



MAX Transportation Authority Board
Meeting Agenda
Monday, June 2, 2025
MAX Training Room
11660 Greenway Dr., Holland, MI 49424

1. April Board Meeting Minutes – Action
2. Opportunity for Public Comment – Please limit public comment to three (3) minutes or less.
3. Public Hearing, New Fixed Routes Presentation – Action
4. Marketing Committee
5. Executive Committee
 - a) Annual TAM Performance Targets FY2026 - Information
 - b) Ridership Reports for April 2025 – Information
 - c) Financial Reports for April 2025 – Information
 - d) Expenditure Reports for April 2025 – Information
6. Directors Report
 - a. Token Transit – Information
 - b. Propane Vehicles – Information
 - c. Electric Vehicles – Information

Macatawa Area Express Transportation Authority
Meeting Minutes
Monday, April 28, 2025
Proposed Minutes

Members Present: Chair Russ TeSlaa, Treasurer Jason Latham, Secretary Meika Weiss; Board Members, Kristin Myers, Nathan Bocks, Margo Walters, Kevin Klynstra, Jan Steggerda

Staff Present: Ryan Novotney, Beth Higgs, Susan Gorby, Lynn McCammon, Sandra Korhorn, Robert Ghansah, Charlie Veldhoff, and Tawney Valderas

4.28.1 Approval of the Minutes for March Board Meetings

Approved motion made by Bocks, supported by Walters.

4.28.2 Public Comment

There was no public comment.

4.24.3 Marketing Committee

Higgs reported Tulip Time will be in full swing beginning this week. Staff worked with Tulip Time Organization to set up a shuttle to transport visitors to and from the Artisan Market, as well as transporting Parade Marshalls on both parade days. Throughout the festival during busy times, our team will help direct traffic and assist visitors with questions when needed.

4.28.4 Executive Committee

4.28.4a *FY2024 Financial Audit and Approval – Action*

Paul Matz with Rehmann, a third-party auditor, gave a brief ten-minute overview of the MAX FY2024 audit. Paul reported a clean/unqualified opinion, but did present two findings. The first related to finance adjustments from delinquent payables. It was reported that MAX received an invoice after the close of the fiscal year. This was an isolated incident, and MAX has since updated its procedures to identify outstanding payments. The second finding is related to internal control over cash payment adjustments. It was stated that due to bus service software changes MAX recognized over/short cash payments. The City of Holland finance team and MAX have met multiple times to further enhance internal control.

A motion was made by Latham and supported by Weiss to approve the audit report as presented. Motion carried unanimously

4.28.4b *MDOT Master Agreement Resolution – Action*

Novotny informed the Board that this resolution provided by MDOT allows him to sign grant contracts on behalf of MAX.

Bocks made the motion to approve, supported by Weiss. Motion carried unanimously.

4.28.4c *MAX Credit Card Policy Revisions - Action*

Higgs presented revisions to the current MAX credit card policy, including a change from a single bank credit card used by all authorized users to individual cards issued to each authorized user, along with other updates throughout the policy. Bocks requested a

revision to Section 4, specifically the removal of the phrase “that will be used to acquire goods and services for authority-related purposes.” Walters identified a numbering issue in Section 5 – “Policy,”. Novotny recommended removing the numbering system, which was agreed upon. Additionally, Higgs requested Board approval to designate Executive Director Ryan Novotny as the authorized signer on the Huntington Bank commercial card agreement.

Bocks made a motion to approve the policy contingent on the suggested revisions and to appoint Ryan Novotny as the authorized signer on the Huntington Bank agreement. The motion was supported by Latham and carried unanimously.

4.28.4d ***MAX Staffing Operating Hours/Presentation - Action***

Novotny reported that MAX has experienced the departure of ten drivers, and efforts to fill these vacancies have seen limited success due to the length of the required training process. While new drivers are being trained, existing drivers continue to leave, resulting in a persistent staffing shortage. Currently drivers have stepped up by working extended hours and covering extra shifts, but this has led to staff fatigue and growing concerns. In response, staff recommend a realignment of service to maintain effective operations and better support current drivers. Changes proposed include eliminate Saturday fixed routes and Saturday Night Owl service, adjust Saturday Demand Response service hours to 9:00 a.m. – 4:00 p.m. and begin weekday regular service at 5:00 a.m. These adjustments are intended to help manage limited staffing while continuing to provide essential services. Operations Manager Susan Gorby presented information about vacancies in our driving schedule, and how MAX’s three step Transition Plan will provide a more efficient way to run services and prepare the organization for new routes in the near future.

Bocks made the motion to approve, supported by Myers. Motion carried unanimously.

4.28.4e ***Part Time A&B Classification for Bus Operators – Action***

Novotny presented a proposal to separate part-time bus operators into two categories—Regular Part-Time A and Regular Part-Time B—to reflect differences in scheduling, availability, and operational impact. He further explained that Part-Time A drivers would follow a year-round schedule, consistent weekly availability, and are eligible for 64 hours of annual PTO rather than the current 40 hours annually. He further explained that Part-Time B drivers will have a more flexible schedule, and eligible for 40 hours of PTO. This supports more accurate operational and staff planning.

Bocks made the motion to approve, supported by Latham. Motion carried unanimously.

4.28.4f ***MDOT FY2026 Budget Resubmission - Action***

Novotny talked through changes to the FY2026 budget, stating that staff will need to watch spending and reduce payroll overtime in the coming year. He requested that the Board approve the FY2026 budget.

Bocks made the motion to approve, supported by Weiss. Motion carried unanimously.

4.28.4h ***Ridership Reports***

There was no discussion.

4.28.4i **Financial Reports**
There was no discussion.

4.28.4j **Expenditure Reports**
There was no discussion.

4.28.5 **Adjournment**
A motion was made by Bocks and supported by Latham to adjourn the meeting.
Motion passed unanimously at 4:47 p.m.

MACATAWA AREA EXPRESS

Transportation Authority Notice of Public Hearing

A Public Hearing is scheduled for 3:30 p.m. on June 2, 2025 at the regular board meeting of the Macatawa Area Express Transportation Authority (MAX Transit) at 11660 Greenway Drive, Holland, MI.

Macatawa Area Express Transportation Authority (MAX Transit) gives notice of upcoming changes to its fixed-route bus service to begin August 4, 2025 based on the findings of a comprehensive transit study. The study, conducted by the third-party consulting firm Transpo Group, began August 2023 and was completed in May 2024.

The goal of the study was to assess the needs of current and potential riders and identify ways to improve the efficiency and convenience of the fixed-route service. Community input played a key role in shaping the recommendations, with open house events and a public survey providing valuable feedback on how MAX Transit can better serve the Holland/Zeeland area.

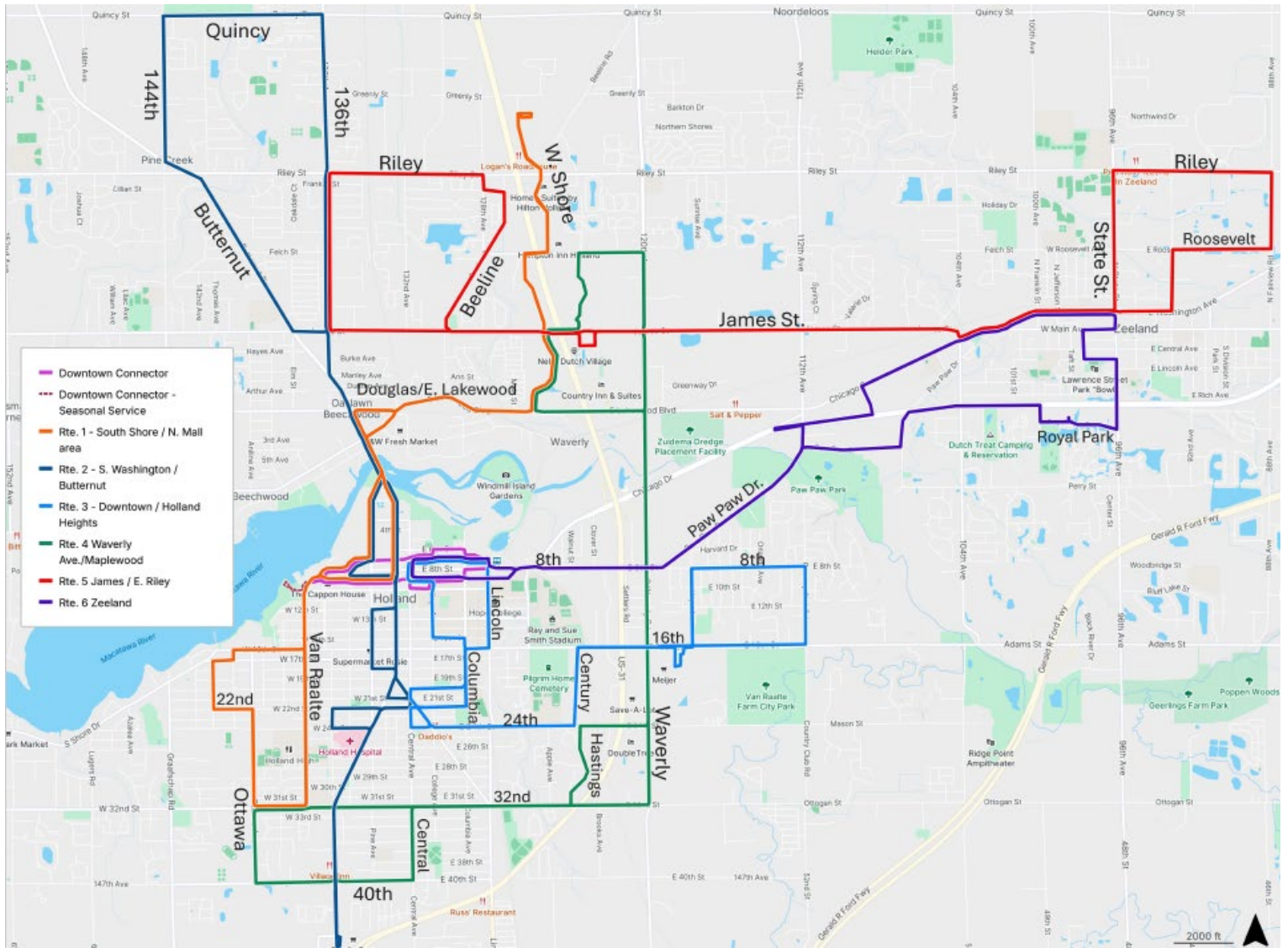
Proposed Changes to Fixed Routes – See attached Route Map

- Consolidate MAX's eight fixed routes to six fixed routes.
- More cross-town routes.
- Reduce the number of routes connecting at the Holland Transportation Center (depot) offering connection points in the community.
- Downtown connector loop to connect fixed route lines.

MAX encourages comments to understand the impact of service changes to our community.

You may attend the Board meeting in person, or send written comments via email through www.catchamax.org

Immediately following the Public Hearing, action is scheduled to be taken.



MEMO

Date: May 13, 2025

To: MAX Authority Board

From: Charles Veldhoff, Data Analyst/EEO Officer

Re: Transit Asset Management (TAM) Plan: FY2026 Annual Performance Targets

Transit Asset Management (TAM) Plan Annual Performance Targets are used to assess progress toward achieving strategic goals, to consider tradeoffs and risks in achieving objectives, to communicate with stakeholders, and to help show what direction an agency is heading. A key measure used in establishing targets is the *Useful Life Benchmark (ULB)*. ULB is considered the expected lifecycle of a capital asset, or the acceptable period of use before maintenance costs and downtime typically make replacement necessary.

The following describes MAX's Annual Performance Targets estimated for the end of FY2026:

Revenue Vehicles—Revenue (passenger carrying) vehicles are traditionally targeted for replacement *after* reaching FTA's grant eligible useful life (or minimum age) and *before* the ULB (or maximum age) is met or exceeded. MAX may extend a vehicle's use should funding be limited, delays in production exist, and/or in instances where the vehicle is not a safety risk and has been deemed economically feasible to remain in service.

Five (5) Cutaway (CU) series buses are delivered and will soon enter passenger service. The next group of Cutaways up for replacement include four (4) 2020s, becoming FTA eligible in 2027.

Gillig-class buses will not be up for replacement consideration until FY2026 at the earliest—with three (3) vehicles eligible; one (1) Gillig from this class was totaled in a January 2025 collision.

MAX's two (2) Minivans (MV) are planned to be phased out; both are now beyond their ULBs. No new or additional minivans are currently planned.

