



**MAX Transportation Authority Board  
Meeting Agenda  
Monday, January 27, 2025  
MAX Training Room  
11660 Greenway Dr., Holland, MI 49424**

1. December 2024 Board Meeting Minutes – Action
2. Opportunity for Public Comment – Please limit public comment to three (3) minutes or less.
3. Marketing Committee
4. Executive Committee
  - a) MDOT FY2026 Grant Application - Action
  - b) Resolution of Intent - Action
  - c) Notice to Advance Procurement: (3) Admin Relief Vehicles – Action
  - d) Huntington Bank Commercial Card - Action
  - e) Vehicle Accessibility Plan (VAP) – Information
  - f) MAX Reports Growth in Ridership - Information
  - g) Ridership Reports for December 2024 – Information
  - h) Financial Reports for December 2024 – Information
  - i) Expenditure Reports for December 2024 – Information
5. Interim Directors Report
  - ❖ Executive Director Recruitment
  - ❖ New Fixed Routes Launch Committee Update
  - ❖ Emergency Transportation Assistance January 20, 2025

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**Next meeting is Monday, February 24, 2025 at 3:30 p.m.**

**Macatawa Area Express Transportation Authority**  
**Meeting Minutes**  
**Monday, December 16<sup>th</sup> 2024**  
**Proposed Minutes**

The Macatawa Area Express Transportation Authority Board met at 3:30 pm in the training room at the MAX Operations building – 11660 Greenway Dr., Holland, MI 49424

**Members Present:** Chair Russ TeSlaa, Secretary Meika Weiss and Treasurer Jason Latham; Board Members Doug Becker, Margo Walters, Jason Latham, Abbe Baas

**Others Present:** Kevin Klynstra

**Members Absent:** Kristin Myers, Jan Steggerda

**Staff Present:** Beth Higgs, Lynn McCammon, Kaitlynn Riegling, Charlie Veldhoff, Juana Lopez and Sandra Korhorn

**12.24.1 Approval of the Minutes for June 2024 Board Meetings**

Approved motion made by Latham, supported by TeSlaa

**12.24.2 Approval of the Minutes for September 2024 Board Meetings**

Approved motion made by Latham, supported by TeSlaa

**12.24.3 Approval of the Minutes for October 2024 Board Meetings**

Approved motion made by Latham, supported by TeSlaa

**12.24.4 Public Comment**

Bursky requested a bus shelter and signage should be placed at 9<sup>th</sup> St. and Pine. She states that stop is very frequently used especially for the farmer's market. She mentioned there is a bench by a closed stop by River and 9<sup>th</sup>, and asked for the possibility of having it moved. Korhorn responded to the request, stating that MAX is currently reviewing changes to the fixed routes and will take this into consideration.

**12.24.5 Marketing Committee**

Higgs reported that MAX hosted their annual employee holiday party on December 12. She also informed the Board that our bus was decked out during the Holland Parade of Lights held on December 3. Higgs further reported that marketing will be joining the newly formed Fixed Routes Launch Committee which is scheduled to meet December 17.

**12.24.6 Executive Committee**

- 12.24.6a** ***FY2023-FY2026 TIP Amendment - Action***  
Riegling stated that the original TIP amount for FY 2024 had the state match at \$1,641,000, however the FTA requires a match up to, but not exceeding fifty percent. This TIP amendment will bring the state match down to \$566,000, or fifty percent share. Motion to approve was made by Latham, supported by Becker. Motion carried unanimously.
- 12.24.6b** **FY2025 EEO Annual Program - Information**  
Veldhoff reported on the breakdowns of each EEO category statistic. Highlighted that MAX is lower than the national average with female drivers by roughly 7%. However, with all areas of MAX we are within the averages. MAX Human Resources department records and keeps track of any reason we do not hire a candidate. This year MAX turnover rate has declined. There has been no EEO complaints filed this year.
- 12.24.6c** **Ridership Reports**  
There was no discussion.
- 12.24.6d** **Financial Reports**  
McCammon outlined revenues, expenses, and grant activity. MAX Operating expenses appear to be in line with expectations. She went on to explain to new Board members how the City Finance team assists MAX through the audit and daily finance support. Higgs thanked Lynn and her team for their continuous support of MAX.
- 12.24.6e** **Expenditure Reports**  
There was no discussion.
- 12.24.7** **Interim Directors Report**  
New Fixed Routes Launch Committee - Korhorn stated about 8-9 staff, including a drivers, Safety Coordinator, Marketing, Operations Manager, Data Analyst, and two MAX board members are on this committee to ensure nothing is missed. The first meeting will be December 17<sup>th</sup>, and will meet twice a month for an hour. Higgs expressed the importance of educating the public on the new routes before to be launch.  
Swiftly Software System - for our fixed routes. She informed the board that there are connectivity issues that we do not experience with VIA. Swiftly Software will be sending a SIM card to MAX to attempt to troubleshoot this issue.  
Recruitment of Executive Director – Higgs provided a timeline and schedule to recruit a new Executive Director. She informed the Board that she and Russ TeSlaa along with Jason Latham, and Meika Weiss will review resumes recommended by the talent agency that was hired to assist in the search. Interviews to be held on or about January 30, 2025, and the process of hiring should take up to 12 weeks.
- 12.24.5** **Adjournment**  
A motion was made by TeSlaa and supported by Latham to adjourn the meeting. Motion passed unanimously.

# MEMO

Date: January 27, 2025

To: MAX Transit Authority Board

From: Beth Higgs, Interim Director  
Kait Riegling, Procurement Coordinator/Grant Specialist

RE: FY2026 MDOT Grant Application

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It is time again to prepare the annual Michigan Department of Transportation grant application for Fiscal Year 2026, beginning October 1, 2025. MDOT's grant application is nearly one year ahead of the fiscal year. The grant application is for estimating and earmarking only. Staff suggests the following capital and operating items be requested in the annual application.

## **State Operating Assistance**

Operating Assistance – A total of \$2,150,178 is requested in MDOT Operating Assistance. This is based on the 30.5895% (\$4,795,610) of expenses. According to Act 51, MAX is eligible to receive up to 60% (HALF TOTAL EXPENSES) of its eligible assistance in State Operating Assistance.

## **Section 5307 Capital Match**

Staff suggests requesting the 20% local match for FY2026 for the following capital expenditures.

Misc. Support Equipment – A state share of \$2,000 (a total of \$10,000) is requested for the matching share (20%) for replacement miscellaneous support equipment.

Computer Hardware – A state share of \$3,000 (a total of \$15,000) is requested for the matching share (20%).

Maintenance Equipment – A state share of \$16,000 (a total of \$80,000) is requested for the matching share (20%) for replacement of maintenance equipment.

Bus Replacement – A state share of \$175,423 (a total of \$877,117) is requested for the matching share (20%) for replacement buses.

### **Enhanced Mobility of Seniors and Individuals with Disabilities Program (Section 5310)**

This program provides funding to increase the mobility of seniors and persons with disabilities. In past years, funds were apportioned based on each State's share of the targeted populations and apportioned to State for areas under 200,000 in population. This year, funding will be awarded through a competitive grant process. MAX will apply for funds, which will include the following items.

Night Owl – In FY2009 MAX implemented Night Owl Service from 7pm-12 midnight using one bus providing demand response service utilizing New Freedom Funds and a 50% local match. The program utilizes New Freedom funds and a 50% local match. In FY2012, MAX implemented the first Twilight route from 7pm-10pm and implemented an additional fixed route serving Holland Township from 7pm-10pm with service now in City of Holland and Holland Charter Township for fixed route. Staff recommends applying for \$142,500 in New Freedom funds for FY2026 to continue the Night Owl Program. The program will require a 50% local match.

Mobility Management – A total of \$100,000 in New Freedom funds are requested to continue MAX's Mobility Management efforts, which is an increase from \$70,000. For FY 2026 the mobility management program through MDOT has increased the amount of funds available to agencies but has moved to a competitive-like application process. MAX will continue its participation on Specialized Services Coordination Committee, Lakeshore Ridelink, and other human service committees. MAX will also continue its efforts to avoid any duplication of services and work with human service agencies to share resources. These funds may be matched by MDOT with state funds, may be matched with toll credits, or the MAX may be required to provide the 20% local match (\$20,000).

### **Section 5339 Bus and Bus Facilities Program**

This is a formula grant program established under the FAST act, replacing the previous Section 5309 discretionary Bus and Bus Facilities Program. This capital program provides funding to replace, rehabilitate, and purchase buses and related equipment, and to construct bus-related facilities. Each year \$65.5 million will be allocated with each state receiving \$1.25 million. The remaining funding will be distributed based on population, vehicle revenue miles and passenger miles. Because the Holland/Zeeland is a small urbanized area under 200,000 in population, MDOT will receive funds on behalf of the small urbanized areas. Under the FAST act, small urbanized areas can apply directly to FTA for these funds. Staff suggests that we apply for a total of \$165,076 in Federal funds with a State match of \$33,015 (20%) for bus replacement.

### **Action Requested**

The intent of the Macatawa Area Express Transportation Authority to apply for State financial assistance will be published in the local newspaper as required by MDOT. Approval to submit the Fiscal Year 2026 grant application to MDOT is requested. Approval of the attached Resolution of Intent is requested. The resolution also appoints the MAX Director as the Transportation Coordinator for MAX and authorizes the Interim Director to execute grant contracts, grant amendments, project authorizations and to provide information to the State as needed.

RESOLUTION OF INTENT

WHEREAS, pursuant to Act. No. 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the Macatawa Area Express Transportation Authority herby known as THE APPLICANT, to provide a local transportation program for the state fiscal year of 2026 and therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for THE APPLICANT to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the 10e (18) accessibility plan amendment for this agency has been reviewed and approved by THE APPLICANT; and

WHEREAS, THE APPLICANT has reviewed and approved the proposed balanced budget, and sources of operating funds to include estimated federal funds of \$1,322,716, estimated state funds of 2,150,178 and estimated local funds of \$1,322,716 with total estimated expenses of 4,795,610.

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints MAX Interim Director, Beth Higgs, as the Transportation Coordinator for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission for its administration of Act 196 and is also authorized to execute grant contacts, project authorizations and grant amendments with the Michigan Department of Transportation.

I, Jason Latham, Treasurer, or the Macatawa Area Express Transportation Authority, having custody of the records and proceedings of the board meetings, do hereby certify that I have compared this Resolution adopted by the Macatawa Area Express Transportation Authority at the meeting of January 27, 2025 with the original minutes now on file and of record in the office and that this resolution is true and correct.

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Jason Latham, Treasurer

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Witness

Date: \_\_\_\_\_

# PUBLIC HEARING NOTICE

## MACATAWA AREA EXPRESS TRANSPORTATION AUTHORITY PROPOSE STATE/FEDERAL APPLICATION FOR OPERATING AND CAPITAL ASSISTANCE

All citizens are advised that Macatawa Area Express Transportation Authority has prepared an application for State of Michigan financial assistance for fiscal year 2026 as required under Act 51 of the Public Acts of 1951, as amended, and for federal assistance as required under the federal transit laws, as amended. A public notice on the FY 2026 financial budget will be held on January 27, 2025, at 3:30pm, at the monthly meeting of the Macatawa Area Express Transportation Authority Board.

Macatawa Area Express Transportation Authority is requesting the following funding through the following funding source(s):

Funding Source(s)	Project	State	Federal	Total
Operating Assistance	Transit Operating Assistance (\$1,322,716 local share)	\$2,150,178	\$1,322,716	\$4,795,610
Section 5307	Rolling Stock	\$175,423	\$701,694	\$877,117
	Misc Support	\$2,000	\$8,000	\$10,000
	Computers and Hardware	\$3,000	\$12,000	\$15,000
	Maintenance Equipment	\$16,000	\$64,000	\$80,000
Section 5310	Night Owl Service (\$142,500 local share)	N/A	\$142,500	\$285,000
	Mobility Management	\$20,000	\$80,000	\$100,000
Section 5339	Rolling Stock	\$33,015	\$132,061	\$165,076
Congestion Mitigation & Air Quality (CMAQ)	Rolling Stock	\$52,606	\$210,424	\$263,030
Carbon Reduction	Rolling Stock	\$33,000	\$132,000	\$165,000

Macatawa Area Express Transportation Authority ensures that the level and quality of transportation services is provided without regard to race, color, or national origin in accordance with Title VI obligations or file a complaint, please contact us at the address given below.

The proposed application is on file at the Macatawa Area Express Transportation Authority, 171 Lincoln Ave Suite 20, Holland, MI 49423, and may be reviewed during a 30-day period (December 27, 2024 – January 27, 2025), between the hours of 8am – 5pm.

Written comments regarding the application and/or written requests to review the application must be received by January 27, 2025. If a hearing is requested, notice of the scheduled date, time, and location will be provided at least 10 days in advance.

Submittals should be sent to Macatawa Express Transportation Authority, 171 Lincoln Ave Suite 20, Holland, MI 49423 or via email to [info@catchamax.org](mailto:info@catchamax.org).

Written comments regarding the application and/or written requests for a public hearing to review the application must be received by January 27, 2025. If a hearing is requested, notice of the scheduled date, time, and location will be provided at least 10 days in advance.

Submittals should be sent to Macatawa Area Express Transportation Authority, 171 Lincoln Ave Suite 20, Holland, MI 49423 or via e-mail to [info@catchamax.org](mailto:info@catchamax.org)





## NOTICE TO ADVANCE PROCUREMENT

**DATE:** 1/13/2025

**DEPARTMENT:** Amin

**PERSON REQUESTING THE PROCUREMENT:** Beth Higgs/Kait Riegling

**PROJECT:** Three (3) Relief Vehicles for Fixed Routes

***This form to be completed by the Purchasing Coordinator prior to seeking quotes/bids/proposals over \$10,000.***

The Macatawa Area Express Transportation Authority ("MAX") Executive Committee hereby approves the request to advance procurement of the above-named product or service with an estimated cost to MAX of **\$115,000.00**. A Request for Quote (RFQ), Request for Proposal (RFP) or Invitation for Bid (IFB) will serve as the method of procurement, and will include specifications, terms, clauses/certifications, requirements and conditions of the purchase in accordance with Federal Transit Administration (FTA) regulations.

Procurement shall commence on or about **February 1, 2025**. The calendar date for the completion of work for this project shall be on or about **July 1, 2025**.

***Check which procurement method will apply:***

- Request for Quote (RFQ) \$10,000 to \$49,999
- Request for Proposal (RFP) \$50,000 and above
- Invitation for Bid (IFB) \$50,000 and above

***MAX Authority Authorization – Executive Committee Member***

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

## MEMO

Date: January 22, 2025  
To: Executive Committee  
From: Beth Higgs, Interim Director  
Subject: Huntington Bank Commercial Card

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After careful consideration, MAX Staff would like to propose that we move our existing Fifth Third Bank credit card to Huntington Bank commercial card.

The current provider has been meeting our needs, but we believe that switching to Huntington Bank will provide us with the following advantages.

1. **Improved Customer Service:** Huntington Bank has demonstrated superior customer service, with more responsive support.
2. **Streamlined Integration with Existing Accounts:** Recommended by the City of Holland, MAX transferred all banking accounts from Fifth Third Bank to Huntington Bank last year. Moving our credit card to Huntington Bank will allow for easier integration with our existing accounts.

As you consider this change, I would also propose that we increase the credit limit from \$15,000 to \$20,000, issuing separate cards to each of the following authorized users.

