MAX Transportation Authority Board
Meeting Agenda
Monday, November 24, 2025

MAX Training Room
11660 Greenway Dr., Holland, MI 49424

1. September 2025 Board Meeting Minutes – Action
2. September Special Board Meeting Minutes - Action
3. Opportunity for Public Comment – Please limit public comment to three (3) minutes or less.
4. Marketing Committee
5. Executive Committee
    a) Amended Millage Resolution - Action
    b) Park Township Contract - Action
    c) Purchasing Policy & Manual Rev17 – Action
    d) Drug & Alcohol Policy Revisions - Action
    e) Paid Time Off (PTO) Policy Revisions – Action
    f) MAX Budget Reports – Information (Lynn McCammon)
    g) FY2025 EEO Program Annual Review – Information
    h) FY2025 Ridership Summary - Information
    i) Ridership Reports for October 2025 – Information
    j) Financial Reports for October 2025 – Information
    k) Expenditure Reports for October 2025 – Information
6. Directors Report

Next meeting is Monday, December 22, 2025 at 3:30 p.m.

Macatawa Area Express Transportation Authority
Meeting Minutes
Monday, September 22 , 2025
Proposed Minutes

Members Present: Chair Russ TeSlaa, Treasurer Jason Latham, Secretary Meika Weiss; Board Members, Doug Becker, Margo Walters, Kevin Klynstra, and Nathan Bocks

Staff Present: Ryan Novotney, Beth Higgs, Kait Riegling, Sandra Korhorn, Rob Ghansah, Charlie Veldhoff, Lynn McCammon, and Juana Lopez

9.25.1 Open Public Hearing on Proposed FY2026 Budget – Action

Novotney reported the proposed Fiscal Year 2026 budget supports the transit system's daily operations while advancing key initiatives that modernize services, improve customer experience, and promote environmental sustainability. Major investments include the launch of an electronic fare payment system, an upgraded phone system, new fixed-route services, and the deployment of electric and propane-powered vehicles along with related infrastructure. These efforts align with long-term strategic goals and community needs. The budget reflects projected revenues of $7.3 million and expenditures of $6.9 million, with operational savings resulting from reduced service hours and the addition of new vehicles that lowered maintenance demands. Bocks voiced concern with the sustainability of this budget when there is still significant deficit. Bocks was not comfortable with the amount of increase in expenditures and passing an unbalanced budget. McCammon voiced the concern of relying on millage and how it can affect us if it does not pass. After further discussion TeSlaa proposed having another open hearing on a revised budget.

9.25.2 Public Comment

There was no public comment.

9.25.3 Approval of the August Board Meeting Minutes

Approved motion made by Becker, supported by Latham. Motion carried unanimously.

9.25.4 Marketing Committee

Higgs was excited to report on the upcoming roll out of Token Transit on October 6th. This will bring another level of convenience and accessibility for our passengers.

9.25.5 Executive Committee

9.25.5a *FY2026 Proposed Budget/Resolution – Action*

This was tabled for a special meeting September 22

9.25.5b ***Propane Fueling Station Procurement - Action***

Riegling proposed that the Board approve acceptance of the selected proposal to transition our fleet from gasoline/diesel to propane fuel. After a competitive evaluation, Ferrellgas submitted the most responsive and cost-effective proposal. Converting to propane is projected to lower fuel and maintenance costs with a 115% Return on Investment (ROI) and $434,1667 cost savings on the operational budget after 5 years. Approval of this action will authorize MAX Staff to execute a contract with Ferrellgas for propane fuel and the necessary fueling infrastructure. Motion to approve made by Weiss, supported by Latham. Motion carried unanimously.

9.25.5c ***FY2026-2029 Transit Asset Management (TAM) Plan 4-Year Update - Action***

Veldhoff reported in compliance with the FTA's Final Rule on Transit Asset Management (TAM), issued in July 2016, MAX has developed and maintained a TAM Plan to ensure all transit assets are managed in a State of Good Repair (SGR). This rule was established in response to a national assessment that found a significant portion of transit assets—40% of buses and 23% of rail infrastructure—were in marginal or poor condition, contributing to a $90 billion backlog in deferred maintenance and replacement. TAM serves as a strategic framework to prioritize funding based on asset condition, supporting long-term system reliability and efficiency.

MAX's Executive Director oversees the development and implementation of the TAM Plan, with active coordination across departments to ensure compliance with federal standards. While asset data is regularly updated, staff now seek formal Board approval of the FY2026–2029 TAM Plan four-year update, as required by federal regulation. Motion to approve made by Bocks, supported by Becker. Motion carried unanimously.

9.25.5d ***Purchasing Policy & Manual Rev 17 – Action***

Riegling requested Board approval to revise the MAX Transit Purchasing Policy and Manual to align with updated FTA Circular 4220.1G and federal procurement guidelines. The proposed revision would increase MAX's "Small Purchase" threshold to $10,000 up to $250,000, allowing staff to utilize a more streamlined Request for Quote (RFQ) process for purchases within this range. This change reflects current FTA and MDOT recommendations and is expected to improve procurement efficiency, reduce administrative burden, and increase vendor participation, while maintaining full compliance with federal and state requirements. Currently, MAX requires formal competitive bidding for purchases over $50,000, which often results in lengthy processes and limited vendor engagement. The proposed update would reserve the formal Invitation for Bid (IFB) or Request for Proposal (RFP) process for purchases over $250,000. Bocks voiced concern at approving this before we have a budget as well as the range of $50,000 to $250,000. It was clarified that any purchases over $10,000 will still need board approval. Bocks would like to see more historical data before approval. Walters supported moving the action item.

9.25.5g ***Ridership Reports***

Staff highlighted that ridership is up by 20%.

9.25.5h ***Financial Reports***

No report.

9.25.5i ***Expenditure Reports***

No report.

8.25.6 ***Directors Report***

A special board meeting will be held to review the FY2026 Proposed budget/resolution.

8.25.7 **Adjournment**

A motion was made by Weiss and supported by Bocks to adjourn the meeting.
Motion passed unanimously.

Macatawa Area Express Transportation Authority
Meeting Minutes
Monday, September 29, 2025
Proposed Minutes

Members Present: Chair Russ TeSlaa, Treasurer Jason Latham, Secretary Meika Weiss; Board Members, Margo Walters, Kevin Klynstra, Kristen Myers, Nathan Bocks, and Doreen Sun

Members Absent: Doug Becker

Staff Present: Ryan Novotney, Beth Higgs, Kait Riegling, Sandra Korhorn, Charlie Veldhoff, Lynn McCammon, and Juana Lopez

9.25.1 Open Public Hearing on Proposed FY2026 Budget

Novotney reviewed the proposed Fiscal Year 2026 budget and accompanying resolution. The budget supports essential operations and key initiatives. The FY2026 budget reflects MAX's continued commitment to efficient service delivery, innovation, and environmental stewardship.

9.25.2 Public Comment

There was no public comment.

9.25.5 Executive Committee

9.25.5a *Demand Response Saturday Service – Action*

Novotney requests Board approval to suspend the Reserve-a-MAX demand response Saturday service effective November 3, 2025, due to a significant reduction in State funding. This difficult decision follows a thorough internal review and reflects our responsibility to operate within available financial resources. While we recognize the impact on riders who rely on this service for essential travel, continuing without sufficient funding is not sustainable. Should funding be restored, MAX remains open to reconsidering this service in the future. Motion to approve made by Bocks, supported by Latham. Motion carried unanimously.

9.25.5b *FY2026 Proposed Budget/Resolution - Action*

Novotney requests Board approval of the proposed Fiscal Year 2026 budget and the accompanying annual budget resolution. The budget totals $7.15 million in projected revenues and $6.53 million in expenditures, resulting in a surplus of $624,065, which will be added to MAX's cash reserves to help buffer against anticipated fluctuations in future federal and state funding.

This budget supports core operational needs while advancing key initiatives that align with MAX's long-term strategic goals. Major investments include the implementation of an electronic fare payment system, an upgraded phone system, new fixed-route service expansion, the deployment of electric buses and charging infrastructure, and the procurement of propane-powered buses with a dedicated fueling station. These efforts collectively improve service reliability, customer

experience, and environmental sustainability while maintaining fiscal responsibility. Bocks voiced concern about our reimbursement funding. McCammon weighed in on the financial process and highlighted that MAX will need to watch cash flow. She also offered financial reports monthly to review at board meetings to keep on track. It was highlighted by Novotney that this is a process, and MAX does have long term financial plans and goals. Motion to approve made by Weiss, supported by Latham. Motion carried unanimously.

9.25.6 Adjournment

A motion was made by Bocks and supported by Latham to adjourn the meeting.

Motion passed unanimously.

MEMO

Board Action Item

Date: November 24. 2025

To: MAX Authority Board

From: Ryan Novotny, Executive Director/ Beth Higgs, Deputy Director

Re: Amended 2026 Millage Resolution

This memo provides background on the proposed amended resolution related to the upcoming 2026 millage request. The revisions address updates to the first-year tax levy estimate and attorney-recommended improvements to the ballot language.

The first-year 2027 tax levy was overestimated in the original resolution.

1. Original estimate: $2,472,433.00
2. Corrected estimate: $2,454,982.00
   The amended resolution reflects the corrected amount to ensure accuracy and transparency.

Legal counsel recommended modifications to the ballot language to more clearly describe the purpose of the millage including:

- Replacing lost State funding;
- Supporting ongoing operations; and
- Enabling future service expansion, such as micro-transit.

Legal counsel as well as the County Clerk have reviewed and preapproved the resolution presented today.

Action Request
MAX staff requests Board approval for the attorney recommended revisions to the 2026 millage resolution.

RESOLUTION CALLING FOR BALLOT
PROPOSITION ELECTION ON MAY 5, 2026 FOR
MACATAWA AREA EXPRESS (MAX) TRANSPORTATION AUTHORITY

At a regular meeting of the Board of Directors of the Macatawa Area Express (MAX) Transportation Authority (the "Authority") at 171 Lincoln Ave., Suite 20, Holland, Michigan 49423, on the 24th day of November 2025,

PRESENT: _____

_____

ABSENT: _____

_____

_____ offered the following Resolution and moved for its adoption. The motion was approved by _____ and supported by _____.

RESOLUTION

WHEREAS, the existing operating millage of 0.4 mill ($0.40 each $1,000) to fund the Authority will expire on December 31, 2026; and

WHEREAS, the Board of Directors wishes to submit a ballot proposition to the qualified electors of the Authority for the levying of a renewal and increase operating millage of 0.6 mill ($0.60 on each $1,000) for five (5) years from 2027 through 2031, inclusive; and

THEREFORE, BE IT RESOLVED that, pursuant to applicable law, including, but not limited to Public Act 196 of 1986 and Public Act 206 of 1893, the following ballot proposition is adopted and shall be submitted to the qualified electors of the Authority on Tuesday, May 5, 2026, as part of the City of Holland and Holland Charter Township election to be held on such date:

Macatawa Area Express (MAX) Transportation Authority Operating Millage

This proposal will authorize the City of Holland and Holland Charter Township to levy 0.6 mill for the purposes of funding operations of the Macatawa Area Express (MAX) Transportation Authority, including replacing reductions in State funding. Of the 0.6 mill, (i) 0.3854 mill represents a renewal of the 0.4 mill authorization approved by the electors in 2021, which will expire December 31, 2026, (ii) 0.0146 mill represents a restoration of that portion of the same authority which has been reduced by application of the Headlee Amendment, and (iii) 0.2 mill represents an increase in the levy:

Shall the limitation on the amount of taxes which may be imposed on taxable property in the City of Holland and Holland Charter Township be increased by 0.6 mill ($0.60 per $1,000 of taxable value) for a period of five (5) years, 2027 through 2031 inclusive, as a renewal of the 0.3854 mill previously authorized by the electors which expires December 31, 2026 plus new additional millage in the amount of 0.2146, for the purpose of operating Macatawa Area Express (MAX) Transportation Authority (whose geographic boundaries are coterminous with those of the City of Holland and Holland Charter Township), including maintaining existing public transportation services, and expanding new mobility options like micro-transit services to improve access for seniors, workers, students, and residents with limited transportation? It is estimated that, if levied, the 0.6 mill would raise approximately $2,454,982.00 in the 2027 calendar year.

IT IS FURTHER RESOLVED that the Secretary of the Authority's Board of Directors or his/her designee is authorized and directed to publish, or cause to be published, a Notice of Registration for the election with the applicable County Election Coordinator in such manner and form as may be required by law.

IT IS FURTHER RESOLVED that the Secretary of the Authority's Board of Directors or his/her designee shall, as required by law, cause proper ballots and other election materials to be prepared and procured with respect the above-described ballot proposition and to be submitted to the Authority's qualified electors at the May 5, 2026 election through the applicable County Election Coordinator.

IT IS FURTHER RESOLVED, pursuant to MCL 168.794a, the use of an approved electronic voting system at the May 5, 2026 election is hereby authorized (but not required).

IT IS FURTHER RESOLVED all actions have been taken by or on behalf of the officials of the Authority, to the extent they are inconsistent in any way with the provisions of this Resolution are hereby ratified and affirmed to the same extent as if such actions had been hereafter taken; and all resolutions and parts of resolutions, in so far as they conflict with the provisions of this Resolution are hereby rescinded to the extent of such conflict.

After discussion, the vote was:

AYES: _____

_____

NAYS: _____

_____

ABSENT: _____

_____

A sufficient majority having voted therefore, the Resolution Calling for Election on Ballot Proposition on May 5, 2026, for Macatawa Area Express (MAX) Transportation Authority was declared adopted.

MACATAWA AREA EXPRESS (MAX)
TRANSPORTATION AUTHORITY

Dated: _____, 2025

By _____
Name: _____
Its: Secretary

CERTIFICATE

STATE OF MICHIGAN)
)ss
COUNTY OF OTTAWA)

I, the undersigned, the duly qualified Secretary of the Macatawa Area Express Transportation Authority, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Directors, held on the 24th day of November, 2025, insofar as the same relate to the Resolution Calling for Ballot Proposition Election on May 5, 2026 for Macatawa Area Express (MAX) Transportation Authority pursuant to provisions of Act 31, Public Acts of Michigan, 1948, as amended, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act 267, Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 24th day of November, 2025.

_____
Secretary

SECOND AMENDMENT TO MACATAWA AREA EXPRESS (MAX) TRANSPORTATION AUTHORITY AGREEMENT

This Second Amendment to the Macatawa Arca Express (MAX) Transportation Agreement (the "Agreement") is made effective as of April 1, 2024 (the "Effective Date") between the **Macatawa Area Express (MAX) Transportation Authority,** a public transportation authority under Act 196 of 1986, MCL 124.51, ct seq. (the "Authority"), and **Park Township,** a Michigan general law township and municipal corporation ("Park Township"). Throughout this Agreement, the Authority and Park Township are also referred to individually as a "Party" and collectively as the "Parties".

Background of Agreement

A. The Authority is a public transportation authority under Act 196 of 1986 and is authorized to provide transportation services to its communities.

B. The initial contract signed by both parties and renewed by both parties remained in effect through March 31, 2021.

C. On December 10, 2020 a contract was signed by both parties, for three (3) years, commencing on April I, 2021; provided, that the Authority had restarted full service on MAX fixed routes and hired staff level to accommodate the increased demand, due to the need to adjust during health-related restrictions from COVID-19 on the MAX workforce. The contract for public transportation services was signed by both parties and was effective through March 31, 2024.

D. The Parties now desire to amend the contract to extend the contract and to adjust the compensation provision for providing certain public transportation services to Park Township and bill quarterly amounts of $34,875 to account for increased operating costs, beginning April 1, 2024 through March 31, 2025.

Terms of Agreement

1. Transportation System. Subject to the terms and conditions of this Agreement, the Authority agrees to provide, manage, operate, and administer a demand/response service public transportation system on behalf of Park Township (the "Transportation System").

2. Service Area. The Parties agree that the Transportation System will provide for pick-ups and drop-offs at any location within the geographic area designated on the attached **Exhibit A** (the "Service Area").

3. Term. The term of this agreement is to be for one (1) year, commencing on April I, 2026. If for any reason the Authority must suspend service for any time during the contract term, then the Township's obligation to pay the Authority the annual amount under Section 6 below shall be reduced to 10% of the agreed contract amount on a prorated basis during such suspension and until such time that the Authority has restarted full service and hired staff level to accommodate the increased demand. This Agreement will be deemed as renewed for successive one (1) year term following the initial term unless either Party notifies the other Party of its intention to terminate this Agreement pursuant to Section 15.

4. Fares for Demand/Response Rides. The fares for demand/response transit rides will be established as set forth on the attached **Exhibit B.**

5. Services and Perfonnance Standards. During the term set forth above in Section 3, the Authority agrees to administer and operate Transportation System as provided in this Agreement and in accordance with the attached **Exhibit C** and **Exhibit D.** Additionally, the Authority will have full discretion and authority in its operation and maintenance of the Transportation System.

