808.002 CONTRACTUAL-BUILDINGS & GROUNDS DEPO	3,500.00	129.00	129.00	3,371.00	3.69
101-596.591-808.003 CONTRACTUAL-BUILDINGS & GROUNDS DEPO	22,000.00	0.00	0.00	22,000.00	0.00
101-596.591-931.000 BUILDING & GROUNDS MAINTENANCE DEPOT	16,000.00	184.52	184.52	15,815.48	1.15
101-596.591-931.100 BUILDING & GROUNDS MAINTENANCE GREEN	25,000.00	0.00	0.00	25,000.00	0.00
101-596.591-932.000 MECHANICAL MAINTENANCE DEPOT	500.00	0.00	0.00	500.00	0.00
101-596.591-933.000 EQUIPMENT MAINTENANCE RADIO MAINTENA	500.00	0.00	0.00	500.00	0.00
101-596.591-933.100 EQUIPMENT MAINTENANCE OFFICE EQUIPME	7,000.00	317.79	317.79	6,682.21	4.54
101-596.591-939.005 VEHICLE MAINTENANCE MECHANICAL	300,000.00	2.99	2.99	299,997.01	0.00
101-596.591-939.015 VEHICLE MAINTENANCE BODYWORK	20,000.00	109.95	109.95	19,890.05	0.55
101-596.591-939.020 VEHICLE MAINTENANCE GRAPHICS	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 596.591 - TRANSIT MAINTENANCE	728,710.00	20,793.25	20,793.25	707,916.75	2.85
Expenditures	6,203,589.00	310,907.82	310,907.82	5,892,681.18	5.01
<b>Fund 101 - GENERAL FUND:</b>					
TOTAL EXPENDITURES	6,203,589.00	310,907.82	310,907.82	5,892,681.18	