- Beth Higgs, Deputy Director - Spending limit of \$10,000  
(*Online invoices, Miscellaneous purchases, emergency purchases*)
- Shelby Pedersen, CS Manager/Marketing Specialist – Spending limit of \$8,000  
(*Office supplies, marketing event purchases, I.T. equipment and more*)
- Doug Mytton, Building & Grounds Supervisor - Spending limit of \$2,000  
(*Service parts, small equipment, tools, maintenance needs*)

I recommend that we proceed with initiating the change in February 2025. If the Executive Committee agrees to this change, staff will request Board approval at the January 27 meeting.

Please let me know if you have any concerns or if further discussion is needed.

## MEMO

Date: January 27, 2025  
To: MAX Board Members  
From: Beth Higgs, Interim Director  
Kait Riegling, Procurement Coordinator/Grant Specialist  
Subject: Vehicle Accessibility Plan (VAP)

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A MAX Vehicle Accessibility Plan (VAP) is required by the Michigan Department of Transportation as part of the FY2026 grant application process to request New Freedom grant funding. This is an annual review of our VAP, making any revisions from the current 2023 VAP. This year's review of the plan includes updates to some LAC members, and the number of accessible vehicles in our fleet.

The Local Advisory Committee reviewed and approved changes to the Vehicle Accessibility Plan at the meeting held December 5, 2024, and the approved minutes will be submitted with our grant application due February 1.

Attached is the February 2023 Vehicle Accessibility Plan, as well as approved changes to that plan on December 5, 2024.

## Vehicle Accessibility Plan (VAP)

**Macatawa Area Express (MAX) Transportation Authority**  
**171 Lincoln Avenue**  
**Holland, Michigan 49423**  
**616-355-1010**  
**www.catchamax.org**

**Issue Date: February 2023**

### 1. Purpose

This accessibility plan is submitted in compliance with Section 10e(18) of the Michigan Transportation Fund Act (MCL 247.660e) (hereinafter “the Act”) and the official administrative rules for administration of Michigan’s Comprehensive Transportation Fund. The purpose of this accessibility plan is to describe the demand-response service provided by MAX to senior persons and individuals with disabilities. This accessibility plan demonstrates it is the policy of MAX to comply with the following requirements of Section 10e(18):

- A. That demand-response service is provided to persons 65 years of age or older and individuals with disabilities residing in MAX’s entire service area. (See attached map defining the service area).
- B. That as a minimum, demand response service is provided to persons 65 years of age or older and individuals with disabilities during the same hours as service is provided to all other persons in MAX’s service area.
- C. That the average time required for demand response service to persons 65 years and older and individuals with disabilities, from the initiation of a service request to arrival at the destination, is equal to the average time-period required for demand response service provided to all other persons in MAX’s service area.
- D. MAX has established a Local Advisory Council with not less than 50 percent of its membership representing persons 65 years of age or older and individuals with disabilities in MAX’s service area. At least one member (or 12 percent of membership has been appointed jointly with the area agency on aging. The Local Advisory Council has had an opportunity to review and comment on this plan before its submission to the Michigan Department of Transportation. (See attached MAX Local Advisory Council minutes).

All rules cited below refer to the official administrative rules for the administration of the Comprehensive Transportation Fund. These rules are found in the Michigan Administrative Code, beginning at Rule 241.4101, et seq.

## **2. Definition of Senior and Individual with a Disability - Rule 201 (2) (c)**

As used in this Accessibility Plan

(a) “individual with a disability” means an individual who has a physical or mental impairment that substantially limits one or more of the major life activities of such individual, a record of such impairment, or being regarded as having such an impairment. See Michigan Administrative Code Rule 247.4101(1)(m).

(b) “senior” means an individual 65 years of age or older. (Agency Note: Number supplied cannot exceed 65 years).

## **3. Number of Senior and Individuals with Disabilities in Service Area - Rule 201 (2) (c)**

MAX estimates that a total of **20,109 persons—as of 10/2022**—fitting the above definitions reside in the agency’s defined service area.

## **4. Description of Plan Development Process and Local Advisory Council Involvement - Rule 201(2) (e)**

MAX developed this plan using the following process:

- a. Agency staff drafted a plan, incorporating all information required by R 247.4201 and R247.4202 of the Michigan Administrative Code.
- b. The draft plan content was reviewed at a meeting of the MAX Local Advisory Council, held on **January 5, 2023**, wherein the Local Advisory Council was given opportunity to review and comment on the content of the plan. In accordance with Sec. 10e(18)(d) of the Act, all comments on the plan received at this meeting by Local Advisory Council members are contained in a separate section of this plan, below.
- c. A final draft plan was submitted to and approved by MAX’s governing body on **February 22, 2023**.

## **5. Local Advisory Council Composition - Rule 202**

MAX’s Local Advisory Council is currently comprised of **five (5) members**, which meets or exceeds the required minimum of three (3) members. In accordance with Rule 202, no member of the Local Advisory Council is an employee, executive committee member, or

governing board member of MAX. MAX ensures that at least 50 percent of its Local Advisory Council membership represents persons who are 65 years of age or older and persons who have disabilities within the agency's defined service area. MAX further ensures that at least one member of its Local Advisory Council (or one of every eight members, whichever is larger) is approved jointly with the area agency on aging. MAX further ensures that its Local Advisory Council membership will include people who have diverse disabilities and the senior who are users of public transportation. MAX's Local Advisory Council is—at the time of adoption and submission of this plan—composed of the following members:

1. LAC Chairperson Name: **ELIZABETH SCHULTZ**

This Member is a:

- Person with Disabilities
- Person 65 years and older
- Neither of the above groups
- Represents one of the above

**AFFILIATION**

HOLLAND CHARTER TWP.

This member is:

- Jointly appointed by the area agency on aging
- A user of public transportation
- Neither of the above

2. **KEN DUER**

This Member is a:

- Person with Disabilities
- Person 65 years and older
- Neither of the above groups
- Represents one of the above

**AFFILIATION**

CITY OF HOLLAND

This member is:

- Jointly appointed by the area agency on aging
- A user of public transportation
- Neither of the above

3. **MARTHA ZAHN**

This Member is a:

- Person with Disabilities
- Person 65 years and older
- Neither of above groups
- Represents one of the above

**AFFILIATION**

CITY OF HOLLAND

This member is:

- Jointly appointed by the area agency on aging
- A user of public transportation
- Neither of the above

4. **AMY FLOREA**

This Member is a:

- Person with Disabilities
- Person 65 years and older
- Neither of above groups
- Represents one of the above

**AFFILIATION**

SR. RESOURCES OF W. MICH.

This member is:

- Jointly appointed by the area agency on aging
- A user of public transportation
- Neither of the above

**5. YEW MENG-KOH**

This Member is a:

- Person with Disabilities
- Person 65 years and older
- x Neither of above groups
- Represents one of the above

**AFFILIATION**

SR. RESOURCES OF W. MICH.

This member is:

- Jointly appointed by the area agency on aging
- x A user of public transportation
- Neither of the above

**6. Present Vehicle Inventory – Rule 201 (2) (a)**

MAX's demand response vehicle inventory presently in service is as follows:

- a. Number of demand-response vehicles presently in service purchased using Comprehensive Transportation Fund monies = **23**
- b. Number of accessible demand-response vehicles presently in service purchased using Comprehensive Transportation Fund monies = **23**

**7. Anticipated Vehicle Inventory – Rule 201 (2) (b)**

MAX's anticipated demand-response vehicle inventory is as follows:

- a. Number of demand-response vehicles in agency's anticipated fleet which will be purchased using Comprehensive Transportation Fund monies = **27**
- b. Number of accessible demand-response vehicles in agency's anticipated fleet which will be purchased using Comprehensive Transportation Fund monies = **27**

**8. Narrative Summary of Vehicles Requested – Rule 201 (2) (l)**

As indicated above, the agency currently operates or plans to operate a total of **27** demand-response vehicles. Of these vehicles, the total number that will be fully accessible to seniors and individuals with disabilities is **27** vehicles. The reason for operating or planning to operate this number of accessible vehicles is: state rationale for number of accessible vs. non-accessible vehicles.

**9. Fare Structure - Rule 201 (2) (d)**

MAX’s fare structure that is in use for seniors, individuals with disabilities, and the general-public for demand-response and fixed route service is as follows:

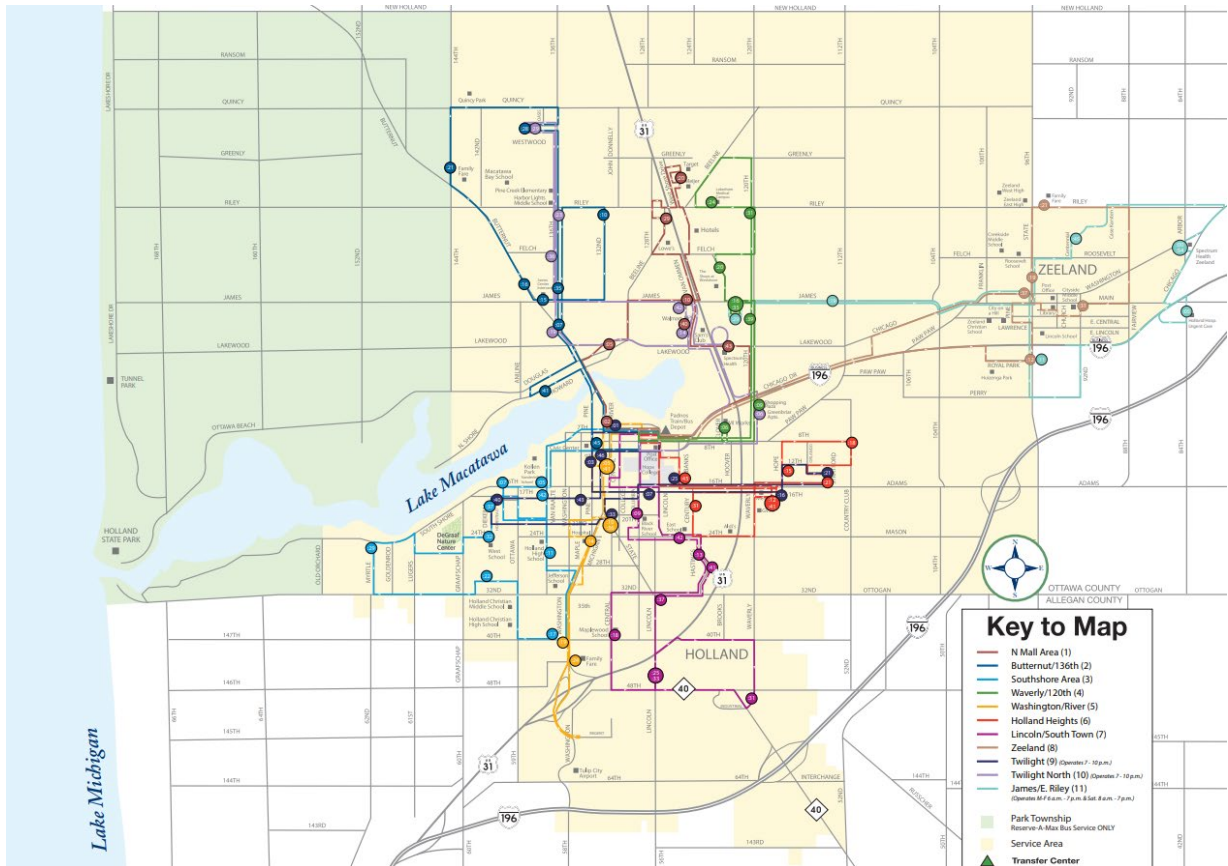
Service	General Public	Seniors/Disabled Peak	Seniors/Disabled Non-Peak
Demand Response	\$5.50	\$2.30	\$2.30
Fixed Route	\$1.15	\$0.50	\$0.50

**10. Map and Narrative Description of Service Area – Rule 201 (2) (f)**

For fixed route and demand-response service, MAX’s Service Area is:

*All jurisdictional areas of City of Holland, Holland Charter Township, and City of Zeeland (shown in yellow in map below); portions of Zeeland Charter Township are served by contract, and Demand-Response service—by contract—is provided to Park Township (shown in green in map below).*

Refer to the map below depicting MAX’s service area and routes:





**11. Service Schedule – Rule 201 (2) (g)**

MAX's current service schedules, including hours of day and days per week for fixed route and demand response service is as follows:

*Fixed Routes 1-8, and 11, Monday-Friday, 6am-7pm; Saturday, 8am-7pm.*

*Twilight Fixed Routes 9-10, Monday-Friday, 7pm-10pm; Saturday, 7pm-10pm.*

*Demand-Response, Monday-Friday, 6am-7pm; Saturday 8am-7pm.*

*Night Owl Demand-Response, Monday-Friday, 7pm-12am; Saturday, 7pm-12am.*

*\*Due to ongoing driver shortage, no Twilight fixed routes are currently in service, and no Saturday fixed routes are currently in service; Saturday Demand-Responses service currently begins at 10am.*

**12. Schedules in Alternative Formats – Rule 201 (2) (h)**

MAX has decided to produce copies of its current service schedule in an alternative format that can be utilized by persons who are blind or have other disabilities.

**13. Vehicle Availability On Other Than Regular Service Hours and Days – Rule 201 (2) (i)**

MAX *does not* make demand-response service vehicles available for use during hours or days other than regular service hours and days. MAX confirms that accessible transit vehicles are available for use by the senior and individuals with disabilities to the same extent as the general-public.

**14. Advance Requests for Demand Actuated Service – Rule 201 (2) (j)**

MAX *does require* that the senior, people with disabilities, and the general public must make an advance request to obtain demand response service. The required advance request time-period is *24 hours* (if applicable).

**15. Constraints on Capacity and Restrictions on Trip Purpose – Rule 201 (2) (k)**

MAX provides service to all customers within the following constraints on capacity and restrictions on trip purpose:

*No set-number capacity constraints on demand-response riders per day, and no restrictions on trip purpose\*.*

*Non-ADA, non-Senior passengers only qualify to use DR service if origin or destination is greater than ½ mile from a fixed route bus stop.*

*\*Under current driver shortage, demand-response service is restricted to rides for work, medical, or grocery needs only.*

**16. Local Advisory Council Comments on this Plan – Rule 201(2) (m)**

MAX's Local Advisory Council members made the following comments about this plan:

*No comments were made regarding the plan.*

**17. Agency Response to Local Advisory Council Comments on the Plan – Rule 201 (2) (n)**

MAX made the following response to its Local Advisory Council regarding the above comments:

*Not Applicable.*

## ATTACHMENT A

# LAC Meeting

January 5th, 2023 - Virtual & In-Person Meeting

## Attendees

Members: Elizabeth Schultz (Chair), Ken Deur, Amy Florea and Martha Zahn

Absent: Yew-Meng Koh

MAX Staff: Shelby Pedersen, Elisa Hoekwater

## Welcome - Introductions & Approval of Minutes

### Approval of November LAC Meeting Minutes

- Motion to Approve: Ken Deur      Second: Martha Zahn

## Marketing Updates - Shelby

### Hiring Efforts

- Our hiring advertising & efforts are still continuing! Now running a radio ad through iHeart Media set to run for two weeks. We are still in need of more drivers on our team, as well as some help in utilities and buildings & grounds. As always, please send recommendations our way!
- We are also currently hiring for a Part Time Information Specialist, Procurement Coordinator and Transit Specialist/Mobility Planner.
- Radio ads will begin Jan. 10th to advertise MAX's Hiring.