6. Compensation. An invoice showing the number of trips, by month, will be sent to Park Township on a quarterly basis.

A. The annual cost to provide public transit service in Park Township is **$173,299.** This sum includes the cost of picking up passengers with trips originating in Park Township as well as reserved return trips, and entitles Park Township to 8,000 trips/year. A "trip" shall be considered a one-way trip. For each pick-up that occurs within Park Township beyond the 8,000 trips/year, the regular amount of $10.00 will be assessed to Park Township for each trip beginning with the 8,001 trip in the year.

B. The Authority will consider the annual operating funds provided by State and Federal sources and will adjust the annual amount to credit back at the end of the year or apply it to the next year's payment. Compensation for public transportation services will be adjusted after accounting for Federal and State Grants. The annual amount first noted in this Section 6 will be adjusted each successive year at a rate to be mutually agreed upon by the Parties. The annual amount shall be determined by the average Cost per Passenger multiplied by 8,000 rides, then multiplied by the inverse percentage of the States LBO.

The current average cost per passenger is **$30.5757** and the inverse LBO percentage is **70.8485**

Both parties will agree to the cost of the contract services by February 1st of each year. If the parties cannot agree on an annual amount for the year, including any ancillary costs such as administrative fees, then the contract will be considered canceled and neither party will have any responsibility to the other party following the cancelation date of February 1.

C. In the event that the Authority has to suspend or discontinue services due to a pandemic or any other reason, then Park Township's obligation shall be reduced on a pro-rata basis to 10% of the cost that would be billed per month after considering the accounting for federal and state grants [e.g., the prorated amount set forth Section 6.B above so that 10% of ($173,299/12) = $14,442 x .10 = $1,444 as the prorated monthly cost], which reduced amount will serve as

remuneration of administrative and operational costs that the Authority is still responsible for as part of this contract and their service in general (e.g., similar to a readiness to serve cost).

7. Director Appointment for the Authority's Board. Immediately following the execution of this Agreement and at all times during the term of this Agreement, Park Township's governing board of trustees will have the authority to appoint one designated representative to serve on an *ex officio* basis to the Authority's Board of Directors (the "Board"), which representative will serve on the Board pursuant to all applicable bylaws and rules of the Board.

8. Future Millage Participation. Park Township acknowledges that if it desires to join the Authority as a member, it will provide advance written notice of at least 120 days to the Authority regarding whether it will join the Authority for the purpose of being included in the millage vote.

9. Insurance. The Authority agrees to obtain insurance against such risks as are customarily insured against for the operation oftransp011ation services similar to the Transportation System, subject to the following:

A. The Authority will continuously carry both general liability insurance and property and casualty insurance with respect to the Transportation System.

B. All liability insurance required by this Section 9 will be written on an occu1Tence basis, and not a claim basis.

C. All insurance policies required by this Section 9 will be with insurance companies qualified under the laws of the State of Michigan to assume the risks undertaken and may be written with deductible amounts, co-insurance features, and exceptions and exclusions comparable to those in similar policies for the operation of the Transportation System.

D. All insurance policies required by this Section 9 will contain a provision that they are non-cancelable and not subject to material modifications by the insurer except upon

thirty (30) days' written notice to all Parties. Additionally, at least ten (I 0) days prior to the expiration or cancellation of any policy required hereunder, the Authority will furnish to the Authority evidence satisfactory that such policy has been renewed or replaced by another policy.

E. All insurance policies required under this Section 9 will name Park Township and its board of directors/trustees, officers, employees, and agents as additional insureds.

F. At least annually (and upon any other reasonable request), the Authority will obtain and provide Park Township with a certificate of insurance to the effect that it is in full force and effect.

G. The Authority may implement and continue a program of self-insurance for the insuring ofrisks incuned in connection with the Transportation System.

H. In lieu of separate insurance policies, the Authority may provide a blanket insurance policy or policies which cover not only the Transportation System, but other operations of the Authority, which policies may contain other named insureds.

10. Indemnification.

A. To the extent permitted by law, the Authority will defend, indemnify, and hold harmless Park Township and its board of directors/trustees, officers, agents, and employees (individually refened to as the "Indemnified Person" and collectively as the "Indemnified Persons") from any and all suits, actions, legal or administrative proceedings, or claims, inclnding reasonable attorney's fees and costs, arising from or resulting from the operation of the Transportation System. Except as provided in this Section 10, the Authority will not defend, indemnify, or hold harmless the Indemnified Persons from any claims and all suits, a,ctions, legal or administrative proceedings, or claims, including reasonable attorney's fees and costs, due to their own negligence. In the event a judgment is allocated based upon the comparative negligence

of the Authority and the Indemnified Persons, this Section I 0, including the costs to defend, will not relate to the allocation of negligence of fault attributable to the Indemnified Persons.

B. This Section IO will not be deemed to constitute a waiver of governmental immunity or any other defense or immunity which may be available to the Authority in defense of such claim, action, or liability.

11. . Independent Contractor. The Parties acknowledge that the Authority is acting as an independent contractor pursuant to this Agreement. Accordingly, this Agreement will not be construed as a joint venture between the Parties, and as such, Park Township does not agree to any additional liability on the Part of this contract with respect to transit services for residents.

12. Default and Remedies. In the event of failure by any Party to this Agreement to perform its obligations under this Agreement, the other Party will have the power to seek such remedies as will be available to them at law or in equity. Prior to either Party seeking to enforce the tenns of this Agreement, thirty (30) days' notice of any default will be given to the defaulting Party with the opportunity to cure such default during such notice period. The prevailing Party will be entitled to all reasonable costs and expenses, including attorney's fees, incurred and enforcing the obligation of the other Party under this Agreement. A "prevailing Party" is defined according to Michigan Court Rule 2.625(B), as amended.

13. Necessity of Mutual Cooperation. The Parties agree to pledge their cooperation and assistance in supporting the objectives of the Transportation System and the principles of operation and management set forth in this Agreement.

14. Force Majeure. In no event will the Authority be liable to Park Township for failure to perfonn any of its obligations under this Agreement because of force majeure. As used in the preceding sentence, the term "force majeure" means any cause beyond the reasonable control of the Authority, and which by reasonable efforts the Authority is unable to overcom, □, including,

without limitation: acts of God; strikes; lockouts or other industrial disturbances; acts of public enemies; orders or the absence of necessary orders and permits of any kind from the government of the United States, from the State of Michigan or any of their departments, agencies, or officials, or from any civil or military authority; insurrections; riots; terrorist attacks; delays m transportation, equipment, material, supplies, labor, or machinery shortages; epidemics or pandemics; landslides; lightning; earthquakes; fires; hurricanes; tornadoes; storms; floods; washouts; droughts; unrest; war; civil disturbances; explosions; breakage or accident to machinery or equipment; breach of contract by any supplier, contractor, subcontractor, laborer, or materialmen; or any other similar or dissimilar cause or event not reasonably within the control of the Authority. In the event of any such force majeure, the Authority will exercise reasonable efforts to remove such force majeure with reasonable dispatch and resume services for the Transportation System.

15. Termination of Agreement.

A. This Agreement will be terminated upon any of the following events:

(I) In the event the State of Michigan or the United States of America should withdraw its financial support for the Transportation System, unless this Agreement is amended in writing by the Parties, this Agreement will automatically terminate on the date dete1mined by the Authority based upon the operational considerations and funding for the Transportation System; or

(2) In the event either Party adopts a resolution evidencing its intent to terminate this Agreement, which resolution will provide not less than six (6) months' notice to the other Paiiy to this Agreement to be effective.

B. Upon the occurrence of an event of termination: (i) each of the Parties to this Agreement will continue their respective duties and obligations until the effective date of tennination; (ii) the Authority will continue to operate the Transportation System in the ordinary

course of business without incurring other than essential capital costs until the effective date of tem1ination; and (iii) each of the Parties will pay such monies and costs required to be paid until the effective date of termination. Park Township will be responsible for any demobilization costs of the Transportation System including, but not limited to, removal of bus stop signs, shelters or other amenities, required public hearings and related administrative tasks, website revisions and reprinting of public materials. Demobilization costs shall not exceed $15,000.

16. Amendments and Modifications of the Agreement. No required alteration, amendment, change, or addition to this Agreement will be binding on the Parties unless reduced to writing and signed by the Parties.

17. Entire Agreement. This Agreement and the exhibits and schedules attached to this Agreement represents the complete agreement between the Parties as to the subject matter, and no tcnn, condition, or agreement has been agreed to by the Parties except as set forth in this Agreement.

18. Captions and Headings. All captions and headings contained in this Agreementare to assist with identification and have no further legal significance.

19. Binding Effect. This Agreement will be binding on the Paiiies and their successors, representatives, and assigns.

20. Notices. Any and all notices, consents, or other communications provided for in this Agreement will be sufficient if furnished in writing and sent by first-class mail, which will be addressed to a Pa1iy's principal place of business. Additionally, either Party may consent in a separate writing or by course of conduct to receive notices under this Agreement by facsimile, e-mail, or other electronic means, in which case all notices will be deemed received by such Party when electronically transmitted in the manner previously authorized.

21. Construction. The Parties acknowledge that each of them (and thcirrespective legal

counsel, as applicable) have reviewed this Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting Party will not be employed in the interpretation ofthis Agreement or any exhibits or amendments to this Agreement.

22. No Third Party Beneficiaries. This Agreement is for the sole benefit of the Parties and their respective successors and pennitted assigns, and nothing in this Agreement, express or implied, is intended to or will confer on any other person or entity any legal or eql!itable right, benefit, or remedy of any nature.

23. Assignment. Neither Party will transfer or assign any rights or obligations under this Agreement without the written consent of the other Party.

24. Severability. If any term or condition of this Agreement is found to be void, invalid, or unenforceable, the validity or enforceability of the remaining terms and conditions will not be affected or impaired and will continue in full force and effect.

25. Waiver. The waiver by a Party of a breach any provision of this Agreement will not operate as or be construed to be a waiver of any subsequent breach of any provision of this Agreement.

26. Governing Law. This Agreement will be governed, construed, and enforced in accordance with the laws of the State of Michigan.

27. Counterparts. This Agreement may be signed in any number of counterparts with the same effect as if the signature on each counterpart were on the same instrument.

28. Electronic Signatures. This Agreement may be signed and delivered by facsimile copy, e-mail, or other electronic means, and any such copy will be considered an original for all purposes.

29. Authorized Parties. The undersigned represent that they are authorized to execute this Agreement on behalf of the Parties.

[Signatures on following pages]

Signature Page to Macatawa Area Express Transportation Agreement

The Macatawa Area Express Transportation Authority signs this Agreement as of the Effective Date.

Witnesses:

THE AUTHORITY

Macatawa Area Express (MAX) Transportation Authority

_____

_____
Russell TeSlaa, Chair

_____

_____
Meika Weiss, Secretary

Signature Page to Macatawa Area Express Transportation Agreement

Park Township signs this Agreement as of the Effective Date.

Witnesses:

PARK TOWNSHIP

_____

_____
By:
Its: Supervisor

_____

_____
By:
Its: Clerk

EXHIBIT A

Park Township MAX Service Area

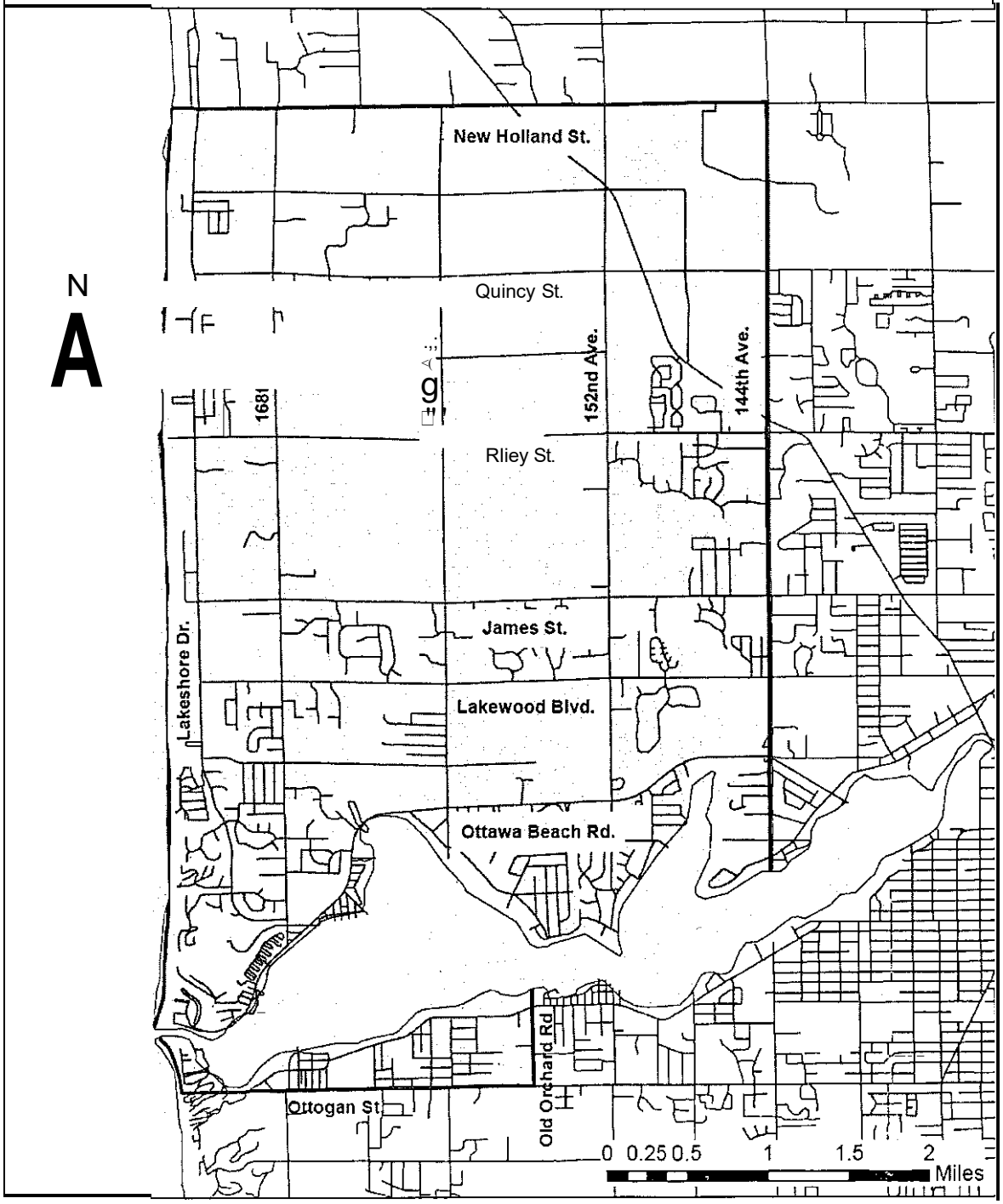


EXHIBIT C

Performance Standards

1. MAX shall provide service whereby 90% of regularly scheduled passengers will be picked up within 30 minutes of their reservation time.
2. Ride time is the period that passengers spend on board the vehicle. Ninety percent of all ride times will not exceed 60 minutes.
3. Ninety percent of all passengers will be delivered to their destination at the time requested by the passenger if the reservation is made at least 24 hours in advance.

EXHIBIT D

Demand Response Service Prioritization Policy

The following prioritization of riders requesting demand response service will meet the requirements of the American with Disibilities Act (ADA) as well as allow the transit provider to provide the most efficient and effective service possible.

Priority One

ADA Eligible Riders:

Those riders whose trip origin and destination are within 3/4 mile of a fixed route bus stop and who are ADA eligible.

In-person functional assessment required.

Temporary eligibility may be granted until the in-person functional assessment can be completed

Reservations may be made between 6am and 12 midnight but must be made by 4pm the day before the ride is needed.

Trips can be taken between 6am-7pm Monday through Friday and 8am-7pm on Saturday.

Priority Two

Regular Riders

Those riders who reserve their trip at least one day in advance of when the service is needed.

Priority Three

Those riders who call and want service the same day.

MEMO

Board Action Item

Date: November 24, 2025

To: MAX Board of Directors

From: Ryan Novotny, Executive Director
Beth Higgs, Deputy Director/Kait Riegling, Procurement Coordinator

Re: MAX Transit Purchasing Policy and Manual Revision 17

At the September Board meeting, staff requested a change to their Purchasing Policy which currently states that any purchase over $50,000 requires a formal bid competition process through an Invitation for Bid (IFB) or Request for Proposal (RFP), whereas FTA states that competitive bid methods are optional at any price point but must be done for procurements over $250,000.

The competitive bidding process is time-intensive and often results in limited vendor participation due to the complexity and time required to respond. This may not be financially beneficial for MAX, as it limits our ability to secure the best possible pricing for products and services.

Increasing our Small Purchase procurement threshold to $10,000 up to $250,000 and competitive bid methods for purchases over $250,000, in alignment with FTA and MDOT recommendations, would allow greater flexibility in the procurement process. This change would enable MAX to issue a Request for Quote (RFQ**)** to a sufficient number of vendors.