The MAX Trolley is very much beyond its useful life and will reach 22 years old in 2026; the trolley has seen extremely limited use in recent years.

Asset Class	Year Built	Manufacturer/Vendor	Total Vehicles in Class (Org.)	FTA Grant Replacement Eligible Date (Min.)	FTA Useful Life Benchmark Date (Max.)	FTA Grant Eligible Age (Yrs.)	Useful Life Benchmark Yrs. (or TERM Score)	Current Age (FY2026)	Past ULB (or <3.0 TERM Score)	Est. Repl. Cost/Vehicle
BU - Bus	2016	Gillig Corp.	Qty. 4	2026	2030	10	14	10	No	\$411,000
CU - Cutaway Bus	2020	Arboc Mobility LLC	Qty. 4	2027	2030	7	10	6	No	\$174,041
CU - Cutaway Bus	2024	Arboc Mobility LLC	Qty. 5	2031	2034	7	10	2	No	\$174,041
CU - Cutaway Bus	2025	Arboc Mobility LLC	Qty. 5	2032	2035	7	10	1	No	\$182,532
BU - Bus	2004	Freightliner Corp.	Qty. 1	2014	2018	10	14	22	Yes	No Replmnt.
MV - Minivan	2017	Dodge Div. Chrysler Corp.	Qty. 1	2021	2025	4	8	9	Yes	\$30,000
MV - Minivan	2013	Dodge Div. Chrysler Corp.	Qty. 1	2017	2021	4	8	13	Yes	\$30,000
BU - Bus	2019	Gillig Corp.	Qty. 5	2029	2033	10	14	7	No	\$411,000
CU - Cutaway Bus	2022	Arboc Mobility LLC	Qty. 2	2029	2032	7	10	4	No	\$174,041
VN - Van	2022	MobilityTRANS	Qty. 4	2026	2030	4	8	4	No	\$70,000

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Equipment—MAX typically utilizes its non-revenue/service vehicles (road supervisor, staff, and maintenance vehicles) an undetermined number of years beyond the 8-year ULB—provided preventive maintenance costs are reasonable.

The Ford F-150 maintenance truck has exceeded its ULB but has relatively low miles; it is planned to remain in service at least through the end of FY2026.

The Dodge Journey will reach its ULB during the coming reporting year and is likewise planned to remain in service for the foreseeable future.

Two (2) new admin. vehicles are planned for purchase in the coming months, along with the replacement purchase of one (1) admin. vehicle lost in an accident in May of last year.

Asset Category	Asset Class	Year Built	Manu.	Model	Vehicle Miles at (10/1/24)	FTA Grant Replacement Eligible Date (Min.)	FTA Useful Life Benchmark Date (Max.)	FTA Grant Eligible Age (Yrs.)	Useful Life Benchmark Yrs. (or TERM Score)	Current Age (FY2026)	Past ULB (or <3.0 TERM Score)	Est. Repl. Cost/Vehicle
Equipment	Truck/Other Rubber Tire Vehicle	2018	Dodge	Journey	120,219	2022	2026	4	8	8	Yes	\$33,000
Equipment	Truck/Other Rubber Tire Vehicle	2014	Ford	F-150	53,644	2018	2022	4	8	12	Yes	\$29,000
Equipment	Truck/Other Rubber Tire Vehicle	2021	Jeep	Cherokee (RED)	8,003	2025	2029	4	8	5	No	\$36,000
Equipment	Truck/Other Rubber Tire Vehicle	2021	Jeep	Cherokee (BLUE)	15,750	2025	2029	4	8	5	No	\$36,000
Equipment	Truck/Other Rubber Tire Vehicle	2022	Dodge	Ram 2500 3/4 Ton	14,804	2026	2030	4	8	4	No	\$48,000

Non-vehicle Equipment (>\$50,000) represents MAX's portion of the shared fuel system installed in 2012, which has a 20-year expected useful life. Though noted for possible future planning needs, MAX does not appear to have paid a portion of 2015's joint-fueling *storage tank* replacement.

Asset Name	Asset Owner	Year Built	Manu.	FTA Grant Replacement Eligible Date (Min.)	FTA Useful Life Benchmark Date (Max.)	FTA Grant Eligible Age (Yrs.)	Useful Life Benchmark Yrs. (or TERM Score)	Current Age (FY2026)	Past ULB (or <3.0 TERM Score)	Est. Repl. Cost/Vehicle
Fuel System Dispensing/Tank Monitoring/Management	MAX (75%)	2012	RW Mercer	-	2032	-	20	14	No	\$120,000
Fuel System Underground Storage Tanks	Holland Public Schools	2015	-	-	2040	-	25	11	No	-

Facilities—MAX facilities are expected to remain well-above a 3.0 (out of 5.0) score. Building systems are monitored monthly and scores calculated annually following inspections of each facility's HVAC, substructure, electrical, fire protection, rooftop, and plumbing systems.

Asset Name	Asset Owner	Year Built	FTA Grant Replacement Eligible Date (Min.)	FTA Useful Life Benchmark Date (Max.)	FTA Grant Eligible Age (Yrs.)	Useful Life Benchmark Yrs. (or TERM Score)	Current Age (FY2026)	Past ULB (or <3.0 TERM Score)	Est. Repl. Cost/Vehicle	Notes
Padnos Transportation Ctr.	CITY (100%)*	1992	2032	-	40	4	34	No	\$5,100,000	*MAX rents from City of Holland (2024)
Greenway Operations Bldg.	MAX (100%)	2013	2053	-	40	5	13	No	\$3,750,000	-

For planning purposes, the Annual Performance Targets are formally approved by the Executive Director and are shared annually with MDOT and the Holland-area MPO, the Macatawa Area Coordinating Council (MACC). These annual goals are being provided to the Authority Board for informational purposes—no board action is requested.

Macatawa Area Express Transportation Authority
Annual Performance Target

Asset Category - Performance Measure	Asset Class	FY2026 Target
Revenue Vehicles		
Age - % of revenue vehicles within a particular asset class that have met or exceeded their Useful Life Benchmark (ULB)	AB - Articulated Bus	-
	AO - Automobile	-
	BR - Over-the-road Bus	-
	BU - Bus	11.11%
	CU - Cutaway Bus	0.00%
	DB - Double Decked Bus	-
	FB - Ferryboat	-
	MB - Mini-bus	-
	MV - Mini-van	-
	RT - Rubber-tire Vintage Trolley	-
	SB - School Bus	-
	SV - Sport Utility Vehicle	-
	TB - Trolleybus	-
	VN - Van	0.00%
Equipment		
Age - % of vehicles that have met or exceeded their Useful Life Benchmark (ULB)	Non Revenue/Service Automobile	-
	Steel Wheel Vehicles	-
	Trucks and other Rubber Tire Vehicles	25.00%
	Fueling System	0.00%
Facilities		
Condition - % of facilities with a condition rating below 3.0 on the FTA Transit Economic Requirements Model (TERM) Scale	Administration	-
	Maintenance	0.00%
	Parking Structures	-
	Passenger Facilities	0.00%

Signature: _____

Date: _____

Printed Name/Title: Ryan Novotny, Executive Director

Macatawa Area Express Ridership by Government Unit

Fiscal Year	Fixed Route											Reserve-A-MAX												
	Total Rides	City of Holland	%	Holland Twp.	%	City of Zeeland	%	Zeeland Twp.	%	Auxiliary	%	Total Rides	City of Holland	%	Holland Twp.	%	City of Zeeland	%	Zeeland Twp.	%	Park Twp.	%	Auxiliary	%
Oct-22	13,577	7,232	53	5,146	38	1,199	9	0	0	0	0	3,476	1,836	53	1,224	35	187	5	25	1	204	6	0	0
Nov-22	13,699	7,158	52	5,363	39	1,178	9	0	0	0	0	3,166	1,442	46	1,223	39	170	5	27	1	229	7	75	2
Dec-22	13,106	6,988	53	5,109	39	1,009	8	0	0	0	0	2,811	1,277	45	1,136	40	181	6	15	1	202	7	0	0
Jan-23	14,448	7,799	54	5,397	37	1,252	9	0	0	0	0	3,100	1,446	47	1,205	39	198	6	24	1	227	7	0	0
Feb-23	12,881	6,685	52	5,064	39	1,132	9	0	0	0	0	2,973	1,387	47	1,176	40	180	6	25	1	205	7	0	0
Mar-23	14,950	7,753	52	6,043	40	1,154	8	0	0	0	0	3,401	1,529	45	1,446	43	178	5	25	1	223	7	0	0
Apr-23	12,838	6,435	50	5,469	43	934	7	0	0	0	0	2,825	1,272	45	1,210	43	137	5	19	1	187	7	0	0
May-23	14,247	7,070	50	5,968	42	1,209	8	0	0	0	0	3,042	1,342	44	1,290	42	148	5	47	2	215	7	0	0
Jun-23	15,211	8,066	53	6,012	40	1,133	7	0	0	0	0	2,968	1,371	46	1,200	40	136	5	40	1	221	7	0	0
Jul-23	13,377	7,081	53	5,290	40	1,006	8	0	0	0	0	2,615	1,220	47	1,011	39	127	5	39	1	218	8	0	0
Aug-23	16,165	8,368	52	6,571	41	1,226	8	0	0	0	0	3,079	1,510	49	1,149	37	144	5	40	1	236	8	0	0
Sep-23	15,164	7,810	52	6,046	40	1,308	9	0	0	0	0	2,870	1,375	48	1,114	39	158	6	40	1	183	6	0	0
Total	169,663	88,445	52	67,478	40	13,740	8	0	0	0	0	36,326	17,007	47	14,384	40	1,944	5	366	1	2,550	7	75	0
Oct-23	16,417	8,680	53	6,472	39	1,265	8	0	0	0	0	3,306	1,505	46	1,305	39	182	6	41	1	273	8	0	0
Nov-23	15,320	8,244	54	5,972	39	1,104	7	0	0	0	0	3,335	1,430	43	1,282	38	210	6	45	1	275	8	93	3
Dec-23	14,480	7,812	54	5,730	40	938	6	0	0	0	0	3,088	1,398	45	1,232	40	182	6	40	1	236	8	0	0
Jan-24	15,066	8,435	56	5,587	37	1,044	7	0	0	0	0	3,517	1,650	47	1,377	39	198	6	39	1	253	7	0	0
Feb-24	16,760	9,349	56	6,204	37	1,207	7	0	0	0	0	3,524	1,608	46	1,373	39	206	6	41	1	296	8	0	0
Mar-24	16,770	9,450	56	6,151	37	1,169	7	0	0	0	0	3,754	1,713	46	1,474	39	199	5	42	1	326	9	0	0
Apr-24	17,290	9,673	56	6,541	38	1,076	6	0	0	0	0	3,957	1,841	47	1,537	39	208	5	52	1	319	8	0	0
May-24	18,258	8,736	48	6,540	36	1,077	6	0	0	1,905	10	4,148	1,983	48	1,521	37	261	6	60	1	323	8	0	0
Jun-24	15,415	8,529	55	6,035	39	851	6	0	0	0	0	3,783	1,834	48	1,402	37	237	6	52	1	258	7	0	0
Jul-24	17,148	9,119	53	7,053	41	976	6	0	0	0	0	3,832	1,855	48	1,395	36	229	6	50	1	303	8	0	0
Aug-24	17,507	9,054	52	7,438	42	1,015	6	0	0	0	0	3,933	1,903	48	1,440	37	250	6	46	1	294	7	0	0
Sep-24	16,844	8,504	50	6,836	41	1,049	6	0	0	455	3	3,938	1,814	46	1,594	40	219	6	34	1	277	7	0	0
Total	197,275	105,585	54	76,559	39	12,771	6	0	0	2,360	1	44,115	20,534	47	16,932	38	2,581	6	542	1	3,433	8	93	0
Oct-24	19,648	10,051	51	8,175	42	1,422	7	0	0	0	0	4,729	2,099	44	1,910	40	284	6	58	1	378	8	0	0
Nov-24	17,707	9,225	52	7,293	41	1,189	7	0	0	0	0	4,322	2,006	46	1,700	39	192	4	50	1	252	6	122	3
Dec-24	17,017	9,081	53	6,901	41	1,035	6	0	0	0	0	4,139	1,993	48	1,629	39	221	5	43	1	253	6	0	0
Jan-25	16,273	8,748	54	6,570	40	955	6	0	0	0	0	4,459	2,112	47	1,748	39	268	6	51	1	280	6	0	0
Feb-25	16,498	9,029	55	6,583	40	886	5	0	0	0	0	4,929	2,230	45	1,977	40	292	6	55	1	375	8	0	0
Mar-25	17,261	9,386	54	6,884	40	991	6	0	0	0	0	5,187	2,317	45	2,137	41	280	5	45	1	408	8	0	0
Apr-25	17,544	9,459	54	6,933	40	1,152	7	0	0	0	0	5,171	2,417	47	2,119	41	239	5	59	1	337	7	0	0
May-25	0	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Jun-25	0	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Jul-25	0	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Aug-25	0	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Sep-25	0	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Total	121,948	64,979	53	49,339	40	7,630	6	0	0	0	0	32,936	15,174	46	13,220	40	1,776	5	361	1	2,283	7	122	0