## Director Update - Elisa

- Each year we review our Vehicle Accessibility Plan to confirm all vehicles are accessible. This year we have listed 27 vehicles as we have added four new transit vans. This count also includes our Arboc and caravan vehicles.
- Approval was received from all members; Elizabeth Schultz (Chair), Ken Deur, Amy Florea and Martha Zahn while present in the January meeting and Yew-Meng Koh via email.
- MAX has been awarded a generous grant to purchase a new scheduling software. It is planned to make the purchase within this year. Currently, we are in the process of shopping for a new system that will be able to handle our fixed routes, Reserve-A-MAX service and that offers an electronic fare system.

## ATTACHMENT A (CONTINUED)

2

- As our Triennial Review approaches in the Spring, MAX has been working to review and update documents within our company. Included in this was the employee handbook and we have received board approval on those updates in the December board meeting.
- MAX received a surprise donation from a family who had a family member that used the MAX services. With this donation we plan to purchase a new bus. This will be immensely helpful as in FY2024 MAX needs to replace 10 buses.

### Safety Update - Matt

#### Safety Report

- Drivers are doing well.

#### Driver Update

- MAX has two new drivers starting within the next week. One will be part time and the other full time.

#### Construction Update

- No construction projects at this time obstructing our services.

### Next Meeting Agenda

February 2nd, 2023

Now on Teams Meeting:

Join on your computer or mobile app

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Or call in (audio only)

+1 321-414-2468, 839926081# United States, Orlando

Phone Conference ID: 839 926 081#



Signature:

*Elizabeth E. Schultz* Date:

## ATTACHMENT A (CONTINUED)

Michigan Department  
Of Transportation  
3059

### FY 2024 VEHICLE ACCESSIBILITY PLAN UPDATE

**NOTICE:** The Local Advisory Council(LAC) must review and be given the opportunity to comment on this Vehicle Accessibility Plan (VAP). Please attach the signed minutes of the LAC meeting at which this VAP was discussed and approved.

**Name Of Applicant (legal organization name)**

Macatawa Area Express Transportation Authority

**1. Total D-R Fleet anticipated for application year (Including locally funded vehicles)**

27

**2.Total Anticipated D-R Fleet Accessible or lift-equipped (Including locally funded vehicles)**

27

**3. Has the agency made any changes in vehicle inventory described in No. 1 and No. 2 above since the last accessibility plan update was submitted?  
(If "yes" explain changes and reasons for those changes below.)**

Yes

**Explain changes and reasons for those changes**

Disposed of vehicles that exceeded useful life and beyond State of Good Repair.

**4. Has the agency made any changes in the following since the last accessibility plan update was submitted?**

**A. Fare structure** Yes

**Please Explain**

Fare increase of 15% approved by MAX Authority Board, effective October 1, 2020. As electronic ticketing was not launched in 2021, fare increase was not implemented until May 2022.

**B. Service area information** No

**C. Service availability information** No

**D. Service Hours/days of operation** Yes

MAX is running D-R and fixed routes with limit for essential services at this time: medical, work, grocery shopping.

**E. Local advisory council membership** No

**5. Has the agency made any other changes in its vehicle accessibility plan since last submission of an accessibility plan or annual update?**

No

**6. How frequently does the agency's LAC meet?**

Monthly

## ATTACHMENT A (CONTINUED)

**7. LAC MEMBER LIST (List below the members of your agency LAC. Attach a separate page of additional names if necessary.)**

**NOTICE:** The Local Advisory Council (LAC) must review and be given the opportunity to comment on this Vehicle Accessibility Plan (VAP). Please attach the signed minutes of the LAC meeting at which this VAP was discussed and approved.

**NOTE:** MDOT Administrative Rule 202 requires that the applicant agency shall establish a LAC composed of a minimum of three members. No LAC member shall be a staff or board member of the applicant agency. The applicant agency shall ensure all of the following:

- 1) 50% of the LAC membership represents persons who are 65 years of age or older and persons who have disabilities within the service area;
- 2) the LAC membership includes people who have diverse disabilities and the elderly who are users of public transportation; and
- 3) the applicant agency has approved at least one member, or 12% of the membership, jointly with the area agency on aging.

**Does the list of members reflect the membership in the minutes?**

Yes

**ATTACHMENT A (CONTINUED)**

<b>1. CHAIRPERSON'S NAME</b> Elizabeth Schultz	<b>Affiliation (Name of organization, if any)</b> Holland Charter Township
<b>This member represents</b> Persons with Disabilities	
<b>This member is</b> A user of public transportation A Person with Disabilities	
<b>2. NAME</b> Ken Deur	<b>Affiliation (Name of organization, if any)</b> City of Holland
<b>This member represents</b> Persons 65 years and older	
<b>This member is</b> Age 65 or older	
<b>3. NAME</b> Martha Zahn	<b>Affiliation (Name of organization, if any)</b> City of Holland
<b>This member represents</b> Persons 65 years and older	
<b>This member is</b> Age 65 or older A user of public transportation	
<b>4. NAME</b> Amy Florea	<b>Affiliation (Name of organization, if any)</b> Senior Resources of West Michigan
<b>This member represents</b> Persons 65 years and older	
<b>This member is</b> Jointly appointed by an area	
<b>5. NAME</b> Yew MergKoh	<b>Affiliation (Name of organization, if any)</b> City of Holland
<b>This member represents</b> Person without disability and not over 65 years of age	
<b>This member is</b> A user of public transportation	

## ATTACHMENT A (CONTINUED)

**From:** Yew Menq Koh <koh@hope.edu>  
**Sent:** Tuesday, December 13, 2022 3:16 PM  
**To:** Shelby Pedersen  
**Subject:** Re: LAC

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Yes, I approve.

On Tue, Dec 13, 2022, 14:19 Shelby Pedersen <[s.pedersen@catchamax.org](mailto:s.pedersen@catchamax.org)> wrote:

Completely understand! And thank you for your honesty!

Would you be able to quickly review and let me know if you approve of the Vehicle Accessibility Plan (attached)? We just need an email showing your approval of it so we can move forward and get our funding. Then we can announce in the next meeting your stepping down.

Thank you again for your assistance and time!

-Shelby



**ATTACHMENT B**

# VAP for Review & Approval

Welcome rieglingk1990

PTMS - TA Forms

\* = Required Fields

TA Form : 3059, Transit Agency: Macatawa Area Express (MAX) (Holland)

PRINT

## Statewide Transit Agency

Profile

Application

» Checklist

» Capital Request

» Annual Budgeted OARs

» TA Forms

» Attachments

Vehicles

Equipment

Facilities

All Operating Reports

Milestone Reporting

## Statewide Vehicle

## Statewide Equipment

## Statewide Facilities

## Statewide Capital Requests

## Reports

### FY 2026 VEHICLE ACCESSIBILITY PLAN UPDATE

**NOTICE: The Local Advisory Council (LAC) must review and be given the opportunity to comment on this Vehicle Accessibility Plan (VAP). Please attach the signed minutes of the LAC meeting at which this VAP was discussed.**

✔ Form (Draft) saved successfully.

Name of applicant (legal organization name)\*

Macatawa Area Express Transportation Authority

1. Total D-R Fleet anticipated for application year (including locally funded vehicles)\*  Note: The fleet total provided must match the OAR's

2. Total Anticipated D-R Fleet Accessible or lift-equipped (including locally funded vehicles)\*  Note: The fleet total provided must match the OAR's

2a. If your agency is operating inaccessible revenue vehicles, is equivalent service being offered to riders?

Yes  No

3. Has the agency made any changes in vehicle inventory described in No. 1 and No. 2 above since the last accessibility plan update was submitted? (If "yes" explain changes and reasons for those changes below.) \*

Yes  No

Explain changes and reasons for those changes \*

In the VAP that was approved in 2023 MAX had a current inventory of 23 vehicles and anticipated adding 4 more vehicles. MAX currently has an inventory of 27 vehicles and plans to have 30 vehicles for FY 2026. All vehicles will be ADA accessible.

4. Has the agency made any changes in the following since the last accessibility plan update was submitted?\*

A. Fare structure\*  Yes  No

B. Service area information\*  Yes  No

Please Explain \*

MAX has launched 2 apps that will allow them to easier plan their travel for both fixed routes and paratransit services.

C. Service availability information \*  Yes  No

D. Service Hours/days of operation \*  Yes  No

Please Explain \*

MAX now runs three fixed routes (routes 1, 2 & 6) on Saturdays from 8am - 4pm. DR service also runs from 8am to midnight on Saturdays.

E. Local advisory council membership \*  Yes  No

Please Explain \*

Ken Duer and Yew Meng-koh now longer serve on the MAX LAC, their positions have been filled by Dean Whittaker and Brett Wesselink.

5. Has the agency made any other changes in its vehicle accessibility plan since last submission of an accessibility plan or annual update? \*

Yes  No

Please explain changes and reasons for those changes \*

MAX adopted a new fixed route system that's anticipated to be running in FY 2026, along with adding micro-transit and updated paratransit services.

6. How frequently does the agency's LAC meet?\*

Annually  Quarterly  Monthly  Other

Please Explain \*

## **2025 LAC Meeting Schedule**

LAC meetings will be held at 2:00 p.m. at the Padnos Transportation Center (171 Lincoln Ave.)

- January 2
- March 6
- May 1
- August 7
- October 2
- December 4



## Board Memo

To: MAX Transit Board Members

From: Beth Higgs, Interim Director

Date: January 22, 2025

Subject: MAX Transit Reports Growth in Ridership

---

We are pleased to inform you that, following the implementation of our new Via scheduling software on August 29, 2024, we have seen a significant increase in ridership on our Reserve-A-MAX demand response service.

MAX Data Analyst Charlie Veldhoff reported in September that we experienced our highest rate of increase post the COVID-19 pandemic, with 252 rides recorded on September 25. In January, Charlie recognized another milestone, noting that on December 10, ridership reached 275. Comparing data from December 2023 to December 2024, we observed an increase in ridership on Reserve-A-MAX of 34.03%. More information and data comparisons can be found on the attached ridership report.

The scheduling software for demand response service has streamlined operations, improving both accuracy and convenience for riders. It has also contributed to better planning and resource allocation, resulting in more frequent and timely service.

We are also thrilled to report that there has been a significant increase in ridership on our fixed routes over the past year. Comparing data from December 2023 to December 2024, we observed an increase of 17.52% in ridership.

We are excited about these developments and are committed to continuing to improve our services to meet the needs of our community. We look forward to sustaining this growth and further enhancing our offerings.

Thank you for your continued support.

Macatawa Area Express Ridership by Government Unit

Fiscal Year	Fixed Route												Reserve-A-MAX													
	Total Rides	City of Holland	%	Holland Twp.	%	City of Zeeland	%	Zeeland Twp.	%	Park Twp.	Auxiliary	%	Total Rides	City of Holland	%	Holland Twp.	%	City of Zeeland	%	Zeeland Twp.	%	Park Twp.	Auxiliary	%		
Oct-22	13,577	7,232	53	5,146	38	1,199	9	0	0	0	0	0	3,476	1,836	53	1,224	35	187	5	25	1	204	6	0	0	
Nov-22	13,699	7,158	52	5,363	39	1,178	9	0	0	0	0	0	3,166	1,442	46	1,223	39	170	5	27	1	229	7	75	2	
Dec-22	13,106	6,988	53	5,109	39	1,009	8	0	0	0	0	0	2,811	1,277	45	1,136	40	181	6	15	1	202	7	0	0	
Jan-23	14,448	7,799	54	5,397	37	1,252	9	0	0	0	0	0	3,100	1,446	47	1,205	39	198	6	24	1	227	7	0	0	
Feb-23	12,881	6,685	52	5,064	39	1,132	9	0	0	0	0	0	2,973	1,387	47	1,176	40	180	6	25	1	205	7	0	0	
Mar-23	14,950	7,753	52	6,043	40	1,154	8	0	0	0	0	0	3,401	1,529	45	1,446	43	178	5	25	1	223	7	0	0	
Apr-23	12,838	6,435	50	5,469	43	934	7	0	0	0	0	0	2,825	1,272	45	1,210	43	137	5	19	1	187	7	0	0	
May-23	14,247	7,070	50	5,968	42	1,209	8	0	0	0	0	0	3,042	1,342	44	1,290	42	148	5	47	2	215	7	0	0	
Jun-23	15,211	8,066	53	6,012	40	1,133	7	0	0	0	0	0	2,968	1,371	46	1,200	40	136	5	40	1	221	7	0	0	
Jul-23	13,377	7,081	53	5,290	40	1,006	8	0	0	0	0	0	2,615	1,220	47	1,011	39	127	5	39	1	218	8	0	0	
Aug-23	16,165	8,368	52	6,571	41	1,226	8	0	0	0	0	0	3,079	1,510	49	1,149	37	144	5	40	1	236	8	0	0	
Sep-23	15,164	7,810	52	6,046	40	1,308	9	0	0	0	0	0	2,870	1,375	48	1,114	39	158	6	40	1	183	6	0	0	
<b>Total</b>	<b>169,663</b>	<b>88,445</b>	<b>52</b>	<b>67,478</b>	<b>40</b>	<b>13,740</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>36,326</b>	<b>17,007</b>	<b>47</b>	<b>14,384</b>	<b>40</b>	<b>1,944</b>	<b>5</b>	<b>366</b>	<b>1</b>	<b>2,550</b>	<b>7</b>	<b>75</b>	<b>0</b>	
Oct-23	16,417	8,680	53	6,472	39	1,265	8	0	0	0	0	0	3,306	1,505	46	1,305	39	182	6	41	1	273	8	0	0	
Nov-23	15,320	8,244	54	5,972	39	1,104	7	0	0	0	0	0	3,335	1,430	43	1,282	38	210	6	45	1	275	8	93	3	
Dec-23	14,480	7,812	54	5,730	40	938	6	0	0	0	0	0	3,088	1,398	45	1,232	40	182	6	40	1	236	8	0	0	
Jan-24	15,066	8,435	56	5,587	37	1,044	7	0	0	0	0	0	3,517	1,650	47	1,377	39	198	6	39	1	253	7	0	0	
Feb-24	16,760	9,349	56	6,204	37	1,207	7	0	0	0	0	0	3,524	1,608	46	1,373	39	206	6	41	1	296	8	0	0	
Mar-24	16,770	9,450	56	6,151	37	1,169	7	0	0	0	0	0	3,754	1,713	46	1,474	39	199	5	42	1	326	9	0	0	
Apr-24	17,290	9,673	56	6,541	38	1,076	6	0	0	0	0	0	3,957	1,841	47	1,537	39	208	5	52	1	319	8	0	0	
May-24	18,258	8,736	48	6,540	36	1,077	6	0	0	0	0	1,905	4,148	1,983	48	1,521	37	261	6	60	1	323	8	0	0	
Jun-24	15,415	8,529	55	6,035	39	851	6	0	0	0	0	0	3,783	1,834	48	1,402	37	237	6	52	1	258	7	0	0	
Jul-24	17,148	9,119	53	7,053	41	976	6	0	0	0	0	0	3,832	1,855	48	1,395	36	229	6	50	1	303	8	0	0	
Aug-24	17,507	9,054	52	7,438	42	1,015	6	0	0	0	0	0	3,933	1,903	48	1,440	37	250	6	46	1	294	7	0	0	
Sep-24	16,844	8,504	50	6,836	41	1,049	6	0	0	0	0	455	3,938	1,814	46	1,594	40	219	6	34	1	277	7	0	0	
<b>Total</b>	<b>197,275</b>	<b>105,585</b>	<b>54</b>	<b>76,559</b>	<b>39</b>	<b>12,771</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,360</b>	<b>44,115</b>	<b>20,534</b>	<b>47</b>	<b>16,932</b>	<b>38</b>	<b>2,581</b>	<b>6</b>	<b>542</b>	<b>1</b>	<b>3,433</b>	<b>8</b>	<b>93</b>	<b>0</b>	
Oct-24	19,648	10,051	51	8,175	42	1,422	7	0	0	0	0	0	4,729	2,099	44	1,910	40	284	6	58	1	378	8	0	0	
Nov-24	17,707	9,225	52	7,293	41	1,189	7	0	0	0	0	0	4,322	2,006	46	1,700	39	192	4	50	1	252	6	122	3	
Dec-24	17,017	9,081	53	6,901	41	1,035	6	0	0	0	0	0	4,139	1,993	48	1,629	39	221	5	43	1	253	6	0	0	
Jan-25	0	0	###	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Feb-25	0	0	###	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Mar-25	0	0	###	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Apr-25	0	0	###	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
May-25	0	0	###	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Jun-25	0	0	###	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Jul-25	0	0	###	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Aug-25	0	0	###	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Sep-25	0	0	###	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
<b>Total</b>	<b>54,372</b>	<b>28,357</b>	<b>52</b>	<b>22,369</b>	<b>41</b>	<b>3,646</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,190</b>	<b>6,098</b>	<b>46</b>	<b>5,239</b>	<b>40</b>	<b>697</b>	<b>5</b>	<b>151</b>	<b>1</b>	<b>883</b>	<b>7</b>	<b>122</b>	<b>1</b>	