As the Board discussed the proposed change, the action was tabled pending additional information on the number of annual purchases at the $50,000 and $250,000 thresholds. To satisfy the request, staff has created the attached document. Staff is also revising their policy to include language that regardless of the threshold, any procurements at $50,000 and above will require Board approval prior to accepting a bid of any type (Request for Quote or Competitive Bid). This newest revision is highlighted in green on the attached revised policy.

Action

Staff would like to request Board approval to revise the MAX Transit Purchasing Policy and Manual as written and noted on the attached document “Revisions to MAX Purchasing and Policy Manual”, including the increase of “Small Purchase” threshold.

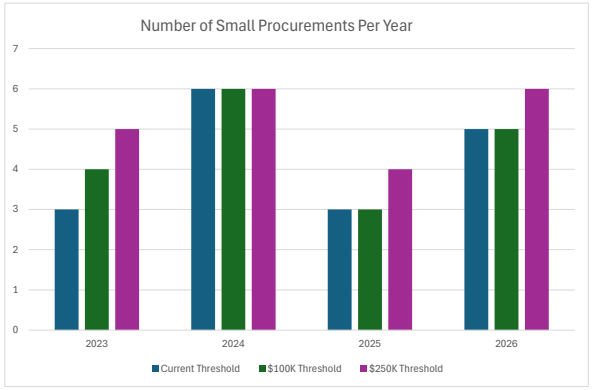
Revisions to MAX Purchasing Policy and Manual

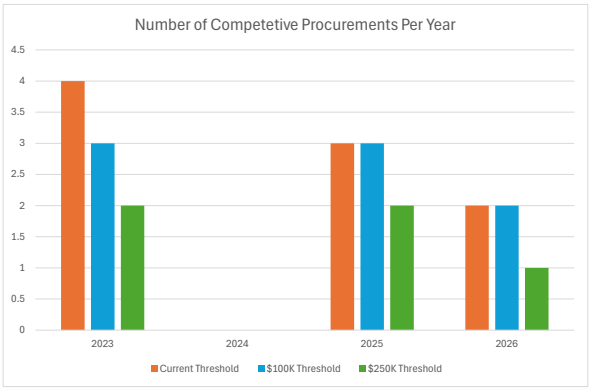
November 24, 2025

- **Page 4** – Revised to reference the most recent FTA circular.
- **Page 5** – Changed Purchasing Coordinator title to Procurement Coordinator and is revised throughout the manual.
- **Page 7** – Contract Administration section – added Davis-Bacon Act reporting.
- **Page 10 –** ICE forms will no longer be required for purchases under $250,000 as recommended by FTA. The new Fair and Reasonable Analysis form will be used for purchases under $250,000.
- **Page 11** - Replacing the credit card summary with revisions approved by the Board in April 2025.
- **Page 12** – Grant Funding Oversight – references a change that when MAX is awarded a grant for equipment or project, procurement can commence prior to receiving funds.
- **Page 13** - Purchases with an estimated cost over $50,000 will require board approval prior to accepting any quotes received and entering into a contract.
- **Page 14** – Explains that other naming conventions can be used in place of Request for Proposal or Invitation to Bid, such as Request for Solutions or other. Second revision on this page is the number of bids required. Changing from three required bids to two required bids to follow FTA recommendations.
- **Page 17** – Added FTA Build America requirements.
- **Page 23** – Revised procedures for generating and managing purchase orders.
- **Page 24** - Updated the policy to include FTA changes to disposition of bus and equipment thresholds.
- **Page 29** - Changing the requirements for the Notice to Advance Procurement from all purchases over $10,000, to only capital purchases over $10,000 when operating funds do not apply.
- **Page 35** – Updated Appendix B to reflect new purchasing thresholds.
- **Page 67** – Updated Federally Required Clauses form to most current.
- **Page 72** – Add new Federal Tax Liability and Recent Felony Conviction form.

FY	Procurement	Price	Current Size	Board Proposed Size of $100,000	MAX Proposed Size of $250K
2023	Toxic Gase Censors	$13,690.00	Small	Small	Small
2023	Depot Cleaning	$12,150.00	Small	Small	Small
2023	2 Sheds at Depot	$17,764.05	Small	Small	Small
2023	GW Elevator	$179,777.00	Competetive	Competetive	Small
2023	GW Upstairs Reno	$441,358.00	Competetive	Competetive	Competetive
2023	Route Study	$92,120.00	Competetive	Small	Small
2023	Via Contract	$323,390.35	Competetive	Competetive	Competetive
2024	CO2 Sensors	$13,690.00	Small	Small	Small
2024	Lawn Mower	$11,551.00	Small	Small	Small
2024	Depot Cleaning - Option	$19,500.00	Small	Small	Small
2024	Power Washer	$10,162.00	Small	Small	Small
2024	Time Clock Contract	$28,085.00	Small	Small	Small
2024	Vehicle Repairs	$10,244.41	Small	Small	Small
2025	Lawn Mower	$17,999.00	Small	Small	Small
2025	Phone Contract	$25,880.00	Small	Small	Small
2025	Marketing Contract (cancelled)	$25,000.00	Small	Small	Small
2025	EV Chargers	$186,050.00	Competetive	Competetive	Small
2025	Snow Removal Contract*	$265,000.00	Competetive	Competetive	Competetive
2025	Propane Fuel and Infrastructure**	$375,000.00	Competetive	Competetive	Competetive
Upcoming					
2026	Bus Stop Sign Posts	$36,400.00	Small	Small	Small
2026	Bus Stop Signs	$5,460.00	Small	Small	Small
2026	Bike Racks (14) + Install	$7,000.00	Small	Small	Small
2026	Concrete and Shelter Removal and Relocation	$36,000.00	Small	Small	Small
2026	Solar Lighting + Install	$41,250.00	Small	Small	Small
2026	Construct Shelters, Concrete Pad, Install Signs	$162,000.00	Competetive	Competetive	Small
2026	Contract IT services	$408,000.00	Competetive	Competetive	Competetive
		Small Procurements	17	18	21
		Competitve	9	8	5

Year	Current Threshold	Current Threshold	$100K Threshold	$100K Threshold	$250K Threshold	$250K Threshold
2023	3	4	4	3	5	2
2024	6	0	6	0	6	0
2025	3	3	3	3	4	2
2026	5	2	5	2	6	1





MEMO
Board Action Item

Date: November 24, 2025
To: MAX Authority Board
From: Beth Higgs, Deputy Director/ Susan Gorby, Chief Safety Officer/Tawney Valderas, HR Coordinator
Subject: Revisions to MAX Drug & Alcohol Policy

This memorandum requests Board approval for revisions to the MAX Drug & Alcohol Policy to ensure continued compliance with the most recent updates issued by the U.S. Department of Transportation (DOT).

Following a comprehensive review conducted by the Chief Safety Officer, HR Coordinator, and Deputy Director, several updates were made to the existing policy. These revisions align MAX's policy with current DOT requirements and best practices for employee safety and regulatory compliance.

All new or modified language within the policy have been highlighted in yellow in the attached document for ease of reference.

Page 8 Post Accident Testing - Added DOT required language
Page 13 Behavior Constitutes a Refusal to Test – Added DOT required language
Page 14 Management Information System (MIS) Reporting – Added annual due date for clarity
Page 15 Updated Human Resources Assistant title to Human Resources Coordinator

Action

Staff recommends that the Board approve the revised Drug & Alcohol Policy as presented, effective immediately upon Board approval.

MEMO
Board Action Item

Date: November 24, 2025
To: MAX Authority Board
From: Beth Higgs, Deputy Director
Subject: Revisions to PTO Policy 307

This memorandum requests Board approval for revisions to Policy 307 – Paid Time Off (PTO) to update policy language for clarity and consistency with current practices.

Background

Policy 307 currently refers to PTO as being "earned" or "accrued." However, the organizations practice is to award PTO days based on employees' years of service at the beginning of each calendar year (or upon hire, as applicable). To ensure alignment between policy language and actual practice, the proposed revisions replace all references to "earned" or "accrued" PTO with the term **"**awarded**."**

Additionally, language related to the PTO cap has been reviewed and adjusted to ensure clarity in how capped PTO balances are applied and maintained. These edits provide transparency for employees while maintaining consistency with our PTO administration procedures.

Our legal counsel has assisted in reviewing and revising this policy to confirm that the language accurately reflects MAX practices and remains compliant with applicable laws.

Summary of Revisions

- Replaced all references of "earned" or "accrued" PTO with "awarded" PTO.
- Clarified language related to capped PTO balances.

Action

Staff recommends that the Board approve the revised Policy 307 – Paid Time Off (PTO) as presented, effective immediately upon Board approval.

MEMO

Date: October 1, 2025

To: Macatawa Area Express (MAX) Transportation Authority Board

From: Charles Veldhoff, Data Analyst/EEO Officer

Re: FY2025 Ridership Summary

September 30, 2025, completed the 12-month ridership reporting cycle. Overall ridership for FY2025 increased 9.9% with a fiscal-year-end count of 270,281 total rides versus 245,943 rides in FY2024.

Ridership on fixed routes increased 4.3% to 205,702 rides—up from 197,275 in FY2024. Among individual routes, **Route 4 - Waverly/120th** saw the highest rate-of-growth with ridership up 9.6%; **Route 3 – Southshore Area** also saw noteworthy ridership increases of 8.0%. Demographic reporting groups that saw fixed route ridership increases include: *Youth* up 21.2%, *Senior* up 11.5%, and *Regular* up 4.1%; ADA counts ended the fiscal year with a fixed route decline of 8.4%.

Demand-response ridership (not including Night Owl counts) was up 30.2% to 57,431 rides (from 44,115 in FY2024). Ridership increases were recorded across all passenger categories led by *Youth* up a whopping 351.3%, followed by *Senior* reporting an increase of 113.5%.

Night Owl ridership saw an increase of 57.0% to 7,148 total trips, and Park Township ended the fiscal year with a 23.6% gain and 4,244 total rides.

On-time rates for Reserve-A-MAX recorded a decrease from 98.5% to 96.5%. On fixed routes, the on-time rate decreased slightly from 95.5% to 95.0%; both Reserve-A-MAX and fixed route services met or exceeded the Authority's on-time goal of 95% or better.

Since the Authority was formed in 2000, MAX has provided 7,747,241 rides!

Included in additional sections are summaries of FY2025 ridership compared with FY2024—with detailed breakdowns by individual services and fixed routes:

DEMAND-RESP.*	FY2025	FY2024	CHG.
Regular	9,539	4,981	91.5%
Youth	1,178	261	351.3%
Senior	8,364	3,918	113.5%
ADA	38,350	34,955	9.7%
Total	**57,431**	**44,115**	**30.2%**

FIXED RTE. 1-8	FY2025	FY2024	CHG.
Regular	129,517	124,404	4.1%
Youth	18,076	14,919	21.2%
Senior	28,187	25,287	11.5%
ADA	29,922	32,665	-8.4%
Total	**205,702**	**197,275**	**4.3%**

NIGHT OWL	FY2025	FY2024	CHG.
Regular	3,070	1,551	97.9%
Youth	36	10	260.0%
Senior	646	204	216.7%
ADA	3,396	2,788	21.8%
Total	**7,148**	**4,553**	**57.0%**

PARK TWP.	FY2025	FY2024	CHG.
Regular	894	435	105.5%
Youth	66	38	73.7%
Senior	643	667	-3.6%
ADA	2,641	2,293	15.2%
Total	**4,244**	**3,433**	**23.6%**

TOTAL RIDERSHIP	FY2025	FY2024	CHG.
Regular	142,126	130,936	8.5%
Youth	19,290	15,190	27.0%
Senior	37,197	29,409	26.5%
ADA	71,668	70,408	1.8%
Total	**270,281**	**245,943**	**9.9%**

<*CONTINUED ON NEXT PAGE*>

ROUTE 1	FY2025	FY2024	CHG.
Regular	19,546	18,821	3.9%
Youth	1,495	1,233	21.2%
Senior	4,813	4,551	5.8%
ADA	5,172	5,375	-3.8%
Total	**31,026**	**29,980**	**3.5%**

ROUTE 2	FY2025	FY2024	CHG.
Regular	17,319	17,683	-2.1%
Youth	1,840	1,775	3.7%
Senior	3,339	2,355	41.8%
ADA	5,443	5,612	-3.0%
Total	**27,941**	**27,425**	**1.9%**

ROUTE 3	FY2025	FY2024	CHG.
Regular	10,167	9,919	2.5%
Youth	3,779	2,680	41.0%
Senior	4,385	3,802	15.3%
ADA	2,183	2,601	-16.1%
Total	**20,514**	**19,002**	**8.0%**

ROUTE 4	FY2025	FY2024	CHG.
Regular	14,540	13,728	5.9%
Youth	2,015	1,266	59.2%
Senior	3,335	3,002	11.1%
ADA	4,145	3,938	5.3%
Total	**24,035**	**21,934**	**9.6%**

ROUTE 5	FY2025	FY2024	CHG.
Regular	17,307	15,840	9.3%
Youth	1,748	1,719	1.7%
Senior	4,088	3,995	2.3%
ADA	3,930	4,115	-4.5%
Total	**27,073**	**25,669**	**5.5%**

ROUTE 6	FY2025	FY2024	CHG.
Regular	28,452	26,696	6.6%
Youth	4,015	4,134	-2.9%
Senior	4,712	4,251	10.8%
ADA	5,404	6,168	-12.4%
Total	**42,583**	**41,249**	**3.2%**

ROUTE 7	FY2025	FY2024	CHG.
Regular	11,494	11,249	2.2%
Youth	1,151	749	53.7%
Senior	2,347	2,039	15.1%
ADA	1,725	2,176	-20.7%
Total	**16,717**	**16,213**	**3.1%**

ROUTE 8	FY2025	FY2024	CHG.
Regular	8,807	8,211	7.3%
Youth	2,033	1,260	61.3%
Senior	1,168	1,292	-9.6%
ADA	1,920	2,680	-28.4%
Total	**13,928**	**13,443**	**3.6%**

FY2025 FIXED ROUTE ON-TIME PERCENTAGE

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	**AVG.**
RTE 1	94.0%	95.3%	93.2%	93.8%	96.2%	96.5%	95.4%	93.1%	91.3%	94.3%	94.2%	96.6%	**94.5%**
RTE 2	93.9%	94.3%	92.6%	90.6%	94.3%	96.6%	97.6%	97.1%	96.7%	95.8%	92.9%	94.7%	**94.7%**
RTE 3	91.9%	96.0%	94.0%	95.5%	93.9%	97.3%	96.7%	96.1%	96.7%	96.0%	97.0%	97.4%	**95.7%**
RTE 4	91.4%	94.4%	93.0%	94.4%	94.1%	95.0%	96.5%	95.6%	95.5%	94.0%	95.9%	96.3%	**94.7%**
RTE 5	89.9%	93.7%	93.9%	93.0%	92.8%	95.5%	96.8%	95.6%	94.1%	94.0%	95.1%	95.1%	**94.1%**
RTE 6	95.4%	94.7%	95.1%	94.9%	95.0%	97.5%	97.8%	93.6%	95.8%	94.5%	96.4%	95.2%	**95.5%**
RTE 7	93.3%	95.0%	95.1%	95.6%	96.2%	97.1%	97.2%	96.0%	97.1%	96.9%	93.9%	97.3%	**95.9%**
RTE 8	87.5%	92.1%	90.9%	90.1%	93.5%	94.2%	93.6%	93.4%	94.2%	92.5%	93.0%	92.2%	**92.3%**
AVG.	**93.1%**	**94.7%**	**94.0%**	**93.8%**	**94.7%**	**96.4%**	**96.7%**	**95.4%**	**95.5%**	**94.9%**	**94.8%**	**95.7%**	**95.0%**
FY2024	**96.3%**	**95.8%**	**96.4%**	**96.7%**	**97.0%**	**97.0%**	**95.3%**	**92.9%**	**93.6%**	**94.2%**	**95.1%**	**95.4%**	**95.5%**
DIFF.	**-3.2%**	**-1.1%**	**-2.4%**	**-2.9%**	**-2.3%**	**-0.6%**	**1.4%**	**2.5%**	**1.9%**	**0.7%**	**-0.3%**	**0.3%**	**-0.5%**

FISCAL YEAR GOAL - 95% OR BETTER (91% OR BETTER ON INDIVIDUAL FIXED ROUTE)

FY2025	**95.0%**
FY2024	**95.5%**
FY2023	**96.7%**
FY2022	**97.2%**
FY2021	**97.3%**
FY2020	**95.1%**
FY2019	**95.6%**
FY2018	**95.5%**
FY2017	**96.0%**
FY2016	**94.6%**
FY2015	**95.0%**
FY2014	**95.8%**
FY2013	**96.0%**
FY2012	**91.4%**

Additional Information:

A PDF providing additional FY2025 ridership information broken down by jurisdictional counts is included in the Authority Board agenda documents entitled: ***ridershipbygovernmentunitFY2025***