MAX TRANSPORTATION CASH DISBURSEMENT REPORT FOR MAX TRANSPORTATION

EXP CHECK RUN DATES 10/01/2024 - 10/31/2024

POSTED  
PAID

Invoice Number	Date Paid	Paid By Check Number	Vendor Name	Description	Inv Amt
2024-09-24	10/03/2024	11403	HOLLAND CHARTER TOWNSHIP	ACCT 51951660 & 51221660	435.62
2025-00747	10/03/2024	11404	HOLLAND CITY TREASURER	FUEL FOR MAX	28,930.90
2025-00757	10/03/2024	11404	HOLLAND CITY TREASURER	BS&A IN #155961	5,855.00
R201111262:01	10/03/2024	11405	K&R TRUCK REPAIR	TOWING	313.25
R201110882:01	10/03/2024	11405	K&R TRUCK REPAIR	ACCIDENT REPAIRS TO 2715 ACCIDENT CLAIM #317	47,493.17
LS03870	10/03/2024	11406	LEFF, SARAH	WEBSITE HOSTING	125.00
6469198874	10/03/2024	11407	LENOVO (UNITED STATES), INC.	3 LAPTOPS FOR CS	3,255.84
SEPTEMBER 2024	10/03/2024	11408	LIFE INSURANCE COMPANY OF NORTH AMERICA	INSURANCE PREMIUM FOR LIFE, SHORT AND LONG T	3,609.77
C018934	10/03/2024	11409	MAST HEATING AND COOLING	MAINTENANCE YEAR AGREEMENT	785.00
45290	10/03/2024	11410	NEW DAWN LINEN SERVICE, LLC	RUGS FOR MAX	46.13
715610779	10/03/2024	11411	OCCUPATIONAL HEALTH CENTERS OF MICHIGAN, P.C	LYNDA REDDER HEALTH SCREENING	86.00
2024-09-24	10/03/2024	11412	SEMCO ENERGY STORAGE UNIT	0201773-504 GAS UTILITY FOR STORAGE UNIT	18.80
2024-09-30	10/03/2024	981	SEMCO ENERGY - ACH	SEPTEMBER READ DATES FOR GAS UTILITIES	588.64
REMIT	10/10/2024	11413	GOODMAN FROST PLLC	Remittance Check	398.40
2024-09-30	10/10/2024	11414	HOLLAND BOARD OF PUBLIC WORKS	10952040-02 FIRE PROTECTION	11.50
715622904	10/10/2024	11415	OCCUPATIONAL HEALTH CENTERS OF MICHIGAN, P.C	HEALTH SCREENING FOR L. VANDEVOREN, S. ANDRE	528.00
2024-09-30	10/10/2024	11416	PERDOK, MICHELLE	PETTY CASH REIMBURSEMENT FOR MAX	69.88
REMIT	10/10/2024	11417	STATE OF MICHIGAN	Remittance Check	426.44
REMIT	10/10/2024	982	MERS - ACH	Remittance Check	3,070.47
REMIT	10/10/2024	983	MISSION SQUARE - ACH	PLAN 306713	1,092.33
2024-09-30	10/10/2024	984	AFLAC	SEPTEMBER 2024 INSURANCE PREMIUM	656.24
REMIT	10/10/2024	985	EFTPS	Remittance Check	29,866.80
REMIT	10/10/2024	986	STATE OF MICHIGAN	Remittance Check	4,928.08
2614357	10/17/2024	11418	APPLIED IMAGING INC	MAX COPIER SERVICES	410.48
1433502	10/17/2024	11419	ARNOLD SALES	SUPPLIES FOR MAX	406.38
1431689	10/17/2024	11419	ARNOLD SALES	SUPPLIES FROM MAX	329.60
287322698165x1014202	10/17/2024	11420	AT&T MOBILITY	FIRST NET AT&T SERVICES	181.75
1056413	10/17/2024	11421	AUTOWARES GROUP	ATTACHMENT FOR BUS	19.99
4638	10/17/2024	11422	BOSCH'S LANDSCAPE & LAWN SPECIALTIES INC	FERT. PROGRAMS 3RD APP	297.00
161570	10/17/2024	11423	CCS TECHNOLOGIES, INC	AGREEMENT FOR MONTHLY SERVICES FOR MAX	1,100.50
161748	10/17/2024	11423	CCS TECHNOLOGIES, INC	BILLABLE SERVICES	58.00
67824	10/17/2024	11424	CHROMATIC GRAPHICS INC	MAX LOGOS	90.00
10.2024	10/17/2024	11425	HOLLAND BOARD OF PUBLIC WORKS	ACCT 77533918-00	40.00
2024-10-07	10/17/2024	11425	HOLLAND BOARD OF PUBLIC WORKS	MAX UTILITIES	3,388.61
2025-00735	10/17/2024	11426	HOLLAND CITY TREASURER	EQUIPMENT AND SIGN RELOCATION	143.67
2025-00808	10/17/2024	11426	HOLLAND CITY TREASURER	OCTOBER 2024 FINANCE AND TREASURER SERVICES	9,751.91
S114436938.001	10/17/2024	11427	KENDALL ELECTRIC INC.	SUPPLIES FOR MAX	84.50
5030740235	10/17/2024	11428	KONICA MINOLTA BUSINESS SOLUTIONS USA INC	COPIER SERVICES	378.00
92419	10/17/2024	11429	KUSHNER & COMPANY INC	SEPT SERVICES FOR MAX	244.96
674384-1	10/17/2024	11430	MIDWEST COMMUNICATIONS, INC	ADS FOR MAX	271.51
45618	10/17/2024	11431	NEW DAWN LINEN SERVICE, LLC	MAX RUGS	46.13
45930	10/17/2024	11431	NEW DAWN LINEN SERVICE, LLC	RUGS FOR MAX	46.13
715633431	10/17/2024	11432	OCCUPATIONAL HEALTH CENTERS OF MICHIGAN, P.C	PAUL ANDRY HEALTH SCREEN	49.00
31191	10/17/2024	11433	OTTAWA COUNTY WINDOW CLEANING	HOLIDAY LIGHTING PROGRAM	2,507.90
9-30-24	10/17/2024	11434	PITNEY BOWES BANK INC PURCHASE POWER	ACCT 8000-9000-1011-9216 POSTAGE SERVICES FO	41.00
2150032195	10/17/2024	11435	POMP'S TIRE SERVICE	MAX TIRES	275.69
518879	10/17/2024	11436	RADIO ENGINEERING INDUSTRIES INC	CAMERAS FOR 3 VEHICLES	6,551.70
36214	10/17/2024	11437	TOWN & COUNTRY GROUP	6-26-24 SERVICE CALL	150.00
9973581397	10/17/2024	11438	VERIZON WIRELESS	PHONE SERVICES	1,690.75
8242944-2333-3	10/17/2024	11439	WASTE MANAGEMENT OF MICHIGAN INC.	WASTE SERVICES	92.11
8242945-2333-0	10/17/2024	11439	WASTE MANAGEMENT OF MICHIGAN INC.	WASTE SERVICES	92.11