**Macatawa Area Express Ridership by Government Unit**

Fiscal Year	Twilight Fixed Route					Night Owl										Total												
	Total Rides	City of Holland	%	Holland Twp.	%	Total Rides	City of Holland	%	Holland Twp.	%	City of Zeeland	%	Zeeland Twp.	%	Total Rides	City of Holland	%	Holland Twp.	%	City of Zeeland	%	Zeeland Twp.	%	Park Twp.	%	Auxiliary	%	
Oct-22	0	0	###	0	###	373	174	47	149	40	49	13	1	0	17,426	9,242	53	6,519	37	1,435	8	26	0	204	1	0	0	
Nov-22	0	0	###	0	###	375	172	46	153	41	49	13	1	0	17,240	8,772	51	6,739	39	1,397	8	28	0	229	1	75	0	
Dec-22	0	0	###	0	###	304	151	50	108	36	45	15	0	0	16,221	8,416	52	6,353	39	1,235	8	15	0	202	1	0	0	
Jan-23	0	0	###	0	###	339	156	46	129	38	47	14	7	2	17,887	9,401	53	6,731	38	1,497	8	31	0	227	1	0	0	
Feb-23	0	0	###	0	###	334	165	49	121	36	43	13	5	1	16,188	8,237	51	6,361	39	1,355	8	30	0	205	1	0	0	
Mar-23	0	0	###	0	###	368	162	44	144	39	56	15	6	2	18,719	9,444	50	7,633	41	1,388	7	31	0	223	1	0	0	
Apr-23	0	0	###	0	###	329	125	38	150	46	48	15	6	2	15,992	7,832	49	6,829	43	1,119	7	25	0	187	1	0	0	
May-23	0	0	###	0	###	312	108	35	155	50	48	15	1	0	17,601	8,520	48	7,413	42	1,405	8	48	0	215	1	0	0	
Jun-23	0	0	###	0	###	308	112	36	144	47	50	16	2	1	18,487	9,549	52	7,356	40	1,319	7	42	0	221	1	0	0	
Jul-23	0	0	###	0	###	274	97	35	145	53	32	12	0	0	16,266	8,398	52	6,446	40	1,165	7	39	0	218	1	0	0	
Aug-23	0	0	###	0	###	308	86	28	156	51	64	21	2	1	19,552	9,964	51	7,876	40	1,434	7	42	0	236	1	0	0	
Sep-23	0	0	###	0	###	289	83	29	150	52	56	19	0	0	18,323	9,268	51	7,310	40	1,522	8	40	0	183	1	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>###</b>	<b>0</b>	<b>###</b>	<b>3,913</b>	<b>1,591</b>	<b>41</b>	<b>1,704</b>	<b>44</b>	<b>587</b>	<b>15</b>	<b>31</b>	<b>1</b>	<b>209,902</b>	<b>107,043</b>	<b>51</b>	<b>83,566</b>	<b>40</b>	<b>16,271</b>	<b>8</b>	<b>397</b>	<b>0</b>	<b>2,550</b>	<b>2</b>	<b>75</b>	<b>0</b>	
Oct-23	0	0	###	0	###	320	98	31	154	48	68	21	0	0	20,043	10,283	51	7,931	40	1,515	8	41	0	273	1	0	0	
Nov-23	0	0	###	0	###	370	155	42	164	44	51	14	0	0	19,025	9,829	52	7,418	39	1,365	7	45	0	275	1	93	0	
Dec-23	0	0	###	0	###	365	131	36	185	51	49	13	0	0	17,933	9,341	52	7,147	40	1,169	7	40	0	236	1	0	0	
Jan-24	0	0	###	0	###	354	122	34	178	50	54	15	0	0	18,937	10,207	54	7,142	38	1,296	7	39	0	253	1	0	0	
Feb-24	0	0	###	0	###	367	142	39	162	44	63	17	0	0	20,651	11,099	54	7,739	37	1,476	7	41	0	296	1	0	0	
Mar-24	0	0	###	0	###	361	127	35	148	41	86	24	0	0	20,885	11,290	54	7,773	37	1,454	7	42	0	326	2	0	0	
Apr-24	0	0	###	0	###	378	111	29	160	42	107	28	0	0	21,625	11,625	54	8,238	38	1,391	6	52	0	319	1	0	0	
May-24	0	0	###	0	###	372	106	28	177	48	89	24	0	0	22,778	10,825	48	8,238	36	1,427	6	60	0	323	1	1,905	8	
Jun-24	0	0	###	0	###	391	100	26	188	48	103	26	0	0	19,589	10,463	53	7,625	39	1,191	6	52	0	258	1	0	0	
Jul-24	0	0	###	0	###	406	95	23	225	55	86	21	0	0	21,386	11,069	52	8,673	41	1,291	6	50	0	303	1	0	0	
Aug-24	0	0	###	0	###	422	117	28	207	49	98	23	0	0	21,862	11,074	51	9,085	42	1,363	6	46	0	294	1	0	0	
Sep-24	0	0	###	0	###	447	169	38	202	45	75	17	1	0	21,229	10,487	49	8,632	41	1,343	6	35	0	277	1	455	2	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>###</b>	<b>0</b>	<b>###</b>	<b>4,553</b>	<b>1,473</b>	<b>32</b>	<b>2,150</b>	<b>47</b>	<b>929</b>	<b>20</b>	<b>1</b>	<b>0</b>	<b>245,943</b>	<b>127,592</b>	<b>52</b>	<b>95,641</b>	<b>39</b>	<b>16,281</b>	<b>7</b>	<b>543</b>	<b>0</b>	<b>3,433</b>	<b>1</b>	<b>2,453</b>	<b>1</b>	
Oct-24	0	0	###	0	###	588	231	39	259	44	97	16	1	0	24,965	12,381	50	10,344	41	1,803	7	59	0	378	2	0	0	
Nov-24	0	0	###	0	###	527	218	41	223	42	86	16	0	0	22,556	11,449	51	9,216	41	1,467	7	50	0	252	1	122	1	
Dec-24	0	0	###	0	###	476	202	42	191	40	83	17	0	0	21,632	11,276	52	8,721	40	1,339	6	43	0	253	1	0	0	
Jan-25	0	0	###	0	###	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###	###
Feb-25	0	0	###	0	###	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###	###
Mar-25	0	0	###	0	###	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###	###
Apr-25	0	0	###	0	###	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###	###
May-25	0	0	###	0	###	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###	###
Jun-25	0	0	###	0	###	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###	###
Jul-25	0	0	###	0	###	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###	###
Aug-25	0	0	###	0	###	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###	###
Sep-25	0	0	###	0	###	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###	###
<b>Total</b>	<b>0</b>	<b>0</b>	<b>###</b>	<b>0</b>	<b>###</b>	<b>1,591</b>	<b>651</b>	<b>41</b>	<b>673</b>	<b>42</b>	<b>266</b>	<b>17</b>	<b>1</b>	<b>0</b>	<b>69,153</b>	<b>35,106</b>	<b>51</b>	<b>28,281</b>	<b>41</b>	<b>4,609</b>	<b>7</b>	<b>152</b>	<b>0</b>	<b>883</b>	<b>1</b>	<b>122</b>	<b>0</b>	

**Historical Ridership  
FY2000-FY2024  
7,476,960**

**Historical Ridership Through  
FY2025  
7,546,113**

## MACATAWA AREA EXPRESS - MONTHLY RIDERSHIP SUMMARY

(NOTES: Some figures calculated using non-rounded numbers. AUXILIARY ridership includes counts for non-traditional services: Tulip Time Tours, Shuttle, Kertsmarket, etc.)

### FIXED ROUTE

	TOTAL MONTHLY BOARDING			AVG. WEEKDAY BOARDING			AVG. SATURDAY BOARDING		
	DEC. '24	DEC. '23	% CHG.	DEC. '24	DEC. '23	% CHG.	DEC. '24	DEC. '23	% CHG.
ROUTE 1	2,861	2,456	16.5%	126.3	122.8	2.9%	52.0	0.0	#DIV/0!
ROUTE 2	2,442	1,878	30.0%	108.6	93.9	15.6%	40.5	0.0	#DIV/0!
ROUTE 3	1,661	1,554	6.9%	79.1	77.7	1.8%	0.0	0.0	#DIV/0!
ROUTE 4	1,846	1,599	15.4%	87.9	80.0	9.9%	0.0	0.0	#DIV/0!
ROUTE 5	2,130	1,826	16.6%	101.4	91.3	11.1%	0.0	0.0	#DIV/0!
ROUTE 6	3,719	3,050	21.9%	167.0	152.5	9.5%	52.8	0.0	#DIV/0!
ROUTE 7	1,269	1,130	12.3%	60.4	56.5	7.0%	0.0	0.0	#DIV/0!
ROUTE 8	1,089	987	10.3%	51.9	49.4	5.0%	0.0	0.0	#DIV/0!
AUXILIARY	0	0	#DIV/0!	-	-	-	-	-	-
REGULAR	10,758	8,798	22.3%	496.0	439.8	12.8%	85.8	0.0	#DIV/0!
YOUTH	1,463	957	52.9%	66.3	47.9	38.5%	17.5	0.0	#DIV/0!
SENIOR	2,208	1,924	14.8%	101.5	96.2	5.5%	19.3	0.0	#DIV/0!
ADA	2,588	2,801	-7.6%	118.9	140.1	-15.1%	22.8	0.0	#DIV/0!
<b>TOTAL</b>	<b>17,017</b>	<b>14,480</b>	<b>17.5%</b>	<b>782.7</b>	<b>724.0</b>	<b>8.1%</b>	<b>145.3</b>	<b>0.0</b>	<b>#DIV/0!</b>

CITY OF HOLLAND  
HOLLAND TWP.  
CITY OF ZEELAND  
ZEELAND TWP.  
PARK TWP.  
AUXILIARY

	TOTAL MONTHLY BOARDING		
	DEC. '24	DEC. '23	% CHG.
CITY OF HOLLAND	9,082	7,812	16.3%
HOLLAND TWP.	6,901	5,730	20.4%
CITY OF ZEELAND	1,035	938	10.3%
ZEELAND TWP.	0	0	#DIV/0!
PARK TWP.	0	0	#DIV/0!
AUXILIARY	0	0	#DIV/0!

### TWILIGHT ROUTE

	TOTAL MONTHLY BOARDING			AVG. WEEKDAY BOARDING			AVG. SATURDAY BOARDING		
	DEC. '24	DEC. '23	% CHG.	DEC. '24	DEC. '23	% CHG.	DEC. '24	DEC. '23	% CHG.
ROUTE 9	0	0	#DIV/0!	0.0	0.0	#DIV/0!	0.0	0.0	#DIV/0!
ROUTE 10	0	0	#DIV/0!	0.0	0.0	#DIV/0!	0.0	0.0	#DIV/0!
REGULAR	0	0	#DIV/0!	0.0	0.0	#DIV/0!	0.0	0.0	#DIV/0!
YOUTH	0	0	#DIV/0!	0.0	0.0	#DIV/0!	0.0	0.0	#DIV/0!
SENIOR	0	0	#DIV/0!	0.0	0.0	#DIV/0!	0.0	0.0	#DIV/0!
ADA	0	0	#DIV/0!	0.0	0.0	#DIV/0!	0.0	0.0	#DIV/0!
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0.0</b>	<b>0.0</b>	<b>#DIV/0!</b>	<b>0.0</b>	<b>0.0</b>	<b>#DIV/0!</b>

CITY OF HOLLAND  
HOLLAND TWP.

	TOTAL MONTHLY BOARDING		
	DEC. '24	DEC. '23	% CHG.
CITY OF HOLLAND	0	0	#DIV/0!
HOLLAND TWP.	0	0	#DIV/0!

### RESERVE-A-MAX

	TOTAL MONTHLY BOARDING			AVG. WEEKDAY BOARDING			AVG. SATURDAY BOARDING		
	DEC. '24	DEC. '23	% CHG.	DEC. '24	DEC. '23	% CHG.	DEC. '24	DEC. '23	% CHG.
REGULAR	657	350	87.7%	28.9	16.8	71.8%	12.8	3.0	325.0%
YOUTH	69	0	#DIV/0!	3.3	0.0	#DIV/0!	0.0	0.0	#DIV/0!
SENIOR	658	166	296.4%	28.9	7.8	270.0%	13.0	2.0	550.0%
ADA	2,755	2,572	7.1%	122.1	120.4	1.4%	47.5	32.8	44.8%
<b>TOTAL</b>	<b>4,139</b>	<b>3,088</b>	<b>34.0%</b>	<b>183.1</b>	<b>145.0</b>	<b>26.3%</b>	<b>73.3</b>	<b>37.8</b>	<b>93.8%</b>

CITY OF HOLLAND  
HOLLAND TWP.  
CITY OF ZEELAND  
ZEELAND TWP.  
PARK TWP.  
AUXILIARY

	TOTAL MONTHLY BOARDING		
	DEC. '24	DEC. '23	% CHG.
CITY OF HOLLAND	1,993	1,398	42.6%
HOLLAND TWP.	1,629	1,232	32.2%
CITY OF ZEELAND	221	182	21.4%
ZEELAND TWP.	43	40	7.5%
PARK TWP.	253	236	7.2%
AUXILIARY	0	0	#DIV/0!

### NIGHT OWL

	TOTAL MONTHLY BOARDING			AVG. WEEKDAY BOARDING			AVG. SATURDAY BOARDING		
	DEC. '24	DEC. '23	% CHG.	DEC. '24	DEC. '23	% CHG.	DEC. '24	DEC. '23	% CHG.
REGULAR	192	120	60.0%	8.5	5.7	49.5%	3.3	1.2	170.8%
YOUTH	0	0	#DIV/0!	0.0	0.0	#DIV/0!	0.0	0.0	#DIV/0!
SENIOR	45	18	150.0%	1.6	0.7	131.3%	2.8	1.0	175.0%
ADA	239	227	5.3%	10.1	9.5	6.8%	6.5	7.4	-12.2%
<b>TOTAL</b>	<b>476</b>	<b>365</b>	<b>30.4%</b>	<b>20.3</b>	<b>15.9</b>	<b>27.6%</b>	<b>12.5</b>	<b>9.6</b>	<b>30.2%</b>

CITY OF HOLLAND  
HOLLAND TWP.  
CITY OF ZEELAND  
ZEELAND TWP.