Macatawa Area Express Ridership by Government Unit

Fiscal Year	Fixed Route											Reserve-A-MAX											
	Total Rides	City of Holland	%	Holland Twp.	%	City of Zeeland	%	Zeeland Twp.	%	Auxiliary	%	Total Rides	City of Holland	%	Holland Twp.	%	City of Zeeland	%	Zeeland Twp.	%	Park Twp.	%	Auxiliary	%
Oct-23	16,417	8,680	53	6,472	39	1,265	8	0	0	0	0	3,306	1,505	46	1,305	39	182	6	41	1	273	8	0	0
Nov-23	15,320	8,244	54	5,972	39	1,104	7	0	0	0	0	3,335	1,430	43	1,282	38	210	6	45	1	275	8	93	3
Dec-23	14,480	7,812	54	5,730	40	938	6	0	0	0	0	3,088	1,398	45	1,232	40	182	6	40	1	236	8	0	0
Jan-24	15,066	8,435	56	5,587	37	1,044	7	0	0	0	0	3,517	1,650	47	1,377	39	198	6	39	1	253	7	0	0
Feb-24	16,760	9,349	56	6,204	37	1,207	7	0	0	0	0	3,524	1,608	46	1,373	39	206	6	41	1	296	8	0	0
Mar-24	16,770	9,450	56	6,151	37	1,169	7	0	0	0	0	3,754	1,713	46	1,474	39	199	5	42	1	326	9	0	0
Apr-24	17,290	9,673	56	6,541	38	1,076	6	0	0	0	0	3,957	1,841	47	1,537	39	208	5	52	1	319	8	0	0
May-24	18,258	8,736	48	6,540	36	1,077	6	0	0	1,905	10	4,148	1,983	48	1,521	37	261	6	60	1	323	8	0	0
Jun-24	15,415	8,529	55	6,035	39	851	6	0	0	0	0	3,783	1,834	48	1,402	37	237	6	52	1	258	7	0	0
Jul-24	17,148	9,119	53	7,053	41	976	6	0	0	0	0	3,832	1,855	48	1,395	36	229	6	50	1	303	8	0	0
Aug-24	17,507	9,054	52	7,438	42	1,015	6	0	0	0	0	3,933	1,903	48	1,440	37	250	6	46	1	294	7	0	0
Sep-24	16,844	8,504	50	6,836	41	1,049	6	0	0	455	3	3,938	1,814	46	1,594	40	219	6	34	1	277	7	0	0
Total	**197,275**	**105,585**	**54**	**76,559**	**39**	**12,771**	**6**	**0**	**0**	**2,360**	**1**	**44,115**	**20,534**	**47**	**16,932**	**38**	**2,581**	**6**	**542**	**1**	**3,433**	**8**	**93**	**0**
Oct-24	19,648	10,051	51	8,175	42	1,422	7	0	0	0	0	4,729	2,099	44	1,910	40	284	6	58	1	378	8	0	0
Nov-24	17,707	9,225	52	7,293	41	1,189	7	0	0	0	0	4,322	2,006	46	1,700	39	192	4	50	1	252	6	122	3
Dec-24	17,017	9,081	53	6,901	41	1,035	6	0	0	0	0	4,139	1,993	48	1,629	39	221	5	43	1	253	6	0	0
Jan-25	16,273	8,748	54	6,570	40	955	6	0	0	0	0	4,459	2,112	47	1,748	39	268	6	51	1	280	6	0	0
Feb-25	16,498	9,029	55	6,583	40	886	5	0	0	0	0	4,929	2,230	45	1,977	40	292	6	55	1	375	8	0	0
Mar-25	17,261	9,386	54	6,884	40	991	6	0	0	0	0	5,187	2,317	45	2,137	41	280	5	45	1	408	8	0	0
Apr-25	17,544	9,459	54	6,933	40	1,152	7	0	0	0	0	5,171	2,417	47	2,119	41	239	5	59	1	337	7	0	0
May-25	17,558	8,833	50	6,017	34	1,113	6	0	0	1,595	9	4,746	2,213	47	1,853	39	273	6	87	2	320	7	0	0
Jun-25	15,735	8,795	56	5,803	37	1,137	7	0	0	0	0	4,737	2,256	48	1,730	37	237	5	80	2	434	9	0	0
Jul-25	17,281	9,667	56	6,580	38	1,034	6	0	0	0	0	5,008	2,326	46	1,824	36	237	5	69	1	440	9	112	2
Aug-25	16,304	9,093	56	6,140	38	1,071	7	0	0	0	0	4,716	2,157	46	1,876	40	242	5	61	1	380	8	0	0
Sep-25	16,876	9,181	54	6,159	36	1,246	7	0	0	290	2	5,288	2,565	49	2,013	38	256	5	67	1	387	7	0	0
Total	**205,702**	**110,548**	**54**	**80,038**	**39**	**13,231**	**6**	**0**	**0**	**1,885**	**1**	**57,431**	**26,691**	**46**	**22,516**	**39**	**3,021**	**5**	**725**	**1**	**4,244**	**7**	**234**	**0**
Oct-25	18,822	10,480	56	6,765	36	1,577	8	0	0	0	0	4,966	2,203	44	2,042	41	274	6	72	1	375	8	0	0
Nov-25	0	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Dec-25	0	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Jan-26	0	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Feb-26	0	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Mar-26	0	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Apr-26	0	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
May-26	0	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Jun-26	0	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Jul-26	0	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Aug-26	0	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Sep-26	0	0	###	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Total	**18,822**	**10,480**	**56**	**6,765**	**36**	**1,577**	**8**	**0**	**0**	**0**	**0**	**4,966**	**2,203**	**44**	**2,042**	**41**	**274**	**6**	**72**	**1**	**375**	**8**	**0**	**0**

Macatawa Area Express Ridership by Government Unit

Fiscal Year	Night Owl									Total												
	Total Rides	City of Holland	%	Holland Twp.	%	City of Zeeland	%	Zeeland Twp.	%	Total Rides	City of Holland	%	Holland Twp.	%	City of Zeeland	%	Zeeland Twp.	%	Park Twp.	%	Auxiliary	%
Oct-23	320	98	31	154	48	68	21	0	0	20,043	10,283	51	7,931	40	1,515	8	41	0	273	1	0	0
Nov-23	370	155	42	164	44	51	14	0	0	19,025	9,829	52	7,418	39	1,365	7	45	0	275	1	93	0
Dec-23	365	131	36	185	51	49	13	0	0	17,933	9,341	52	7,147	40	1,169	7	40	0	236	1	0	0
Jan-24	354	122	34	178	50	54	15	0	0	18,937	10,207	54	7,142	38	1,296	7	39	0	253	1	0	0
Feb-24	367	142	39	162	44	63	17	0	0	20,651	11,099	54	7,739	37	1,476	7	41	0	296	1	0	0
Mar-24	361	127	35	148	41	86	24	0	0	20,885	11,290	54	7,773	37	1,454	7	42	0	326	2	0	0
Apr-24	378	111	29	160	42	107	28	0	0	21,625	11,625	54	8,238	38	1,391	6	52	0	319	1	0	0
May-24	372	106	28	177	48	89	24	0	0	22,778	10,825	48	8,238	36	1,427	6	60	0	323	1	1,905	8
Jun-24	391	100	26	188	48	103	26	0	0	19,589	10,463	53	7,625	39	1,191	6	52	0	258	1	0	0
Jul-24	406	95	23	225	55	86	21	0	0	21,386	11,069	52	8,673	41	1,291	6	50	0	303	1	0	0
Aug-24	422	117	28	207	49	98	23	0	0	21,862	11,074	51	9,085	42	1,363	6	46	0	294	1	0	0
Sep-24	447	169	38	202	45	75	17	1	0	21,229	10,487	49	8,632	41	1,343	6	35	0	277	1	455	2
Total	**4,553**	**1,473**	**32**	**2,150**	**47**	**929**	**20**	**1**	**0**	**245,943**	**127,592**	**52**	**95,641**	**39**	**16,281**	**7**	**543**	**0**	**3,433**	**3**	**2,453**	**1**
Oct-24	588	231	39	259	44	97	16	1	0	24,965	12,381	50	10,344	41	1,803	7	59	0	378	2	0	0
Nov-24	527	218	41	223	42	86	16	0	0	22,556	11,449	51	9,216	41	1,467	7	50	0	252	1	122	1
Dec-24	476	202	42	191	40	83	17	0	0	21,632	11,276	52	8,721	40	1,339	6	43	0	253	1	0	0
Jan-25	577	261	45	220	38	92	16	4	1	21,309	11,121	52	8,538	40	1,315	6	55	0	280	1	0	0
Feb-25	659	285	43	260	39	94	14	20	3	22,086	11,544	52	8,820	40	1,272	6	75	0	375	2	0	0
Mar-25	694	304	44	257	37	112	16	21	3	23,142	12,007	52	9,278	40	1,383	6	66	0	408	2	0	0
Apr-25	664	289	44	249	38	105	16	21	3	23,379	12,165	52	9,301	40	1,496	6	80	0	337	1	0	0
May-25	624	219	35	264	42	121	19	20	3	22,928	11,265	49	8,134	35	1,507	7	107	0	320	1	1,595	7
Jun-25	579	158	27	271	47	129	22	21	4	21,051	11,209	53	7,804	37	1,503	7	101	0	434	2	0	0
Jul-25	577	165	29	256	44	136	24	20	3	22,866	12,158	53	8,660	38	1,407	6	89	0	440	2	112	0
Aug-25	587	170	29	256	44	140	24	21	4	21,607	11,420	53	8,272	38	1,453	7	82	0	380	2	0	0
Sep-25	596	209	35	239	40	126	21	22	4	22,760	11,955	53	8,411	37	1,628	7	89	0	387	2	290	1
Total	**7,148**	**2,711**	**38**	**0**	**0**	**0**	**0**	**0**	**0**	**270,281**	**139,950**	**52**	**105,499**	**39**	**17,573**	**7**	**896**	**0**	**4,244**	**2**	**2,119**	**1**
Oct-25	485	154	32	207	43	100	21	24	5	24,273	12,837	53	9,014	37	1,951	8	96	0	375	2	0	0
Nov-25	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Dec-25	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Jan-26	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Feb-26	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Mar-26	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Apr-26	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
May-26	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Jun-26	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Jul-26	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Aug-26	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Sep-26	0	0	###	0	###	0	###	0	###	0	0	###	0	###	0	###	0	###	0	###	0	###
Total	**485**	**154**	**32**	**207**	**43**	**100**	**21**	**24**	**5**	**24,273**	**12,837**	**53**	**9,014**	**37**	**1,951**	**8**	**96**	**0**	**375**	**2**	**0**	**0**

Historical Ridership FY2000-FY2025
7,747,241

Historical Ridership Through FY2026
7,771,514

MACATAWA AREA EXPRESS - MONTHLY RIDERSHIP SUMMARY

(NOTES: Some figures calculated using non-rounded numbers. AUXILIARY ridership includes counts for non-traditional services: Tulip Time Tours, Shuttle, Kertsmarket, etc.)

FIXED ROUTE	TOTAL MONTHLY BOARDING			AVG. WEEKDAY BOARDING			AVG. SATURDAY BOARDING		
	OCT. '25	OCT. '24	% CHG.	OCT. '25	OCT. '24	% CHG.	OCT. '25	OCT. '24	% CHG.
ROUTE 1	2,370	3,145	-24.6%	103.0	128.7	-19.9%	0.0	46.5	-100.0%
ROUTE 2	2,299	2,983	-22.9%	100.0	124.7	-19.8%	0.0	29.0	-100.0%
ROUTE 3	2,100	1,808	16.2%	91.3	78.6	16.2%	0.0	0.0	#DIV/0!
ROUTE 4	2,339	2,342	-0.1%	101.7	101.8	-0.1%	0.0	0.0	#DIV/0!
ROUTE 5	2,485	2,508	-0.9%	108.0	109.0	-0.9%	0.0	0.0	#DIV/0!
ROUTE 6	3,880	3,961	-2.0%	168.7	164.0	2.9%	0.0	47.0	-100.0%
ROUTE 7	1,689	1,404	20.3%	73.4	61.0	20.4%	0.0	0.0	#DIV/0!
ROUTE 8	1,660	1,497	10.9%	72.2	65.1	10.9%	0.0	0.0	#DIV/0!
AUXILIARY	0	0	#DIV/0!	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
REGULAR	10,695	12,140	-11.9%	465.0	515.2	-9.7%	0.0	73.1	-100.0%
YOUTH	2,594	2,011	29.0%	112.8	84.7	33.2%	0.0	15.8	-100.0%
SENIOR	2,575	2,670	-3.6%	112.0	114.0	-1.8%	0.0	11.8	-100.0%
ADA	2,958	2,827	4.6%	128.6	119.1	8.0%	0.0	21.8	-100.0%
TOTAL	**18,822**	**19,648**	**-4.2%**	**818.3**	**833.0**	**-1.8%**	**0.0**	**122.5**	**-100.0%**

	TOTAL MONTHLY BOARDING		
	OCT. '25	OCT. '24	% CHG.
CITY OF HOLLAND	10,480	10,051	4.3%
HOLLAND TWP.	6,765	8,145	-16.9%
CITY OF ZEELAND	1,577	1,422	10.9%
ZEELAND TWP.	0	0	#DIV/0!
PARK TWP.	0	0	#DIV/0!
AUXILIARY	0	0	#DIV/0!

RESERVE-A-MAX	TOTAL MONTHLY BOARDING			AVG. WEEKDAY BOARDING			AVG. SATURDAY BOARDING		
	OCT. '25	OCT. '24	% CHG.	OCT. '25	OCT. '24	% CHG.	OCT. '25	OCT. '24	% CHG.
REGULAR	703	774	-9.2%	29.0	32.1	-9.7%	9.0	8.8	2.3%
YOUTH	202	59	242.4%	8.8	2.3	281.9%	0.0	1.3	-100.0%
SENIOR	730	569	28.3%	29.4	23.3	26.3%	13.3	8.3	59.6%
ADA	3,331	3,327	0.1%	139.2	137.3	1.4%	32.5	42.6	-23.7%
TOTAL	**4,966**	**4,729**	**5.0%**	**206.4**	**195.0**	**5.8%**	**54.8**	**61.0**	**-10.2%**

	TOTAL MONTHLY BOARDING		
	OCT. '25	OCT. '24	% CHG.
CITY OF HOLLAND	2,203	2,099	5.0%
HOLLAND TWP.	2,042	1,910	6.9%
CITY OF ZEELAND	274	284	-3.5%
ZEELAND TWP.	72	58	24.1%
PARK TWP.	375	378	-0.8%
AUXILIARY	0	0	#DIV/0!

NIGHT OWL	TOTAL MONTHLY BOARDING			AVG. WEEKDAY BOARDING			AVG. SATURDAY BOARDING		
	OCT. '25	OCT. '24	% CHG.	OCT. '25	OCT. '24	% CHG.	OCT. '25	OCT. '24	% CHG.
REGULAR	206	231	-10.8%	9.0	9.7	-7.7%	0.0	1.8	-100.0%
YOUTH	0	2	-100.0%	0.0	0.1	-100.0%	0.0	0.0	#DIV/0!
SENIOR	43	48	-10.4%	1.9	1.9	-1.6%	0.0	1.3	-100.0%
ADA	236	307	-23.1%	10.3	11.5	-10.8%	0.0	10.7	-100.0%
TOTAL	**485**	**588**	**-17.5%**	**21.1**	**23.2**	**-9.1%**	**0.0**	**13.8**	**-100.0%**

	TOTAL MONTHLY BOARDING		
	OCT. '25	OCT. '24	% CHG.
CITY OF HOLLAND	154	231	-33.3%
HOLLAND TWP.	207	259	-20.1%
CITY OF ZEELAND	100	97	3.1%
ZEELAND TWP.	24	1	2300.0%
-	0	0	#DIV/0!

OVERALL RIDERSHIP	TOTAL MONTHLY BOARDING			AVG. WEEKDAY BOARDING			AVG. SATURDAY BOARDING		
	OCT. '25	OCT. '24	% CHG.	OCT. '25	OCT. '24	% CHG.	OCT. '25	OCT. '24	% CHG.
REGULAR	11,604	13,145	-11.7%	503.0	557.0	-9.7%	9.0	83.7	-89.2%
YOUTH	2,796	2,072	34.9%	121.6	87.1	39.6%	0.0	17.0	-100.0%
SENIOR	3,348	3,287	1.9%	143.3	139.2	2.9%	13.3	21.3	-37.8%
ADA	6,525	6,461	1.0%	278.0	267.8	3.8%	32.5	75.3	-56.8%
TOTAL	**24,273**	**24,965**	**-2.8%**	**1,045.8**	**1,051.1**	**-0.5%**	**54.8**	**197.3**	**-72.3%**

	TOTAL MONTHLY BOARDING		
	OCT. '25	OCT. '24	% CHG.
CITY OF HOLLAND	12,837	12,381	3.7%
HOLLAND TWP.	9,014	10,344	-12.9%
CITY OF ZEELAND	1,951	1,803	8.2%
ZEELAND TWP.	96	59	62.7%
PARK TWP.	375	378	-0.8%
AUXILIARY	0	0	#DIV/0!