MAX TRANSPORTATION CASH DISBURSEMENT REPORT FOR MAX TRANSPORTATION

EXP CHECK RUN DATES 10/01/2024 - 10/31/2024

POSTED  
PAID

Invoice Number	Date Paid	Paid By Check Number	Vendor Name	Description	Inv Amt
9-30-24	10/17/2024	987	STAPLES - ACH	INVOICES FROM 5/16, 6/6, 7/13, 9/12	1,825.23
6014054396	10/17/2024	987	STAPLES - ACH	SUPPLIES FOR MAX	24.63
2024-02	10/17/2024	988	FIFTH THIRD BANK-CC ACH	FEBRUARY 2024 CC STMT	3,263.92
2024-03	10/17/2024	988	FIFTH THIRD BANK-CC ACH	MARCH 2024 CC STMT	4,543.03
2024-04	10/17/2024	988	FIFTH THIRD BANK-CC ACH	APRIL 2024 CC STMT	6,029.00
265-1059929	10/24/2024	11440	AUTOWARES GROUP	TRANS FUNNEL	2.99
177	10/24/2024	11441	BRITT CHIROPRACTIC	AGILITY AND ERGONOMIC TEST	250.00
REMIT	10/24/2024	11442	GOODMAN FROST PLLC	Remittance Check	384.52
77526909-01-10-2024	10/24/2024	11443	HOLLAND BOARD OF PUBLIC WORKS	GREENWAY UTILITIES	1,092.87
2024-00512	10/24/2024	11444	HOLLAND CITY TREASURER	FUEL FOR MAX	26,403.62
2025-00811	10/24/2024	11444	HOLLAND CITY TREASURER	FUEL FOR MAX	22,474.53
2025-00706	10/24/2024	11444	HOLLAND CITY TREASURER	ACCTING / FINANCE CHARGE FOR MAX	9,751.91
2025-00655	10/24/2024	11444	HOLLAND CITY TREASURER	ACCTING FINANCE/ TREASURER FEE	9,751.91
46249	10/24/2024	11445	NEW DAWN LINEN SERVICE, LLC	RUGS FOR MAX	46.13
11.08.24	10/24/2024	11446	SEMCO ENERGY STORAGE UNIT	UTILITIES FOR STORAGE	18.80
REMIT	10/24/2024	11447	STATE OF MICHIGAN	Remittance Check	426.44
1000498243 NOVEMBER	10/24/2024	11448	THE CINCINNATI INSURANCE COMPANY	ACCOUNT #1000498243 FOR POLICY 0554859	5,150.00
209-1041814	10/24/2024	11449	THE GOODYEAR TIRE & RUBBER COMPANY	TIRES FOR MAX	695.00
209-1041815	10/24/2024	11449	THE GOODYEAR TIRE & RUBBER COMPANY	TIRES FOR MAX	695.00
209-1041811	10/24/2024	11449	THE GOODYEAR TIRE & RUBBER COMPANY	TIRES FOR MAX	988.36
209-1041810	10/24/2024	11449	THE GOODYEAR TIRE & RUBBER COMPANY	TIRES FOR MAX	988.36
184022182	10/24/2024	11450	ULINE	SUPPLIES FOR MAX	107.95
9976008327	10/24/2024	11451	VERIZON WIRELESS	PHONE SERVICES FOR MAX	1,591.28
821455840	10/24/2024	11452	VSP INSURANCE CO (CT)	NOV COBRA FOR CLIENT 40158252	27.46
821455841	10/24/2024	11452	VSP INSURANCE CO (CT)	NOVEMBER VISION INSURANCE CLIENT #40158252	1,057.40
856576	10/24/2024	11453	WESTENBROEK MOWER INC	SUPPLIES FOR MAX	59.71
RIS0006035727	10/24/2024	989	DELTA DENTAL PLAN OF MICHIGAN INC - ACH	NOV 2024 COBRA FOR MAX	30.06