	TOTAL MONTHLY BOARDING		
	DEC. '24	DEC. '23	% CHG.
CITY OF HOLLAND	202	131	54.2%
HOLLAND TWP.	191	185	3.2%
CITY OF ZEELAND	83	49	69.4%
ZEELAND TWP.	0	0	#DIV/0!

### OVERALL RIDERSHIP

	TOTAL MONTHLY BOARDING			AVG. WEEKDAY BOARDING			AVG. SATURDAY BOARDING		
	DEC. '24	DEC. '23	% CHG.	DEC. '24	DEC. '23	% CHG.	DEC. '24	DEC. '23	% CHG.
REGULAR	11,607	9,268	25.2%	533.3	462.3	15.4%	101.8	4.2	2322.6%
YOUTH	1,532	957	60.1%	69.6	47.9	45.3%	17.5	0.0	#DIV/0!
SENIOR	2,911	2,108	38.1%	132.0	104.6	26.2%	35.0	3.0	1066.7%
ADA	5,582	5,600	-0.3%	251.2	270.0	-7.0%	76.8	40.2	90.9%
<b>TOTAL</b>	<b>21,632</b>	<b>17,933</b>	<b>20.6%</b>	<b>986.1</b>	<b>884.8</b>	<b>11.4%</b>	<b>231.0</b>	<b>47.4</b>	<b>387.3%</b>

CITY OF HOLLAND  
HOLLAND TWP.  
CITY OF ZEELAND  
ZEELAND TWP.  
PARK TWP.  
AUXILIARY

	TOTAL MONTHLY BOARDING		
	DEC. '24	DEC. '23	% CHG.
CITY OF HOLLAND	11,277	9,341	20.7%
HOLLAND TWP.	8,721	7,147	22.0%
CITY OF ZEELAND	1,339	1,169	14.5%
ZEELAND TWP.	43	40	7.5%
PARK TWP.	253	236	7.2%
AUXILIARY	0	0	#DIV/0!

FIXED ROUTE  
RESERVE-A-MAX

ON-TIME PERCENTAGE			
DEC. '24	DEC. '23	DIFF. (+/-)	
94.0%	96.4%	-2.4%	WEEKDAYS
93.7%	99.3%	-5.6%	SATURDAYS

WEEKDAYS  
SATURDAYS

SERVICE DAYS	
DEC. '24	DEC. '23
21	20
4	5

FIXED ROUTE  
RESERVE-A-MAX  
TWILIGHT  
NIGHT OWL  
TBD

DISTRIBUTION OF RIDERSHIP		
DEC. '24	DEC. '23	DIFF. (+/-)
78.67%	80.74%	-2.07%
19.13%	17.22%	1.91%
0.00%	0.00%	0.00%
2.20%	2.04%	0.16%
0.00%	0.00%	0.00%



	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bgdt Used	
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 596.171 MANAGEMENT &amp; ADMINISTRATION</b>						
101-596.171-701.000	PAYROLL-REGULAR GENERAL	330,520.00	63,493.44	23,407.34	267,026.56	19.21
101-596.171-703.200	SAFETY INCENTIVE	850.00	40.50	0.00	809.50	4.76
101-596.171-710.000	PAYROLL - PAID TIME OFF	23,000.00	12,859.02	9,092.10	10,140.98	55.91
101-596.171-712.000	PAYROLL - HOLIDAYS	7,500.00	1,271.92	1,271.92	6,228.08	16.96
101-596.171-714.000	PAYROLL - BEREAVEMENT	2,200.00	0.00	0.00	2,200.00	0.00
101-596.171-720.005	INSURANCE HEALTH	38,000.00	11,609.77	4,153.76	26,390.23	30.55
101-596.171-720.010	INSURANCE DENTAL	4,100.00	1,109.22	172.40	2,990.78	27.05
101-596.171-720.020	INSURANCE VISION	632.00	195.18	67.50	436.82	30.88
101-596.171-720.025	INSURANCE - LIFE & AD&D	321.00	54.96	27.48	266.04	17.12
101-596.171-720.030	INSURANCE - INCOME PROTECTION	2,500.00	585.50	305.00	1,914.50	23.42
101-596.171-721.005	RETIREMENT CONTRIBUTION	26,000.00	3,935.89	2,132.67	22,064.11	15.14
101-596.171-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	25,000.00	6,778.63	3,194.54	18,221.37	27.11
101-596.171-723.500	WORKERS COMP INSURANCE	4,800.00	1,027.14	1,027.14	3,772.86	21.40
101-596.171-724.900	COMPENSATED ABSENCES ADJUSTMENT	318.00	0.00	0.00	318.00	0.00
101-596.171-730.000	POSTAGE	1,500.00	425.09	158.25	1,074.91	28.34
101-596.171-740.000	OPERATING SUPPLIES GENERAL	12,000.00	2,165.92	435.80	9,834.08	18.05
101-596.171-740.100	OPERATING SUPPLIES EQUIPMENT IT	8,000.00	2,086.24	825.74	5,913.76	26.08
101-596.171-801.000	CONTRACTUAL-LEGAL	5,000.00	864.00	0.00	4,136.00	17.28
101-596.171-802.005	CONTRACTUAL-FINANCE/PROPERTY INDEPEN	11,000.00	10,530.00	0.00	470.00	95.73
101-596.171-802.100	CONTRACTUAL-FINANCE/PROPERTY ACCOUNT	109,000.00	19,503.82	0.00	89,496.18	17.89
101-596.171-802.200	CONTRACTUAL-FINANCE/PROPERTY FINANCE	25,167.00	0.00	0.00	25,167.00	0.00
101-596.171-802.250	CONTRACTUAL-FINANCE/PROPERTY FINANCI	10,500.00	1,343.59	0.00	9,156.41	12.80
101-596.171-803.005	CONTRACTUAL-HUMAN RESOURCES EMPLOYEE	1,200.00	0.00	0.00	1,200.00	0.00
101-596.171-803.100	CONTRACTUAL-HUMAN RESOURCES FLEX BEN	2,500.00	584.46	155.00	1,915.54	23.38
101-596.171-808.002	CONTRACTUAL-BUILDINGS & GROUNDS GREE	0.00	276.41	92.08	(276.41)	100.00
101-596.171-809.605	CONTRACTUAL-MISCELLANEOUS SERVICES	50,000.00	9,397.50	6,627.00	40,602.50	18.80
101-596.171-850.000	COMMUNICATIONS TELEPHONE	9,000.00	1,981.41	947.29	7,018.59	22.02
101-596.171-851.000	COMMUNICATIONS CELLULAR	14,000.00	3,231.23	0.00	10,768.77	23.08
101-596.171-900.000	PHOTOCOPIES	1,500.00	0.00	0.00	1,500.00	0.00
101-596.171-901.000	CONTRACTUAL-PROMOTIONS/PRINTING PRIN	6,000.00	0.00	0.00	6,000.00	0.00
101-596.171-902.000	CONTRACTUAL-PROMOTIONS/PRINTING PUBL	12,000.00	268.40	57.61	11,731.60	2.24
101-596.171-903.000	CONTRACTUAL-PROMOTIONS/PRINTING ADVE	55,000.00	4,273.25	1,158.51	50,726.75	7.77
101-596.171-920.050	PUBLIC UTILITIES DEPOT	28,600.00	8,191.75	2,512.80	20,408.25	28.64
101-596.171-920.051	PUBLIC UTILITIES GREENWAY	31,391.00	2,627.29	653.81	28,763.71	8.37
101-596.171-920.052	PUBLIC UTILITIES STORAGE FACILITY	1,000.00	0.00	0.00	1,000.00	0.00
101-596.171-955.000	MISCELLANEOUS GENERAL	1,000.00	(0.36)	0.00	1,000.36	(0.04)
101-596.171-955.010	MISCELLANEOUS INTERNET TICKET SALES	3,500.00	1,356.49	425.59	2,143.51	38.76
101-596.171-955.800	EMPLOYEE EVENTS	12,000.00	3,189.89	2,431.02	8,810.11	26.58
101-596.171-960.000	EDUCATION & TRAINING	8,500.00	0.00	0.00	8,500.00	0.00
101-596.171-961.000	TRAVEL, CONF, SEMINARS	10,000.00	2,014.48	626.69	7,985.52	20.14
101-596.171-965.000	DUES & SUBSCRIPTIONS	15,000.00	6,351.56	100.56	8,648.44	42.34
Total Dept 596.171 - MANAGEMENT & ADMINISTRATION		910,099.00	183,623.59	62,059.60	726,475.41	20.18
<b>Department: 596.266 CUSTOMER SERVICE &amp; MARKETING</b>						
101-596.266-701.000	PAYROLL-REGULAR GENERAL	332,055.00	73,638.74	28,479.52	258,416.26	22.18
101-596.266-702.000	PAYROLL-TEMPORARY HELP GENERAL	34,000.00	5,613.05	1,329.01	28,386.95	16.51
101-596.266-703.200	SAFETY INCENTIVE	2,900.00	162.02	0.00	2,737.98	5.59
101-596.266-703.300	SHIFT PREMIUM	1,000.00	213.53	82.80	786.47	21.35





	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bgdt Used	
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 596.266 CUSTOMER SERVICE &amp; MARKETING</b>						
101-596.266-705.000	PAYROLL - OVERTIME GENERAL	2,000.00	148.34	105.20	1,851.66	7.42
101-596.266-710.000	PAYROLL - PAID TIME OFF	23,200.00	6,372.48	1,602.51	16,827.52	27.47
101-596.266-712.000	PAYROLL - HOLIDAYS	7,500.00	1,295.52	1,295.52	6,204.48	17.27
101-596.266-714.000	PAYROLL - BEREAVEMENT	500.00	0.00	0.00	500.00	0.00
101-596.266-720.005	INSURANCE HEALTH	132,000.00	30,006.92	10,143.64	101,993.08	22.73
101-596.266-720.010	INSURANCE DENTAL	12,000.00	2,195.62	362.50	9,804.38	18.30
101-596.266-720.020	INSURANCE VISION	2,200.00	406.62	135.54	1,793.38	18.48
101-596.266-720.025	INSURANCE - LIFE & AD&D	600.00	73.28	36.64	526.72	12.21
101-596.266-720.030	INSURANCE - INCOME PROTECTION	4,000.00	554.02	277.01	3,445.98	13.85
101-596.266-721.005	RETIREMENT CONTRIBUTION	25,000.00	4,527.68	2,519.82	20,472.32	18.11
101-596.266-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	27,000.00	6,319.54	2,387.61	20,680.46	23.41
101-596.266-723.500	WORKERS COMP INSURANCE	9,500.00	1,320.63	1,320.63	8,179.37	13.90
Total Dept 596.266 - CUSTOMER SERVICE & MARKETING		615,455.00	132,847.99	50,077.95	482,607.01	21.59
<b>Department: 596.537 ROUTINE TRANSIT OPERATIONS</b>						
101-596.537-701.100	PAYROLL-REGULAR DRIVERS	1,563,219.00	267,526.68	91,755.36	1,295,692.32	17.11
101-596.537-701.200	PAYROLL-REGULAR OTHER OPERATIONS	340,000.00	71,440.59	26,033.15	268,559.41	21.01
101-596.537-701.300	PAYROLL-REGULAR DISPATCH	87,000.00	18,665.05	6,982.47	68,334.95	21.45
101-596.537-702.100	PAYROLL-TEMPORARY HELP DRIVERS	127,200.00	26,314.63	6,647.24	100,885.37	20.69
101-596.537-702.200	PAYROLL-TEMPORARY HELP OTHER OPERATI	2,500.00	0.00	0.00	2,500.00	0.00
101-596.537-703.100	SPECIAL PAY - ONE TIME	0.00	200.00	200.00	(200.00)	100.00
101-596.537-703.200	SAFETY INCENTIVE	13,000.00	870.75	0.00	12,129.25	6.70
101-596.537-703.300	SHIFT PREMIUM	28,550.00	6,934.58	2,579.40	21,615.42	24.29
101-596.537-705.100	PAYROLL - OVERTIME DRIVERS	50,000.00	32,279.35	10,036.40	17,720.65	64.56
101-596.537-705.200	PAYROLL - OVERTIME OTHER OPERATIONS	0.00	6,748.01	2,570.22	(6,748.01)	100.00
101-596.537-705.300	PAYROLL - OVERTIME DISPATCH	0.00	1,343.84	447.75	(1,343.84)	100.00
101-596.537-710.000	PAYROLL - PAID TIME OFF	110,000.00	30,711.84	11,712.74	79,288.16	27.92
101-596.537-712.000	PAYROLL - HOLIDAYS	40,000.00	7,550.88	7,550.88	32,449.12	18.88
101-596.537-714.000	PAYROLL - BEREAVEMENT	0.00	1,303.32	996.20	(1,303.32)	100.00
101-596.537-720.005	INSURANCE HEALTH	500,000.00	127,007.72	40,466.95	372,992.28	25.40
101-596.537-720.010	INSURANCE DENTAL	43,000.00	8,667.35	1,433.78	34,332.65	20.16
101-596.537-720.020	INSURANCE VISION	7,500.00	1,670.06	509.37	5,829.94	22.27
101-596.537-720.025	INSURANCE - LIFE & AD&D	3,000.00	347.62	173.81	2,652.38	11.59
101-596.537-720.030	INSURANCE - INCOME PROTECTION	27,000.00	3,823.75	1,990.68	23,176.25	14.16
101-596.537-721.005	RETIREMENT CONTRIBUTION	161,100.00	27,836.70	15,859.89	133,263.30	17.28
101-596.537-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	157,052.00	34,764.00	12,261.61	122,288.00	22.14
101-596.537-723.200	UNEMPLOYMENT COMP INSURANCE	7,000.00	0.00	0.00	7,000.00	0.00
101-596.537-723.500	WORKERS COMP INSURANCE	46,000.00	7,190.25	7,190.25	38,809.75	15.63
101-596.537-743.100	ANTI-FREEZE & OIL	3,500.00	866.14	439.53	2,633.86	24.75
101-596.537-745.300	CLOTHING UNIFORMS	15,350.00	196.00	0.00	15,154.00	1.28
101-596.537-748.000	GASOLINE GENERAL	300,000.00	0.00	0.00	300,000.00	0.00
101-596.537-803.015	CONTRACTUAL-HUMAN RESOURCES DRUG/ALC	12,000.00	1,801.00	577.00	10,199.00	15.01
101-596.537-939.300	VEHICLE MAINTENANCE TIRES	18,000.00	3,642.41	0.00	14,357.59	20.24
101-596.537-940.000	BUILDING RENTAL/LEASE GENERAL	15,386.00	2,395.83	0.00	12,990.17	15.57
101-596.537-940.100	BUILDING RENTAL/LEASE CITY DEPOT LEA	157,368.00	0.00	0.00	157,368.00	0.00
101-596.537-961.000	TRAVEL, CONF, SEMINARS	7,000.00	0.00	0.00	7,000.00	0.00
101-596.537-962.000	COMMERCIAL INSURANCE PREMIUMS GENERA	97,500.00	66,349.00	0.00	31,151.00	68.05
101-596.537-962.100	COMMERCIAL INSURANCE PREMIUMS DEPOT	10,000.00	0.00	0.00	10,000.00	0.00