	ON-TIME PERCENTAGE		
	OCT. '25	OCT. '24	DIFF. (+/-)
FIXED ROUTE	95.6%	93.1%	2.5%
RESERVE-A-MAX	96.3%	96.5%	-0.2%

	SERVICE DAYS	
	OCT. '25	OCT. '24
WEEKDAYS	23	23
SATURDAYS	4	4

	DISTRIBUTION OF RIDERSHIP		
	OCT. '25	OCT. '24	DIFF. (+/-)
FIXED ROUTE	77.54%	78.70%	-1.16%
RESERVE-A-MAX	20.46%	18.94%	1.52%
TWILIGHT	0.00%	0.00%	0.00%
NIGHT OWL	2.00%	2.36%	-0.36%
TBD	0.00%	0.00%	0.00%

Macatawa Area Express Transportation Authority

Meeting Date: October 24, 2025	**Agenda Item:**
Subject: Financial Reports for 10/31/2025–Unaudited	**Prepared By:** Wayne Reed, City Finance

Recommendation: Accept Financial Reports as information

Attached are Budget Performance Reports for the one month ended October 31, 2025 (8.33% of year). The FY25 audit will start in late 2025. The attached reports reflect the activities of the MAX as well as capital.

Financial statements are presented in the following manner:

- *General Fund Balance Sheet Report.* This report includes a calculation of the Unassigned Fund Balance % of Total **Operational** Expenditures. The Government Finance Officers Association (GFOA) states that fund balance predicts a government's fiscal health and ability to weather financial challenges. Therefore, this is an important ratio to track. The report provides this for FY 2024 (actual), FY 2025 (projected) and FY 2026 (budget). This ratio has declined from 65% to an anticipated 42% over the three years presented.
- *MAX Cash and Investment Portfolio Status Report.* City Finance sends this report to MAX each week. This presents the total available cash and investments. The current balance is allocated to liquid accounts given the recent strains on cash flow and potential disruption with federal funding. The total cash can vary from fund balance due to timing of cash flows and accounting treatment for revenue and expenditure recognition.
- *Budget Report by Department (in summary).* This includes all activities of the General Fund, including Transit Operations, New Freedom and Mobility Management
- *Transit Operations Budget Report* – this summarizes the activity for transit operations, not including those allocated to New Freedom or Mobility Management
- *New Freedom Budget Report* – activity for New Freedom Grant
- *Mobility Management Report* – activity for Mobility Management

Revenues

Operating revenues for routine transit currently total $124,792.50, or 1.78% of budget. The lower than anticipated amount is primarily a timing difference as a large portion of revenues are not received until the end of the fiscal year. October operating revenues are mostly composed of Federal & State capital outlay receipts, investment income, and fare collection revenues. Zeeland City, Zeeland Township, and Park Township are billed quarterly for services rendered. Federal operating grant revenues are received mid-late September.

Expenses

Operating expenditures for routine transit for the one month ended October 31, 2025, totaled $375,259.34, or 6.08% of budget. The overall percentage of operating expenses appears to be tracking within budget, however, there are several accounts that are over budget after only one month of activity. This can be amended as part of a mid-year budget amendment and should be noted for improvements to future budgeting efforts.

Macatawa Area Express Transportation Authority

Some notes to consider while reviewing the current revenues and expenditures:

Revenues:

- Property Tax-Allocated accounts show a budget of $(142,500.00) due to New Freedom revenue sharing allocation. The New Freedom grant is a 50% Federal/50% Local grant match and MAX uses Property Tax revenues as their match funding source. The property taxes are reallocated through a journal entry from the Regular Service account to the New Freedom property tax account each quarter. Allocations will start after the end of Q1.
- State Operating Assistance was delayed in October due to the extended Federal government shutdown. This funding was received in tandem with the November payment and will be recognized in November.

Expenditures:

- Cash Short/Over account shows $(524.40) balance year to date. MAX staff continues to monitor the impact of new financial and rider data collection systems on reporting and changes to this account.

Grant Activity

- ✓ Federal Operating Grant Revenue: $0 of $3,155,249 budgeted has been received. MAX receives Federal Operating grant revenues toward the end of the fiscal year, generally in mid-late September. MAX staff chose to reallocate $400,000 to operating assistance in FY2025. An amendment should be proposed for this adjustment.
- ✓ State Operating Grant Revenue (received at the beginning of each month) - $0 of $1,658,559 has been received.
- ✓ New Freedom Grant (grant request submitted after the end of each quarter) - $0 of $142,500 has been received.
- ✓ Mobility Management Federal and State Grants (grant request submitted after the end of each quarter) - $0 of $79,445 has been received.

MAX TRANSPORTATION
BALANCE SHEET

GL Number	Description	YTD Balance 09/30/2024	YTD Balance 09/30/2025	Beg. Balance 10/31/2025	
Cash					
101-000.000-001.100	RESTRICTED CASH DUE FRM RESTRICTED CASH/	654,102.00	654,102.00	654,102.00	
101-000.000-001.675	CASH DUE FROM CASH/INV POOL	3,657,207.06	2,887,549.13	2,502,159.62	
Total Cash		4,311,309.06	3,541,651.13	3,156,261.62	
Other Assets					
101-000.000-004.000	PETTY CASH GENERAL	900.00	900.00	900.00	
101-000.000-018.000	ACCOUNTS RECEIVABLE GENERAL	140,620.53	89,697.13	43,551.80	
101-000.000-028.000	TAXES RECEIVABLE	34,763.58	(8,002.97)	(8,002.97)	
101-000.000-029.000	IFT TAXES RECEIVABLE	632.70	(259.77)	(259.77)	
101-000.000-031.000	ALLOWANCE FOR UNCOLLECTIBLE TAXES	(2,780.09)	(2,780.09)	(2,780.09)	
101-000.000-062.000	LEASE RECEIVABLE	9,437.63	9,437.63	9,437.63	
101-000.000-078.000	DUE FROM STATE OF MICHIGAN	185,782.67	118,980.20	20,573.04	
101-000.000-079.000	DUE FROM FEDERAL GOVT	757,568.54	117,917.21	117,917.21	
101-000.000-123.000	PREPAID EXPENSE GENERAL	94,786.31	122,947.50	(57,509.29)	
101-000.000-123.005	PREPAID ITEMS-MTP LIABILITY FUND	12,187.00	12,187.00	12,187.00	
101-000.000-123.010	PREPAID ITEMS-MTP PROPERTY DAMAGE FUND	4,707.00	4,707.00	4,707.00	
101-000.000-123.015	PREPAID ITEMS-MTP SETTLEMENT	125,570.44	125,570.44	125,570.44	
Other Assets		1,364,176.31	591,301.28	266,292.00	
Total Assets		5,675,485.37	4,132,952.41	3,422,553.62	
Liabilities					
101-000.000-201.000	CONTRACTS PAYABLE	107,914.06	-	-	
101-000.000-202.000	ACCOUNTS PAYABLE GENERAL	426,900.46	80,618.93	1,319.76	
101-000.000-257.000	ACCRUED WAGES PAYABLE GENERAL	90,981.42	110,478.25	-	
101-000.000-360.000	DEFERRED REVENUE GENERAL	-	101,290.42	8,697.38	
101-000.000-360.100	DEFERRED REVENUE REAL PROPERTY TAX	28,736.37	-		
Total Liabilities		654,532.31	292,387.60	10,017.14	
Fund Equity					
101-000.000-390.000	FUND BALANCE - UNASSIGNED	4,366,851.06	3,186,462.81	2,758,434.48	
101-000.000-391.005	RESTRICTED BUS REPLACEMENT	300,000.00	300,000.00	300,000.00	
101-000.000-391.010	RESTRICTED CONTINGENCY	100,000.00	100,000.00	100,000.00	
101-000.000-391.015	RESTRICTED LOCAL GRANT MATCH	100,000.00	100,000.00	100,000.00	
101-000.000-391.020	RESTRICTED OPERATING (WORKING CAPITAL)	100,000.00	100,000.00	100,000.00	
101-000.000-391.025	RESTRICTED TROLLEY REPLACEMENT	18,102.00	18,102.00	18,102.00	
101-000.000-391.030	RESTRICTED ZEELAND CITY 2000	36,000.00	36,000.00	36,000.00	
Total Fund Equity		5,020,953.06	3,840,564.81	3,412,536.48	
TOTAL LIABILITIES AND FUND BALANCE		5,675,485.37	4,132,952.41	3,422,553.62	
		-	-	-	
Fund Balance Summary					
BEG. FUND BALANCE		4,945,328.46	5,020,953.06	3,841,599.15	
+ NET OF REVENUES & EXPENDITURES		75,624.60	(1,180,388.25)	624,065.00	*
= ENDING FUND BALANCE		5,020,953.06	3,840,564.81	4,465,664.15	
		Actual	Actual	Budget	
Total Expenditures		7,886,481.31	7,793,653.85	6,526,195.00	
Less: Capital Expenditures		(1,158,337.71)	(1,094,165.07)	-	
General Fund Less Capital Expenditures		6,728,143.60	6,699,488.78	6,526,195.00	
Unassigned Fund Balance % of Total Expenditures		65%	48%	42%	

* FY 2026 budgeted increase (decrease) operational expenditures

MACATAWA AREA TRANSPORTATION AUTHORITY - CASH AND INVESTMENT PORTFOLIO STATUS REPORT

Oct 31, 2025

Cash or Investment Type	Fifth Third & HNB	West Michigan Community Bank	Michigan Class	Mercantile	Flagstar	Huntington Liquidity Portal	United Federal Credit Union	Other Financial Arrangements	TOTAL	Percent Of Grand Total
POOLED										
Short-Term Money Management:										
- Cash in Bank Deposit Account	285,863.14								285,863.14	8.87%
- Chemical Bank Public Funds Account									- 0 -	0.00%
- Michigan Class Funds			1,730,656.38						1,730,656.38	53.72%
- Huntington Liquidity Portal						1,205,160.22			1,205,160.22	37.41%
- Certificates of Deposit		- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -		- 0 -	0.00%
- Accrued Interest Receivable		- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -		- 0 -	0.00%
Total Short-term	285,863.14	- 0 -	1,730,656.38	- 0 -	- 0 -	1,205,160.22	- 0 -	- 0 -	**3,221,679.74**	**100.00%**
Long-Term Money Management:										
- Money Market Account	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	0.00%
- Certificates of Deposit	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	0.00%
- U.S. Treasuries / Instrumentalities:										
> FHLB at Par Value	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	0.00%
> Market Value Adjustment	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	0.00%
> Accrued Interest Receivable	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	0.00%
Total Long-term	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	**- 0 -**	**0.00%**
TOTAL POOLED	285,863.14	- 0 -	1,730,656.38	- 0 -	- 0 -	1,205,160.22	- 0 -	- 0 -	3,221,679.74	100.00%
SEGREGATED										
No Segregated Items										
- None	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	0.00%
										0.00%
TOTAL SEGREGATED	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -	0.00%
GRAND TOTALS	**285,863.14**	**- 0 -**	**1,730,656.38**	**- 0 -**	**- 0 -**	**1,205,160.22**	**- 0 -**	**- 0 -**	**3,221,679.74**	**100.00%**
Percent of Short-Term Total =	8.87%	0.00%	53.72%	0.00%	0.00%	37.41%	0.00%	0.00%		100.00%
Percent of Long-Term Total =	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%		0.00%
Percent of Grand Total =	8.87%	0.00%	53.72%	0.00%	0.00%	37.41%	0.00%	0.00%		100.00%

	25-26 Amended Budget	Activity For 10/31/2025	YTD Balance 10/31/2025	Available Balance 10/31/2025	% Bdgt Used
Fund: 101 GENERAL FUND					
Account Category: Revenues					
000.000 - GENERAL	81,000.00	10,395.95	10,395.95	70,604.05	12.83
593.537 - NEW FREEDOM-OPERATIONS	157,677.00	0.00	0.00	157,677.00	0.00
596.537 - ROUTINE TRANSIT OPERATIONS	6,911,583.00	114,396.55	114,396.55	6,797,186.45	1.66
Revenues	7,150,260.00	124,792.50	124,792.50	7,025,467.50	1.75
Account Category: Expenditures					
593.171 - NEW FREEDOM-MANAGEMENT & ADMIN	41,766.00	0.00	0.00	41,766.00	0.00
593.266 - NEW FREEDOM-CUSTOMER SERVICE	28,275.00	0.00	0.00	28,275.00	0.00
593.537 - NEW FREEDOM-OPERATIONS	176,216.00	0.00	0.00	176,216.00	0.00
593.591 - NEW FREEDOM-MAINTENANCE	33,478.00	0.00	0.00	33,478.00	0.00
594.266 - MOBILITY GRANT	79,445.00	2,349.76	2,349.76	77,095.24	2.96
596.171 - MANAGEMENT & ADMINISTRATION	1,004,715.00	56,179.65	56,179.65	948,535.35	5.59
596.266 - CUSTOMER SERVICE & MARKETING	663,500.00	39,831.26	39,831.26	623,668.74	6.00
596.537 - ROUTINE TRANSIT OPERATIONS	3,624,500.00	256,695.39	256,695.39	3,367,804.61	7.08
596.591 - TRANSIT MAINTENANCE	874,300.00	22,553.04	22,553.04	851,746.96	2.58
Expenditures	6,526,195.00	377,609.10	377,609.10	6,148,585.90	5.79
Fund 101 - GENERAL FUND:					
TOTAL REVENUES	7,150,260.00	124,792.50	124,792.50	7,025,467.50	1.75
TOTAL EXPENDITURES	6,526,195.00	377,609.10	377,609.10	6,148,585.90	5.79
Total Fund 101 GENERAL FUND:	624,065.00	(252,816.60)	(252,816.60)	876,881.60	

		25-26 Amended Budget	Activity For 10/31/2025	YTD Balance 10/31/2025	Available Balance 10/31/2025	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 000.000 GENERAL						
101-000.000-665.000	INVESTMENT INCOME	80,000.00	10,097.76	10,097.76	69,902.24	12.62
101-000.000-683.000	MISCELLANEOUS GENERAL	1,000.00	298.19	298.19	701.81	29.82
Total Dept 000.000 - GENERAL		81,000.00	10,395.95	10,395.95	70,604.05	12.83
Department: 596.537 ROUTINE TRANSIT OPERATIONS						
101-596.537-402.000	PROPERTY TAX	1,387,678.00	0.00	0.00	1,387,678.00	0.00
101-596.537-402.100	PROPERTY TAX - ALLOCATED	(142,500.00)	0.00	0.00	(142,500.00)	0.00
101-596.537-432.000	SERVICE CHARGE IN LIEU OF TAXES	3,500.00	0.00	0.00	3,500.00	0.00
101-596.537-437.000	PROPERTY TAXES IFT IFT LEVY - GENERA	27,000.00	0.00	0.00	27,000.00	0.00
101-596.537-445.000	INTEREST & PENALTIES (TAXES)	1,500.00	0.00	0.00	1,500.00	0.00
101-596.537-502.000	FEDERAL OPERATING (CURRENT YEAR)	3,155,249.00	0.00	0.00	3,155,249.00	0.00
101-596.537-502.400	FEDERAL MOBILITY MANAGEMENT	63,556.00	0.00	0.00	63,556.00	0.00
101-596.537-502.600	FEDERAL NEW FREEDOM	142,500.00	0.00	0.00	142,500.00	0.00
101-596.537-502.800	FEDERAL CAPITAL OUTLAY	0.00	74,075.00	74,075.00	(74,075.00)	100.00
101-596.537-539.000	STATE OPERATING (CURRENT YEAR)	1,658,559.00	0.00	0.00	1,658,559.00	0.00
101-596.537-539.400	STATE MOBILITY MANAGEMENT	15,889.00	0.00	0.00	15,889.00	0.00
101-596.537-539.800	STATE CAPITAL OUTLAY	0.00	18,518.04	18,518.04	(18,518.04)	100.00
101-596.537-573.000	STATE-REIM LOCAL PPT TAX LOSS	91,000.00	0.00	0.00	91,000.00	0.00
101-596.537-581.100	CHARGES FOR SERVICES RENDERED ZEELAN	66,152.00	0.00	0.00	66,152.00	0.00
101-596.537-581.200	CHARGES FOR SERVICES RENDERED PARK T	139,500.00	0.00	0.00	139,500.00	0.00
101-596.537-581.900	CHARGES FOR SERVICES RENDERED ZEELAN	8,000.00	0.00	0.00	8,000.00	0.00
101-596.537-642.315	CONCESSIONS & COMMISSIONS BUS SIGNAG	25,000.00	0.00	0.00	25,000.00	0.00
101-596.537-651.100	USE & ADMISSIONS FEES FARES-FIXED RO	50,000.00	5,841.06	5,841.06	44,158.94	11.68
101-596.537-651.101	USE & ADMISSIONS FEES FARES-REDUCED	25,000.00	0.00	0.00	25,000.00	0.00
101-596.537-651.102	USE & ADMISSIONS FEES FARES-REDUCED	2,000.00	72.00	72.00	1,928.00	3.60
101-596.537-651.104	USE & ADMISSIONS FEES FARES-ADULT MO	35,000.00	2,518.50	2,518.50	32,481.50	7.20
101-596.537-651.105	USE & ADMISSIONS FEES FARES-DAILY PA	3,500.00	128.80	128.80	3,371.20	3.68
101-596.537-651.106	USE & ADMISSIONS FEES FARES-TICKETS	2,000.00	(80.00)	(80.00)	2,080.00	(4.00)
101-596.537-651.108	USE & ADMISSIONS FEES FARES-ADULT WE	2,500.00	255.00	255.00	2,245.00	10.20
101-596.537-651.109	USE & ADMISSIONS FEES FARES-STUDENT	7,000.00	517.50	517.50	6,482.50	7.39
101-596.537-651.200	USE & ADMISSIONS FEES FARES-DEMAND/R	50,000.00	5,177.05	5,177.05	44,822.95	10.35
101-596.537-651.203	USE & ADMISSIONS FEES FARES-PUNCH PA	1,000.00	1,550.00	1,550.00	(550.00)	155.00
101-596.537-651.204	USE & ADMISSIONS FEES FARES-REDUCED	50,000.00	6,343.00	6,343.00	43,657.00	12.69
101-596.537-682.100	REIMBURSEMENTS MICHIGAN TRANSIT POOL	26,000.00	0.00	0.00	26,000.00	0.00
101-596.537-683.200	MISCELLANEOUS LOST ELIGIBLE PASS	0.00	5.00	5.00	(5.00)	100.00
101-596.537-689.000	CASH SHORT/OVER	0.00	(524.40)	(524.40)	524.40	100.00
101-596.537-693.000	SALE OF FIXED ASSETS	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 596.537 - ROUTINE TRANSIT OPERATIONS		6,911,583.00	114,396.55	114,396.55	6,797,186.45	1.66
Revenues		6,992,583.00	124,792.50	124,792.50	6,867,790.50	1.78
Account Category: Expenditures						
Department: 596.171 MANAGEMENT & ADMINISTRATION						
101-596.171-701.000	PAYROLL-REGULAR GENERAL	400,000.00	20,925.66	20,925.66	379,074.34	5.23
101-596.171-703.100	SPECIAL PAY - ONE TIME	4,000.00	0.00	0.00	4,000.00	0.00
101-596.171-703.200	SAFETY INCENTIVE	500.00	200.00	200.00	300.00	40.00
101-596.171-710.000	PAYROLL - PAID TIME OFF	32,000.00	404.28	404.28	31,595.72	1.26
101-596.171-712.000	PAYROLL - HOLIDAYS	10,000.00	0.00	0.00	10,000.00	0.00
101-596.171-714.000	PAYROLL - BEREAVEMENT	600.00	949.76	949.76	(349.76)	158.29