Macatawa Area Express Ridership by Government Unit

Fiscal Year	Night Owl									Total												
	Total Rides	City of Holland	%	Holland Twp.	%	City of Zeeland	%	Zeeland Twp.	%	Total Rides	City of Holland	%	Holland Twp.	%	City of Zeeland	%	Zeeland Twp.	%	Park Twp.	%	Auxiliary	%
Oct-22	373	174	47	149	40	49	13	1	0	17,426	9,242	53	6,519	37	1,435	8	26	0	204	1	0	0
Nov-22	375	172	46	153	41	49	13	1	0	17,240	8,772	51	6,739	39	1,397	8	28	0	229	1	75	0
Dec-22	304	151	50	108	36	45	15	0	0	16,221	8,416	52	6,353	39	1,235	8	15	0	202	1	0	0
Jan-23	339	156	46	129	38	47	14	7	2	17,887	9,401	53	6,731	38	1,497	8	31	0	227	1	0	0
Feb-23	334	165	49	121	36	43	13	5	1	16,188	8,237	51	6,361	39	1,355	8	30	0	205	1	0	0
Mar-23	368	162	44	144	39	56	15	6	2	18,719	9,444	50	7,633	41	1,388	7	31	0	223	1	0	0
Apr-23	329	125	38	150	46	48	15	6	2	15,992	7,832	49	6,829	43	1,119	7	25	0	187	1	0	0
May-23	312	108	35	155	50	48	15	1	0	17,601	8,520	48	7,413	42	1,405	8	48	0	215	1	0	0
Jun-23	308	112	36	144	47	50	16	2	1	18,487	9,549	52	7,356	40	1,319	7	42	0	221	1	0	0
Jul-23	274	97	35	145	53	32	12	0	0	16,266	8,398	52	6,446	40	1,165	7	39	0	218	1	0	0
Aug-23	308	86	28	156	51	64	21	2	1	19,552	9,964	51	7,876	40	1,434	7	42	0	236	1	0	0
Sep-23	289	83	29	150	52	56	19	0	0	18,323	9,268	51	7,310	40	1,522	8	40	0	183	1	0	0
Total	3,913	1,591	41	1,704	44	587	15	31	1	209,902	107,043	51	83,566	40	16,271	8	397	0	2,550	2	75	0
Oct-23	320	98	31	154	48	68	21	0	0	20,043	10,283	51	7,931	40	1,515	8	41	0	273	1	0	0
Nov-23	370	155	42	164	44	51	14	0	0	19,025	9,829	52	7,418	39	1,365	7	45	0	275	1	93	0
Dec-23	365	131	36	185	51	49	13	0	0	17,933	9,341	52	7,147	40	1,169	7	40	0	236	1	0	0
Jan-24	354	122	34	178	50	54	15	0	0	18,937	10,207	54	7,142	38	1,296	7	39	0	253	1	0	0
Feb-24	367	142	39	162	44	63	17	0	0	20,651	11,099	54	7,739	37	1,476	7	41	0	296	1	0	0
Mar-24	361	127	35	148	41	86	24	0	0	20,885	11,290	54	7,773	37	1,454	7	42	0	326	2	0	0
Apr-24	378	111	29	160	42	107	28	0	0	21,625	11,625	54	8,238	38	1,391	6	52	0	319	1	0	0
May-24	372	106	28	177	48	89	24	0	0	22,778	10,825	48	8,238	36	1,427	6	60	0	323	1	1,905	8
Jun-24	391	100	26	188	48	103	26	0	0	19,589	10,463	53	7,625	39	1,191	6	52	0	258	1	0	0
Jul-24	406	95	23	225	55	86	21	0	0	21,386	11,069	52	8,673	41	1,291	6	50	0	303	1	0	0
Aug-24	422	117	28	207	49	98	23	0	0	21,862	11,074	51	9,085	42	1,363	6	46	0	294	1	0	0
Sep-24	447	169	38	202	45	75	17	1	0	21,229	10,487	49	8,632	41	1,343	6	35	0	277	1	455	2
Total	4,553	1,473	32	2,150	47	929	20	1	0	245,943	127,592	52	95,641	39	16,281	7	543	0	3,433	1	2,453	1
Oct-24	588	231	39	259	44	97	16	1	0	24,965	12,381	50	10,344	41	1,803	7	59	0	378	2	0	0
Nov-24	527	218	41	223	42	86	16	0	0	22,556	11,449	51	9,216	41	1,467	7	50	0	252	1	122	1
Dec-24	476	202	42	191	40	83	17	0	0	21,632	11,276	52	8,721	40	1,339	6	43	0	253	1	0	0
Jan-25	577	261	45	220	38	92	16	4	1	21,309	11,121	52	8,538	40	1,315	6	55	0	280	1	0	0
Feb-25	659	285	43	260	39	94	14	20	3	22,086	11,544	52	8,820	40	1,272	6	75	0	375	2	0	0
Mar-25	694	304	44	257	37	112	16	21	3	23,142	12,007	52	9,278	40	1,383	6	66	0	408	2	0	0
Apr-25	664	289	44	249	38	105	16	21	3	23,379	12,165	52	9,301	40	1,496	6	80	0	337	1	0	0
May-25	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Jun-25	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Jul-25	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Aug-25	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Sep-25	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Total	4,185	1,790	43	1,659	40	669	16	67	2	159,069	81,943	52	64,218	40	10,075	6	428	0	2,283	1	122	0

**Historical
Ridership
FY2000-FY2024
7,476,960**

**Historical
Ridership
Through FY2025
7,636,029**

MACATAWA AREA EXPRESS - MONTHLY RIDERSHIP SUMMARY

(NOTES: Some figures calculated using non-rounded numbers. AUXILIARY ridership includes counts for non-traditional services: Tulip Time Tours, Shuttle, Kertsmarket, etc.)

FIXED ROUTE

	TOTAL MONTHLY BOARDING			AVG. WEEKDAY BOARDING			AVG. SATURDAY BOARDING		
	APR. '25	APR. '24	% CHG.	APR. '25	APR. '24	% CHG.	APR. '25	APR. '24	% CHG.
ROUTE 1	2,716	2,600	4.5%	115.7	111.1	4.1%	42.8	38.8	10.2%
ROUTE 2	2,476	2,268	9.2%	105.2	99.9	5.3%	40.3	17.8	126.1%
ROUTE 3	1,681	1,830	-8.1%	76.4	83.2	-8.2%	0.0	0.0	#DIV/0!
ROUTE 4	1,993	1,912	4.2%	90.6	86.9	4.2%	0.0	0.0	#DIV/0!
ROUTE 5	2,238	2,382	-6.0%	101.7	108.3	-6.1%	0.0	0.0	#DIV/0!
ROUTE 6	3,636	3,764	-3.4%	154.5	163.3	-5.4%	59.5	43.0	38.4%
ROUTE 7	1,591	1,401	13.6%	72.3	63.7	13.5%	0.0	0.0	#DIV/0!
ROUTE 8	1,213	1,133	7.1%	55.1	51.5	7.1%	0.0	0.0	#DIV/0!
AUXILIARY	0	0	#DIV/0!	-	-	-	-	-	-
REGULAR	11,261	10,749	4.8%	493.5	476.4	3.6%	101.3	67.2	50.7%
YOUTH	1,378	1,327	3.8%	61.1	59.5	2.8%	8.3	4.3	91.9%
SENIOR	2,380	2,507	-5.1%	106.2	111.3	-4.6%	10.8	14.5	-25.9%
ADA	2,525	2,707	-6.7%	110.7	120.6	-8.2%	22.3	13.5	64.8%
TOTAL	17,544	17,290	1.5%	771.5	767.8	0.5%	142.5	99.5	43.2%

CITY OF HOLLAND
HOLLAND TWP.
CITY OF ZEELAND
ZEELAND TWP.
PARK TWP.
AUXILIARY

TOTAL MONTHLY BOARDING		
APR. '25	APR. '24	% CHG.
9,459	9,673	-2.2%
6,933	6,541	6.0%
1,152	1,076	7.1%
0	0	#DIV/0!
0	0	#DIV/0!

RESERVE-A-MAX

	TOTAL MONTHLY BOARDING			AVG. WEEKDAY BOARDING			AVG. SATURDAY BOARDING		
	APR. '25	APR. '24	% CHG.	APR. '25	APR. '24	% CHG.	APR. '25	APR. '24	% CHG.
REGULAR	882	475	85.7%	37.9	20.0	89.3%	12.3	8.8	39.2%
YOUTH	77	36	113.9%	3.5	1.6	118.8%	0.0	0.0	#DIV/0!
SENIOR	766	264	190.2%	32.5	11.5	183.0%	12.5	2.8	346.4%
ADA	3,446	3,182	8.3%	147.1	137.9	6.7%	52.3	37.2	40.5%
TOTAL	5,171	3,957	30.7%	221.0	171.0	29.3%	77.0	48.8	57.8%

CITY OF HOLLAND
HOLLAND TWP.
CITY OF ZEELAND
ZEELAND TWP.
PARK TWP.
AUXILIARY

TOTAL MONTHLY BOARDING		
APR. '25	APR. '24	% CHG.
2,417	1,841	31.3%
2,119	1,537	37.9%
239	208	14.9%
59	52	13.5%
337	319	5.6%
0	0	#DIV/0!

NIGHT OWL

	TOTAL MONTHLY BOARDING			AVG. WEEKDAY BOARDING			AVG. SATURDAY BOARDING		
	APR. '25	APR. '24	% CHG.	APR. '25	APR. '24	% CHG.	APR. '25	APR. '24	% CHG.
REGULAR	290	128	126.6%	13.1	5.5	138.0%	0.5	1.8	-72.2%
YOUTH	12	0	#DIV/0!	0.5	0.0	#DIV/0!	0.0	0.0	#DIV/0!
SENIOR	59	13	353.8%	2.2	0.5	336.4%	2.8	0.8	243.8%
ADA	303	237	27.8%	12.3	9.5	29.7%	8.0	6.9	15.9%
TOTAL	664	378	75.7%	28.1	15.5	81.5%	11.3	9.5	18.4%

CITY OF HOLLAND
HOLLAND TWP.
CITY OF ZEELAND
ZEELAND TWP.

TOTAL MONTHLY BOARDING		
APR. '25	APR. '24	% CHG.
289	111	160.4%
249	160	55.6%
105	107	-1.9%
21	0	#DIV/0!
0	0	#DIV/0!

OVERALL RIDERSHIP

	TOTAL MONTHLY BOARDING			AVG. WEEKDAY BOARDING			AVG. SATURDAY BOARDING		
	APR. '25	APR. '24	% CHG.	APR. '25	APR. '24	% CHG.	APR. '25	APR. '24	% CHG.
REGULAR	12,433	11,352	9.5%	544.4	501.8	8.5%	114.0	77.7	46.7%
YOUTH	1,467	1,363	7.6%	65.2	61.2	6.5%	8.3	4.3	91.9%
SENIOR	3,205	2,784	15.1%	141.0	123.3	14.3%	26.0	18.0	44.4%
ADA	6,274	6,126	2.4%	270.2	268.0	0.8%	82.5	57.8	42.7%
TOTAL	23,379	21,625	8.1%	1,020.7	954.3	7.0%	230.8	157.8	46.2%

CITY OF HOLLAND
HOLLAND TWP.
CITY OF ZEELAND
ZEELAND TWP.
PARK TWP.
AUXILIARY

TOTAL MONTHLY BOARDING		
APR. '25	APR. '24	% CHG.
12,165	11,625	4.6%
9,301	8,238	12.9%
1,496	1,391	7.6%
80	52	53.8%
337	319	5.6%
0	0	#DIV/0!