RIS0006035726	10/24/2024	989	DELTA DENTAL PLAN OF MICHIGAN INC - ACH	NOVEMBER DENTAL INSURANCE	2,986.20
REMIT	10/24/2024	990	MERS - ACH	Remittance Check	11,220.15
REMIT	10/24/2024	991	MISSION SQUARE - ACH	PLAN 306713	2,092.66
7002625415	10/24/2024	992	STAPLES - ACH	COFFEE FOR MAX	24.63
7002638230	10/24/2024	992	STAPLES - ACH	SUPPLIES FOR MAX	194.58
REMIT	10/24/2024	993	EFTPS	Remittance Check	30,243.17
REMIT	10/24/2024	994	STATE OF MICHIGAN	Remittance Check	5,045.42
NOVEMBER 2024	10/24/2024	995	WESTERN MICHIGAN HEALTH INSURANCE POOL - ACH	NOV 2024 HEALTH INSURANCE	80,575.13
2643136	10/31/2024	11454	APPLIED IMAGING INC	COPIER SERVICES FOR MAX	317.79
5086	10/31/2024	11455	BOSCH'S LANDSCAPE & LAWN SPECIALTIES INC	FERT PROGRAM 4TH APP	129.00
131120	10/31/2024	11456	COUNTY OF OTTAWA TREASURER	DUE FROM AUTHORITIES 4TH QTR 2024 JULY-SEPT	408.62
9-01-24	10/31/2024	11457	HOLLAND CHARTER TOWNSHIP	ACCT #51951660 & #51221660	371.53
INITIAL CONTRACT	10/31/2024	11458	HOLLAND CITY TREASURER	IT SERVICES & SUPPORT	2,500.00
2024-00025	10/31/2024	11458	HOLLAND CITY TREASURER	APRIL 2024 MAINTENANCE	61,490.99
14555518	10/31/2024	11459	J&H OIL CO	DIESEL EXHAUST FLUID FOR MAX	426.61
2024-10-31	10/31/2024	11460	LIFE INSURANCE COMPANY OF NORTH AMERICA	OCTOBER 2024 INSURANCE PREMIUMS	3,415.96
2024-10-31	10/31/2024	11461	MERRI HIGGS	REIMBURSEMENT FOR GIFT WRAP HUBBERT TIMMER	15.86
46569	10/31/2024	11462	NEW DAWN LINEN SERVICE, LLC	RUGS FOR MAX	46.13
715669223	10/31/2024	11463	OCCUPATIONAL HEALTH CENTERS OF MICHIGAN, P.C	HEALTH SCREENING FOR; M. PENALOZA., K. SWECK	270.00
8000900010119216	10/31/2024	11464	PITNEY BOWES BANK INC PURCHASE POWER	POSTAGE FOR MAX	182.85
2024-10-31	10/31/2024	996	AFLAC	OCTOBER 2024 INSURANCE PREMIUMS	656.24
MAX 2024	10/31/2024	997	FIFTH THIRD BANK-CC ACH	5/9/24-6/8/24 CC STMT	5,315.95
JUNE 2024	10/31/2024	997	FIFTH THIRD BANK-CC ACH	JUNE 2024 CREDIT CARD	5,853.74
JULY 2024	10/31/2024	997	FIFTH THIRD BANK-CC ACH	JULY 2024 CC STMT	6,767.06

MAX TRANSPORTATION CASH DISBURSEMENT REPORT FOR MAX TRANSPORTATION

EXP CHECK RUN DATES 10/01/2024 - 10/31/2024

POSTED  
PAID

Invoice Number	Date Paid	Paid By Check Number	Vendor Name	Description	Inv Amt
FY2024	10/31/2024	998	SEMCO ENERGY - ACH	GAS UTILITIES FOR DEPOT AND GREENWAY	629.36
Report Total:					480,190.38