	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used
<b>Fund: 101 GENERAL FUND</b>					
<b>Account Category: Expenditures</b>					
<b>Department: 596.537 ROUTINE TRANSIT OPERATIONS</b>					
101-596.537-964.100 REFUNDS OPERATING ASSISTANCE PY	100.00	0.00	0.00	100.00	0.00
Total Dept 596.537 - ROUTINE TRANSIT OPERATIONS	3,949,325.00	758,447.35	248,414.68	3,190,877.65	19.20
<b>Department: 596.591 TRANSIT MAINTENANCE</b>					
101-596.591-701.000 PAYROLL-REGULAR GENERAL	140,000.00	28,839.67	11,175.33	111,160.33	20.60
101-596.591-702.000 PAYROLL-TEMPORARY HELP GENERAL	48,000.00	14,092.82	5,614.65	33,907.18	29.36
101-596.591-703.200 SAFETY INCENTIVE	1,500.00	101.25	0.00	1,398.75	6.75
101-596.591-703.300 SHIFT PREMIUM	5,100.00	1,184.38	482.40	3,915.62	23.22
101-596.591-705.000 PAYROLL - OVERTIME GENERAL	0.00	5,029.29	2,048.01	(5,029.29)	100.00
101-596.591-710.000 PAYROLL - PAID TIME OFF	12,000.00	4,630.79	927.89	7,369.21	38.59
101-596.591-712.000 PAYROLL - HOLIDAYS	3,500.00	604.88	604.88	2,895.12	17.28
101-596.591-720.005 INSURANCE HEALTH	50,000.00	13,942.44	4,647.48	36,057.56	27.88
101-596.591-720.010 INSURANCE DENTAL	5,500.00	940.30	169.46	4,559.70	17.10
101-596.591-720.020 INSURANCE VISION	1,200.00	187.14	62.38	1,012.86	15.60
101-596.591-720.025 INSURANCE - LIFE & AD&D	300.00	27.48	13.74	272.52	9.16
101-596.591-720.030 INSURANCE - INCOME PROTECTION	1,800.00	231.10	115.55	1,568.90	12.84
101-596.591-721.005 RETIREMENT CONTRIBUTION	15,000.00	2,236.84	1,153.61	12,763.16	14.91
101-596.591-723.000 EMPLOYER FICA/MEDICARE CONTRIBUTION	16,810.00	3,989.97	1,529.41	12,820.03	23.74
101-596.591-723.500 WORKERS COMP INSURANCE	6,500.00	1,027.18	1,027.18	5,472.82	15.80
101-596.591-740.000 OPERATING SUPPLIES CLEANING MATERIAL	20,000.00	2,421.43	2,159.85	17,578.57	12.11
101-596.591-740.410 OPERATING SUPPLIES REPAIR PARTS	1,000.00	0.00	0.00	1,000.00	0.00
101-596.591-808.001 CONTRACTUAL-BUILDINGS & GROUNDS DEPO	2,000.00	276.41	92.08	1,723.59	13.82
101-596.591-808.002 CONTRACTUAL-BUILDINGS & GROUNDS DEPO	3,500.00	426.00	0.00	3,074.00	12.17
101-596.591-808.003 CONTRACTUAL-BUILDINGS & GROUNDS DEPO	22,000.00	1,777.30	1,777.30	20,222.70	8.08
101-596.591-931.000 BUILDING & GROUNDS MAINTENANCE DEPOT	16,000.00	571.11	111.78	15,428.89	3.57
101-596.591-931.100 BUILDING & GROUNDS MAINTENANCE GREEN	25,000.00	2,663.47	2,204.50	22,336.53	10.65
101-596.591-932.000 MECHANICAL MAINTENANCE DEPOT	500.00	0.00	0.00	500.00	0.00
101-596.591-933.000 EQUIPMENT MAINTENANCE RADIO MAINTENA	500.00	0.00	0.00	500.00	0.00
101-596.591-933.100 EQUIPMENT MAINTENANCE OFFICE EQUIPME	7,000.00	945.14	0.00	6,054.86	13.50
101-596.591-939.005 VEHICLE MAINTENANCE MECHANICAL	300,000.00	5.98	0.00	299,994.02	0.00
101-596.591-939.015 VEHICLE MAINTENANCE BODYWORK	20,000.00	219.90	109.95	19,780.10	1.10
101-596.591-939.020 VEHICLE MAINTENANCE GRAPHICS	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 596.591 - TRANSIT MAINTENANCE	728,710.00	86,372.27	36,027.43	642,337.73	11.85
Expenditures	6,203,589.00	1,161,291.20	396,579.66	5,042,297.80	18.72
Fund 101 - GENERAL FUND:					
TOTAL EXPENDITURES	6,203,589.00	1,161,291.20	396,579.66	5,042,297.80	

# Macatawa Area Express Transportation Authority

**Meeting Date:** January 27, 2025

**Agenda Item:**

**Subject:** Financial Reports for 12/31/2024–Unaudited

**Prepared By:** Wayne Reed, City Finance

**Recommendation:** Accept Financial Reports as information

The Macatawa Area Express Transportation Authority started a new fiscal year (FY 2025) on October 1, 2024. Attached are Budget Performance Reports for the three months ended December 31, 2024.

## Revenues

Operating revenues currently total \$653,746.41, or 10.30% of budget. The lower than anticipated amount is primarily a timing difference as a large portion of revenues are not received until the end of the fiscal year. December operating revenues are mostly composed of operating assistance, investment income, fare collection revenues, and property tax receipts. Zeeland City, Zeeland Township, and Park Township are billed quarterly for services rendered. Federal Operating grant revenues are received mid-late September.

## Expenses

Operating expenses for the three months ended December 31, 2024, totaled \$1,161,291.20, or 18.72% of budget. Operating expenses appear to be in line with expectations.

## Grant Activity

- ✓ Federal Operating Grant Revenue: \$0 of \$2,047,000 budgeted has been received. MAX receives Federal Operating grant revenues toward the end of the fiscal year, generally mid-late September.
- ✓ State Operating Grant Revenue (received at the beginning of each month) - \$518,883 of \$2,087,552 has been received.
- ✓ New Freedom Grant (grant request submitted after the end of each quarter) - \$0 of \$142,500 has been received.
- ✓ Mobility Management Federal and State Grants (grant request submitted after the end of each quarter) - \$0 of \$70,000 has been received.



	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bgdt Used	
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Revenues</b>						
<b>Department: 000.000</b>						
101-000.000-665.000	INVESTMENT INCOME	20,000.00	32,706.79	10,603.69	(12,706.79)	163.53
101-000.000-683.000	MISCELLANEOUS GENERAL	1,000.00	27,766.65	8,253.76	(26,766.65)	2,776.67
Total Dept 000.000		21,000.00	60,473.44	18,857.45	(39,473.44)	287.97
<b>Department: 596.537 ROUTINE TRANSIT OPERATIONS</b>						
101-596.537-402.000	PROPERTY TAX	1,358,450.00	28,736.37	0.00	1,329,713.63	2.12
101-596.537-432.000	SERVICE CHARGE IN LIEU OF TAXES	3,500.00	0.00	0.00	3,500.00	0.00
101-596.537-437.000	PROPERTY TAXES IFT IFT LEVY - GENERA	25,000.00	0.00	0.00	25,000.00	0.00
101-596.537-445.000	INTEREST & PENALTIES (TAXES)	1,500.00	375.75	134.30	1,124.25	25.05
101-596.537-502.000	FEDERAL OPERATING (CURRENT YEAR)	2,047,000.00	0.00	0.00	2,047,000.00	0.00
101-596.537-502.400	FEDERAL MOBILITY MANAGEMENT	56,000.00	0.00	0.00	56,000.00	0.00
101-596.537-502.600	FEDERAL NEW FREEDOM	142,500.00	0.00	0.00	142,500.00	0.00
101-596.537-539.000	STATE OPERATING (CURRENT YEAR)	2,087,552.00	518,883.00	172,961.00	1,568,669.00	24.86
101-596.537-539.400	STATE MOBILITY MANAGEMENT	14,000.00	0.00	0.00	14,000.00	0.00
101-596.537-573.000	STATE-REIM LOCAL PPT TAX LOSS	88,878.00	0.00	0.00	88,878.00	0.00
101-596.537-581.100	CHARGES FOR SERVICES RENDERED ZEELAN	62,900.00	0.00	0.00	62,900.00	0.00
101-596.537-581.200	CHARGES FOR SERVICES RENDERED PARK T	139,500.00	0.00	0.00	139,500.00	0.00
101-596.537-581.900	CHARGES FOR SERVICES RENDERED ZEELAN	8,100.00	0.00	0.00	8,100.00	0.00
101-596.537-642.315	CONCESSIONS & COMMISSIONS BUS SIGNAG	25,000.00	10,367.00	10,367.00	14,633.00	41.47
101-596.537-651.100	USE & ADMISSIONS FEES FARES-FIXED RO	58,000.00	2,476.80	1,177.45	55,523.20	4.27
101-596.537-651.101	USE & ADMISSIONS FEES FARES-REDUCED	32,000.00	0.00	0.00	32,000.00	0.00
101-596.537-651.102	USE & ADMISSIONS FEES FARES-REDUCED	2,500.00	187.00	75.00	2,313.00	7.48
101-596.537-651.104	USE & ADMISSIONS FEES FARES-ADULT MO	36,000.00	8,905.60	2,898.00	27,094.40	24.74
101-596.537-651.105	USE & ADMISSIONS FEES FARES-DAILY PA	3,000.00	1,497.30	124.20	1,502.70	49.91
101-596.537-651.106	USE & ADMISSIONS FEES FARES-TICKETS	2,000.00	200.00	0.00	1,800.00	10.00
101-596.537-651.108	USE & ADMISSIONS FEES FARES-ADULT WE	2,500.00	150.00	15.00	2,350.00	6.00
101-596.537-651.109	USE & ADMISSIONS FEES FARES-STUDENT	7,000.00	897.00	138.00	6,103.00	12.81
101-596.537-651.200	USE & ADMISSIONS FEES FARES-DEMAND/R	50,000.00	3,726.60	1,046.40	46,273.40	7.45
101-596.537-651.203	USE & ADMISSIONS FEES FARES-PUNCH PA	1,000.00	950.00	300.00	50.00	95.00
101-596.537-651.204	USE & ADMISSIONS FEES FARES-REDUCED	16,000.00	16,151.00	5,240.00	(151.00)	100.94
101-596.537-682.100	REIMBURSEMENTS MICHIGAN TRANSIT POOL	45,000.00	0.00	0.00	45,000.00	0.00
101-596.537-682.200	RECOVERIES INSURANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-596.537-683.000	MISCELLANEOUS GENERAL	100.00	0.00	0.00	100.00	0.00
101-596.537-683.200	MISCELLANEOUS LOST ELIGIBLE PASS	100.00	5.00	0.00	95.00	5.00
101-596.537-689.000	CASH SHORT/OVER	0.00	3.95	0.00	(3.95)	100.00
101-596.537-693.000	SALE OF FIXED ASSETS	10,000.00	(239.40)	(239.40)	10,239.40	(2.39)
Total Dept 596.537 - ROUTINE TRANSIT OPERATIONS		6,326,080.00	593,272.97	194,236.95	5,732,807.03	9.38
Revenues		6,347,080.00	653,746.41	213,094.40	5,693,333.59	10.30
<b>Account Category: Expenditures</b>						
<b>Department: 596.171 MANAGEMENT &amp; ADMINISTRATION</b>						
101-596.171-701.000	PAYROLL-REGULAR GENERAL	330,520.00	63,493.44	23,407.34	267,026.56	19.21
101-596.171-703.200	SAFETY INCENTIVE	850.00	40.50	0.00	809.50	4.76
101-596.171-710.000	PAYROLL - PAID TIME OFF	23,000.00	12,859.02	9,092.10	10,140.98	55.91
101-596.171-712.000	PAYROLL - HOLIDAYS	7,500.00	1,271.92	1,271.92	6,228.08	16.96
101-596.171-714.000	PAYROLL - BEREAVEMENT	2,200.00	0.00	0.00	2,200.00	0.00
101-596.171-720.005	INSURANCE HEALTH	38,000.00	11,609.77	4,153.76	26,390.23	30.55
101-596.171-720.010	INSURANCE DENTAL	4,100.00	1,109.22	172.40	2,990.78	27.05



	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bgdt Used
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**Fund: 101 GENERAL FUND**

**Account Category: Expenditures**

**Department: 596.171 MANAGEMENT & ADMINISTRATION**

101-596.171-720.020	INSURANCE VISION	632.00	195.18	67.50	436.82	30.88
101-596.171-720.025	INSURANCE - LIFE & AD&D	321.00	54.96	27.48	266.04	17.12
101-596.171-720.030	INSURANCE - INCOME PROTECTION	2,500.00	585.50	305.00	1,914.50	23.42
101-596.171-721.005	RETIREMENT CONTRIBUTION	26,000.00	3,935.89	2,132.67	22,064.11	15.14
101-596.171-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	25,000.00	6,778.63	3,194.54	18,221.37	27.11
101-596.171-723.500	WORKERS COMP INSURANCE	4,800.00	1,027.14	1,027.14	3,772.86	21.40
101-596.171-724.900	COMPENSATED ABSENCES ADJUSTMENT	318.00	0.00	0.00	318.00	0.00
101-596.171-730.000	POSTAGE	1,500.00	425.09	158.25	1,074.91	28.34
101-596.171-740.000	OPERATING SUPPLIES GENERAL	12,000.00	2,165.92	435.80	9,834.08	18.05
101-596.171-740.100	OPERATING SUPPLIES EQUIPMENT IT	8,000.00	2,086.24	825.74	5,913.76	26.08
101-596.171-801.000	CONTRACTUAL-LEGAL	5,000.00	864.00	0.00	4,136.00	17.28
101-596.171-802.005	CONTRACTUAL-FINANCE/PROPERTY INDEPEN	11,000.00	10,530.00	0.00	470.00	95.73
101-596.171-802.100	CONTRACTUAL-FINANCE/PROPERTY ACCOUNT	109,000.00	19,503.82	0.00	89,496.18	17.89
101-596.171-802.200	CONTRACTUAL-FINANCE/PROPERTY FINANCE	25,167.00	0.00	0.00	25,167.00	0.00
101-596.171-802.250	CONTRACTUAL-FINANCE/PROPERTY FINANCI	10,500.00	1,343.59	0.00	9,156.41	12.80
101-596.171-803.005	CONTRACTUAL-HUMAN RESOURCES EMPLOYEE	1,200.00	0.00	0.00	1,200.00	0.00
101-596.171-803.100	CONTRACTUAL-HUMAN RESOURCES FLEX BEN	2,500.00	584.46	155.00	1,915.54	23.38
101-596.171-808.002	CONTRACTUAL-BUILDINGS & GROUNDS GREE	0.00	276.41	92.08	(276.41)	100.00
101-596.171-809.605	CONTRACTUAL-MISCELLANEOUS SERVICES	50,000.00	9,397.50	6,627.00	40,602.50	18.80
101-596.171-850.000	COMMUNICATIONS TELEPHONE	9,000.00	1,981.41	947.29	7,018.59	22.02
101-596.171-851.000	COMMUNICATIONS CELLULAR	14,000.00	3,231.23	0.00	10,768.77	23.08
101-596.171-900.000	PHOTOCOPIES	1,500.00	0.00	0.00	1,500.00	0.00
101-596.171-901.000	CONTRACTUAL-PROMOTIONS/PRINTING PRIN	6,000.00	0.00	0.00	6,000.00	0.00
101-596.171-902.000	CONTRACTUAL-PROMOTIONS/PRINTING PUBL	12,000.00	268.40	57.61	11,731.60	2.24
101-596.171-903.000	CONTRACTUAL-PROMOTIONS/PRINTING ADVE	55,000.00	4,273.25	1,158.51	50,726.75	7.77
101-596.171-920.050	PUBLIC UTILITIES DEPOT	28,600.00	8,191.75	2,512.80	20,408.25	28.64
101-596.171-920.051	PUBLIC UTILITIES GREENWAY	31,391.00	2,627.29	653.81	28,763.71	8.37
101-596.171-920.052	PUBLIC UTILITIES STORAGE FACILITY	1,000.00	0.00	0.00	1,000.00	0.00
101-596.171-955.000	MISCELLANEOUS GENERAL	1,000.00	(0.36)	0.00	1,000.36	(0.04)
101-596.171-955.010	MISCELLANEOUS INTERNET TICKET SALES	3,500.00	1,356.49	425.59	2,143.51	38.76
101-596.171-955.800	EMPLOYEE EVENTS	12,000.00	3,189.89	2,431.02	8,810.11	26.58
101-596.171-960.000	EDUCATION & TRAINING	8,500.00	0.00	0.00	8,500.00	0.00
101-596.171-961.000	TRAVEL, CONF, SEMINARS	10,000.00	2,014.48	626.69	7,985.52	20.14
101-596.171-965.000	DUES & SUBSCRIPTIONS	15,000.00	6,351.56	100.56	8,648.44	42.34
<b>Total Dept 596.171 - MANAGEMENT &amp; ADMINISTRATION</b>		<b>910,099.00</b>	<b>183,623.59</b>	<b>62,059.60</b>	<b>726,475.41</b>	<b>20.18</b>