FIXED ROUTE
RESERVE-A-MAX

ON-TIME PERCENTAGE		
APR. '25	APR. '24	DIFF. (+/-)
96.7%	95.3%	1.4%
93.9%	99.0%	-5.1%

WEEKDAYS
SATURDAYS

SERVICE DAYS	
APR. '25	APR. '24
22	22
4	4

FIXED ROUTE
RESERVE-A-MAX
TWILIGHT
NIGHT OWL
TBD

DISTRIBUTION OF RIDERSHIP		
APR. '25	APR. '24	DIFF. (+/-)
75.04%	79.95%	-4.91%
22.12%	18.30%	3.82%
0.00%	0.00%	0.00%
2.84%	1.75%	1.09%
0.00%	0.00%	0.00%

Macatawa Area Express Transportation Authority

Meeting Date: June 02, 2025

Agenda Item:

Subject: Financial Reports for 04/30/2025–Unaudited

Prepared By: Wayne Reed, City Finance

Recommendation: Accept Financial Reports as information

Attached are Budget Performance Reports for the seven months ended April 30, 2025 (58.33% of year). The FY24 audit has been completed, and the final reports have been issued. The attached reports reflect the activities of the MAX as well as capital.

Revenues

Operating revenues currently total \$2,321,555.07, or 36.58% of budget. The lower than anticipated amount is primarily a timing difference as a large portion of revenues are not received until the end of the fiscal year. April operating revenues are mostly composed of investment income, State operating assistance, Federal capital grant reimbursements, and fare collection revenues. Zeeland City, Zeeland Township, and Park Township are billed quarterly for services rendered. Federal operating grant revenues are received mid-late September.

Expenses

Operating expenses for the seven months ended April 30, 2025, totaled \$3,286,237.79, or 55.52% of budget. The overall percentage of operating expenses appear to be tracking within budget, however, there are several accounts that are over budget. This will most likely change as a result of the budget amendment process.

Some notes to consider while reviewing the current revenues and expenditures:

Revenues:

- Miscellaneous general revenue account 101-000.000-683.000 shows revenues of \$(45,667.36) in April. This is due to the allocation of previously unallocated bus fare revenues collected for fixed route and demand response. The year-to-date balance in this account is now \$763.16 and no longer contains unallocated fare revenues.
- Property tax account 101-596.537-402.000 shows \$(108,027.16) due to New Freedom revenue sharing allocation. The New Freedom grant is a 50% Federal/50% Local grant match and MAX uses Property Tax revenues as their match funding source. The property taxes are reallocated through a journal entry from the Regular Service account to the New Freedom property tax account each quarter.
- Recoveries Insurance account 101-596.537-682.200 shows revenues of \$41,568.24. MAX will retain a small portion of this amount (expected to be \$5,000 or less) due to required reimbursements to MDOT for recoveries over \$5,000 when grant funding is used to purchase the vehicle. MAX staff are working with MDOT to determine the required return.

Macatawa Area Express Transportation Authority

- Sale of Fixed Assets account 101-596.537-693.000 shows \$(239.40) due to reimbursement to MDOT for equipment disposal proceeds exceeding \$5,000 on vehicles from 2022.

Grant Activity

- ✓ Federal Operating Grant Revenue: \$630,702 of \$2,047,000 budgeted has been received. MAX receives Federal Operating grant revenues toward the end of the fiscal year, generally in mid-late September. MAX staff chose to amend \$630,702 in Federal CARES Act capital funds and reallocate to operating assistance in FY2025. The \$2,047,000 originally budgeted did not include any Federal CARES Act funds, but strictly the annual operating grant that MAX applies for each year – the \$630,702 is in addition to the originally budgeted amount and an amendment should be proposed.
- ✓ State Operating Grant Revenue (received at the beginning of each month) - \$1,210,727 of \$2,087,552 has been received.
- ✓ New Freedom Grant (grant request submitted after the end of each quarter) - \$35,625 of \$142,500 has been received.
- ✓ Mobility Management Federal and State Grants (grant request submitted after the end of each quarter) - \$21,809 of \$70,000 has been received.

MAX Budget Amendment: MAX has historically targeted a mid-year budget after 6 months of activity (April/May timeframe). However, given the transition in leadership, it may be more appropriate to postpone this to allow for further analysis of the current and future budgets. City Finance will provide assistance to the new Director as needed.



	24-25 Amended Budget	YTD Balance 04/30/2025	Activity For 04/30/2025	Available Balance 04/30/2025	% Bdg't Used
Fund: 101 GENERAL FUND					
Account Category: Revenues					
Department: 000.000 GENERAL					
101-000.000-665.000 INVESTMENT INCOME	20,000.00	67,852.25	1,250.04	(47,852.25)	339.26
101-000.000-674.000 PRIVATE DONATIONS GENERAL	0.00	3,641.73	0.00	(3,641.73)	100.00
101-000.000-683.000 MISCELLANEOUS GENERAL	1,000.00	763.16	(45,667.36)	236.84	76.32
Total Dept 000.000 - GENERAL	21,000.00	72,257.14	(44,417.32)	(51,257.14)	344.08
Department: 596.537 ROUTINE TRANSIT OPERATIONS					
101-596.537-402.000 PROPERTY TAX	1,358,450.00	(108,027.16)	0.00	1,466,477.16	(7.95)
101-596.537-432.000 SERVICE CHARGE IN LIEU OF TAXES	3,500.00	0.00	0.00	3,500.00	0.00
101-596.537-437.000 PROPERTY TAXES IFT IFT LEVY - GENERA	25,000.00	0.00	0.00	25,000.00	0.00
101-596.537-445.000 INTEREST & PENALTIES (TAXES)	1,500.00	1,721.93	742.35	(221.93)	114.80
101-596.537-502.000 FEDERAL OPERATING (CURRENT YEAR)	2,047,000.00	630,702.00	0.00	1,416,298.00	30.81
101-596.537-502.400 FEDERAL MOBILITY MANAGEMENT	56,000.00	17,447.42	0.00	38,552.58	31.16
101-596.537-502.600 FEDERAL NEW FREEDOM	142,500.00	35,625.00	0.00	106,875.00	25.00
101-596.537-502.800 FEDERAL CAPITAL OUTLAY	0.00	160,474.00	74,031.00	(160,474.00)	100.00
101-596.537-539.000 STATE OPERATING (CURRENT YEAR)	2,087,552.00	1,210,727.00	172,961.00	876,825.00	58.00
101-596.537-539.400 STATE MOBILITY MANAGEMENT	14,000.00	4,361.86	0.00	9,638.14	31.16
101-596.537-539.800 STATE CAPITAL OUTLAY	0.00	11,217.75	0.00	(11,217.75)	100.00
101-596.537-573.000 STATE-REIM LOCAL PPT TAX LOSS	88,878.00	0.00	0.00	88,878.00	0.00
101-596.537-581.100 CHARGES FOR SERVICES RENDERED ZEELAN	62,900.00	16,538.46	0.00	46,361.54	26.29
101-596.537-581.200 CHARGES FOR SERVICES RENDERED PARK T	139,500.00	68,418.25	0.00	71,081.75	49.05
101-596.537-581.900 CHARGES FOR SERVICES RENDERED ZEELAN	8,100.00	0.00	0.00	8,100.00	0.00
101-596.537-642.315 CONCESSIONS & COMMISSIONS BUS SIGNAG	25,000.00	17,506.00	0.00	7,494.00	70.02
101-596.537-651.100 USE & ADMISSIONS FEES FARES-FIXED RO	58,000.00	33,886.05	24,761.65	24,113.95	58.42
101-596.537-651.101 USE & ADMISSIONS FEES FARES-REDUCED	32,000.00	0.00	0.00	32,000.00	0.00
101-596.537-651.102 USE & ADMISSIONS FEES FARES-REDUCED	2,500.00	1,248.50	30.00	1,251.50	49.94
101-596.537-651.104 USE & ADMISSIONS FEES FARES-ADULT MO	36,000.00	20,625.70	1,828.50	15,374.30	57.29
101-596.537-651.105 USE & ADMISSIONS FEES FARES-DAILY PA	3,000.00	2,022.40	87.40	977.60	67.41
101-596.537-651.106 USE & ADMISSIONS FEES FARES-TICKETS	2,000.00	165.50	0.00	1,834.50	8.28
101-596.537-651.108 USE & ADMISSIONS FEES FARES-ADULT WE	2,500.00	570.00	45.00	1,930.00	22.80
101-596.537-651.109 USE & ADMISSIONS FEES FARES-STUDENT	7,000.00	3,933.00	207.00	3,067.00	56.19
101-596.537-651.200 USE & ADMISSIONS FEES FARES-DEMAND/R	50,000.00	39,135.80	37,248.00	10,864.20	78.27
101-596.537-651.203 USE & ADMISSIONS FEES FARES-PUNCH PA	1,000.00	1,800.00	750.00	(800.00)	180.00
101-596.537-651.204 USE & ADMISSIONS FEES FARES-REDUCED	16,000.00	44,374.00	4,180.00	(28,374.00)	277.34
101-596.537-682.100 REIMBURSEMENTS MICHIGAN TRANSIT POOL	45,000.00	0.00	0.00	45,000.00	0.00
101-596.537-682.200 RECOVERIES INSURANCE	1,000.00	41,568.24	0.00	(40,568.24)	4,156.82
101-596.537-683.000 MISCELLANEOUS GENERAL	100.00	0.00	0.00	100.00	0.00
101-596.537-683.200 MISCELLANEOUS LOST ELIGIBLE PASS	100.00	20.00	5.00	80.00	20.00
101-596.537-689.000 CASH SHORT/OVER	0.00	(6,524.37)	(5,383.30)	6,524.37	100.00
101-596.537-693.000 SALE OF FIXED ASSETS	10,000.00	(239.40)	0.00	10,239.40	(2.39)
Total Dept 596.537 - ROUTINE TRANSIT OPERATIONS	6,326,080.00	2,249,297.93	311,493.60	4,076,782.07	35.56
Revenues	6,347,080.00	2,321,555.07	267,076.28	4,025,524.93	36.58
Account Category: Expenditures					
Department: 596.171 MANAGEMENT & ADMINISTRATION					
101-596.171-701.000 PAYROLL-REGULAR GENERAL	309,123.00	162,018.16	32,988.31	147,104.84	52.41
101-596.171-703.100 SPECIAL PAY - ONE TIME	0.00	1,843.38	1,843.38	(1,843.38)	100.00
101-596.171-703.200 SAFETY INCENTIVE	850.00	138.15	50.00	711.85	16.25
101-596.171-710.000 PAYROLL - PAID TIME OFF	23,000.00	17,079.92	1,205.10	5,920.08	74.26



Area Express

24-25
Amended
Budget

YTD Balance
04/30/2025

Activity For
04/30/2025

Available
Balance
04/30/2025

% Bdg't
Used

Fund: 101 GENERAL FUND

Account Category: Expenditures

Department: 596.171 MANAGEMENT & ADMINISTRATION

101-596.171-712.000

PAYROLL - HOLIDAYS

7,500.00

3,741.97

0.00

3,758.03

49.89

101-596.171-714.000

PAYROLL - BEREAVEMENT

2,200.00

595.36

0.00

1,604.64

27.06

101-596.171-720.005

INSURANCE HEALTH

38,000.00

29,453.61

4,306.35

8,546.39

77.51

101-596.171-720.010

INSURANCE DENTAL

4,100.00

825.00

180.95

3,275.00

20.12

101-596.171-720.020

INSURANCE VISION

632.00

444.88

63.81

187.12

70.39

101-596.171-720.025

INSURANCE - LIFE & AD&D

321.00

857.67

27.48

(536.67)

267.19

101-596.171-720.030

INSURANCE - INCOME PROTECTION

2,500.00

1,634.38

305.03

865.62

65.38

101-596.171-721.005

RETIREMENT CONTRIBUTION

26,000.00

9,502.04

2,066.02

16,497.96

36.55

101-596.171-723.000

EMPLOYER FICA/MEDICARE CONTRIBUTION

25,000.00

13,765.85

1,831.26

11,234.15

55.06

101-596.171-723.500

WORKERS COMP INSURANCE

4,800.00

6,535.89

659.24

(1,735.89)

136.16

101-596.171-724.900

COMPENSATED ABSENCES ADJUSTMENT

318.00

0.00

0.00

318.00

0.00

101-596.171-730.000

POSTAGE

1,500.00

1,783.40

120.18

(283.40)