		25-26 Amended Budget	Activity For 10/31/2025	YTD Balance 10/31/2025	Available Balance 10/31/2025	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 596.171 MANAGEMENT & ADMINISTRATION						
101-596.171-720.005	INSURANCE HEALTH	82,000.00	6,361.90	6,361.90	75,638.10	7.76
101-596.171-720.010	INSURANCE DENTAL	3,000.00	306.37	306.37	2,693.63	10.21
101-596.171-720.020	INSURANCE VISION	1,000.00	101.99	101.99	898.01	10.20
101-596.171-720.025	INSURANCE - LIFE & AD&D	1,000.00	27.48	27.48	972.52	2.75
101-596.171-720.030	INSURANCE - INCOME PROTECTION	3,500.00	305.03	305.03	3,194.97	8.72
101-596.171-721.005	RETIREMENT CONTRIBUTION	30,000.00	1,729.57	1,729.57	28,270.43	5.77
101-596.171-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	34,000.00	1,633.52	1,633.52	32,366.48	4.80
101-596.171-723.500	WORKERS COMP INSURANCE	9,500.00	0.00	0.00	9,500.00	0.00
101-596.171-730.000	POSTAGE	2,500.00	0.00	0.00	2,500.00	0.00
101-596.171-740.000	OPERATING SUPPLIES GENERAL	11,000.00	22.94	22.94	10,977.06	0.21
101-596.171-740.100	OPERATING SUPPLIES EQUIPMENT IT	8,000.00	172.55	172.55	7,827.45	2.16
101-596.171-801.000	CONTRACTUAL-LEGAL	2,500.00	0.00	0.00	2,500.00	0.00
101-596.171-802.005	CONTRACTUAL-FINANCE/PROPERTY INDEPEN	11,000.00	0.00	0.00	11,000.00	0.00
101-596.171-802.100	CONTRACTUAL-FINANCE/PROPERTY ACCOUNT	115,000.00	0.00	0.00	115,000.00	0.00
101-596.171-802.200	CONTRACTUAL-FINANCE/PROPERTY FINANCE	4,100.00	12,318.75	12,318.75	(8,218.75)	300.46
101-596.171-802.250	CONTRACTUAL-FINANCE/PROPERTY FINANCI	8,000.00	0.00	0.00	8,000.00	0.00
101-596.171-803.005	CONTRACTUAL-HUMAN RESOURCES EMPLOYEE	1,200.00	0.00	0.00	1,200.00	0.00
101-596.171-803.100	CONTRACTUAL-HUMAN RESOURCES FLEX BEN	2,750.00	(19.52)	(19.52)	2,769.52	(0.71)
101-596.171-808.002	CONTRACTUAL-BUILDINGS & GROUNDS GREE	20,000.00	114.47	114.47	19,885.53	0.57
101-596.171-809.605	CONTRACTUAL-MISCELLANEOUS SERVICES	45,000.00	2,717.00	2,717.00	42,283.00	6.04
101-596.171-850.000	COMMUNICATIONS TELEPHONE	10,000.00	25.73	25.73	9,974.27	0.26
101-596.171-851.000	COMMUNICATIONS CELLULAR	18,500.00	1,034.28	1,034.28	17,465.72	5.59
101-596.171-901.000	CONTRACTUAL-PROMOTIONS/PRINTING PRIN	2,100.00	0.00	0.00	2,100.00	0.00
101-596.171-902.000	CONTRACTUAL-PROMOTIONS/PRINTING PUBL	1,500.00	0.00	0.00	1,500.00	0.00
101-596.171-903.000	CONTRACTUAL-PROMOTIONS/PRINTING ADVE	11,000.00	7.21	7.21	10,992.79	0.07
101-596.171-920.050	PUBLIC UTILITIES DEPOT	32,000.00	0.00	0.00	32,000.00	0.00
101-596.171-920.051	PUBLIC UTILITIES GREENWAY	25,000.00	0.00	0.00	25,000.00	0.00
101-596.171-920.052	PUBLIC UTILITIES STORAGE FACILITY	2,200.00	0.00	0.00	2,200.00	0.00
101-596.171-955.010	MISCELLANEOUS INTERNET TICKET SALES	6,000.00	559.64	559.64	5,440.36	9.33
101-596.171-955.800	EMPLOYEE EVENTS	16,000.00	110.23	110.23	15,889.77	0.69
101-596.171-960.000	EDUCATION & TRAINING	7,265.00	0.00	0.00	7,265.00	0.00
101-596.171-961.000	TRAVEL, CONF, SEMINARS	17,000.00	170.81	170.81	16,829.19	1.00
101-596.171-965.000	DUES & SUBSCRIPTIONS	14,000.00	6,000.00	6,000.00	8,000.00	42.86
Total Dept 596.171 - MANAGEMENT & ADMINISTRATION		1,004,715.00	56,179.65	56,179.65	948,535.35	5.59
Department: 596.266 CUSTOMER SERVICE & MARKETING						
101-596.266-701.000	PAYROLL-REGULAR GENERAL	370,000.00	20,443.42	20,443.42	349,556.58	5.53
101-596.266-702.000	PAYROLL-TEMPORARY HELP GENERAL	15,000.00	0.00	0.00	15,000.00	0.00
101-596.266-703.100	SPECIAL PAY - ONE TIME	1,500.00	0.00	0.00	1,500.00	0.00
101-596.266-703.200	SAFETY INCENTIVE	1,500.00	450.00	450.00	1,050.00	30.00
101-596.266-703.300	SHIFT PREMIUM	1,500.00	57.43	57.43	1,442.57	3.83
101-596.266-710.000	PAYROLL - PAID TIME OFF	26,000.00	1,649.06	1,649.06	24,350.94	6.34
101-596.266-712.000	PAYROLL - HOLIDAYS	10,000.00	0.00	0.00	10,000.00	0.00
101-596.266-714.000	PAYROLL - BEREAVEMENT	500.00	211.19	211.19	288.81	42.24
101-596.266-720.005	INSURANCE HEALTH	150,000.00	12,664.14	12,664.14	137,335.86	8.44
101-596.266-720.010	INSURANCE DENTAL	5,000.00	438.74	438.74	4,561.26	8.77
101-596.266-720.020	INSURANCE VISION	2,000.00	149.70	149.70	1,850.30	7.49
101-596.266-720.025	INSURANCE - LIFE & AD&D	500.00	41.22	41.22	458.78	8.24

		25-26 Amended Budget	Activity For 10/31/2025	YTD Balance 10/31/2025	Available Balance 10/31/2025	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 596.266 CUSTOMER SERVICE & MARKETING						
101-596.266-720.030	INSURANCE - INCOME PROTECTION	3,500.00	314.90	314.90	3,185.10	9.00
101-596.266-721.005	RETIREMENT CONTRIBUTION	32,000.00	1,788.89	1,788.89	30,211.11	5.59
101-596.266-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	32,000.00	1,622.57	1,622.57	30,377.43	5.07
101-596.266-723.500	WORKERS COMP INSURANCE	12,500.00	0.00	0.00	12,500.00	0.00
Total Dept 596.266 - CUSTOMER SERVICE & MARKETING		663,500.00	39,831.26	39,831.26	623,668.74	6.00
Department: 596.537 ROUTINE TRANSIT OPERATIONS						
101-596.537-701.100	PAYROLL-REGULAR DRIVERS	1,300,000.00	68,034.52	68,034.52	1,231,965.48	5.23
101-596.537-701.200	PAYROLL-REGULAR OTHER OPERATIONS	350,000.00	17,945.86	17,945.86	332,054.14	5.13
101-596.537-701.300	PAYROLL-REGULAR DISPATCH	95,000.00	4,022.01	4,022.01	90,977.99	4.23
101-596.537-702.100	PAYROLL-TEMPORARY HELP DRIVERS	144,000.00	10,565.43	10,565.43	133,434.57	7.34
101-596.537-702.300	PAYROLL-TEMPORARY HELP TEMPORARY HEL	0.00	1,059.48	1,059.48	(1,059.48)	100.00
101-596.537-703.100	SPECIAL PAY - ONE TIME	20,000.00	29.40	29.40	19,970.60	0.15
101-596.537-703.200	SAFETY INCENTIVE	6,000.00	1,750.00	1,750.00	4,250.00	29.17
101-596.537-703.300	SHIFT PREMIUM	30,000.00	1,143.82	1,143.82	28,856.18	3.81
101-596.537-705.100	PAYROLL - OVERTIME DRIVERS	0.00	1,097.76	1,097.76	(1,097.76)	100.00
101-596.537-705.200	PAYROLL - OVERTIME OTHER OPERATIONS	35,000.00	1,301.24	1,301.24	33,698.76	3.72
101-596.537-705.300	PAYROLL - OVERTIME DISPATCH	11,000.00	467.42	467.42	10,532.58	4.25
101-596.537-710.000	PAYROLL - PAID TIME OFF	138,000.00	10,823.27	10,823.27	127,176.73	7.84
101-596.537-712.000	PAYROLL - HOLIDAYS	47,500.00	0.00	0.00	47,500.00	0.00
101-596.537-714.000	PAYROLL - BEREAVEMENT	7,000.00	476.70	476.70	6,523.30	6.81
101-596.537-720.005	INSURANCE HEALTH	550,000.00	40,964.78	40,964.78	509,035.22	7.45
101-596.537-720.010	INSURANCE DENTAL	20,000.00	1,482.05	1,482.05	18,517.95	7.41
101-596.537-720.020	INSURANCE VISION	8,000.00	530.28	530.28	7,469.72	6.63
101-596.537-720.025	INSURANCE - LIFE & AD&D	2,000.00	161.90	161.90	1,838.10	8.10
101-596.537-720.030	INSURANCE - INCOME PROTECTION	20,000.00	1,732.81	1,732.81	18,267.19	8.66
101-596.537-721.005	RETIREMENT CONTRIBUTION	155,000.00	8,088.29	8,088.29	146,911.71	5.22
101-596.537-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	170,000.00	8,642.00	8,642.00	161,358.00	5.08
101-596.537-723.500	WORKERS COMP INSURANCE	72,000.00	0.00	0.00	72,000.00	0.00
101-596.537-743.100	ANTI-FREEZE & OIL	2,000.00	0.00	0.00	2,000.00	0.00
101-596.537-745.300	CLOTHING UNIFORMS	3,000.00	147.87	147.87	2,852.13	4.93
101-596.537-748.000	GASOLINE GENERAL	200,000.00	0.00	0.00	200,000.00	0.00
101-596.537-803.015	CONTRACTUAL-HUMAN RESOURCES DRUG/ALC	12,000.00	65.00	65.00	11,935.00	0.54
101-596.537-939.300	VEHICLE MAINTENANCE TIRES	15,000.00	0.00	0.00	15,000.00	0.00
101-596.537-940.000	BUILDING RENTAL/LEASE GENERAL	6,000.00	2,395.83	2,395.83	3,604.17	39.93
101-596.537-940.100	BUILDING RENTAL/LEASE CITY DEPOT LEA	105,000.00	68,616.67	68,616.67	36,383.33	65.35
101-596.537-961.000	TRAVEL, CONF, SEMINARS	1,000.00	0.00	0.00	1,000.00	0.00
101-596.537-962.000	COMMERCIAL INSURANCE PREMIUMS GENERA	100,000.00	5,151.00	5,151.00	94,849.00	5.15
Total Dept 596.537 - ROUTINE TRANSIT OPERATIONS		3,624,500.00	256,695.39	256,695.39	3,367,804.61	7.08
Department: 596.591 TRANSIT MAINTENANCE						
101-596.591-701.000	PAYROLL-REGULAR GENERAL	140,000.00	7,906.51	7,906.51	132,093.49	5.65
101-596.591-702.000	PAYROLL-TEMPORARY HELP GENERAL	74,000.00	3,682.91	3,682.91	70,317.09	4.98
101-596.591-703.100	SPECIAL PAY - ONE TIME	2,000.00	0.00	0.00	2,000.00	0.00
101-596.591-703.200	SAFETY INCENTIVE	1,000.00	300.00	300.00	700.00	30.00
101-596.591-703.300	SHIFT PREMIUM	5,000.00	218.83	218.83	4,781.17	4.38
101-596.591-705.000	PAYROLL - OVERTIME GENERAL	0.00	182.77	182.77	(182.77)	100.00
101-596.591-710.000	PAYROLL - PAID TIME OFF	12,000.00	61.35	61.35	11,938.65	0.51

		25-26 Amended Budget	Activity For 10/31/2025	YTD Balance 10/31/2025	Available Balance 10/31/2025	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 596.591 TRANSIT MAINTENANCE						
101-596.591-712.000	PAYROLL - HOLIDAYS	5,000.00	0.00	0.00	5,000.00	0.00
101-596.591-720.005	INSURANCE HEALTH	65,000.00	5,051.82	5,051.82	59,948.18	7.77
101-596.591-720.010	INSURANCE DENTAL	3,000.00	188.94	188.94	2,811.06	6.30
101-596.591-720.020	INSURANCE VISION	1,000.00	62.38	62.38	937.62	6.24
101-596.591-720.025	INSURANCE - LIFE & AD&D	300.00	13.74	13.74	286.26	4.58
101-596.591-720.030	INSURANCE - INCOME PROTECTION	1,500.00	115.53	115.53	1,384.47	7.70
101-596.591-721.005	RETIREMENT CONTRIBUTION	15,000.00	651.86	651.86	14,348.14	4.35
101-596.591-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	20,000.00	898.64	898.64	19,101.36	4.49
101-596.591-723.500	WORKERS COMP INSURANCE	10,000.00	0.00	0.00	10,000.00	0.00
101-596.591-740.000	OPERATING SUPPLIES CLEANING MATERIAL	15,000.00	1,411.58	1,411.58	13,588.42	9.41
101-596.591-808.001	CONTRACTUAL-BUILDINGS & GROUNDS DEPO	1,500.00	114.47	114.47	1,385.53	7.63
101-596.591-808.002	CONTRACTUAL-BUILDINGS & GROUNDS DEPO	5,000.00	0.00	0.00	5,000.00	0.00
101-596.591-808.003	CONTRACTUAL-BUILDINGS & GROUNDS DEPO	30,000.00	0.00	0.00	30,000.00	0.00
101-596.591-931.000	BUILDING & GROUNDS MAINTENANCE DEPOT	7,000.00	630.95	630.95	6,369.05	9.01
101-596.591-931.100	BUILDING & GROUNDS MAINTENANCE GREEN	20,000.00	160.08	160.08	19,839.92	0.80
101-596.591-933.100	EQUIPMENT MAINTENANCE OFFICE EQUIPME	10,000.00	790.73	790.73	9,209.27	7.91
101-596.591-939.005	VEHICLE MAINTENANCE MECHANICAL	425,000.00	0.00	0.00	425,000.00	0.00
101-596.591-939.015	VEHICLE MAINTENANCE BODYWORK	5,000.00	109.95	109.95	4,890.05	2.20
101-596.591-939.020	VEHICLE MAINTENANCE GRAPHICS	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 596.591 - TRANSIT MAINTENANCE		874,300.00	22,553.04	22,553.04	851,746.96	2.58
Expenditures		6,167,015.00	375,259.34	375,259.34	5,791,755.66	6.08
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		6,992,583.00	124,792.50	124,792.50	6,867,790.50	1.78
TOTAL EXPENDITURES		6,167,015.00	375,259.34	375,259.34	5,791,755.66	6.08
NET OF REVENUES & EXPENDITURES:		825,568.00	(250,466.84)	(250,466.84)	1,076,034.84	