**Department: 596.266 CUSTOMER SERVICE & MARKETING**

101-596.266-701.000	PAYROLL-REGULAR GENERAL	332,055.00	73,638.74	28,479.52	258,416.26	22.18
101-596.266-702.000	PAYROLL-TEMPORARY HELP GENERAL	34,000.00	5,613.05	1,329.01	28,386.95	16.51
101-596.266-703.200	SAFETY INCENTIVE	2,900.00	162.02	0.00	2,737.98	5.59
101-596.266-703.300	SHIFT PREMIUM	1,000.00	213.53	82.80	786.47	21.35
101-596.266-705.000	PAYROLL - OVERTIME GENERAL	2,000.00	148.34	105.20	1,851.66	7.42
101-596.266-710.000	PAYROLL - PAID TIME OFF	23,200.00	6,372.48	1,602.51	16,827.52	27.47
101-596.266-712.000	PAYROLL - HOLIDAYS	7,500.00	1,295.52	1,295.52	6,204.48	17.27
101-596.266-714.000	PAYROLL - BEREAVEMENT	500.00	0.00	0.00	500.00	0.00
101-596.266-720.005	INSURANCE HEALTH	132,000.00	30,006.92	10,143.64	101,993.08	22.73
101-596.266-720.010	INSURANCE DENTAL	12,000.00	2,195.62	362.50	9,804.38	18.30
101-596.266-720.020	INSURANCE VISION	2,200.00	406.62	135.54	1,793.38	18.48



	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bgdt Used	
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 596.266 CUSTOMER SERVICE &amp; MARKETING</b>						
101-596.266-720.025	INSURANCE - LIFE & AD&D	600.00	73.28	36.64	526.72	12.21
101-596.266-720.030	INSURANCE - INCOME PROTECTION	4,000.00	554.02	277.01	3,445.98	13.85
101-596.266-721.005	RETIREMENT CONTRIBUTION	25,000.00	4,527.68	2,519.82	20,472.32	18.11
101-596.266-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	27,000.00	6,319.54	2,387.61	20,680.46	23.41
101-596.266-723.500	WORKERS COMP INSURANCE	9,500.00	1,320.63	1,320.63	8,179.37	13.90
Total Dept 596.266 - CUSTOMER SERVICE & MARKETING		615,455.00	132,847.99	50,077.95	482,607.01	21.59
<b>Department: 596.537 ROUTINE TRANSIT OPERATIONS</b>						
101-596.537-701.100	PAYROLL-REGULAR DRIVERS	1,563,219.00	267,526.68	91,755.36	1,295,692.32	17.11
101-596.537-701.200	PAYROLL-REGULAR OTHER OPERATIONS	340,000.00	71,440.59	26,033.15	268,559.41	21.01
101-596.537-701.300	PAYROLL-REGULAR DISPATCH	87,000.00	18,665.05	6,982.47	68,334.95	21.45
101-596.537-702.100	PAYROLL-TEMPORARY HELP DRIVERS	127,200.00	26,314.63	6,647.24	100,885.37	20.69
101-596.537-702.200	PAYROLL-TEMPORARY HELP OTHER OPERATI	2,500.00	0.00	0.00	2,500.00	0.00
101-596.537-703.100	SPECIAL PAY - ONE TIME	0.00	200.00	200.00	(200.00)	100.00
101-596.537-703.200	SAFETY INCENTIVE	13,000.00	870.75	0.00	12,129.25	6.70
101-596.537-703.300	SHIFT PREMIUM	28,550.00	6,934.58	2,579.40	21,615.42	24.29
101-596.537-705.100	PAYROLL - OVERTIME DRIVERS	50,000.00	32,279.35	10,036.40	17,720.65	64.56
101-596.537-705.200	PAYROLL - OVERTIME OTHER OPERATIONS	0.00	6,748.01	2,570.22	(6,748.01)	100.00
101-596.537-705.300	PAYROLL - OVERTIME DISPATCH	0.00	1,343.84	447.75	(1,343.84)	100.00
101-596.537-710.000	PAYROLL - PAID TIME OFF	110,000.00	30,711.84	11,712.74	79,288.16	27.92
101-596.537-712.000	PAYROLL - HOLIDAYS	40,000.00	7,550.88	7,550.88	32,449.12	18.88
101-596.537-714.000	PAYROLL - BEREAVEMENT	0.00	1,303.32	996.20	(1,303.32)	100.00
101-596.537-720.005	INSURANCE HEALTH	500,000.00	127,007.72	40,466.95	372,992.28	25.40
101-596.537-720.010	INSURANCE DENTAL	43,000.00	8,667.35	1,433.78	34,332.65	20.16
101-596.537-720.020	INSURANCE VISION	7,500.00	1,670.06	509.37	5,829.94	22.27
101-596.537-720.025	INSURANCE - LIFE & AD&D	3,000.00	347.62	173.81	2,652.38	11.59
101-596.537-720.030	INSURANCE - INCOME PROTECTION	27,000.00	3,823.75	1,990.68	23,176.25	14.16
101-596.537-721.005	RETIREMENT CONTRIBUTION	161,100.00	27,836.70	15,859.89	133,263.30	17.28
101-596.537-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	157,052.00	34,764.00	12,261.61	122,288.00	22.14
101-596.537-723.200	UNEMPLOYMENT COMP INSURANCE	7,000.00	0.00	0.00	7,000.00	0.00
101-596.537-723.500	WORKERS COMP INSURANCE	46,000.00	7,190.25	7,190.25	38,809.75	15.63
101-596.537-743.100	ANTI-FREEZE & OIL	3,500.00	866.14	439.53	2,633.86	24.75
101-596.537-745.300	CLOTHING UNIFORMS	15,350.00	196.00	0.00	15,154.00	1.28
101-596.537-748.000	GASOLINE GENERAL	300,000.00	0.00	0.00	300,000.00	0.00
101-596.537-803.015	CONTRACTUAL-HUMAN RESOURCES DRUG/ALC	12,000.00	1,801.00	577.00	10,199.00	15.01
101-596.537-939.300	VEHICLE MAINTENANCE TIRES	18,000.00	3,642.41	0.00	14,357.59	20.24
101-596.537-940.000	BUILDING RENTAL/LEASE GENERAL	15,386.00	2,395.83	0.00	12,990.17	15.57
101-596.537-940.100	BUILDING RENTAL/LEASE CITY DEPOT LEA	157,368.00	0.00	0.00	157,368.00	0.00
101-596.537-961.000	TRAVEL, CONF, SEMINARS	7,000.00	0.00	0.00	7,000.00	0.00
101-596.537-962.000	COMMERCIAL INSURANCE PREMIUMS GENERA	97,500.00	66,349.00	0.00	31,151.00	68.05
101-596.537-962.100	COMMERCIAL INSURANCE PREMIUMS DEPOT	10,000.00	0.00	0.00	10,000.00	0.00
101-596.537-964.100	REFUNDS OPERATING ASSISTANCE PY	100.00	0.00	0.00	100.00	0.00
Total Dept 596.537 - ROUTINE TRANSIT OPERATIONS		3,949,325.00	758,447.35	248,414.68	3,190,877.65	19.20
<b>Department: 596.591 TRANSIT MAINTENANCE</b>						
101-596.591-701.000	PAYROLL-REGULAR GENERAL	140,000.00	28,839.67	11,175.33	111,160.33	20.60
101-596.591-702.000	PAYROLL-TEMPORARY HELP GENERAL	48,000.00	14,092.82	5,614.65	33,907.18	29.36
101-596.591-703.200	SAFETY INCENTIVE	1,500.00	101.25	0.00	1,398.75	6.75



	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used	
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 596.591 TRANSIT MAINTENANCE</b>						
101-596.591-703.300	SHIFT PREMIUM	5,100.00	1,184.38	482.40	3,915.62	23.22
101-596.591-705.000	PAYROLL - OVERTIME GENERAL	0.00	5,029.29	2,048.01	(5,029.29)	100.00
101-596.591-710.000	PAYROLL - PAID TIME OFF	12,000.00	4,630.79	927.89	7,369.21	38.59
101-596.591-712.000	PAYROLL - HOLIDAYS	3,500.00	604.88	604.88	2,895.12	17.28
101-596.591-720.005	INSURANCE HEALTH	50,000.00	13,942.44	4,647.48	36,057.56	27.88
101-596.591-720.010	INSURANCE DENTAL	5,500.00	940.30	169.46	4,559.70	17.10
101-596.591-720.020	INSURANCE VISION	1,200.00	187.14	62.38	1,012.86	15.60
101-596.591-720.025	INSURANCE - LIFE & AD&D	300.00	27.48	13.74	272.52	9.16
101-596.591-720.030	INSURANCE - INCOME PROTECTION	1,800.00	231.10	115.55	1,568.90	12.84
101-596.591-721.005	RETIREMENT CONTRIBUTION	15,000.00	2,236.84	1,153.61	12,763.16	14.91
101-596.591-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	16,810.00	3,989.97	1,529.41	12,820.03	23.74
101-596.591-723.500	WORKERS COMP INSURANCE	6,500.00	1,027.18	1,027.18	5,472.82	15.80
101-596.591-740.000	OPERATING SUPPLIES CLEANING MATERIAL	20,000.00	2,421.43	2,159.85	17,578.57	12.11
101-596.591-740.410	OPERATING SUPPLIES REPAIR PARTS	1,000.00	0.00	0.00	1,000.00	0.00
101-596.591-808.001	CONTRACTUAL-BUILDINGS & GROUNDS DEPO	2,000.00	276.41	92.08	1,723.59	13.82
101-596.591-808.002	CONTRACTUAL-BUILDINGS & GROUNDS DEPO	3,500.00	426.00	0.00	3,074.00	12.17
101-596.591-808.003	CONTRACTUAL-BUILDINGS & GROUNDS DEPO	22,000.00	1,777.30	1,777.30	20,222.70	8.08
101-596.591-931.000	BUILDING & GROUNDS MAINTENANCE DEPOT	16,000.00	571.11	111.78	15,428.89	3.57
101-596.591-931.100	BUILDING & GROUNDS MAINTENANCE GREEN	25,000.00	2,663.47	2,204.50	22,336.53	10.65
101-596.591-932.000	MECHANICAL MAINTENANCE DEPOT	500.00	0.00	0.00	500.00	0.00
101-596.591-933.000	EQUIPMENT MAINTENANCE RADIO MAINTENA	500.00	0.00	0.00	500.00	0.00
101-596.591-933.100	EQUIPMENT MAINTENANCE OFFICE EQUIPME	7,000.00	945.14	0.00	6,054.86	13.50
101-596.591-939.005	VEHICLE MAINTENANCE MECHANICAL	300,000.00	5.98	0.00	299,994.02	0.00
101-596.591-939.015	VEHICLE MAINTENANCE BODYWORK	20,000.00	219.90	109.95	19,780.10	1.10
101-596.591-939.020	VEHICLE MAINTENANCE GRAPHICS	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 596.591 - TRANSIT MAINTENANCE		728,710.00	86,372.27	36,027.43	642,337.73	11.85
Expenditures		6,203,589.00	1,161,291.20	396,579.66	5,042,297.80	18.72
<b>Fund 101 - GENERAL FUND:</b>						
TOTAL REVENUES		6,347,080.00	653,746.41	213,094.40	5,693,333.59	
TOTAL EXPENDITURES		6,203,589.00	1,161,291.20	396,579.66	5,042,297.80	
NET OF REVENUES & EXPENDITURES:		143,491.00	(507,544.79)	(183,485.26)	651,035.79	