118.89

101-596.171-740.000

OPERATING SUPPLIES GENERAL

12,000.00

4,541.63

863.30

7,458.37

37.85

101-596.171-740.100

OPERATING SUPPLIES EQUIPMENT IT

8,000.00

5,007.67

0.00

2,992.33

62.60

101-596.171-801.000

CONTRACTUAL-LEGAL

5,000.00

1,527.07

126.00

3,472.93

30.54

101-596.171-802.005

CONTRACTUAL-FINANCE/PROPERTY INDEPEN

11,000.00

9,919.14

0.00

1,080.86

90.17

101-596.171-802.100

CONTRACTUAL-FINANCE/PROPERTY ACCOUNT

109,000.00

64,481.44

9,751.91

44,518.56

59.16

101-596.171-802.200

CONTRACTUAL-FINANCE/PROPERTY FINANCE

25,167.00

0.00

0.00

25,167.00

0.00

101-596.171-802.250

CONTRACTUAL-FINANCE/PROPERTY FINANCE

10,500.00

5,738.14

1,354.37

4,761.86

54.65

101-596.171-803.005

CONTRACTUAL-HUMAN RESOURCES EMPLOYEE

1,200.00

0.00

0.00

1,200.00

0.00

101-596.171-803.100

CONTRACTUAL-HUMAN RESOURCES FLEX BEN

2,500.00

1,397.58

242.28

1,102.42

55.90

101-596.171-808.002

CONTRACTUAL-BUILDINGS & GROUNDS GREE

0.00

18,573.16

93.13

(18,573.16)

100.00

101-596.171-809.605

CONTRACTUAL-MISCELLANEOUS SERVICES

50,000.00

21,612.36

1,258.50

28,387.64

43.22

101-596.171-850.000

COMMUNICATIONS TELEPHONE

9,000.00

4,174.54

0.00

4,825.46

46.38

101-596.171-851.000

COMMUNICATIONS CELLULAR

14,000.00

9,509.76

182.26

4,490.24

67.93

101-596.171-900.000

PHOTOCOPIES

1,500.00

0.00

0.00

1,500.00

0.00

101-596.171-901.000

CONTRACTUAL-PROMOTIONS/PRINTING PRIN

6,000.00

516.61

0.00

5,483.39

8.61

101-596.171-902.000

CONTRACTUAL-PROMOTIONS/PRINTING PUBL

12,000.00

947.56

0.00

11,052.44

7.90

101-596.171-903.000

CONTRACTUAL-PROMOTIONS/PRINTING ADVE

34,586.00

7,093.27

894.45

27,492.73

20.51

101-596.171-920.050

PUBLIC UTILITIES DEPOT

28,600.00

17,446.05

2,220.48

11,153.95

61.00

101-596.171-920.051

PUBLIC UTILITIES GREENWAY

31,391.00

14,005.97

1,527.25

17,385.03

44.62

101-596.171-920.052

PUBLIC UTILITIES STORAGE FACILITY

1,000.00

1,571.77

116.69

(571.77)

157.18

101-596.171-955.000

MISCELLANEOUS GENERAL

1,000.00

(0.34)

0.00

1,000.34

(0.03)

101-596.171-955.010

MISCELLANEOUS INTERNET TICKET SALES

3,500.00

3,320.29

321.32

179.71

94.87

101-596.171-955.800

EMPLOYEE EVENTS

12,000.00

5,682.22

0.00

6,317.78

47.35

101-596.171-960.000

EDUCATION & TRAINING

8,500.00

1,505.26

0.00

6,994.74

17.71

101-596.171-961.000

TRAVEL, CONF, SEMINARS

10,000.00

4,385.92

0.00

5,614.08

43.86

101-596.171-961.100

EMPLOYEE RELOCATION EXPENSE

0.00

1,347.26

553.32

(1,347.26)

100.00

101-596.171-964.001

REFUNDS PROPERTY TAX PRIOR YEARS

0.00

142.14

0.00

(142.14)

100.00

101-596.171-965.000

DUES & SUBSCRIPTIONS

15,000.00

12,142.52

0.00

2,857.48

80.95

Total Dept 596.171 - MANAGEMENT & ADMINISTRATION

868,288.00

466,808.65

65,152.37

401,479.35

53.76

Department: 596.266 CUSTOMER SERVICE & MARKETING

101-596.266-701.000

PAYROLL-REGULAR GENERAL

303,780.00

199,587.66

32,142.65

104,192.34

65.70

101-596.266-702.000

PAYROLL-TEMPORARY HELP GENERAL

34,000.00

11,284.43

1,377.76

22,715.57

33.19

101-596.266-703.200

SAFETY INCENTIVE

2,900.00

1,072.04

500.00

1,827.96

36.97

101-596.266-703.300

SHIFT PREMIUM

1,000.00

529.03

76.80

470.97

52.90

101-596.266-705.000

PAYROLL - OVERTIME GENERAL

2,000.00

243.82

8.28

1,756.18

12.19



Area Express

	24-25 Amended Budget	YTD Balance 04/30/2025	Activity For 04/30/2025	Available Balance 04/30/2025	% Bdg't Used	
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 596.266 CUSTOMER SERVICE & MARKETING						
101-596.266-710.000	PAYROLL - PAID TIME OFF	23,200.00	13,031.44	2,193.50	10,168.56	56.17
101-596.266-712.000	PAYROLL - HOLIDAYS	7,500.00	4,187.13	0.00	3,312.87	55.83
101-596.266-714.000	PAYROLL - BEREAVEMENT	500.00	0.00	0.00	500.00	0.00
101-596.266-720.005	INSURANCE HEALTH	132,000.00	79,637.28	13,343.27	52,362.72	60.33
101-596.266-720.010	INSURANCE DENTAL	12,000.00	2,381.59	478.13	9,618.41	19.85
101-596.266-720.020	INSURANCE VISION	2,200.00	1,007.27	160.20	1,192.73	45.79
101-596.266-720.025	INSURANCE - LIFE & AD&D	600.00	177.74	36.64	422.26	29.62
101-596.266-720.030	INSURANCE - INCOME PROTECTION	4,000.00	1,620.61	282.56	2,379.39	40.52
101-596.266-721.005	RETIREMENT CONTRIBUTION	25,000.00	15,486.76	2,753.71	9,513.24	61.95
101-596.266-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	27,000.00	16,532.32	2,579.78	10,467.68	61.23
101-596.266-723.500	WORKERS COMP INSURANCE	9,500.00	8,384.49	988.82	1,115.51	88.26
Total Dept 596.266 - CUSTOMER SERVICE & MARKETING		587,180.00	355,163.61	56,922.10	232,016.39	60.49
Department: 596.537 ROUTINE TRANSIT OPERATIONS						
101-596.537-701.100	PAYROLL-REGULAR DRIVERS	1,411,011.00	681,603.81	94,040.51	729,407.19	48.31
101-596.537-701.200	PAYROLL-REGULAR OTHER OPERATIONS	340,000.00	183,725.52	30,768.55	156,274.48	54.04
101-596.537-701.300	PAYROLL-REGULAR DISPATCH	87,000.00	46,854.58	7,649.60	40,145.42	53.86
101-596.537-702.100	PAYROLL-TEMPORARY HELP DRIVERS	127,200.00	62,296.21	10,515.02	64,903.79	48.98
101-596.537-702.200	PAYROLL-TEMPORARY HELP OTHER OPERATI	2,500.00	0.00	0.00	2,500.00	0.00
101-596.537-703.100	SPECIAL PAY - ONE TIME	0.00	8,348.98	1,266.63	(8,348.98)	100.00
101-596.537-703.200	SAFETY INCENTIVE	13,000.00	4,391.14	1,800.00	8,608.86	33.78
101-596.537-703.300	SHIFT PREMIUM	28,550.00	17,190.67	2,608.80	11,359.33	60.21
101-596.537-705.100	PAYROLL - OVERTIME DRIVERS	50,000.00	88,760.35	16,016.68	(38,760.35)	177.52
101-596.537-705.200	PAYROLL - OVERTIME OTHER OPERATIONS	0.00	18,175.46	3,700.51	(18,175.46)	100.00
101-596.537-705.300	PAYROLL - OVERTIME DISPATCH	0.00	4,225.45	1,205.49	(4,225.45)	100.00
101-596.537-710.000	PAYROLL - PAID TIME OFF	110,000.00	77,112.39	7,446.09	32,887.61	70.10
101-596.537-712.000	PAYROLL - HOLIDAYS	40,000.00	20,383.48	0.00	19,616.52	50.96
101-596.537-714.000	PAYROLL - BEREAVEMENT	0.00	3,410.87	0.00	(3,410.87)	100.00
101-596.537-720.005	INSURANCE HEALTH	500,000.00	312,963.01	40,512.09	187,036.99	62.59
101-596.537-720.010	INSURANCE DENTAL	43,000.00	9,209.76	1,546.31	33,790.24	21.42
101-596.537-720.020	INSURANCE VISION	7,500.00	4,026.27	531.49	3,473.73	53.68
101-596.537-720.025	INSURANCE - LIFE & AD&D	3,000.00	966.26	169.46	2,033.74	32.21
101-596.537-720.030	INSURANCE - INCOME PROTECTION	27,000.00	10,248.79	1,817.99	16,751.21	37.96
101-596.537-721.005	RETIREMENT CONTRIBUTION	161,100.00	82,622.47	12,722.59	78,477.53	51.29
101-596.537-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	157,052.00	88,363.11	12,854.58	68,688.89	56.26
101-596.537-723.200	UNEMPLOYMENT COMP INSURANCE	7,000.00	0.00	0.00	7,000.00	0.00
101-596.537-723.500	WORKERS COMP INSURANCE	46,000.00	46,076.84	5,602.94	(76.84)	100.17
101-596.537-743.100	ANTI-FREEZE & OIL	3,500.00	1,533.40	0.00	1,966.60	43.81
101-596.537-745.300	CLOTHING UNIFORMS	15,350.00	1,356.06	16.00	13,993.94	8.83
101-596.537-748.000	GASOLINE GENERAL	270,772.00	99,776.40	21,788.66	170,995.60	36.85
101-596.537-803.015	CONTRACTUAL-HUMAN RESOURCES DRUG/ALC	12,000.00	7,093.85	1,561.00	4,906.15	59.12
101-596.537-939.300	VEHICLE MAINTENANCE TIRES	18,000.00	5,259.40	0.00	12,740.60	29.22
101-596.537-940.000	BUILDING RENTAL/LEASE GENERAL	15,386.00	2,256.85	0.00	13,129.15	14.67
101-596.537-940.100	BUILDING RENTAL/LEASE CITY DEPOT LEA	157,368.00	10,541.95	4,396.00	146,826.05	6.70
101-596.537-961.000	TRAVEL, CONF, SEMINARS	7,000.00	163.11	0.00	6,836.89	2.33
101-596.537-962.000	COMMERCIAL INSURANCE PREMIUMS GENERA	97,500.00	67,064.78	0.00	30,435.22	68.78
101-596.537-962.100	COMMERCIAL INSURANCE PREMIUMS DEPOT	10,000.00	0.00	0.00	10,000.00	0.00
101-596.537-964.100	REFUNDS OPERATING ASSISTANCE PY	100.00	0.00	0.00	100.00	0.00