		25-26 Amended Budget	Activity For 10/31/2025	YTD Balance 10/31/2025	Available Balance 10/31/2025	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Revenues						
Department: 593.537 NEW FREEDOM-OPERATIONS						
101-593.537-402.100	PROPERTY TAX - ALLOCATED	142,500.00	0.00	0.00	142,500.00	0.00
101-593.537-651.200	USE & ADMISSIONS FEES FARES-DEMAND/R	15,177.00	0.00	0.00	15,177.00	0.00
Total Dept 593.537 - NEW FREEDOM-OPERATIONS		157,677.00	0.00	0.00	157,677.00	0.00
Revenues		157,677.00	0.00	0.00	157,677.00	0.00
Account Category: Expenditures						
Department: 593.171 NEW FREEDOM-MANAGEMENT & ADMIN						
101-593.171-701.000	PAYROLL-REGULAR GENERAL	15,205.00	0.00	0.00	15,205.00	0.00
101-593.171-703.200	SAFETY INCENTIVE	100.00	0.00	0.00	100.00	0.00
101-593.171-705.000	PAYROLL - OVERTIME GENERAL	5.00	0.00	0.00	5.00	0.00
101-593.171-710.000	PAYROLL - PAID TIME OFF	1,340.00	0.00	0.00	1,340.00	0.00
101-593.171-712.000	PAYROLL - HOLIDAYS	390.00	0.00	0.00	390.00	0.00
101-593.171-714.000	PAYROLL - BEREAVEMENT	86.00	0.00	0.00	86.00	0.00
101-593.171-720.005	INSURANCE HEALTH	1,749.00	0.00	0.00	1,749.00	0.00
101-593.171-720.010	INSURANCE DENTAL	131.00	0.00	0.00	131.00	0.00
101-593.171-720.020	INSURANCE VISION	42.00	0.00	0.00	42.00	0.00
101-593.171-720.025	INSURANCE - LIFE & AD&D	16.00	0.00	0.00	16.00	0.00
101-593.171-720.030	INSURANCE - INCOME PROTECTION	155.00	0.00	0.00	155.00	0.00
101-593.171-721.005	RETIREMENT CONTRIBUTION	1,219.00	0.00	0.00	1,219.00	0.00
101-593.171-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	1,194.00	0.00	0.00	1,194.00	0.00
101-593.171-723.500	WORKERS COMP INSURANCE	163.00	0.00	0.00	163.00	0.00
101-593.171-730.000	POSTAGE	74.00	0.00	0.00	74.00	0.00
101-593.171-740.000	OPERATING SUPPLIES GENERAL	563.00	0.00	0.00	563.00	0.00
101-593.171-740.100	OPERATING SUPPLIES EQUIPMENT IT	466.00	0.00	0.00	466.00	0.00
101-593.171-801.000	CONTRACTUAL-LEGAL	348.00	0.00	0.00	348.00	0.00
101-593.171-802.005	CONTRACTUAL-FINANCE/PROPERTY INDEPEN	537.00	0.00	0.00	537.00	0.00
101-593.171-802.100	CONTRACTUAL-FINANCE/PROPERTY ACCOUNT	4,655.00	0.00	0.00	4,655.00	0.00
101-593.171-802.250	CONTRACTUAL-FINANCE/PROPERTY FINANCI	404.00	0.00	0.00	404.00	0.00
101-593.171-803.005	CONTRACTUAL-HUMAN RESOURCES EMPLOYEE	50.00	0.00	0.00	50.00	0.00
101-593.171-803.100	CONTRACTUAL-HUMAN RESOURCES FLEX BEN	100.00	0.00	0.00	100.00	0.00
101-593.171-808.002	CONTRACTUAL-BUILDINGS & GROUNDS GREE	100.00	0.00	0.00	100.00	0.00
101-593.171-809.605	CONTRACTUAL-MISCELLANEOUS SERVICES	3,105.00	0.00	0.00	3,105.00	0.00
101-593.171-850.000	COMMUNICATIONS TELEPHONE	413.00	0.00	0.00	413.00	0.00
101-593.171-851.000	COMMUNICATIONS CELLULAR	572.00	0.00	0.00	572.00	0.00
101-593.171-902.000	CONTRACTUAL-PROMOTIONS/PRINTING PUBL	236.00	0.00	0.00	236.00	0.00
101-593.171-903.000	CONTRACTUAL-PROMOTIONS/PRINTING ADVE	427.00	0.00	0.00	427.00	0.00
101-593.171-920.050	PUBLIC UTILITIES DEPOT	2,000.00	0.00	0.00	2,000.00	0.00
101-593.171-920.051	PUBLIC UTILITIES GREENWAY	2,000.00	0.00	0.00	2,000.00	0.00
101-593.171-955.000	MISCELLANEOUS GENERAL	47.00	0.00	0.00	47.00	0.00
101-593.171-955.010	MISCELLANEOUS INTERNET TICKET SALES	300.00	0.00	0.00	300.00	0.00
101-593.171-955.800	EMPLOYEE EVENTS	1,500.00	0.00	0.00	1,500.00	0.00
101-593.171-960.000	EDUCATION & TRAINING	410.00	0.00	0.00	410.00	0.00
101-593.171-961.000	TRAVEL, CONF, SEMINARS	464.00	0.00	0.00	464.00	0.00
101-593.171-965.000	DUES & SUBSCRIPTIONS	1,200.00	0.00	0.00	1,200.00	0.00
Total Dept 593.171 - NEW FREEDOM-MANAGEMENT & ADMIN		41,766.00	0.00	0.00	41,766.00	0.00
Department: 593.266 NEW FREEDOM-CUSTOMER SERVICE						
101-593.266-701.000	PAYROLL-REGULAR GENERAL	16,580.00	0.00	0.00	16,580.00	0.00

		25-26 Amended Budget	Activity For 10/31/2025	YTD Balance 10/31/2025	Available Balance 10/31/2025	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 593.266 NEW FREEDOM-CUSTOMER SERVICE						
101-593.266-702.000	PAYROLL-TEMPORARY HELP GENERAL	994.00	0.00	0.00	994.00	0.00
101-593.266-703.100	SPECIAL PAY - ONE TIME	151.00	0.00	0.00	151.00	0.00
101-593.266-703.200	SAFETY INCENTIVE	57.00	0.00	0.00	57.00	0.00
101-593.266-703.300	SHIFT PREMIUM	27.00	0.00	0.00	27.00	0.00
101-593.266-705.000	PAYROLL - OVERTIME GENERAL	91.00	0.00	0.00	91.00	0.00
101-593.266-710.000	PAYROLL - PAID TIME OFF	643.00	0.00	0.00	643.00	0.00
101-593.266-712.000	PAYROLL - HOLIDAYS	373.00	0.00	0.00	373.00	0.00
101-593.266-714.000	PAYROLL - BEREAVEMENT	20.00	0.00	0.00	20.00	0.00
101-593.266-720.005	INSURANCE HEALTH	4,859.00	0.00	0.00	4,859.00	0.00
101-593.266-720.010	INSURANCE DENTAL	500.00	0.00	0.00	500.00	0.00
101-593.266-720.020	INSURANCE VISION	200.00	0.00	0.00	200.00	0.00
101-593.266-720.025	INSURANCE - LIFE & AD&D	40.00	0.00	0.00	40.00	0.00
101-593.266-720.030	INSURANCE - INCOME PROTECTION	233.00	0.00	0.00	233.00	0.00
101-593.266-721.005	RETIREMENT CONTRIBUTION	1,700.00	0.00	0.00	1,700.00	0.00
101-593.266-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	1,542.00	0.00	0.00	1,542.00	0.00
101-593.266-723.500	WORKERS COMP INSURANCE	265.00	0.00	0.00	265.00	0.00
Total Dept 593.266 - NEW FREEDOM-CUSTOMER SERVICE		28,275.00	0.00	0.00	28,275.00	0.00
Department: 593.537 NEW FREEDOM-OPERATIONS						
101-593.537-701.100	PAYROLL-REGULAR DRIVERS	63,525.00	0.00	0.00	63,525.00	0.00
101-593.537-701.200	PAYROLL-REGULAR OTHER OPERATIONS	15,854.00	0.00	0.00	15,854.00	0.00
101-593.537-701.300	PAYROLL-REGULAR DISPATCH	4,644.00	0.00	0.00	4,644.00	0.00
101-593.537-702.100	PAYROLL-TEMPORARY HELP DRIVERS	1,600.00	0.00	0.00	1,600.00	0.00
101-593.537-703.100	SPECIAL PAY - ONE TIME	1,336.00	0.00	0.00	1,336.00	0.00
101-593.537-703.200	SAFETY INCENTIVE	283.00	0.00	0.00	283.00	0.00
101-593.537-703.300	SHIFT PREMIUM	2,859.00	0.00	0.00	2,859.00	0.00
101-593.537-705.200	PAYROLL - OVERTIME OTHER OPERATIONS	2,000.00	0.00	0.00	2,000.00	0.00
101-593.537-705.300	PAYROLL - OVERTIME DISPATCH	400.00	0.00	0.00	400.00	0.00
101-593.537-710.000	PAYROLL - PAID TIME OFF	7,457.00	0.00	0.00	7,457.00	0.00
101-593.537-712.000	PAYROLL - HOLIDAYS	2,948.00	0.00	0.00	2,948.00	0.00
101-593.537-714.000	PAYROLL - BEREAVEMENT	106.00	0.00	0.00	106.00	0.00
101-593.537-720.005	INSURANCE HEALTH	16,944.00	0.00	0.00	16,944.00	0.00
101-593.537-720.010	INSURANCE DENTAL	1,194.00	0.00	0.00	1,194.00	0.00
101-593.537-720.020	INSURANCE VISION	362.00	0.00	0.00	362.00	0.00
101-593.537-720.025	INSURANCE - LIFE & AD&D	193.00	0.00	0.00	193.00	0.00
101-593.537-720.030	INSURANCE - INCOME PROTECTION	1,275.00	0.00	0.00	1,275.00	0.00
101-593.537-721.005	RETIREMENT CONTRIBUTION	6,106.00	0.00	0.00	6,106.00	0.00
101-593.537-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	12,122.00	0.00	0.00	12,122.00	0.00
101-593.537-723.500	WORKERS COMP INSURANCE	1,605.00	0.00	0.00	1,605.00	0.00
101-593.537-743.100	ANTI-FREEZE & OIL	148.00	0.00	0.00	148.00	0.00
101-593.537-745.300	CLOTHING UNIFORMS	327.00	0.00	0.00	327.00	0.00
101-593.537-748.000	GASOLINE GENERAL	12,600.00	0.00	0.00	12,600.00	0.00
101-593.537-803.015	CONTRACTUAL-HUMAN RESOURCES DRUG/ALC	490.00	0.00	0.00	490.00	0.00
101-593.537-910.000	BUILDING RENTAL/LEASE GENERAL	948.00	0.00	0.00	948.00	0.00
101-593.537-939.300	VEHICLE MAINTENANCE TIRES	1,000.00	0.00	0.00	1,000.00	0.00
101-593.537-940.000	PARKING RENTAL PAYMENTS	240.00	0.00	0.00	240.00	0.00
101-593.537-940.100	BUILDING RENTAL/LEASE CITY DEPOT LEA	8,300.00	0.00	0.00	8,300.00	0.00
101-593.537-961.000	TRAVEL, CONF, SEMINARS	100.00	0.00	0.00	100.00	0.00

		25-26 Amended Budget	Activity For 10/31/2025	YTD Balance 10/31/2025	Available Balance 10/31/2025	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 593.537 NEW FREEDOM-OPERATIONS						
101-593.537-962.000	COMMERCIAL INSURANCE PREMIUMS GENERA	9,250.00	0.00	0.00	9,250.00	0.00
Total Dept 593.537 - NEW FREEDOM-OPERATIONS		176,216.00	0.00	0.00	176,216.00	0.00
Department: 593.591 NEW FREEDOM-MAINTENANCE						
101-593.591-701.000	PAYROLL-REGULAR GENERAL	5,704.00	0.00	0.00	5,704.00	0.00
101-593.591-702.000	PAYROLL-TEMPORARY HELP GENERAL	2,329.00	0.00	0.00	2,329.00	0.00
101-593.591-703.100	SPECIAL PAY - ONE TIME	154.00	0.00	0.00	154.00	0.00
101-593.591-703.200	SAFETY INCENTIVE	36.00	0.00	0.00	36.00	0.00
101-593.591-703.300	SHIFT PREMIUM	130.00	0.00	0.00	130.00	0.00
101-593.591-705.000	PAYROLL - OVERTIME GENERAL	664.00	0.00	0.00	664.00	0.00
101-593.591-710.000	PAYROLL - PAID TIME OFF	349.00	0.00	0.00	349.00	0.00
101-593.591-712.000	PAYROLL - HOLIDAYS	150.00	0.00	0.00	150.00	0.00
101-593.591-720.005	INSURANCE HEALTH	1,604.00	0.00	0.00	1,604.00	0.00
101-593.591-720.010	INSURANCE DENTAL	116.00	0.00	0.00	116.00	0.00
101-593.591-720.020	INSURANCE VISION	34.00	0.00	0.00	34.00	0.00
101-593.591-720.025	INSURANCE - LIFE & AD&D	11.00	0.00	0.00	11.00	0.00
101-593.591-720.030	INSURANCE - INCOME PROTECTION	78.00	0.00	0.00	78.00	0.00
101-593.591-721.005	RETIREMENT CONTRIBUTION	533.00	0.00	0.00	533.00	0.00
101-593.591-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	709.00	0.00	0.00	709.00	0.00
101-593.591-723.500	WORKERS COMP INSURANCE	163.00	0.00	0.00	163.00	0.00
101-593.591-740.000	OPERATING SUPPLIES CLEANING MATERIAL	706.00	0.00	0.00	706.00	0.00
101-593.591-808.001	CONTRACTUAL-BUILDINGS & GROUNDS DEPO	35.00	0.00	0.00	35.00	0.00
101-593.591-808.002	CONTRACTUAL-BUILDINGS & GROUNDS DEPO	239.00	0.00	0.00	239.00	0.00
101-593.591-808.003	CONTRACTUAL-BUILDINGS & GROUNDS DEPO	1,684.00	0.00	0.00	1,684.00	0.00
101-593.591-931.000	BUILDING & GROUNDS MAINTENANCE DEPOT	1,809.00	0.00	0.00	1,809.00	0.00
101-593.591-931.100	BUILDING & GROUNDS MAINTENANCE GREEN	1,157.00	0.00	0.00	1,157.00	0.00
101-593.591-933.100	EQUIPMENT MAINTENANCE OFFICE EQUIPME	125.00	0.00	0.00	125.00	0.00
101-593.591-939.005	VEHICLE MAINTENANCE MECHANICAL	14,934.00	0.00	0.00	14,934.00	0.00
101-593.591-939.015	VEHICLE MAINTENANCE BODYWORK	25.00	0.00	0.00	25.00	0.00
Total Dept 593.591 - NEW FREEDOM-MAINTENANCE		33,478.00	0.00	0.00	33,478.00	0.00
Expenditures		279,735.00	0.00	0.00	279,735.00	0.00
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		157,677.00	0.00	0.00	157,677.00	0.00
TOTAL EXPENDITURES		279,735.00	0.00	0.00	279,735.00	0.00
NET OF REVENUES & EXPENDITURES:		(122,058.00)	0.00	0.00	(122,058.00)	