	24-25 Amended Budget	YTD Balance 12/31/2024	Activity For 12/31/2024	Available Balance 12/31/2024	% Bdgt Used	
<b>Fund: 101 GENERAL FUND</b>						
<b>Account Category: Revenues</b>						
<b>Department: 000.000</b>						
101-000.000-665.000	INVESTMENT INCOME	20,000.00	32,706.79	10,603.69	(12,706.79)	163.53
101-000.000-683.000	MISCELLANEOUS GENERAL	1,000.00	27,766.65	8,253.76	(26,766.65)	2,776.67
Total Dept 000.000		21,000.00	60,473.44	18,857.45	(39,473.44)	287.97
<b>Department: 596.537 ROUTINE TRANSIT OPERATIONS</b>						
101-596.537-402.000	PROPERTY TAX	1,358,450.00	28,736.37	0.00	1,329,713.63	2.12
101-596.537-432.000	SERVICE CHARGE IN LIEU OF TAXES	3,500.00	0.00	0.00	3,500.00	0.00
101-596.537-437.000	PROPERTY TAXES IFT IFT LEVY - GENERA	25,000.00	0.00	0.00	25,000.00	0.00
101-596.537-445.000	INTEREST & PENALTIES (TAXES)	1,500.00	375.75	134.30	1,124.25	25.05
101-596.537-502.000	FEDERAL OPERATING (CURRENT YEAR)	2,047,000.00	0.00	0.00	2,047,000.00	0.00
101-596.537-502.400	FEDERAL MOBILITY MANAGEMENT	56,000.00	0.00	0.00	56,000.00	0.00
101-596.537-502.600	FEDERAL NEW FREEDOM	142,500.00	0.00	0.00	142,500.00	0.00
101-596.537-539.000	STATE OPERATING (CURRENT YEAR)	2,087,552.00	518,883.00	172,961.00	1,568,669.00	24.86
101-596.537-539.400	STATE MOBILITY MANAGEMENT	14,000.00	0.00	0.00	14,000.00	0.00
101-596.537-573.000	STATE-REIM LOCAL PPT TAX LOSS	88,878.00	0.00	0.00	88,878.00	0.00
101-596.537-581.100	CHARGES FOR SERVICES RENDERED ZEELAN	62,900.00	0.00	0.00	62,900.00	0.00
101-596.537-581.200	CHARGES FOR SERVICES RENDERED PARK T	139,500.00	0.00	0.00	139,500.00	0.00
101-596.537-581.900	CHARGES FOR SERVICES RENDERED ZEELAN	8,100.00	0.00	0.00	8,100.00	0.00
101-596.537-642.315	CONCESSIONS & COMMISSIONS BUS SIGNAG	25,000.00	10,367.00	10,367.00	14,633.00	41.47
101-596.537-651.100	USE & ADMISSIONS FEES FARES-FIXED RO	58,000.00	2,476.80	1,177.45	55,523.20	4.27
101-596.537-651.101	USE & ADMISSIONS FEES FARES-REDUCED	32,000.00	0.00	0.00	32,000.00	0.00
101-596.537-651.102	USE & ADMISSIONS FEES FARES-REDUCED	2,500.00	187.00	75.00	2,313.00	7.48
101-596.537-651.104	USE & ADMISSIONS FEES FARES-ADULT MO	36,000.00	8,905.60	2,898.00	27,094.40	24.74
101-596.537-651.105	USE & ADMISSIONS FEES FARES-DAILY PA	3,000.00	1,497.30	124.20	1,502.70	49.91
101-596.537-651.106	USE & ADMISSIONS FEES FARES-TICKETS	2,000.00	200.00	0.00	1,800.00	10.00
101-596.537-651.108	USE & ADMISSIONS FEES FARES-ADULT WE	2,500.00	150.00	15.00	2,350.00	6.00
101-596.537-651.109	USE & ADMISSIONS FEES FARES-STUDENT	7,000.00	897.00	138.00	6,103.00	12.81
101-596.537-651.200	USE & ADMISSIONS FEES FARES-DEMAND/R	50,000.00	3,726.60	1,046.40	46,273.40	7.45
101-596.537-651.203	USE & ADMISSIONS FEES FARES-PUNCH PA	1,000.00	950.00	300.00	50.00	95.00
101-596.537-651.204	USE & ADMISSIONS FEES FARES-REDUCED	16,000.00	16,151.00	5,240.00	(151.00)	100.94
101-596.537-682.100	REIMBURSEMENTS MICHIGAN TRANSIT POOL	45,000.00	0.00	0.00	45,000.00	0.00
101-596.537-682.200	RECOVERIES INSURANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-596.537-683.000	MISCELLANEOUS GENERAL	100.00	0.00	0.00	100.00	0.00
101-596.537-683.200	MISCELLANEOUS LOST ELIGIBLE PASS	100.00	5.00	0.00	95.00	5.00
101-596.537-689.000	CASH SHORT/OVER	0.00	3.95	0.00	(3.95)	100.00
101-596.537-693.000	SALE OF FIXED ASSETS	10,000.00	(239.40)	(239.40)	10,239.40	(2.39)
Total Dept 596.537 - ROUTINE TRANSIT OPERATIONS		6,326,080.00	593,272.97	194,236.95	5,732,807.03	9.38
Revenues		6,347,080.00	653,746.41	213,094.40	5,693,333.59	10.30
<b>Fund 101 - GENERAL FUND:</b>						
TOTAL REVENUES		6,347,080.00	653,746.41	213,094.40	5,693,333.59	



MAX TRANSPORTATION CASH DISBURSEMENT REPORT FOR MAX TRANSPORTATION

EXP CHECK RUN DATES 12/01/2024 - 12/31/2024

POSTED  
PAID

Invoice Number	Date Paid	Paid By Check Number	Vendor Name	Description	Inv Amt
REMIT	12/05/2024	1012	MERS - ACH	Remittance Check	18,514.39
REMIT	12/05/2024	1013	MISSION SQUARE - ACH	PLAN 306713	1,592.98
REMIT	12/05/2024	1014	EFTPS	Remittance Check	33,609.51
2024-12-05	12/05/2024	1015	SEMCO ENERGY - ACH	DEPOT AND GREENWAY SEMCO	786.59
REMIT	12/05/2024	1016	STATE OF MICHIGAN	Remittance Check	5,412.95
3158	12/05/2024	11512	AMY CELL LLC	EXEC DIRECTOR SEARCH	4,950.00
1437602	12/05/2024	11513	ARNOLD SALES	SPPLIES FOR MAX	56.70
1437513	12/05/2024	11513	ARNOLD SALES	CLEANING SUPPLIES FOR MAX	514.74
12.12.24	12/05/2024	11514	BEECHWOOD GRILL AND CATERING	EMPLOYEE EVENT	795.00
189217	12/05/2024	11515	HOLLAND LITHO SERVICE INC	9000 BUS PASSES - 6 VERSIONS	1,156.51
1168951	12/05/2024	11516	K GROUP COMPANIES INC.	SERVER MIGRATION	8,600.00
50134	12/05/2024	11517	LAKESHORE IRRIGATION, LLC	WINTERIZATION	164.50
LS03991	12/05/2024	11518	LEFF, SARAH	WEBSITE HOSTING	125.00
48190	12/05/2024	11519	NEW DAWN LINEN SERVICE, LLC	MAX RUGS	37.26
715716244	12/05/2024	11520	OCCUPATIONAL HEALTH CENTERS OF MICHIGAN, P.C	HEALTH SCREENING	307.00
791914	12/05/2024	11521	ONE WAY PRODUCTS, INC	WASH & WAX	957.60
1026485545	12/05/2024	11522	PITNEY BOWES BANK INC PURCHASE POWER	POSTAGE INK	127.80
REMIT	12/05/2024	11523	STATE OF MICHIGAN	Remittance Check	426.44
IN00480169	12/05/2024	11524	VANGUARD FIRE & SECURITY SYSTEMS, INC.	GREENWAY FIRE SERVICES	644.00
00480197	12/05/2024	11524	VANGUARD FIRE & SECURITY SYSTEMS, INC.	GREENWAY FIRE SERVICES	576.00
00480198	12/05/2024	11524	VANGUARD FIRE & SECURITY SYSTEMS, INC.	GREENWAY FIRE SERVICES	525.00
00480196	12/05/2024	11524	VANGUARD FIRE & SECURITY SYSTEMS, INC.	GREENWAY FIRE AND SECURITY SERVICES	295.00
SEPT/OCT 2024	12/12/2024	1017	FIFTH THIRD BANK-CC ACH	MAX CREDIT CARD 9/24-10/24	2,052.79
13278515	12/12/2024	11525	4IMPRINT INC	KINGSPORT BACKPACK FOR HOLIDAY EMPLOYEE GIFT	1,550.64
1001731616	12/12/2024	11526	ACCIDENT FUND	INSURANCE PREMIUM FOR ACCT A010116895	5,282.60
1001731617	12/12/2024	11526	ACCIDENT FUND	INSURANCE PREMIUM FOR ACCT A010116895	5,282.60
17210	12/12/2024	11527	AESTHETIC GARDENER LLC	SNOW REMOVAL-GREENWAY	878.50
17216	12/12/2024	11527	AESTHETIC GARDENER LLC	SNOW REMOVAL	898.80
NOV_19_24	12/12/2024	11528	BRENT ETZEL	TRAVEL REIMBURSEMENT	118.70
162300	12/12/2024	11529	CCS TECHNOLOGIES, INC	MONTHLY SERVICES, ADD ONS	1,133.50
162466	12/12/2024	11529	CCS TECHNOLOGIES, INC	BILLABLE SERVICES	43.50
2024-12-12	12/12/2024	11530	HOLLAND BOARD OF PUBLIC WORKS	10952040-02 FIRE PROTECTION	11.50
48516	12/12/2024	11531	NEW DAWN LINEN SERVICE, LLC	MAX RUGS	37.26
715734849	12/12/2024	11532	OCCUPATIONAL HEALTH CENTERS OF MICHIGAN, P.C	HEALTH SCREENING	49.00
715727851	12/12/2024	11533	OCCUPATIONAL HEALTH CENTERS OF MICHIGAN, P.C	HEALTH SCREENING	221.00
2331	12/12/2024	11534	PARTNERS IN ACTION, INC	HR CONSULTING	375.00
33889	12/12/2024	11535	TRANPO GROUP USA INC	CONSULTING SERVICES	3,558.75
118661-118496	12/12/2024	11536	UNIVERSITY OF THE PACIFIC	REGISTRATION FOR GRANT FUNDING	650.00
8252023-2333-3	12/12/2024	11537	WASTE MANAGEMENT OF MICHIGAN INC.	WASTE SERVICES	92.08
8252022-2333-5	12/12/2024	11537	WASTE MANAGEMENT OF MICHIGAN INC.	WASTE SERVICES	92.08
859633	12/12/2024	11538	WESTENBROEK MOWER INC	CABLE CLUTCH	27.97
REMIT	12/19/2024	1018	MERS - ACH	Remittance Check	13,155.46
REMIT	12/19/2024	1019	MISSION SQUARE - ACH	PLAN 306713	1,592.66
6019180116	12/19/2024	1020	STAPLES - ACH	MAX SUPPLIES	407.83
REMIT	12/19/2024	1021	EFTPS	Remittance Check	29,076.63
REMIT	12/19/2024	1022	STATE OF MICHIGAN	Remittance Check	5,041.19
MAX103	12/19/2024	11539	ANDREWS TECHNOLOGY HMC, INC.	TIME CLOCK SYSTEM	5,507.00
1434134	12/19/2024	11540	ARNOLD SALES	SUPPLY FOR MAX	83.68
1437513-1	12/19/2024	11540	ARNOLD SALES	SUPPLIES FOR MAX	329.60
287322698165X121424	12/19/2024	11541	AT&T MOBILITY	FIRST NET AT&T SERVICES	181.71
DEC 2024	12/19/2024	11542	HOLLAND BOARD OF PUBLIC WORKS	MAX UTILITIES	2,328.52

MAX TRANSPORTATION CASH DISBURSEMENT REPORT FOR MAX TRANSPORTATION

EXP CHECK RUN DATES 12/01/2024 - 12/31/2024

POSTED  
PAID

Invoice Number	Date Paid	Paid By Check Number	Vendor Name	Description	Inv Amt
DECEMBER 2024	12/19/2024	11542	HOLLAND BOARD OF PUBLIC WORKS	BOARD OF PUBLIC WORKS - 77533918-00	40.00
14750737	12/19/2024	11543	J&H OIL CO	DIESEL EXHAUST FLUID	439.53
1169791	12/19/2024	11544	K GROUP COMPANIES INC.	SERVER BACKUP PROTECTION	318.00
93116	12/19/2024	11545	KUSHNER & COMPANY INC	NOV SERVICES	155.00
NOV 2024	12/19/2024	11546	LIFE INSURANCE COMPANY OF NORTH AMERICA	LIFE/SHORT/LONG TERM DISABILITY	3,539.70
48841	12/19/2024	11547	NEW DAWN LINEN SERVICE, LLC	MAX RUGS	37.26
REMIT	12/19/2024	11548	STATE OF MICHIGAN	Remittance Check	426.44
591-11291204	12/19/2024	11549	STATE OF MICHIGAN - MDOT	EQUIPMENT DISPOSAL SUPP.	32.00
591-11291206	12/19/2024	11549	STATE OF MICHIGAN - MDOT	EQUIP DISPOSAL SUPP.	157.00
591-11291205	12/19/2024	11549	STATE OF MICHIGAN - MDOT	EQUIP DISPOSAL SUPP.	50.40
RIS0006134942	01/02/2025	1023	DELTA DENTAL PLAN OF MICHIGAN INC - ACH	DENTAL INSURANCE	3,448.21
REMIT	01/02/2025	1024	MERS - ACH	Remittance Check	12,533.86
REMIT	01/02/2025	1025	MISSION SQUARE - ACH	PLAN 306713	1,598.85
REMIT	01/02/2025	1026	EFTPS	Remittance Check	27.00
REMIT	01/02/2025	1026	EFTPS	Remittance Check	29,362.96
1/25-6/25	01/02/2025	1027	MERCANTILE BANK OF MICHIGAN - ACH	EMPLOYER CONTRIBUTION TOWARD HSA	10,500.00
REMIT	01/02/2025	1028	STATE OF MICHIGAN	Remittance Check	7.50
REMIT	01/02/2025	1028	STATE OF MICHIGAN	Remittance Check	4,997.00
JANUARY 2025	01/02/2025	1029	WESTERN MICHIGAN HEALTH INSURANCE POOL - ACH	HEALTH INSURANCE	86,226.98
2695089	01/02/2025	11550	APPLIED IMAGING INC	PRINTING SERVICES	282.53
5682	01/02/2025	11551	BOSCH'S LANDSCAPE & LAWN SPECIALTIES INC	5TH APP. FERT. & PREEMERGENT	129.00
S4807	01/02/2025	11552	ENERTEMP INC	TOXIC GAS MONITORS	13,890.00
77526909-01-12-25	01/02/2025	11553	HOLLAND BOARD OF PUBLIC WORKS	GREENWAY UTILITIES	874.77
DEC 2024	01/02/2025	11554	HOLLAND CHARTER TOWNSHIP	GREENWAY FIRE LINE	189.12
2025-01021	01/02/2025	11555	HOLLAND CITY TREASURER	NOV MONTHLY MAINTENANCE	35,192.03
DEC 2024	01/02/2025	11556	KONICA MINOLTA BUSINESS SOLUTIONS USA INC	PRINTING SERVICES	396.90
2522	01/02/2025	11557	MACATAWA AREA COORDINATING COUNCIL	ANNUAL DUES 10/1/24 - 9/30/25	6,000.00
C019468	01/02/2025	11558	MAST HEATING AND COOLING	ONE YEAR PLANNED MAINTENANCE	785.00
49175	01/02/2025	11559	NEW DAWN LINEN SERVICE, LLC	MAX RUGS	37.26
49512	01/02/2025	11559	NEW DAWN LINEN SERVICE, LLC	MAX RUGS	37.26
715746023	01/02/2025	11560	OCCUPATIONAL HEALTH CENTERS OF MICHIGAN, P.C	HEALTH SCREENING	86.00
715757321	01/02/2025	11560	OCCUPATIONAL HEALTH CENTERS OF MICHIGAN, P.C	HEALTH SCREENING	352.00
1_09_24	01/02/2025	11561	SEMCO ENERGY STORAGE UNIT	GAS BILL FOR STORAGE	18.80
REMIT	01/02/2025	11562	STATE OF MICHIGAN	Remittance Check	426.44
209-1042056	01/02/2025	11563	THE GOODYEAR TIRE & RUBBER COMPANY	GOOD YEAR TIRES	695.00
1042057	01/02/2025	11563	THE GOODYEAR TIRE & RUBBER COMPANY	GOOD YEAR TIRES	695.00
IN00481283	01/02/2025	11564	VANGUARD FIRE & SECURITY SYSTEMS, INC.	FIRE EXTINGUISHER REPLACEMENTS	1,143.83
6100856372	01/02/2025	11565	VERIZON WIRELESS	CELL SERVICES	1,639.95
INV001-12496 + 12658	01/02/2025	11566	VIA MOBILITY LLC	INSTALLATION FEES /ANNUAL ADVANCE	118,500.00
821856794	01/02/2025	11567	VSP INSURANCE CO (CT)	VISION INSURANCE MAX	1,094.99
Report Total:					496,599.09