	24-25 Amended Budget	YTD Balance 04/30/2025	Activity For 04/30/2025	Available Balance 04/30/2025	% Bdgt Used
Account Category: Expenditures					
Department: 596.537 ROUTINE TRANSIT OPERATIONS					
Total Dept 596.537 - ROUTINE TRANSIT OPERATIONS	3,767,889.00	1,966,001.22	280,536.99	1,801,887.78	52.18
Department: 596.591 TRANSIT MAINTENANCE					
101-596.591-701.000 PAYROLL-REGULAR GENERAL	125,886.00	76,799.35	12,276.11	49,086.65	61.01
101-596.591-702.000 PAYROLL-TEMPORARY HELP GENERAL	48,000.00	38,047.50	6,200.17	9,952.50	79.27
101-596.591-703.100 SPECIAL PAY - ONE TIME	0.00	100.00	100.00	(100.00)	100.00
101-596.591-703.200 SAFETY INCENTIVE	1,500.00	625.00	250.00	875.00	41.67
101-596.591-703.300 SHIFT PREMIUM	5,100.00	3,136.10	468.00	1,963.90	61.49
101-596.591-705.000 PAYROLL - OVERTIME GENERAL	0.00	17,082.11	3,782.97	(17,082.11)	100.00
101-596.591-710.000 PAYROLL - PAID TIME OFF	12,000.00	6,557.47	361.97	5,442.53	54.65
101-596.591-712.000 PAYROLL - HOLIDAYS	3,500.00	1,709.43	0.00	1,790.57	48.84
101-596.591-720.005 INSURANCE HEALTH	50,000.00	34,665.41	5,051.82	15,334.59	69.33
101-596.591-720.010 INSURANCE DENTAL	5,500.00	1,087.19	188.94	4,412.81	19.77
101-596.591-720.020 INSURANCE VISION	1,200.00	442.15	62.38	757.85	36.85
101-596.591-720.025 INSURANCE - LIFE & AD&D	300.00	78.05	13.74	221.95	26.02
101-596.591-720.030 INSURANCE - INCOME PROTECTION	1,800.00	656.32	115.53	1,143.68	36.46
101-596.591-721.005 RETIREMENT CONTRIBUTION	15,000.00	7,326.21	1,300.58	7,673.79	48.84
101-596.591-723.000 EMPLOYER FICA/MEDICARE CONTRIBUTION	16,810.00	10,547.56	1,721.50	6,262.44	62.75
101-596.591-723.500 WORKERS COMP INSURANCE	6,500.00	6,416.05	769.10	83.95	98.71
101-596.591-740.000 OPERATING SUPPLIES CLEANING MATERIAL	20,000.00	8,431.01	820.20	11,568.99	42.16
101-596.591-740.410 OPERATING SUPPLIES REPAIR PARTS	1,000.00	0.00	0.00	1,000.00	0.00
101-596.591-808.001 CONTRACTUAL-BUILDINGS & GROUNDS DEPO	2,000.00	897.68	93.13	1,102.32	44.88
101-596.591-808.002 CONTRACTUAL-BUILDINGS & GROUNDS DEPO	3,500.00	3,678.52	3,157.00	(178.52)	105.10
101-596.591-808.003 CONTRACTUAL-BUILDINGS & GROUNDS DEPO	22,000.00	33,356.00	0.00	(11,356.00)	151.62
101-596.591-931.000 BUILDING & GROUNDS MAINTENANCE DEPOT	16,000.00	3,141.51	1,051.29	12,858.49	19.63
101-596.591-931.100 BUILDING & GROUNDS MAINTENANCE GREEN	25,000.00	9,038.75	963.08	15,961.25	36.16
101-596.591-932.000 MECHANICAL MAINTENANCE DEPOT	500.00	0.00	0.00	500.00	0.00
101-596.591-933.000 EQUIPMENT MAINTENANCE RADIO MAINTENA	500.00	0.00	0.00	500.00	0.00
101-596.591-933.100 EQUIPMENT MAINTENANCE OFFICE EQUIPME	7,000.00	5,017.00	934.93	1,983.00	71.67
101-596.591-939.005 VEHICLE MAINTENANCE MECHANICAL	280,636.00	228,914.45	33,751.11	51,721.55	81.57
101-596.591-939.015 VEHICLE MAINTENANCE BODYWORK	20,000.00	513.49	0.00	19,486.51	2.57
101-596.591-939.020 VEHICLE MAINTENANCE GRAPHICS	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 596.591 - TRANSIT MAINTENANCE	695,232.00	498,264.31	73,433.55	196,967.69	71.67
Expenditures	5,918,589.00	3,286,237.79	476,045.01	2,632,351.21	55.52
Fund 101 - GENERAL FUND:					
TOTAL REVENUES	6,347,080.00	2,321,555.07	267,076.28	4,025,524.93	36.58
TOTAL EXPENDITURES	5,918,589.00	3,286,237.79	476,045.01	2,632,351.21	55.52
NET OF REVENUES & EXPENDITURES:	428,491.00	(964,682.72)	(208,968.73)	1,393,173.72	



	24-25 Amended Budget	YTD Balance 04/30/2025	Activity For 04/30/2025	Available Balance 04/30/2025	% Bdg't Used
Account Category: Revenues					
Department: 000.000 GENERAL					
101-000.000-665.000 INVESTMENT INCOME	20,000.00	67,852.25	1,250.04	(47,852.25)	339.26
101-000.000-674.000 PRIVATE DONATIONS GENERAL	0.00	3,641.73	0.00	(3,641.73)	100.00
101-000.000-683.000 MISCELLANEOUS GENERAL	1,000.00	763.16	(45,667.36)	236.84	76.32
Total Dept 000.000 - GENERAL	21,000.00	72,257.14	(44,417.32)	(51,257.14)	344.08
Department: 596.537 ROUTINE TRANSIT OPERATIONS					
101-596.537-402.000 PROPERTY TAX	1,358,450.00	(108,027.16)	0.00	1,466,477.16	(7.95)
101-596.537-432.000 SERVICE CHARGE IN LIEU OF TAXES	3,500.00	0.00	0.00	3,500.00	0.00
101-596.537-437.000 PROPERTY TAXES IFT IFT LEVY - GENERA	25,000.00	0.00	0.00	25,000.00	0.00
101-596.537-445.000 INTEREST & PENALTIES (TAXES)	1,500.00	1,721.93	742.35	(221.93)	114.80
101-596.537-502.000 FEDERAL OPERATING (CURRENT YEAR)	2,047,000.00	630,702.00	0.00	1,416,298.00	30.81
101-596.537-502.400 FEDERAL MOBILITY MANAGEMENT	56,000.00	17,447.42	0.00	38,552.58	31.16
101-596.537-502.600 FEDERAL NEW FREEDOM	142,500.00	35,625.00	0.00	106,875.00	25.00
101-596.537-502.800 FEDERAL CAPITAL OUTLAY	0.00	160,474.00	74,031.00	(160,474.00)	100.00
101-596.537-539.000 STATE OPERATING (CURRENT YEAR)	2,087,552.00	1,210,727.00	172,961.00	876,825.00	58.00
101-596.537-539.400 STATE MOBILITY MANAGEMENT	14,000.00	4,361.86	0.00	9,638.14	31.16
101-596.537-539.800 STATE CAPITAL OUTLAY	0.00	11,217.75	0.00	(11,217.75)	100.00
101-596.537-573.000 STATE-REIM LOCAL PPT TAX LOSS	88,878.00	0.00	0.00	88,878.00	0.00
101-596.537-581.100 CHARGES FOR SERVICES RENDERED ZEELAN	62,900.00	16,538.46	0.00	46,361.54	26.29
101-596.537-581.200 CHARGES FOR SERVICES RENDERED PARK T	139,500.00	68,418.25	0.00	71,081.75	49.05
101-596.537-581.900 CHARGES FOR SERVICES RENDERED ZEELAN	8,100.00	0.00	0.00	8,100.00	0.00
101-596.537-642.315 CONCESSIONS & COMMISSIONS BUS SIGNAG	25,000.00	17,506.00	0.00	7,494.00	70.02
101-596.537-651.100 USE & ADMISSIONS FEES FARES-FIXED RO	58,000.00	33,886.05	24,761.65	24,113.95	58.42
101-596.537-651.101 USE & ADMISSIONS FEES FARES-REDUCED	32,000.00	0.00	0.00	32,000.00	0.00
101-596.537-651.102 USE & ADMISSIONS FEES FARES-REDUCED	2,500.00	1,248.50	30.00	1,251.50	49.94
101-596.537-651.104 USE & ADMISSIONS FEES FARES-ADULT MO	36,000.00	20,625.70	1,828.50	15,374.30	57.29
101-596.537-651.105 USE & ADMISSIONS FEES FARES-DAILY PA	3,000.00	2,022.40	87.40	977.60	67.41
101-596.537-651.106 USE & ADMISSIONS FEES FARES-TICKETS	2,000.00	165.50	0.00	1,834.50	8.28
101-596.537-651.108 USE & ADMISSIONS FEES FARES-ADULT WE	2,500.00	570.00	45.00	1,930.00	22.80
101-596.537-651.109 USE & ADMISSIONS FEES FARES-STUDENT	7,000.00	3,933.00	207.00	3,067.00	56.19
101-596.537-651.200 USE & ADMISSIONS FEES FARES-DEMAND/R	50,000.00	39,135.80	37,248.00	10,864.20	78.27
101-596.537-651.203 USE & ADMISSIONS FEES FARES-PUNCH PA	1,000.00	1,800.00	750.00	(800.00)	180.00
101-596.537-651.204 USE & ADMISSIONS FEES FARES-REDUCED	16,000.00	44,374.00	4,180.00	(28,374.00)	277.34
101-596.537-682.100 REIMBURSEMENTS MICHIGAN TRANSIT POOL	45,000.00	0.00	0.00	45,000.00	0.00
101-596.537-682.200 RECOVERIES INSURANCE	1,000.00	41,568.24	0.00	(40,568.24)	4,156.82
101-596.537-683.000 MISCELLANEOUS GENERAL	100.00	0.00	0.00	100.00	0.00
101-596.537-683.200 MISCELLANEOUS LOST ELIGIBLE PASS	100.00	20.00	5.00	80.00	20.00
101-596.537-689.000 CASH SHORT/OVER	0.00	(6,524.37)	(5,383.30)	6,524.37	100.00
101-596.537-693.000 SALE OF FIXED ASSETS	10,000.00	(239.40)	0.00	10,239.40	(2.39)
Total Dept 596.537 - ROUTINE TRANSIT OPERATIONS	6,326,080.00	2,249,297.93	311,493.60	4,076,782.07	35.56
Revenues	6,347,080.00	2,321,555.07	267,076.28	4,025,524.93	36.58
Fund 101 - GENERAL FUND:					
TOTAL REVENUES	6,347,080.00	2,321,555.07	267,076.28	4,025,524.93	36.58