		25-26 Amended Budget	Activity For 10/31/2025	YTD Balance 10/31/2025	Available Balance 10/31/2025	% Bdgt Used
Fund: 101 GENERAL FUND						
Account Category: Expenditures						
Department: 594.266 MOBILITY GRANT						
101-594.266-701.000	PAYROLL-REGULAR GENERAL	60,995.00	1,471.06	1,471.06	59,523.94	2.41
101-594.266-720.005	INSURANCE HEALTH	11,800.00	610.47	610.47	11,189.53	5.17
101-594.266-720.010	INSURANCE DENTAL	600.00	33.03	33.03	566.97	5.51
101-594.266-720.020	INSURANCE VISION	225.00	10.78	10.78	214.22	4.79
101-594.266-720.025	INSURANCE - LIFE & AD&D	25.00	0.00	0.00	25.00	0.00
101-594.266-720.030	INSURANCE - INCOME PROTECTION	300.00	0.00	0.00	300.00	0.00
101-594.266-721.005	RETIREMENT CONTRIBUTION	2,250.00	117.68	117.68	2,132.32	5.23
101-594.266-723.000	EMPLOYER FICA/MEDICARE CONTRIBUTION	3,250.00	106.74	106.74	3,143.26	3.28
Total Dept 594.266 - MOBILITY GRANT		79,445.00	2,349.76	2,349.76	77,095.24	2.96
Expenditures		79,445.00	2,349.76	2,349.76	77,095.24	2.96
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		79,445.00	2,349.76	2,349.76	77,095.24	2.96
NET OF REVENUES & EXPENDITURES:		(79,445.00)	(2,349.76)	(2,349.76)	(77,095.24)	

MAX TRANSPORTATION CASH DISBURSEMENT REPORT FOR MAX TRANSPORTATION

EXP CHECK RUN DATES 10/01/2025 - 10/31/2025
POSTED
PAID

Invoice Number	Date Paid	Paid By Check Number	Vendor Name	Description	Inv Amt
481212	10/02/2025	1192	AFLAC	SEPTEMBER 2025	494.04
803313	10/30/2025	1210	AFLAC	OCTOBER 2025 AFLAC	494.04
10.14.25	10/30/2025	12068	ANDREA RUBIO	TRAVEL EXPENSES	170.81
2962818	10/30/2025	12069	APPLIED IMAGING INC	PRINTING SERVICES	394.93
1459437	10/02/2025	12031	ARNOLD SALES	MAX SUPPLIES	596.62
1460823	10/09/2025	12039	ARNOLD SALES	MAX SUPPLIES	135.30
1462832	10/30/2025	12070	ARNOLD SALES	MAX SUPPLIES	294.38
10142025	10/30/2025	12071	AT&T MOBILITY	PHONE LINES	121.21
REMIT	10/23/2025	12060	ATTORNEY MEGHAN P. MACKELLY	Remittance Check	31.71
8555	10/23/2025	12061	BOSCH'S LANDSCAPE & LAWN SPECIALTIES INC	APPLICATION #3	327.00
190	10/02/2025	12032	BRITT CHIROPRACTIC	AGILITY TESTS	125.00
369381	10/02/2025	12033	CUNNINGHAM DALMAN PC	GENERAL MATTERS	522.00
370070	10/16/2025	12053	CUNNINGHAM DALMAN PC	EMPLOYMENT CONSULTS	162.00
RIS0006647199	10/23/2025	1205	DELTA DENTAL PLAN OF MICHIGAN INC - ACH	DENTAL INSURANCE	3,430.18
REMIT	10/02/2025	1193	EFTPS	Remittance Check	7.88
REMIT	10/09/2025	1196	EFTPS	Remittance Check	7.88
REMIT	10/09/2025	1196	EFTPS	Remittance Check	30,032.44
REMIT	10/16/2025	1199	EFTPS	Remittance Check	1.12
REMIT	10/23/2025	1208	EFTPS	Remittance Check	29,912.73
42	10/09/2025	12040	FOGGWAY LLC	OCTOBER RENT	2,310.00
10952040-02	10/09/2025	12041	HOLLAND BOARD OF PUBLIC WORKS	FIRE SERVICE	11.75
10.10.25	10/16/2025	12054	HOLLAND BOARD OF PUBLIC WORKS	MAX UTILITIES	3,879.05
10-10-25	10/16/2025	12054	HOLLAND BOARD OF PUBLIC WORKS	MAX UTILITIES	40.00
77526909-01 10.16	10/23/2025	12062	HOLLAND BOARD OF PUBLIC WORKS	GREENWAY UTILITIES	1,100.85
9.25.25	10/02/2025	12034	HOLLAND CHARTER TOWNSHIP	UTILITY & FIRELINE	642.27
10.23.25	10/30/2025	12072	HOLLAND CHARTER TOWNSHIP	UTILITY & FIRELINE	458.01
2026-00272	10/02/2025	12035	HOLLAND CITY TREASURER	AUG 25 MONTHLY MAINTENANCE	35,747.64
2026-00306	10/09/2025	12042	HOLLAND CITY TREASURER	FUEL FOR MAX	22,956.09
INV7014	10/30/2025	12073	INF ASSOCIATES LLC	EV CHARGES AND INFRASTRUCTURE	83,519.19
115989027.001	10/09/2025	12043	KENDALL ELECTRIC INC.	MAX SUPPLIES	50.99
5035998990	10/09/2025	12044	KONICA MINOLTA BUSINESS SOLUTIONS USA INC	PRINTING SERVICES	395.80
97215	10/16/2025	12055	KUSHNER & COMPANY INC	MONTHLY ADMIN FEE SEPT	183.50
LS04646	10/09/2025	12045	LEFF, SARAH	WEBSITE HOSTING	125.00
9/25	10/02/2025	12036	LIFE INSURANCE COMPANY OF NORTH AMERICA	SEPTEMBER 2025 LIFE, STD, LTD	3,459.53
OCTOBER 2025	10/30/2025	12074	LIFE INSURANCE COMPANY OF NORTH AMERICA	INSURANCE LIFE, STD, LTD	3,506.62
2613	10/16/2025	12056	MACATAWA AREA COORDINATING COUNCIL	ANNUAL DUES 10/1/25-9/30/25	6,000.00
1471010-12010	10/09/2025	12046	MED-1 HOLLAND LLC	HEALTH SCREENING	229.00
1471635	10/23/2025	12063	MED-1 HOLLAND LLC	MED SCREENING	301.00
1471921	10/23/2025	12063	MED-1 HOLLAND LLC	MED SCREENING	85.00
OCTOBER 2025	10/23/2025	12063	MED-1 HOLLAND LLC	HO-1471921-12010	65.00
REMIT	10/09/2025	1194	MERS - ACH	Remittance Check	12,401.38
REMIT	10/23/2025	1206	MERS - ACH	Remittance Check	12,087.67
REMIT	10/09/2025	1195	MISSION SQUARE - ACH	PLAN 306713	607.83
REMIT	10/23/2025	1207	MISSION SQUARE - ACH	PLAN 306713	607.66
62276	10/02/2025	12037	NEW DAWN LINEN SERVICE, LLC	MAX RUGS	40.02
62614	10/09/2025	12047	NEW DAWN LINEN SERVICE, LLC	MAX RUGS	24.50
62605	10/09/2025	12047	NEW DAWN LINEN SERVICE, LLC	MAX RUGS	40.02
62924	10/16/2025	12057	NEW DAWN LINEN SERVICE, LLC	MAX RUGS	40.02
63253	10/23/2025	12064	NEW DAWN LINEN SERVICE, LLC	MAX RUGS	24.50
63244	10/23/2025	12064	NEW DAWN LINEN SERVICE, LLC	MAX RUGS	40.02
63558	10/30/2025	12075	NEW DAWN LINEN SERVICE, LLC	MAX RUGS	40.02

MAX TRANSPORTATION CASH DISBURSEMENT REPORT FOR MAX TRANSPORTATION

EXP CHECK RUN DATES 10/01/2025 - 10/31/2025
POSTED
PAID

Invoice Number	Date Paid	Paid By Check Number	Vendor Name	Description	Inv Amt
803984	10/30/2025	12076	ONE WAY PRODUCTS, INC	WASH & WAX	1,117.20
08.27.25	10/16/2025	1204	PCARD - ADOBE	ADOBE SUBS	162.09
09.27.25	10/30/2025	1215	PCARD - ADOBE	ADOBE SUBSCRIPTIONS	162.09
10.09.25	10/30/2025	1215	PCARD - ADOBE	ADOBE SUBSCRIPTION	10.46
08.14.25	10/16/2025	1202	PCARD - AMAZON	LIGHT STRIPS	28.79
09.03.25	10/16/2025	1202	PCARD - AMAZON	HAND SANITIZER	39.95
09.03	10/16/2025	1202	PCARD - AMAZON	MINI COMPUTER IT	299.15
09-03	10/16/2025	1202	PCARD - AMAZON	OFFICE SUPPLIES	61.05
09.05	10/16/2025	1202	PCARD - AMAZON	OFFICE SUPPLIES	152.96
09.09.25	10/16/2025	1202	PCARD - AMAZON	UNIFORMS	75.93
09.10.25	10/16/2025	1202	PCARD - AMAZON	UNIFORMS	24.99
09.17.25	10/30/2025	1214	PCARD - AMAZON	OFFICE SUPPLY	41.52
FULLSOURCE	10/16/2025	1203	PCARD - CLOTHING/UNIFORM	UNIFORMS 8.15	119.10
GQT MOVIES 09.16.25	10/16/2025	1202	PCARD - EVENTS	XTRA MILES PRIZE	24.00
PRINCESS 08.18	10/16/2025	1202	PCARD - EVENTS	EAW PRIZE	150.76
PARADE 09.22.25	10/30/2025	1214	PCARD - EVENTS	PARADE OF LIGHTS REGISTRATION	25.00
CRYSTAL MOUNTAIN	10/16/2025	1200	PCARD - HOTEL	ROOM FOR CONF.	752.70
091125	10/16/2025	1200	PCARD - HOTEL	DOUBLE TREE	212.21
081425	10/16/2025	1200	PCARD - MEALS	D DOGS LUNCH MEETING	45.66
JETS 08.27.25	10/16/2025	1200	PCARD - MEALS	MANAGEMENT MEETING	64.28
MCALISTERS 9.11	10/16/2025	1200	PCARD - MEALS	FOOD FOR MEETING	148.89
MEIJER 081425	10/16/2025	1204	PCARD - MEALS	FOOD FOR EXEC COMMITTEE	22.98
OASIS 081425	10/16/2025	1204	PCARD - MEALS	WATER	9.00
CHIPOTLE 09.10.25	10/16/2025	1203	PCARD - MEALS	FOOD FOR MEETING	47.22
SAM'S 09.22.25	10/30/2025	1214	PCARD - MEALS	FOOD FOR MEETING	72.52
RYKES 09.22.25	10/30/2025	1212	PCARD - MEALS	DESSERTS	44.47
08.29.25	10/16/2025	1201	PCARD - MENARDS	LIGHT BULBS	8.97
MEN-09.11.25	10/30/2025	1213	PCARD - MENARDS	SOAP/BORAX	27.89
10.06.25	10/30/2025	1213	PCARD - MENARDS	REPLACEMENT SPOUT	9.99
DOLLAR TREE	10/16/2025	1200	PCARD - MISCELLANEOUS	WATER 08.26	5.00
ALTIGEN 082225	10/16/2025	1204	PCARD - MISCELLANEOUS	PHONE LINES	724.16
LOCALIQ 08.28	10/16/2025	1204	PCARD - MISCELLANEOUS	PUBLIC NOTICE	115.53
INDEED 08.27	10/16/2025	1204	PCARD - MISCELLANEOUS	JOB POSTINGS	500.34
INDEED 09.02	10/16/2025	1204	PCARD - MISCELLANEOUS	JOB POSTINGS	35.29
INDEED 09.11	10/16/2025	1204	PCARD - MISCELLANEOUS	JOB POSTINGS	500.16
GOTPRINT 8.27	10/16/2025	1202	PCARD - MISCELLANEOUS	TOKEN TRANSIT MARKETING	178.82
TOMMY'S 09.02.25	10/16/2025	1202	PCARD - MISCELLANEOUS	CAR WASHES	109.95
VISTAPRINT 08.19	10/16/2025	1202	PCARD - MISCELLANEOUS	MARKETING ITEMS	289.36
VALET TIPS 9.10	10/16/2025	1200	PCARD - MISCELLANEOUS	TIPPING DURING WORK TRIP	16.50
TOMMY'S 10.02	10/30/2025	1214	PCARD - MISCELLANEOUS	CAR WASHES	109.95
SAM'S 10.7.25	10/30/2025	1213	PCARD - MISCELLANEOUS	WATER FOR GW	22.94
INDEED 10.02.25	10/30/2025	1215	PCARD - MISCELLANEOUS	JOB POSTINGS	221.38
CLEARFLY 10.05.25	10/30/2025	1215	PCARD - MISCELLANEOUS	FAXING SERVICE	25.73
EZTEXT 09.30.25	10/30/2025	1215	PCARD - MISCELLANEOUS	TEXTING SERVICE	7.21
LOCAL IQ 09.23.25	10/30/2025	1215	PCARD - MISCELLANEOUS	PUBLIC NOTICE	115.53
ALTIGEN 09.15.25	10/30/2025	1215	PCARD - MISCELLANEOUS	PHONE LINES	728.77
OUR FLOWER 10.09.25	10/30/2025	1215	PCARD - MISCELLANEOUS	BREAVEMENT FOR EMPLOYEE	110.23
FARM+HOME 0821	10/16/2025	1201	PCARD - MNTC SUPPLIES	TAPE/AIR TIRE	25.41
DOOR CLOSER 0827	10/16/2025	1201	PCARD - MNTC SUPPLIES	BOLT FOR DOOR	73.21
BLAINS 08.25	10/16/2025	1201	PCARD - MNTC SUPPLIES	WASHERS FOR GW HOSE	72.98
HARBOR 9.5.25	10/16/2025	1201	PCARD - MNTC SUPPLIES	DOLLY WHEEL	19.99

MAX TRANSPORTATION CASH DISBURSEMENT REPORT FOR MAX TRANSPORTATION

EXP CHECK RUN DATES 10/01/2025 - 10/31/2025
POSTED
PAID

Invoice Number	Date Paid	Paid By Check Number	Vendor Name	Description	Inv Amt
ACTION SUPPLY 09.25	10/30/2025	1213	PCARD - MNTC SUPPLIES	GLOVES	23.95
SAMS CLUB	10/16/2025	1202	PCARD - OFFICE SUPPLIES	OFFICE SUPPLIES	214.32
CENTURY 08.19	10/16/2025	1203	PCARD - TRAINING	CDL LICENSE	185.00
08-20-24-REIMBURSEME	10/02/2025	12038	PEDERSEN, SHELBY	BAGELS FOR VIA TRAINING	35.42
2025-09-30	10/16/2025	12058	PERDOK, MICHELLE	PETTY CASH REIMBURSEMENT	20.26
99239617	10/23/2025	12065	QUALITY DOOR COMPANY, INC	LABOR	296.95
AUG-SEPT 2025	10/09/2025	1197	SEMCO ENERGY - ACH	NATURAL GAS BILLS	587.96
FY25 PAYMENT	10/30/2025	1211	SEMCO ENERGY - ACH	NATURAL GAS - GREENWAY AND DEPOT	534.74
10.22.25	10/30/2025	12077	SEMCO ENERGY STORAGE UNIT	UTILITIES FOR STORAGE	19.94
REMIT	10/09/2025	1198	STATE OF MICHIGAN	Remittance Check	5,170.43
REMIT	10/09/2025	12048	STATE OF MICHIGAN	Remittance Check	426.44
REMIT	10/23/2025	12066	STATE OF MICHIGAN	Remittance Check	426.44
REMIT	10/23/2025	1209	STATE OF MICHIGAN	Remittance Check	5,207.43
REMIT	10/09/2025	12049	STENGER & STENGER, P.C.	Remittance Check	52.82
38523	10/09/2025	12050	TOWN & COUNTRY GROUP	TROUBLESHOOTING ISSUES	397.53
6125705474	10/30/2025	12078	VERIZON WIRELESS	PHONE LINES	1,034.28
823842209	10/23/2025	12067	VSP INSURANCE CO (CT)	VISION FOR NOV	1,187.50
8299695-8299696	10/09/2025	12051	WASTE MANAGEMENT OF MICHIGAN INC.	WASTE SERVICES	228.94
875033	10/16/2025	12059	WESTENBROEK MOWER INC	GEAR GREASE + HEAD	82.97
875717	10/30/2025	12079	WESTENBROEK MOWER INC	MAINT. SUPPLIES	192.04
NOV 2025	10/30/2025	1216	WESTERN MICHIGAN HEALTH INSURANCE POOL - ACH	PRIORITY HEALTH SERVICES FOR MAX	82,450.48
70284	10/09/2025	12052	WINTER WALKING	SHOE GRIPS	147.87
Report Total:					365,175.17