		24-25 Amended Budget	YTD Balance 04/30/2025	Activity For 04/30/2025	Available Balance 04/30/2025	% Bdg Used
Account Category: Expenditures						
Department: 596.171 MANAGEMENT & ADMINISTRATION						
101-596.171-701.000	PAYROLL-REGULAR GENERAL	309,123.00	162,018.16	32,988.31	147,104.84	52.41
101-596.171-703.100	SPECIAL PAY - ONE TIME	0.00	1,843.38	1,843.38	(1,843.38)	100.00
101-596.171-703.200	SAFETY INCENTIVE	850.00	138.15	50.00	711.85	16.25
101-596.171-710.000	PAYROLL - PAID TIME OFF	23,000.00	17,079.92	1,205.10	5,920.08	74.26
101-596.171-712.000	PAYROLL - HOLIDAYS	7,500.00	3,741.97	0.00	3,758.03	49.89
101-596.171-714.000	PAYROLL - BEREAVEMENT	2,200.00	595.36	0.00	1,604.64	27.06
101-596.171-720.005	INSURANCE HEALTH	38,000.00	29,453.61	4,306.35	8,546.39	77.51
101-596.171-720.010	INSURANCE DENTAL	4,100.00	825.00	180.95	3,275.00	20.12
101-596.171-720.020	INSURANCE VISION	632.00	444.88	63.81	187.12	70.39
101-596.171-720.025	INSURANCE - LIFE & AD&D	321.00	857.67	27.48	(536.67)	267.19
101-596.171-720.030	INSURANCE - INCOME PROTECTION	2,500.00	1,634.38	305.03	865.62	65.38
101-596.171-721.005	RETIREMENT CONTRIBUTION	26,000.00	9,502.04	2,066.02	16,497.96	36.55
101-596.171-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	25,000.00	13,765.85	1,831.26	11,234.15	55.06
101-596.171-723.500	WORKERS COMP INSURANCE	4,800.00	6,535.89	659.24	(1,735.89)	136.16
101-596.171-724.900	COMPENSATED ABSENCES ADJUSTMENT	318.00	0.00	0.00	318.00	0.00
101-596.171-730.000	POSTAGE	1,500.00	1,783.40	120.18	(283.40)	118.89
101-596.171-740.000	OPERATING SUPPLIES GENERAL	12,000.00	4,541.63	863.30	7,458.37	37.85
101-596.171-740.100	OPERATING SUPPLIES EQUIPMENT IT	8,000.00	5,007.67	0.00	2,992.33	62.60
101-596.171-801.000	CONTRACTUAL-LEGAL	5,000.00	1,527.07	126.00	3,472.93	30.54
101-596.171-802.005	CONTRACTUAL-FINANCE/PROPERTY INDEPEN	11,000.00	9,919.14	0.00	1,080.86	90.17
101-596.171-802.100	CONTRACTUAL-FINANCE/PROPERTY ACCOUNT	109,000.00	64,481.44	9,751.91	44,518.56	59.16
101-596.171-802.200	CONTRACTUAL-FINANCE/PROPERTY FINANCE	25,167.00	0.00	0.00	25,167.00	0.00
101-596.171-802.250	CONTRACTUAL-FINANCE/PROPERTY FINANCI	10,500.00	5,738.14	1,354.37	4,761.86	54.65
101-596.171-803.005	CONTRACTUAL-HUMAN RESOURCES EMPLOYEE	1,200.00	0.00	0.00	1,200.00	0.00
101-596.171-803.100	CONTRACTUAL-HUMAN RESOURCES FLEX BEN	2,500.00	1,397.58	242.28	1,102.42	55.90
101-596.171-808.002	CONTRACTUAL-BUILDINGS & GROUNDS GREE	0.00	18,573.16	93.13	(18,573.16)	100.00
101-596.171-809.605	CONTRACTUAL-MISCELLANEOUS SERVICES	50,000.00	21,612.36	1,258.50	28,387.64	43.22
101-596.171-850.000	COMMUNICATIONS TELEPHONE	9,000.00	4,174.54	0.00	4,825.46	46.38
101-596.171-851.000	COMMUNICATIONS CELLULAR	14,000.00	9,509.76	182.26	4,490.24	67.93
101-596.171-900.000	PHOTOCOPIES	1,500.00	0.00	0.00	1,500.00	0.00
101-596.171-901.000	CONTRACTUAL-PROMOTIONS/PRINTING PRIN	6,000.00	516.61	0.00	5,483.39	8.61
101-596.171-902.000	CONTRACTUAL-PROMOTIONS/PRINTING PUBL	12,000.00	947.56	0.00	11,052.44	7.90
101-596.171-903.000	CONTRACTUAL-PROMOTIONS/PRINTING ADVE	34,586.00	7,093.27	894.45	27,492.73	20.51
101-596.171-920.050	PUBLIC UTILITIES DEPOT	28,600.00	17,446.05	2,220.48	11,153.95	61.00
101-596.171-920.051	PUBLIC UTILITIES GREENWAY	31,391.00	14,005.97	1,527.25	17,385.03	44.62
101-596.171-920.052	PUBLIC UTILITIES STORAGE FACILITY	1,000.00	1,571.77	116.69	(571.77)	157.18
101-596.171-955.000	MISCELLANEOUS GENERAL	1,000.00	(0.34)	0.00	1,000.34	(0.03)
101-596.171-955.010	MISCELLANEOUS INTERNET TICKET SALES	3,500.00	3,320.29	321.32	179.71	94.87
101-596.171-955.800	EMPLOYEE EVENTS	12,000.00	5,682.22	0.00	6,317.78	47.35
101-596.171-960.000	EDUCATION & TRAINING	8,500.00	1,505.26	0.00	6,994.74	17.71
101-596.171-961.000	TRAVEL, CONF, SEMINARS	10,000.00	4,385.92	0.00	5,614.08	43.86
101-596.171-961.100	EMPLOYEE RELOCATION EXPENSE	0.00	1,347.26	553.32	(1,347.26)	100.00
101-596.171-964.001	REFUNDS PROPERTY TAX PRIOR YEARS	0.00	142.14	0.00	(142.14)	100.00
101-596.171-965.000	DUES & SUBSCRIPTIONS	15,000.00	12,142.52	0.00	2,857.48	80.95
Total Dept 596.171 - MANAGEMENT & ADMINISTRATION		868,288.00	466,808.65	65,152.37	401,479.35	53.76
Department: 596.266 CUSTOMER SERVICE & MARKETING						
101-596.266-701.000	PAYROLL-REGULAR GENERAL	303,780.00	199,587.66	32,142.65	104,192.34	65.70



		24-25 Amended Budget	YTD Balance 04/30/2025	Activity For 04/30/2025	Available Balance 04/30/2025	% Bdg't Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 596.266 CUSTOMER SERVICE & MARKETING						
101-596.266-702.000	PAYROLL-TEMPORARY HELP GENERAL	34,000.00	11,284.43	1,377.76	22,715.57	33.19
101-596.266-703.200	SAFETY INCENTIVE	2,900.00	1,072.04	500.00	1,827.96	36.97
101-596.266-703.300	SHIFT PREMIUM	1,000.00	529.03	76.80	470.97	52.90
101-596.266-705.000	PAYROLL - OVERTIME GENERAL	2,000.00	243.82	8.28	1,756.18	12.19
101-596.266-710.000	PAYROLL - PAID TIME OFF	23,200.00	13,031.44	2,193.50	10,168.56	56.17
101-596.266-712.000	PAYROLL - HOLIDAYS	7,500.00	4,187.13	0.00	3,312.87	55.83
101-596.266-714.000	PAYROLL - BEREAVEMENT	500.00	0.00	0.00	500.00	0.00
101-596.266-720.005	INSURANCE HEALTH	132,000.00	79,637.28	13,343.27	52,362.72	60.33
101-596.266-720.010	INSURANCE DENTAL	12,000.00	2,381.59	478.13	9,618.41	19.85
101-596.266-720.020	INSURANCE VISION	2,200.00	1,007.27	160.20	1,192.73	45.79
101-596.266-720.025	INSURANCE - LIFE & AD&D	600.00	177.74	36.64	422.26	29.62
101-596.266-720.030	INSURANCE - INCOME PROTECTION	4,000.00	1,620.61	282.56	2,379.39	40.52
101-596.266-721.005	RETIREMENT CONTRIBUTION	25,000.00	15,486.76	2,753.71	9,513.24	61.95
101-596.266-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	27,000.00	16,532.32	2,579.78	10,467.68	61.23
101-596.266-723.500	WORKERS COMP INSURANCE	9,500.00	8,384.49	988.82	1,115.51	88.26
Total Dept 596.266 - CUSTOMER SERVICE & MARKETING		587,180.00	355,163.61	56,922.10	232,016.39	60.49
Department: 596.537 ROUTINE TRANSIT OPERATIONS						
101-596.537-701.100	PAYROLL-REGULAR DRIVERS	1,411,011.00	681,603.81	94,040.51	729,407.19	48.31
101-596.537-701.200	PAYROLL-REGULAR OTHER OPERATIONS	340,000.00	183,725.52	30,768.55	156,274.48	54.04
101-596.537-701.300	PAYROLL-REGULAR DISPATCH	87,000.00	46,854.58	7,649.60	40,145.42	53.86
101-596.537-702.100	PAYROLL-TEMPORARY HELP DRIVERS	127,200.00	62,296.21	10,515.02	64,903.79	48.98
101-596.537-702.200	PAYROLL-TEMPORARY HELP OTHER OPERATI	2,500.00	0.00	0.00	2,500.00	0.00
101-596.537-703.100	SPECIAL PAY - ONE TIME	0.00	8,348.98	1,266.63	(8,348.98)	100.00
101-596.537-703.200	SAFETY INCENTIVE	13,000.00	4,391.14	1,800.00	8,608.86	33.78
101-596.537-703.300	SHIFT PREMIUM	28,550.00	17,190.67	2,608.80	11,359.33	60.21
101-596.537-705.100	PAYROLL - OVERTIME DRIVERS	50,000.00	88,760.35	16,016.68	(38,760.35)	177.52
101-596.537-705.200	PAYROLL - OVERTIME OTHER OPERATIONS	0.00	18,175.46	3,700.51	(18,175.46)	100.00
101-596.537-705.300	PAYROLL - OVERTIME DISPATCH	0.00	4,225.45	1,205.49	(4,225.45)	100.00
101-596.537-710.000	PAYROLL - PAID TIME OFF	110,000.00	77,112.39	7,446.09	32,887.61	70.10
101-596.537-712.000	PAYROLL - HOLIDAYS	40,000.00	20,383.48	0.00	19,616.52	50.96
101-596.537-714.000	PAYROLL - BEREAVEMENT	0.00	3,410.87	0.00	(3,410.87)	100.00
101-596.537-720.005	INSURANCE HEALTH	500,000.00	312,963.01	40,512.09	187,036.99	62.59
101-596.537-720.010	INSURANCE DENTAL	43,000.00	9,209.76	1,546.31	33,790.24	21.42
101-596.537-720.020	INSURANCE VISION	7,500.00	4,026.27	531.49	3,473.73	53.68
101-596.537-720.025	INSURANCE - LIFE & AD&D	3,000.00	966.26	169.46	2,033.74	32.21
101-596.537-720.030	INSURANCE - INCOME PROTECTION	27,000.00	10,248.79	1,817.99	16,751.21	37.96
101-596.537-721.005	RETIREMENT CONTRIBUTION	161,100.00	82,622.47	12,722.59	78,477.53	51.29
101-596.537-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	157,052.00	88,363.11	12,854.58	68,688.89	56.26
101-596.537-723.200	UNEMPLOYMENT COMP INSURANCE	7,000.00	0.00	0.00	7,000.00	0.00
101-596.537-723.500	WORKERS COMP INSURANCE	46,000.00	46,076.84	5,602.94	(76.84)	100.17
101-596.537-743.100	ANTI-FREEZE & OIL	3,500.00	1,533.40	0.00	1,966.60	43.81
101-596.537-745.300	CLOTHING UNIFORMS	15,350.00	1,356.06	16.00	13,993.94	8.83
101-596.537-748.000	GASOLINE GENERAL	270,772.00	99,776.40	21,788.66	170,995.60	36.85
101-596.537-803.015	CONTRACTUAL-HUMAN RESOURCES DRUG/ALC	12,000.00	7,093.85	1,561.00	4,906.15	59.12
101-596.537-939.300	VEHICLE MAINTENANCE TIRES	18,000.00	5,259.40	0.00	12,740.60	29.22
101-596.537-940.000	BUILDING RENTAL/LEASE GENERAL	15,386.00	2,256.85	0.00	13,129.15	14.67
101-596.537-940.100	BUILDING RENTAL/LEASE CITY DEPOT LEA	157,368.00	10,541.95	4,396.00	146,826.05	6.70



	24-25 Amended Budget	YTD Balance 04/30/2025	Activity For 04/30/2025	Available Balance 04/30/2025	% Bdgt Used
Fund: 101 GENERAL FUND					
Account Category: Expenditures					
Department: 596.537 ROUTINE TRANSIT OPERATIONS					
101-596.537-961.000 TRAVEL, CONF, SEMINARS	7,000.00	163.11	0.00	6,836.89	2.33
101-596.537-962.000 COMMERCIAL INSURANCE PREMIUMS GENERA	97,500.00	67,064.78	0.00	30,435.22	68.78
101-596.537-962.100 COMMERCIAL INSURANCE PREMIUMS DEPOT	10,000.00	0.00	0.00	10,000.00	0.00
101-596.537-964.100 REFUNDS OPERATING ASSISTANCE PY	100.00	0.00	0.00	100.00	0.00
Total Dept 596.537 - ROUTINE TRANSIT OPERATIONS	3,767,889.00	1,966,001.22	280,536.99	1,801,887.78	52.18
Department: 596.591 TRANSIT MAINTENANCE					
101-596.591-701.000 PAYROLL-REGULAR GENERAL	125,886.00	76,799.35	12,276.11	49,086.65	61.01
101-596.591-702.000 PAYROLL-TEMPORARY HELP GENERAL	48,000.00	38,047.50	6,200.17	9,952.50	79.27
101-596.591-703.100 SPECIAL PAY - ONE TIME	0.00	100.00	100.00	(100.00)	100.00
101-596.591-703.200 SAFETY INCENTIVE	1,500.00	625.00	250.00	875.00	41.67
101-596.591-703.300 SHIFT PREMIUM	5,100.00	3,136.10	468.00	1,963.90	61.49
101-596.591-705.000 PAYROLL - OVERTIME GENERAL	0.00	17,082.11	3,782.97	(17,082.11)	100.00
101-596.591-710.000 PAYROLL - PAID TIME OFF	12,000.00	6,557.47	361.97	5,442.53	54.65
101-596.591-712.000 PAYROLL - HOLIDAYS	3,500.00	1,709.43	0.00	1,790.57	48.84
101-596.591-720.005 INSURANCE HEALTH	50,000.00	34,665.41	5,051.82	15,334.59	69.33
101-596.591-720.010 INSURANCE DENTAL	5,500.00	1,087.19	188.94	4,412.81	19.77
101-596.591-720.020 INSURANCE VISION	1,200.00	442.15	62.38	757.85	36.85
101-596.591-720.025 INSURANCE - LIFE & AD&D	300.00	78.05	13.74	221.95	26.02
101-596.591-720.030 INSURANCE - INCOME PROTECTION	1,800.00	656.32	115.53	1,143.68	36.46
101-596.591-721.005 RETIREMENT CONTRIBUTION	15,000.00	7,326.21	1,300.58	7,673.79	48.84
101-596.591-723.000 EMPLOYER FICA/MEDICARE CONTRIBUTION	16,810.00	10,547.56	1,721.50	6,262.44	62.75
101-596.591-723.500 WORKERS COMP INSURANCE	6,500.00	6,416.05	769.10	83.95	98.71
101-596.591-740.000 OPERATING SUPPLIES CLEANING MATERIAL	20,000.00	8,431.01	820.20	11,568.99	42.16
101-596.591-740.410 OPERATING SUPPLIES REPAIR PARTS	1,000.00	0.00	0.00	1,000.00	0.00
101-596.591-808.001 CONTRACTUAL-BUILDINGS & GROUNDS DEPO	2,000.00	897.68	93.13	1,102.32	44.88
101-596.591-808.002 CONTRACTUAL-BUILDINGS & GROUNDS DEPO	3,500.00	3,678.52	3,157.00	(178.52)	105.10
101-596.591-808.003 CONTRACTUAL-BUILDINGS & GROUNDS DEPO	22,000.00	33,356.00	0.00	(11,356.00)	151.62
101-596.591-931.000 BUILDING & GROUNDS MAINTENANCE DEPOT	16,000.00	3,141.51	1,051.29	12,858.49	19.63
101-596.591-931.100 BUILDING & GROUNDS MAINTENANCE GREEN	25,000.00	9,038.75	963.08	15,961.25	36.16
101-596.591-932.000 MECHANICAL MAINTENANCE DEPOT	500.00	0.00	0.00	500.00	0.00
101-596.591-933.000 EQUIPMENT MAINTENANCE RADIO MAINTENA	500.00	0.00	0.00	500.00	0.00
101-596.591-933.100 EQUIPMENT MAINTENANCE OFFICE EQUIPME	7,000.00	5,017.00	934.93	1,983.00	71.67
101-596.591-939.005 VEHICLE MAINTENANCE MECHANICAL	280,636.00	228,914.45	33,751.11	51,721.55	81.57
101-596.591-939.015 VEHICLE MAINTENANCE BODYWORK	20,000.00	513.49	0.00	19,486.51	2.57
101-596.591-939.020 VEHICLE MAINTENANCE GRAPHICS	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 596.591 - TRANSIT MAINTENANCE	695,232.00	498,264.31	73,433.55	196,967.69	71.67
Expenditures	5,918,589.00	3,286,237.79	476,045.01	2,632,351.21	55.52
Fund 101 - GENERAL FUND:					
TOTAL EXPENDITURES	5,918,589.00	3,286,237.79	476,045.01	2,632,351.21	55.52

MAX TRANSPORTATION CASH DISBURSEMENT REPORT FOR MAX TRANSPORTATION

EXP CHECK RUN DATES 04/01/2025 - 04/30/2025

POSTED
PAID

Invoice Number	Date Paid	Paid By Check Number	Vendor Name	Description	Inv Amt
523307	04/03/2025	1073	AFLAC	MAX ACCT D7L26 MARCH 2025	584.24
29100991	04/03/2025	11716	4IMPRINT INC	MARKETING ITEMS	894.45
4528502	04/03/2025	11717	ACTION INDUSTRIAL SUPPLY COMPANY	MAX- SUPPLIES	17.63
9	04/03/2025	11718	FOGGWAY LLC	RENT FOR STORAGE	2,198.00
10952040-02 APRL	04/03/2025	11719	HOLLAND BOARD OF PUBLIC WORKS	FIRE PROTECTION	11.50
03_25_25	04/03/2025	11720	HOLLAND CHARTER TOWNSHIP	UTILITY & FIRELINE	213.99
5033775710	04/03/2025	11721	KONICA MINOLTA BUSINESS SOLUTIONS USA INC	PRINTER SERVICES	396.90
MARCH 2025	04/03/2025	11722	LIFE INSURANCE COMPANY OF NORTH AMERICA	INSURANCE PREMIUMS LIFE, STD, LTD	3,637.75
53860	04/03/2025	11723	NEW DAWN LINEN SERVICE, LLC	MAX RUGS	40.02
715897763	04/03/2025	11724	OCCUPATIONAL HEALTH CENTERS OF MICHIGAN, P.C	HEALTH SCREENING	51.00
176299	04/03/2025	11725	RIVERSIDE INTEGRATED SYSTEMS INC	MONITORING FEE	540.00
0201773.504 MARCH	04/03/2025	11726	SEMCO ENERGY STORAGE UNIT	GAS STORAGE UNIT	19.94
INV001-13397	04/03/2025	11727	VIA MOBILITY LLC	FEES AND HARDWARE	92,538.96
REMIT	04/10/2025	1074	MERS - ACH	Remittance Check	13,119.09
REMIT	04/10/2025	1075	MISSION SQUARE - ACH	PLAN 306713	1,597.55
REMIT	04/10/2025	1076	EFTPS	Remittance Check	32,316.82
REMIT	04/10/2025	1077	STATE OF MICHIGAN	Remittance Check	5,472.97
1447781	04/10/2025	11728	ARNOLD SALES	MAX SUPPLIES	233.81
1443415	04/10/2025	11728	ARNOLD SALES	MAX SUPPLIES	586.39
5649	04/10/2025	11729	BOSCH'S LANDSCAPE & LAWN SPECIALTIES INC	FERT PROGRAM 5TH APP	297.00
183	04/10/2025	11730	BRITT CHIROPRACTIC	AGILITY TESTS	125.00
163765	04/10/2025	11731	CCS TECHNOLOGIES, INC	MONTHLY BILLABLE SERVICES	1,133.50
358769	04/10/2025	11732	CUNNINGHAM DALMAN PC	MAX LEGAL	126.00
10	04/10/2025	11733	FOGGWAY LLC	MONTHLY STORAGE RENT	2,198.00
251574	04/10/2025	11734	HAVEMAN ELECTRICAL SERVICES	SPRINKLER SYSTEM	181.89
77533918-00-04-7	04/10/2025	11735	HOLLAND BOARD OF PUBLIC WORKS	MAX UTILITIES	40.00
LS04240	04/10/2025	11736	LEFF, SARAH	WEBSITE HOSTING	125.00
54196/54206	04/10/2025	11737	NEW DAWN LINEN SERVICE, LLC	MAX RUGS	64.52
03-720256	04/10/2025	11738	SHELDON CLEANERS	DRY CLEANING	16.00
REMIT	04/10/2025	11739	STATE OF MICHIGAN	Remittance Check	426.44
8271893 & 8271894	04/10/2025	11740	WASTE MANAGEMENT OF MICHIGAN INC.	WASTE SERVICES	186.26
863129	04/10/2025	11741	WESTENBROEK MOWER INC	MAX SUPPLIES	110.83
1001731621	04/17/2025	11742	ACCIDENT FUND	INSURANCE PREMIUM FOR ACCT A010116895	8,020.10
23929958	04/17/2025	11743	GUARDIAN ALARM OF MICHIGAN INC	ALARM MONITORING/MAINTENANCE	431.85
04.22.25	04/17/2025	11744	HOLLAND BOARD OF PUBLIC WORKS	MAX UTILITIES	2,053.98
2025-01324	04/17/2025	11745	HOLLAND CITY TREASURER	FINANCE FEE	9,751.91
2025-01279	04/17/2025	11745	HOLLAND CITY TREASURER	MONTHLY MAINTENANCE	33,751.11
2025-01332	04/17/2025	11745	HOLLAND CITY TREASURER	FUEL FOR MARCH	21,788.66
54532	04/17/2025	11746	NEW DAWN LINEN SERVICE, LLC	MAX RUGS	40.02
715920941	04/17/2025	11747	OCCUPATIONAL HEALTH CENTERS OF MICHIGAN, P.C	HEALTH SCREENING	497.00
0822651551	04/17/2025	11748	VSP INSURANCE CO (CT)	REMAINING BALANCES	27.46
0289245-IN	04/17/2025	11749	WOLVERINE POWER SYSTEMS	SVC MINOR JOB	300.00
0006338831	04/24/2025	1078	DELTA DENTAL PLAN OF MICHIGAN INC - ACH	DENTAL INSURANCE	3,237.48
REMIT	04/24/2025	1079	MERS - ACH	Remittance Check	13,462.52
REMIT	04/24/2025	1080	MISSION SQUARE - ACH	PLAN 306713	1,605.87
04-18-25	04/24/2025	1081	STAPLES - ACH	MAX SUPPLIES	683.82
3169474	04/24/2025	1082	SUMMIT FIRE PROTECTION CO. - ACH	REPAIR LABOR	445.00
REMIT	04/24/2025	1083	EFTPS	Remittance Check	33,971.10
REMIT	04/24/2025	1084	STATE OF MICHIGAN	Remittance Check	5,740.67
4538423 +4537664	04/24/2025	11750	ACTION INDUSTRIAL SUPPLY COMPANY	MAX SUPPLIES	51.02
2805124	04/24/2025	11751	APPLIED IMAGING INC	PRINTER SERVICES	538.03

MAX TRANSPORTATION CASH DISBURSEMENT REPORT FOR MAX TRANSPORTATION

EXP CHECK RUN DATES 04/01/2025 - 04/30/2025

POSTED
PAID

Invoice Number	Date Paid	Paid By Check Number	Vendor Name	Description	Inv Amt
04142025	04/24/2025	11752	AT&T MOBILITY	PHONE LINES	182.26
6188	04/24/2025	11753	BOSCH'S LANDSCAPE & LAWN SPECIALTIES INC	REMULCHING	2,860.00
184	04/24/2025	11754	BRITT CHIROPRACTIC	AGILITY TESTS	375.00
GW 5-01-25	04/24/2025	11755	HOLLAND BOARD OF PUBLIC WORKS	MAX UTILITIES	1,080.01
25-137	04/24/2025	11756	HUSKY GLASS, LLC	TEMPERED GLASS WINDOW	263.00
S11540088.001	04/24/2025	11757	KENDALL ELECTRIC INC.	TESTS	88.55
94796	04/24/2025	11758	KUSHNER & COMPANY INC	MONTHLY ADMIN FEE	258.42
54875 +54885	04/24/2025	11759	NEW DAWN LINEN SERVICE, LLC	MAX RUGS	64.52
715930294	04/24/2025	11760	OCCUPATIONAL HEALTH CENTERS OF MICHIGAN, P.C	HEALTH SCREENING	513.00
04.13.25	04/24/2025	11761	PURCHASE POWER	POSTAGE	30.21
1027320897	04/24/2025	11762	PITNEY BOWES INC	MAILSTATION	89.97
PR147063	04/24/2025	11763	REHMANN TECHNOLOGY SOLUTIONS LLC	WATCHGUARD FIREBOX	5,300.00
26982747	04/24/2025	11764	RYAN NOVOTNEY	DIRECTOR RELOCATION	553.32
REMIT	04/24/2025	11765	STATE OF MICHIGAN	Remittance Check	426.44
REMIT	04/24/2025	11766	STENGER & STENGER, P.C.	Remittance Check	20.96
822657832	04/24/2025	11767	VSP INSURANCE CO (CT)	COBRA VISION FOR MAY	1,155.71
858278	05/01/2025	1085	AFLAC	APRIL 2025	584.24
EFFECTIVE 5/1/25	05/01/2025	1086	MERCANTILE BANK OF MICHIGAN - ACH	KENDA GARBRECHT 4/13 PAY PERIOD \$1050.00	323.08
EFF 5/1/25	05/01/2025	1087	MERCANTILE BANK OF MICHIGAN - ACH	NOVOTNY 4/13 PAY PERIOD \$1400	430.77
MAY-2025	05/01/2025	1088	WESTERN MICHIGAN HEALTH INSURANCE POOL - ACH	PRIORITY HEALTH SERVICES FOR MAX	86,122.43
1449353	05/01/2025	11768	ARNOLD SALES	MAX SUPPLIES	308.86
APRIL 2025	05/01/2025	11769	LIFE INSURANCE COMPANY OF NORTH AMERICA	PREMIUM FOR LIFE, STD, LTD	3,496.01
Report Total:					400,425.81